

WARREN HILLS REGIONAL

IN-SCHOOL DETENTION PROGRAM MONITOR (Non-Tenure Track Position)

- I. Position Title: In-School Detention Program Monitor
- II. Qualifications:
 - A. Holds or is eligible for a New Jersey Substitute Certificate
 - B. Recognizes the exemplary influences of the educator over the student.
 - C. Relates with the staff through positive, professional cooperation.
 - D. Capable of performing the duties and responsibilities for this position
- III. Reports To: Building Principal or designee
- IV. Supervises: N/A
- V. Job Goals:
 - A. To implement Board policy regarding student behavior and work habits under the direction of the administration. Structures students' day to be productive and positive as they comply with teacher assigned work.
 - B. Establish rapport with students, teachers and administration in a coordinated effort to encourage students to respond responsibly to school policies and classroom assignments.
 - C. To maintain a corrective approach in modifying student attitudes / behavior while helping students gain a more positive self image as they relate to their peers, teachers and school in general.
- VI. Duties and Responsibilities:
 - A. Works with teachers to obtain timely, relevant classroom assignments and makes sure work assignments are distributed to the students.
 - B. Directs and supervises the students' day while in detention to include:
 - 1. Implements the disciplinary procedures of the district.
 - 2. Ensures student behavior is in compliance with the rules of student conduct.
 - 3. Reports violations to the Principal or Assistant Principal.

- C. Provides additional materials suitable for stimulating students' interests in improving their educational and behavioral habits, in collaboration with administration.
- D. Communicates positive support for the students.
- E. Suggests positive recommendations for the continued review and development of behavior modifications.
- F. Provides summary reports to the Principal or Assistant Principal, as directed.
- G. Performs other duties within the scope of employment, as assigned, by the Superintendent and/or designee.

Adopted: May 8, 2018