

WARREN HILLS REGIONAL BOARD OF EDUCATION

July 13, 2021

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

Due to the COVID-19 health crisis, this meeting of the Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The board meeting will be live-streamed to the public via Zoom (<https://zoom.us>). The link to the meeting will be posted on the District's website. The link can also be found within the posted agenda for this meeting, which is on the District's website. During the meeting, an announcement will be made for any members of the public that wish to participate. At that time, type a question/comment into the chat feature of Zoom. All participants must provide their name and address, and your comment and/or question will be included in the Board's public record of the meeting, just as it would for a standard Board meeting and will be read aloud by the Board Secretary.

Join Zoom Meeting

<https://us02web.zoom.us/j/81469753633?pwd=a296SmhYZnkzamVpdFc5d0JFbk9Vdz09>

A. Call to Order - Mr. Corey Piasecki, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Christopher Cannavo, Eric Horton, Sam Knutson, Lisa Marshall and Corey Piasecki. Also present were Earl Clymer, Dennis Mack and Donnamarie Palmiere. Paul Figalora, Christine Pi and Eric Walls were absent.

C. Executive Session- 6:33 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mr. Cannavo and seconded by Mrs. Marshall to go into Executive Session at 6:33 p.m. with full board consent.

D. Reconvene: 7:13 p.m.

Approval to Reconvene

Motion by Mrs. Marshall and seconded by Mr. Bodenschatz to go into Open Session at 7:13 p.m. with full board consent

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- June 29, 2021 Regular and Executive Session Meetings

Motion by Mr. Cannavo and seconded by Mrs. Marshall to approve the minutes of the June 29, 2021, Regular and Executive Session Meetings.

Approval of Board Minutes

MOTION: Chris Cannavo		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Paul Figalora				X
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Christine Pi				X
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki			X	

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools
None

F. Superintendent's Report – Mr. Earl C. Clymer, III

Summer Restoration/Remediation

- Update

Orientation programs

- 7th & 8th Grade
- 9th & 10th Grade

Social events

Boro Pool - Update

HIB Score Report will be posted on website

IDEA - B Grant application has been approved by the Office of Grants

NJSMART uploads have met all mandated timelines with no errors at submission

Information from the Director of Athletics and Student Activities:

- Ball and Sprawl charity event for The Valerie Fund (pediatric cancer foundation) is being hosted at Warren Hills stadium on Wednesday night July 14th 6pm. JV and youth local area wrestlers and football players 7 on 7 passing competition. This is called Alexandria vs Franklin due to NJSIAA regulations about using Warren Hills name during the off period. We did this in prior years with Pin cancer vs. Pburg. We added another component to the night with football 7 vs 7 passing competition on one side of the 50-yard line and wrestling on the other side of the 50-yard line.
- Mr. Jones and the Athletic Department will be hosting an orientation for club/activities, band, and athletic parents that are new to Warren Hills MS and HS at the HS auditorium July 20, 29 6:30pm. This presentation is to help parents understand the registration process and other various important information to be ready for 7th, 8th grade, transfer students, and 9th graders. All NEW student athlete parents are invited to attend for assistance and understanding for our athletics/clubs/activities process.
- Athletic voluntary workouts are in full swing and we have a lot of student athletes back in the building working out for the Fall season and some Winter season sports. We are following all the safety guidelines provided by the NJ Health Department and NJSIAA. https://nj.gov/health/cd/documents/topics/NCOV/COVID_GuidanceForSportsActivities.pdf
- Community Day will be scheduled for Sept. 25th at the Warren Hills Stadium 10am-2pm. Many activities are being scheduled and we are working on collaborating with various vendors, sport teams, and clubs for this exciting day for the community. More information to come in the coming weeks.
- NCAA presentation on Tuesday, Sept. 14th at 6:30pm in the HS auditorium for parents and student athletes interested in participating in Division 1,2, or 3 sports in college. This informational presentation will help guide parents and student athletes with courses needed, GPA requirements, and provide them resources for the High School Career.

G. Presenter(s):

None

H. Goals:

Warren Hills Board of Education District Goals 2020-2021

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, 1:1 technology Initiative and enhanced PLC's.
2. Ensure effective communication with the School Community prior to, during and following the 2020-21 school year as it pertains to the reopening of schools and Remote & Hybrid Learning during the pandemic.

Goal 2 – Credit Restoration and Remediation programs for the High School and Middle School

Mr. Piasecki will contact NJSBA to set up 21-22 Goal Setting.

Warren Hills Board of Education Board Goal for 2020-2021

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: Mr. Bodenschatz
Education, Policy & Technology	No meeting held	By Chair: Mr. Bodenschatz
Personnel & Student Activities	July 7, 2021	By Chair: Mr. Walls
Negotiations	July 13, 2021	By Chair: Ms. Marshall

Personnel committee met on July 7th and discussed winter coaches and restructure through the district. Negotiations was discussed in Executive Session.

Mrs. Marshall reported that additional money has been added to Extraordinary Aid bringing funding up to around 90%. She also reported that the CDC has updated their guidelines. Bill S3434 has passed, requiring boards of education to extend the age eligibility of special education services to students.

J. Old Business

Mrs. Marshall reported that we are working on a tuition contract for Oxford with our board attorney.

K. New Business

In-person board meetings will begin in September.

L. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or slanderous, as that individual retains all rights to pursue any legal remedies against you.

5. The presiding officer may:
 - a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
 - b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
 - c. Request any person to leave the meeting when that person does not observe reasonable decorum;
 - d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;

No public comment.

M. ACTION ITEMS

I. PERSONNEL

Motion by Mrs. Marshall and seconded by Mr. Knutson to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.8 as amended and described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Lawrence Cascio	Amend	Education Technology Teacher	\$94,520	Middle School	10/1/21	10/1/21	Amend Retirement date from 7/1/21 to 10/1/21
2	Caroline Lampert	Approve	Maternity Replacement English Teacher	\$55,720	Middle School	8/23/21	6/30/22	Step B-2, BA [20-21 salary pending negotiations]– Replaces 64157597
3	Georgina Diltz	Approve	Part-time Paraprofessional	\$25.74/hour	Middle School	8/23/21	6/30/22	Not to exceed 4 hours per day [20-21 salary pending negotiations]
4	Lourdes Garcia	Approve	Teacher	\$45.00/hour	District	7/14/21	8/20/21	Preparing PD for teachers, not to exceed 25 hours. Paid through Title I funds
5	Graziella Woodruff	Approve	Volunteer	N/A	High School	7/14/21	6/30/22	FFA Program
6	Allison Andrews	Approve	Volunteer	N/A	High School	7/14/21	6/30/22	Girls Soccer Program- Pending receipt of required paperwork
7	Linda Brigode-Katstra	Approve	Summer Nurse	\$45.00/hour	District	7/14/21	8/20/21	Coverage for 8/3/21 & 8/5/21
8	Patricia Titus	Approve	Summer Nurse	\$45.00/hour	District	7/14/21	8/20/21	Coverage for 8/3/21 & 8/5/21
9	Sandra Young	Approve	Credit Restoration Program	\$45.00/hour	District	7/14/21	8/5/21	Substitute

*2. Resolved, upon the recommendation of the Superintendent that the Board of Education appoints the following coaches for the Fall & Winter, 2021-22 athletic seasons;

Be it further resolved, that said appointment is contingent on there being a regular athletic season:

All 20-21 salaries remain in effect for the 21-22 school year, pending contract negotiations

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Meghan McGeehan	Approve	Head Girls Basketball Coach	\$9,221	High School	Start of Winter Season	End of Season	Tier 2, Step 4
2	Michael Howey	Approve	Assistant Girls Basketball Coach	\$7,260	High School	Start of Winter Season	End of Winter Season	Tier 2, Step 4
3	Joseph Blackford	Approve	Assistant Girls Basketball Coach	\$7,260	High School	Start of Winter Season	End of Season	Tier 2, Step 4
4	Megan Bublitz	Approve	Head Girls Basketball Coach	\$5,733	Middle School	Start of Winter Season	End of Season	Tier 2, Step 4
5	Joseph Bamford	Approve	Head Boys Basketball Coach	\$7,850	High School	Start of Winter Season	End of Season	Tier 2, Step 3
6	Stephen Jost	Approve	Assistant Boys Basketball Coach	\$7,260	High School	Start of Winter Season	End of Season	Tier 2, Step 4
						Season		
7	David Lance	Approve	Assistant Boys Basketball coach	\$5,756	High School	Start of Winter Season	End of Season	Tier 2, Step 3
8	Todd Solecitto	Approve	Head Boys Basketball Coach	\$5,733	Middle School	Start of Winter Season	End of Season	Tier 2, Step 4
9	David Sbriscia	Approve	Head Wrestling Coach	\$9,221	High School	Start of Winter Season	End of Season	Tier 2, Step 4
10	Michael Arminio	Approve	Assistant Wrestling Coach	\$7,260	High School	Start of Winter Season	End of Season	Tier 2, Step 4
11	Zachary Fisher	Approve	Assistant Wrestling Coach	\$7,260	High School	Start of Winter Season	End of Season	Tier 2, Step 4
12	Martin White	Approve	Assistant Wrestling Coach	\$7,260	High School	Start of Winter Season	End of Season	Tier 2, Step 4
13	Keith Wanamaker	Approve	Assistant Wrestling Coach	\$5,756	High School	Start of Winter Season	End of Winter Season	Tier 2, Step 3
14	Kimberlee Sweet	Approve	Head Cheerleading Coach	\$8,720	High School	Start of Winter Season	End of Winter Season	Tier 3, Step 4
15	Corinne Marsan	Approve	Assistant Winter Cheerleading Coach	\$6,883	High School	Start of Winter Season	End of Winter Season	Tier 3, Step 4
16	Morgan Reiner	Approve	Assistant Winter Cheerleading Coach	\$4,302	High School	Start of Winter Season	End of Winter Season	Tier 3, Step 1
17	Daniel Montgomery	Approve	Head Boys Swimming Coach	\$8,720	High School	Start of Winter Season	End of Winter Season	Tier 3, Step 4
18	Hunter Page	Approve	Head Girls Swimming Coach	\$7,404	High School	Start of Winter Season	End of Winter Season	Tier 3, Step 3
19	David Rader	Approve	Assistant Girls & Boys Swimming Coach	\$6,883	High School	Start of Winter Season	End of Winter Season	Tier 3, Step 4

20	Robert Carroll	Approve	Head Winter Track Coach	\$8,720	High School	Start of Winter Season	End of Winter Season	Tier 3, Step 4
21	Elise Tooker	Approve	Assistant Winter Track Coach	\$4,302	High School	Start of Winter Season	End of Winter Season	Tier 3, Step 1
22	David Garcia	Approve	Head Boys Bowling Coach	\$7,217	High School	Start of Winter Season	End of Winter Season	Tier 4, Step 4
23	Craig Green	Approve	Head Girls Bowling Coach	\$5,419	High School	Start of Winter Season	End of Winter Season	Tier 4, Step 1

*3. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	64157597	Child Care Leave	Teacher	Middle School	8/23/21	N/A	8/23/21	8/23/21	N/A	2022-23 School Year	N/A

*4. Motion to approve the following job description as recommended by the superintendent and Personnel Committee [Attachments A]:

A. Child Study Team Secretary

*5. Motion to approve the following middle school teachers for AM and PM duties for the 2021-2022 school year at the rate of \$30.00/hour:

Daniel Diveny	Maria Forsythe	Lourdes Garcia	David Sbriscia
Craig Green	Geri McKelvey	Jeffrey Balas	Amanda Best
Tassajana Miraglia	Lisa Smith		

Substitutes: Christine Tyburczy Laura Muroski Janine Horber

*6. Motion to approve the following individuals for the middle school Bagels & Locks Participation at the rate of \$30.00/hour for an additional 3 hours, for a total of six hours each:

Courtney Hoffman	LeeAnn Kubbishun
Elizabeth McKeown	Hope Ranalli
Michelle Gaffney	Janine Horber
Christine Tyburczy	Tasjaana Miraglia
Maureen Flora	Linda Katstra
Kimberly Kavcak	Geri McKelvey
Elena Tuxhorn	Lauren Voight

*7. Motion to approve the following individuals for the middle school Bagels & Locks

Participation at the rate of \$30.00/hour for 3 hours each:

Rebecca Becker Tammy Muffley

*8. Motion to approve the following individuals for the middle school Bagels & Locks Participation at the rate of \$30.00/hour for 6 hours each:

Susan Blackford Amanda Best

Approval of Personnel Motions

MOTION: Lisa Marshall		SECOND: Sam Knutson		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Paul Figalora				X
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Christine Pi				X
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

II. EDUCATION AND POLICY

Motion by Mrs. Marshall and seconded by Mr. Bodenschatz to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.3, as described below:

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 19-20 - None
 HS - 19-20 - None

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Theresa Chapman	Summer ESY Program	Transportation	N/A

*3. Motion to approve the *Marzano Teacher Evaluation Model* as the teacher evaluation instrument and the *Marzano School Leader Evaluation Model* as the school leader evaluation instrument for the 2021-2022 school year.

Approval of Education & Policy Motions

MOTION: Lisa Marshall		SECOND: Scott Bodenschatz		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Paul Figalora				X
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Christine Pi				X
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

III. BUDGET AND FINANCE

Motion by Mr. Bodenschatz and seconded by Mr. Knutson to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 6, as described below:

*1. Motion to approve the bill list for the period June 30, 2021, in the amount of \$546,545.80.

*2. Motion to approve a Joint Transportation Agreement with Delaware Valley Regional High School for the 2021-2022 school year to provide various field/athletic trips at the rate of \$81.00 per hour for the first four hours, then \$72.00 per hour for each additional hour billed in quarter hour increments, plus tolls and parking where applicable.

*3. Motion to approve the Police Services Agreement with the Township of Washington for the year 2021-2022 school year at the following rates:

\$86.92/hour for each officer - 2 officers per event
 \$8.50/hour for administrative costs
 \$20.00/hour for each vehicle required

*4. Motion to approve the following Special Education Tuition Contracts for the 2021-2022 Extended and regular school year:

Student	School	Amount	Aide	Effective
8041576755	Cornerstone Day School	\$12,660.71	N/A	7/6/21-9/2/21
9871385677	The Midland School	\$72,720.00	N/A	9/2/21-6/14/22
7440048319	The Midland School	\$84,840.00	N/A	7/7/21-6/14/22
9355083049	The Midland School	\$84,840.00	N/A	7/7/21-6/14/22
6914043710	Woods Services	\$82,490.46	\$48,841.00	7/1/21-6/30/22

*5. Motion to approve Contract for Behavior Analytical Consultative Services with Applied Behavior Consulting, LLC commencing August 1, 2021 – June 30, 2022 at a rate of \$115 per hour.

*6. Motion to approve the following testing consultants for the 2021-2022 school year at a rate of \$300 per evaluation, effective July 14, 2021:

Terrance Dolan

Lorraine Morris

Approval of Budget & Finance Motions

MOTION: Scott Bodenschatz		SECOND: Sam Knutson		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Paul Figalora				X
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Christine Pi				X
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

O. Public Comment

Kristen Maclean thanked the board for meeting with Oxford representatives and looks forward to hearing from the board.

P. Adjournment 7:40 p.m.

Approval to Adjourn

Motion by Mrs. Marshall and seconded by Mr. Knutson to adjourn at 7:40 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary