

WARREN HILLS REGIONAL BOARD OF EDUCATION

August 17, 2021

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

Due to the COVID-19 health crisis, this meeting of the Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The board meeting will be live-streamed to the public via Zoom (<https://zoom.us>). The link to the meeting will be posted on the District's website. The link can also be found within the posted agenda for this meeting, which is on the District's website. During the meeting, an announcement will be made for any members of the public that wish to participate. At that time, type a question/comment into the chat feature of Zoom. All participants must provide their name and address, and your comment and/or question will be included in the Board's public record of the meeting, just as it would for a standard Board meeting and will be read aloud by the Board Secretary.

Join Zoom Meeting

<https://us02web.zoom.us/j/89849539483?pwd=Q3NhOUNEVnBHOUw1NlNuZmNOMFIPQT09>

A. Call to Order - Mr. Corey Piasecki, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Paul Figalora, Eric Horton, Sam Knutson, Lisa Marshall, Christine Pi and Corey Piasecki. Also present were Earl Clymer, Dennis Mack and Donnamarie Palmiere. Christopher Cannavo and Eric Walls were absent

C. Executive Session- 6:32 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mrs. Marshall and seconded by Mr. Knutson to go into Executive Session at 6:32 p.m. with full board consent.

D. Reconvene: 7:29 p.m.

Approval to Reconvene

Motion by Mrs. Marshall and seconded by Mr. Knutson to go into Open Session at 7:29 p.m. with full board consent

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Motion by Mrs. Marshall and seconded by Mr. Piasecki to add #17 under Personnel as follows with full board consent:

*17. Motion to approve and accept the following appointments as recommended by the Superintendent; and
Be it further resolved that the stipend may be prorated based on the club/activity running for the full school year.

1	Mark Smith	Approve	Archery Club Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
2	Adam Slack	Approve	Archery Club Assistant Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
3	Lauren Voight	Approve	Chorus Club	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
4	Daryl Detrick	Approve	Computer Science Club Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
5	Jennifer Giamoni	Approve	Debate Club Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1

6	Nicole Petrewski	Approve	Drama Club Advisor	\$4,100.00/play	High School	8/24/21	6/30/22	Tier 1 – 2 plays
7	Patricia Smith	Approve	FFA Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
8	MaryAnn McKinney	Approve	Newspaper Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
9	Heather Wight	Approve	Senior Class Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
10	Emily Kablis	Approve	Student Council Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
11	Lauren Voight	Approve	Vocal Direction Musical Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier I
12	Genevieve DeBoer	Approve	Yearbook Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
13	Nicole Petrewski	Approve	Drama Club Advisor	\$4,100.00/play	Middle School	8/24/21	6/30/22	Tier 1 - 1 play
14	Lauren Voight	Approve	Drama Club Assistant Advisor	\$4,100.00	Middle School	8/24/21	6/30/22	Tier 1 - 1 play
15	Brigitte Burstein	Approve	Yearbook Co-Advisor	\$2,050.00	Middle School	8/24/21	6/30/22	Tier 1
16	Elizabeth McKeown	Approve	Yearbook Co-Advisor	\$2,050.00	Middle School	8/24/21	6/30/22	Tier 2
17	Alison Frey	Approve	FBLA/DECA Advisor	\$3,500.00	High School	8/24/21	6/30/22	Tier 2
18	Sharon Fretz	Approve	Outdoor Unlimited Advisor	\$3,500.00	High School	8/24/21	6/30/22	Tier 2
19	Nicole Silvis	Approve	Student Council Advisor	\$3,500.00	Middle School	8/24/21	6/30/22	Tier 2
20	Mary Kaye Bartek	Approve	Ski Club Advisor	\$3,500.00	Middle School	8/24/21	6/30/22	Tier 2
21	Margaret Devine	Approve	Horizons Advisor	\$3,300.00	High School	8/24/21	6/30/22	Tier 3
22	Kim Eilenberger	Approve	H.O.T.T. Advisor	\$3,300.00	High School	8/24/21	6/30/22	Tier 3
23	Jason Graf	Approve	Jazz Ensemble Advisor	\$3,300.00	High School	8/24/21	6/30/22	Tier 3
24	Cedric Hickerson	Approve	Junior Class Advisor	\$3,300.00	High School	8/24/21	6/30/22	Tier 3
25	Jessie O'Neil	Approve	S.A.V.E. Club Advisor	\$3,300.00	High School	8/24/21	6/30/22	Tier 3
26	Cedric Hickerson	Approve	Yearbook Business	\$3,300.00	High School	8/24/21	6/30/22	Tier 3
27	Maggie Devine	Approve	Horizons Advisor	\$3,300.00	Middle School	8/24/21	6/30/22	Tier 3
28	Geri McKelvey	Approve	Intramural Bowling Advisor	\$3,300.00	Middle School	8/24/21	6/30/22	Tier 3

29	Geri McKelvey	Approve	National Junior Honor Society Advisor	\$3,300.00	Middle School	8/24/21	6/30/22	Tier 3
30	Toni Manfra	Approve	Best Buddies Advisor	\$2,900.00	High School	8/24/21	6/30/22	Tier 4
31	Debra Rokosny	Approve	Diversity Club Advisor	\$2,900.00	High School	8/24/21	6/30/22	Tier 4
32	Jennifer Cagnassola	Approve	Drama Choreographer Advisor	\$2,900.00/play	High School	8/24/21	6/30/22	Tier 4 - 2 plays
33	Rich Patricia	Approve	Film Club Advisor	\$2,900.00	High School	8/24/21	6/30/22	Tier 4
34	Margaret Devine	Approve	Gay/Straight Alliance Co-Advisor	\$1,450.00	High School	8/24/21	6/30/22	Tier 4
35	Kevin Horn	Approve	Gay/Straight Alliance Co-Advisor	\$1,450.00	High School	8/24/21	6/30/22	Tier 4
36	Heather Heslin	Approve	Kids Connection Co-Advisor	\$1,450.00	High School	8/24/21	6/30/22	Tier 4
37	Rebecca Flanery	Approve	Kids Connection Co-Advisor	\$1,450.00	High School	8/24/21	6/30/22	Tier 4
38	Jason Graf	Approve	Jazz Ensemble Advisor	\$2,900.00	Middle School	8/24/21	6/30/22	Tier 4
39	Christine Tyburczy	Approve	Peer Leaders Advisor	\$2,900.00	Middle School	8/24/21	6/30/22	Tier 4
40	Tasjaana Miraglia	Approve	SAGA Advisor	\$2,900.00	Middle School	8/24/21	6/30/21	Tier 4
41	Kimberly Kavcak	Approve	Glamour Girls Advisor	\$2,700.00	High School	8/24/21	6/30/22	Tier 5
42	Lisa Weisenstein	Approve	Freshman Class Advisor	\$2,700.00	High School	8/24/21	6/30/22	Tier 5
43	Toni Manfra	Approve	Sophomore Class Advisor	\$2,700.00	High School	8/24/21	6/30/22	Tier 5
44	Timothy Zavacki	Approve	Woodworking Club Advisor	\$2,700.00	High School	8/24/21	6/30/22	Tier 5
45	Lauren Voight	Approve	Chorus Advisor	\$2,700.00	Middle School	8/24/21	6/30/22	Tier 5

Motion by Mrs. Marshall and seconded by Mr. Kntson to add #18 under Personnel as follows with full board consent:

*18. Motion to authorize the superintendent to hire staff as necessary to start the 2021-2022 school year. The board will not unreasonably withhold approval at the next board meeting.

Motion by Mrs. Marshall and seconded by Mr. Piasecki to amend motion #2 under Personnel as follows with full board consent:

*2. Motion to approve the following medical / maternity leave of absence subject to verification of the need for leave by a physician designated by the Superintendent of Schools.

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	53022638	Medical Leave	English Teacher	Middle School	8/23/21	56 Days	N/A	N/A	N/A	11/15/21	N/A

Approval of Board Minutes

Motion by Mrs. Marshall and seconded by Mr. Piasecki to table the July 13, 2021 Regular and Executive Session Minutes with full board consent.

Motion by Mrs. Marshall and seconded by Mr. Knutson to approve the minutes of the June 14, 2021, Special Meeting as amended.

- June 14, 2021 Special Meeting
- ~~July 13, 2021 Regular and Executive Session~~

MOTION: Lisa Marshall		SECOND: Sam Knutson		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Paul Figalora	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Christine Pi	X			
Eric Walls				X
Christopher Cannavo				X
Corey Piasecki	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

The Board received several emails from the community regarding Executive Order 251, Mask Wearing.

The Board will follow this Executive Order. The Board's goal is to ensure our students have a productive school year with in-person learning.

F. Superintendent's Report – Mr. Earl C. Clymer, III

Summer Restoration/Remediation

- Update
- Impact on Student Schedules/Changes - Pass/Fail
- Counselors working to ensure the schedules are ready for next week

Social events

Boro Pool - Update

Board goal setting - 9/14/2021

Any thoughts should be forwarded to me so that I can share with Mrs. Helewa of NJSBA prior to our meeting

G. Presenter(s): Mr. Christopher Kavcak, HS Principal and the Education, Process & Technology Committee

H. Goals:

Warren Hills Board of Education District Goals 2020-2021

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, 1:1 technology Initiative and enhanced PLC's.
2. Ensure effective communication with the School Community prior to, during and following the 2020-21 school year as it pertains to the reopening of schools and Remote & Hybrid Learning during the pandemic.

Tonight's presentation falls under District Goal #1.

Ongoing communication and letters to the community regarding the Safe Return to In Person Instruction are represented under Goal #2.

Warren Hills Board of Education Board Goal for 2020-2021

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

The Board continues to support the administration, faculty and staff.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: Mr. Bodenschatz
Education, Policy & Technology	August 11, 2021	By Chair: Mr. Bodenschatz
Personnel & Student Activities	August 11, 2021	By Chair: Mr. Walls
Negotiations	No meeting held	By Chair: Ms. Marshall

Education, Policy & Technology met on August 11th and reviewed Policy Alert 223 from Strauss Esmay. Mr. Jones discussed policies 9181, Volunteer Positions and 6162, Corporate Sponsors with the committee. They also discussed the Safe Return to School plan, the calendar change for MS Back-to-School night and class sizes. They also discussed a plaque for former teacher, Mr. Platt.

Personnel & Student Activities met on August 11th and was discussed in Executive Session.

Negotiations – mediation session is scheduled for October.

Lisa Marshall was appointed to serve on the NJSBA Special Education Committee.

J. Old Business

Oxford Send/Receive contract will be forwarded to Oxford for their review.
The board is planning to transition back to in-person board meetings in September.
They will make a decision in early September.

K. New Business

L. Public Comment – concerning action items.

None

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or slanderous, as that individual retains all rights to pursue any legal remedies against you.

5. The presiding officer may:

- a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
- b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
- c. Request any person to leave the meeting when that person does not observe reasonable decorum;
- d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;

M. ACTION ITEMS

I. PERSONNEL

Motion by Mrs. Marshall and seconded by Mr. Knutson to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.18 as amended and described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

All 20-21 salaries remain in effect for the 21-22 school year, pending contract negotiations

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Elizabeth Meehan	Accept	Science Teacher	\$75,020	High School	8/17/21	8/17/21	Resignation
2	Nancy Turello	Accept	Paraprofessional	\$23.25/hour	High School	8/17/21	8/17/21	Resignation
3	Tarra Bendorf	Approve	Substitute Spanish Teacher	\$90/day	Middle School	8/23/21	9/30/21	N/A
4	Tarra Bendorf	Approve	Spanish Teacher	\$69,815, prorated	Middle School	10/1/21	6/30/22	Step K-11, BA
5	Laura Krause	Approve	Educational Technology Teacher	\$65,595, prorated	Middle School	8/23/21	9/30/21	Step A-1, M+30
6	Laura Krause	Approve	Educational Technology Teacher	\$84,860, prorated	Middle School	10/1/21	6/30/22	Step M-13, M+30
7	Amy Haines	Approve	Leave Replacement English Teacher	\$55,720, prorated	Middle School	8/23/21	On or about 11/15/21	Step B-2, BA
8	Kristin Angiuoli	Approve	Paraprofessional	\$26.70/hour	Middle School	8/23/21	6/30/22	5.75 hours per day

9	Janice DiMaio	Approve	Paraprofessional	\$26.70/hour	Middle School	8/23/21	6/30/22	HR/BA-Step 2
10	Jacque-Lyn Valse	Approve	Paraprofessional	\$26.15/hour	High School	8/23/21	6/30/22	HR/BA-Step 1
11	Eric Brown	Approve	Paraprofessional	\$22.70/hour	High School	8/23/21	6/30/22	HR-Step 1
12	Heather Wight	Approve	SAT Testing Center Supervisor	\$1,000-stipend	High School	8/23/21	6/30/22	N/A
13	Lourdes Garcia	Approve	Teacher	\$45.00/hour	District	7/14/21	8/20/21	Preparing PD for teachers, not to exceed 25 hours. Paid through Title I funds
14	Christina Astacio	Approve	Part-time Custodian	\$14.50/hour	Middle School	7/1/21	8/17/21	4 hours per day – 5 days per week
15	Scott Esposito	Approve	Part-time Custodian	\$14.50/hour	Middle School	7/1/21	6/30/22	4 hours per day – 5 days per week
16	Maureen Falzone	Approve	Summer Substitute Security	\$16.00/hour	High School	7/1/21	08/22/21	N/A
17	Charmaine Politano	Approve	Summer Substitute Security	\$16.00/hour	High School	6/21/21	08/22/21	N/A
18	Steven Andoldi	Approve	Summer Substitute Security	\$16.00/hour	High School	7/1/21	08/22/21	N/A
19	Matthew Hibbett	Approve	Summer Substitute Security	\$16.00/hour	High School	6/21/21	08/22/21	Paid with CRRSA ESSER II Funds
20	Jodie Tiger	Approve	Summer Substitute Security	\$16.00/hour	High School	7/1/21	08/22/21	N/A
21	Joseph Scortino	Approve	Summer Event Security	\$40.00/hour	High School	7/1/21	7/30/21	N/A
22	Adam Latham	Accept	Asst. Football Coach	\$6,068.00	High School	7/1/21	NA	Resignation
23	Patrick Kablis	Approve	Asst. Football Coach	\$7,636.00	High School	7/1/21	End of Season	Tier 1, Step 4
24	Adam Slack	Approve	Head Robotics Coach	\$6,068.00	High School	8/24/21	6/30/22	Tier 4, Step 3
25	Ari Eisner	Approve	Assistant Robotics Coach	\$4,510.00	High School	8/24/21	6/30/22	Tier 4, Step 3
26	Danielle Miksch	Amend	Teacher	\$45.00/hour	High School	7/1/21	7/29/21	MD ESY 2021-2022 Program 8:30 AM— 12:30 PM
27	Marcus Gurdineer	Amend	Teacher	\$45.00/hour	High School	7/1/21	7/29/21	MD ESY 2021-2022 Program 8:30 AM— 12:30 PM
28	Theresa Chapman	Amend	Teacher	\$45.00/hour	High School	7/1/21	7/29/21	MD ESY 2021-2022 Program 8:30 AM— 12:30 PM
29	Joseph Bamford	Amend	Teacher	\$45.00/hour	High School	7/1/21	7/29/21	MD ESY 2021-2022 Program 8:30 AM— 12:30 PM
30	Cheryl Yanoff	Amend	Teacher	\$45.00/hour	High School	7/1/21	7/29/21	MD ESY 2021-2022 Program 8:30 AM— 12:30 PM

31	Lauren Voight	Amend	Teacher	\$45.00/hour	High School	7/1/21	7/29/21	MD ESY 2021-2022 Program 8:30 AM 8:15 AM— 12:30 PM
32	Sandra Young	Approve	Summer Remediation Substitute	\$45.00/hour	High School	7/6/21	8/5/21	Tuesday & Thursday only as needed, 9 am- 12 pm
33	Theresa Chapman	Approve	Start Strong Testing Coordinator	\$2,000.00	High School	8/24/21	11/1/21	N/A
34	Geri McKelvey	Approve	Start Strong Testing Coordinator	\$2,000.00	Middle School	8/24/21	11/1/21	N/A
35	LeeAnn Kubbishun	Approve	Summer Guidance	\$64.47/hour	Middle School	7/1/21	8/20/21	Additional 5 hours
36	Patrick Kablis	Rescind	Fall Strength & Conditioning Coach	\$2,500.00	High School	7/1/21	End of Season	Bd. motion 6/8/21, I. Personnel, #11, Code #39
37	Kimberly Kavcak	Rescind	Bagels & Locks	\$30.00/hour	Middle School	8/16/21	8/16/21	Bd. Motion 6/29/21, I. Personnel, #5
38	Janice DiMaio	Approve	Bagels & Locks	\$30.00/hour	Middle School	8/16/21	8/16/21	Not to exceed 6 hours
39	James Blackford	Approve	Lunch Security Personnel	\$16.00/hour	High School	8/30/21	6/3/22	10:30 am-1:30 pm
40	Raymond McDonald	Approve	Part-time Night Security	\$16.00/hour	Middle School	9/3/21	6/3/22	5:00 pm-9:00 pm Pending receipt of required paperwork
41	Keith Romanowski	Approve	Lunch Security Personnel	\$16.00/hour	Middle School	8/30/21	6/3/22	10:30 am-1:00 pm Pending receipt of required paperwork
42	Vittoria Sigora	Approve	5 th Preparation	\$1,300.00/semester	High School	8/23/21	6/30/22	N/A
43	Lauren Voight	Approve	Travel	\$1,300.00/semester	MS&H S	8/23/21	6/30/22	N/A
44	Jacqueline LaFrance	Approve	Additional Partnerships	\$1,500.00	Middle School	8/23/21	6/30/22	N/A
45	Bonita Duryea	Approve	Processing incoming students	\$45.00/hour	High School	8/16/21	8/20/21	Not to exceed 25 hours
46	Christina Astacio	Resignation	Part-time Custodian	\$14.50/hour	Middle School	8/17/21	8/17/21	Will remain on substitute custodian list

*2. Motion to approve the following medical / maternity leave of absence subject to verification of the need for leave by a physician designated by the Superintendent of Schools.

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	53022638	Medical Leave	English Teacher	Middle School	8/23/21	56 Days	N/A	N/A	N/A	11/15/21	N/A

*3. Motion to approve the following job description as recommended by the superintendent and Personnel Committee [Attachments]:

1. Confidential Secretary to the Superintendent and Business Administrator
2. Director of Athletics/Student Activities
3. Principal
4. Technology Coordinator
5. Teacher of the Gifted and Talented
6. Guidance Counselor
7. School Nurse
8. Affirmative Action Officer

*4. Motion to approve the following individuals as Substitute Resource Personnel at the rate of \$16.00/hour for the 2021-2022 school year:

John Amey	Jeff Dugan	Thomas Kline
Grace Balog	Joseph Fulse	Robert Kovacs
Tammy Beehler	Alan Goracy	James McLaughlin
James Blackford	Robert Hibbett	Joseph Sciortino
Michael Clancy	John Kerner	

*5. Motion to approve the following individuals as Event Security Staff at the rate of \$40.00/hour for the 2021-2022 school year:

John Amey	Jeffrey Dugan	John Kerner	Steven Bifano
James Blackford	Joseph Fulse	Robert Kovacs	Joseph Duart
Michael Clancy	Patrick Gooley	Pamela Schell	Robert Hibbett
			Joseph Sciortino

*6. Motion to approve the following individuals as Home Instructors for the 2021-2022 school year:

Lori Apostol	Kimberly Kavcak	Jennifer O'Rourke
Cynthia Bamford	Nancy Kling	Katelyn Pyscher
Amanda Best	Mary Knapp	Lisa Pyscher
Theresa Chapman	Jodi Longo	Michael Quinto
Nicole Clark	Toni Manfra	Lydia A. Ritter
Diane DeVivo	Kristen McDonald	Ellen Russak
Heather Garcia	Meghan McGeehan	Laura Slane
Lourdes Garcia	Geri McKelvey	Jacqueline Solecitto
Mary Helck	Cesar Mendes	Lauren Voight
Courtney Hoffman	Elizabeth Nicolosi	Sandra Young
Lisa Hughes	Andrew Oakley	Danielle Miksch
Jesse Damiano	Ruth Huntington	Catherine O'Neal
Patricia Wintersteen		

*7. Motion to approve the following individual as a Substitute Secretary at the rate of \$14.00/hour for the 2021-2022 school year:

Nancy Stasyshyn

*8. Motion to approve the following individuals as Substitute Nurses at the rate of \$125/day for the 2021-2022 school year:

Sandra Dantzler	Rebecca Kraeutler	Elin Delghiacchio	Erica Hoff
Karen Jurkowski	Patricia Titus	Ellen Garzon	

*9. Motion to approve the following individuals as Substitute Drivers for the 2021-2022 school year:

Jacquelyn McLaughlin	Charmaine Politano	Jodie Tiger
Jean Celestin	Allen Osmun	Anthony Vullo
Vickie Dell	Brian Patane	Marie Walker
Felix Mancuso	Frank Grosso	

*10. Motion to approve the following individuals as substitute teachers / substitute paraprofessional at a rate of \$90 per day for the 2021-2022 school year:

Keith Alder	Nicole Dehrone	Barbara Kolodziejczyk
Amy Alpaugh	Georgina Dilts	Joan Mandel
Jessica Bardello	Richard Dobbins	Heather Marsh
Robert Bachman	Luanne Ferenci	Kristen McDonald
Grace Balog	Edward France	Beth Miller
Edward Biegaj	Joseph Greenwood	John Novack
Sachel Bise	William Gunner	Elizabeth North
Lindsey Blackford	Marie Orlowski	Camerin Savacool
Susan Blackford	Kathy Henry	Brian Schubert
Jennifer Cagnassola	Curtis Hiel	Hunter Page
Richard Card	Jeffrey Holzman	David Parfitt
Michael Collins	Trevor Hunt	Christine Siltanen
Robert Carroll	Lisa Hubright	Nicole Standish
Bret Castner	Jane Iuvone	Christine Thompson
Lauren Corrigan	Heather Kerner	Kyle Watt
Sally Christine	John Kerner	Marie Zengel
Daniela Cleveland	Janna Collins	Carol Daugherty
Janice DiMaio	Kylie Hibbett	Isabella Rios

*11. Motion to approve the following individuals as substitute custodial/maintenance staff at the rate of \$14.25/hour and \$15.25/hour - *black seal license:

Christina Astacio	Jamie Albertson	Carol Paulus
James Hildabrandt	Joseph Schwind, Jr.	David Tompkins
Thomas Kappus	Joseph Schwind, Sr.	Jeffrey Reichert

*12. Motion to approve the following individuals for Special Education I.E.P. Meetings at the rate of \$45.00/hour:

Lori Apostol
Joseph Besser
Nicole Clark
Zach Fisher
Allison White

Cynthia Bamford
Amanda Best
Thomas Curran
Marcus Gurdineer
Susan Young

Nicole Bayer
Theresa Chapman
Daniel Diveny
LeeAnn Kubbishun

*13. Motion to approve the following individuals as dance chaperones at \$30.00/hour not to exceed 3 hours per dance to be paid with CRRSA-ESSER II funds:

July 27 & 30, 2021
JoAnne Hibbett
MaryAnn Higgins
LeeAnn Kubbishun

August 5, 2021
Michelle Conaboy
Christina Page

August 12 & 13, 2021
Michelle Conaboy
Joanne Hibbett
Barbara Nelson
Christina Page

*14. Motion to approve the following teacher mentor training hours for the 2021-2022 school year:

Mentor Name	Nature of Action	Position	Salary	Location	Discussion
Gabrielle Harris	Approve	Mentor Training	\$30/hour	HS	Not to exceed 2 hours
Catherine O'Neal	Approve	Mentor Training	\$30/hour	HS	Not to exceed 2 hours
Gina Regan	Approve	Mentor Training	\$30/hour	HS	Not to exceed 2 hours
Shawna Guikema	Approve	Mentor Training	\$30/hour	HS	Not to exceed 2 hours
Debra Rokosny	Approve	Mentor Training	\$30/hour	HS	Not to exceed 2 hours
Robin Bloom	Approve	Mentor Training	\$30/hour	HS	Not to exceed 2 hours
Tisjanna Miraglia	Approve	Mentor Training	\$30/hour	HS	Not to exceed 2 hours

*15. Motion to approve the following teacher mentors and stipends for the 2021-2022 school year:

Mentor Name	Position	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
Gabrielle Harris	New Teacher Mentor	\$440	High School	8/23/2020	6/30/2022	Mentoring Cheryl O'Melia HS Math

Mentor Name	Position	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
Shawna Guikema	New Teacher Mentor	\$440	Middle School	8/23/2020	6/30/2022	Mentoring Tarra Bendorf MS Spanish
Gina Regan	New Teacher Mentor	\$440	High School	8/23/2021	6/30/2022	Mentoring LeeAnn Falzarano LDTIC
Robin Bloom	New Teacher Mentor	\$440	High School	8/23/2021	6/30/2022	Mentoring Laura Krause Technology Education
Debra Rokosny	New Teacher Mentor	\$440	High School	8/23/2021	6/30/2022	Mentoring Julie Bianco HS Social Studies
Tisjanna Miraglia	New Teacher Mentor	\$440	Middle School	8/23/2021	6/30/2022	Mentoring Janine Horber MS English
Catherine O'Neal	New Teacher Mentor	\$440	High School	8/23/2021	6/30/2022	Mentoring Elizabeth Bracey HS Guidance

*16. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Marquis Walls	Volunteer	N/A	N/A	High School	Start of Season	End of Season	Football Program – Pending receipt of required paperwork
1	Adam Latham	Volunteer	N/A	N/A	High School	Start of Season	End of Season	Football Program

*17. Motion to approve and accept the following appointments as recommended by the Superintendent; and

Be it further resolved that the stipend may be prorated based on the club/activity running for the full school year.

1	Mark Smith	Approve	Archery Club Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
2	Adam Slack	Approve	Archery Club Assistant Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
3	Lauren Voight	Approve	Chorus Club	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
4	Daryl Detrick	Approve	Computer Science Club Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
5	Jennifer Giamoni	Approve	Debate Club Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1

6	Nicole Petrewski	Approve	Drama Club Advisor	\$4,100.00/play	High School	8/24/21	6/30/22	Tier 1 – 2 plays
7	Patricia Smith	Approve	FFA Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
8	MaryAnn McKinney	Approve	Newspaper Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
9	Heather Wight	Approve	Senior Class Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
10	Emily Kablis	Approve	Student Council Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
11	Lauren Voight	Approve	Vocal Direction Musical Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier I
12	Genevieve DeBoer	Approve	Yearbook Advisor	\$4,100.00	High School	8/24/21	6/30/22	Tier 1
13	Nicole Petrewski	Approve	Drama Club Advisor	\$4,100.00/play	Middle School	8/24/21	6/30/22	Tier 1 - 1 play
14	Lauren Voight	Approve	Drama Club Assistant Advisor	\$4,100.00	Middle School	8/24/21	6/30/22	Tier 1 - 1 play
15	Brigitte Burstein	Approve	Yearbook Co-Advisor	\$2,050.00	Middle School	8/24/21	6/30/22	Tier 1
16	Elizabeth McKeown	Approve	Yearbook Co-Advisor	\$2,050.00	Middle School	8/24/21	6/30/22	Tier 2
17	Alison Frey	Approve	FBLA/DECA Advisor	\$3,500.00	High School	8/24/21	6/30/22	Tier 2
18	Sharon Fretz	Approve	Outdoor Unlimited Advisor	\$3,500.00	High School	8/24/21	6/30/22	Tier 2
19	Nicole Silvis	Approve	Student Council Advisor	\$3,500.00	Middle School	8/24/21	6/30/22	Tier 2
20	Mary Kaye Bartek	Approve	Ski Club Advisor	\$3,500.00	Middle School	8/24/21	6/30/22	Tier 2
21	Margaret Devine	Approve	Horizons Advisor	\$3,300.00	High School	8/24/21	6/30/22	Tier 3
22	Kim Eilenberger	Approve	H.O.T.T. Advisor	\$3,300.00	High School	8/24/21	6/30/22	Tier 3
23	Jason Graf	Approve	Jazz Ensemble Advisor	\$3,300.00	High School	8/24/21	6/30/22	Tier 3
24	Cedric Hickerson	Approve	Junior Class Advisor	\$3,300.00	High School	8/24/21	6/30/22	Tier 3
25	Jessie O'Neil	Approve	S.A.V.E. Club Advisor	\$3,300.00	High School	8/24/21	6/30/22	Tier 3
26	Cedric Hickerson	Approve	Yearbook Business	\$3,300.00	High School	8/24/21	6/30/22	Tier 3
27	Maggie Devine	Approve	Horizons Advisor	\$3,300.00	Middle School	8/24/21	6/30/22	Tier 3
28	Geri McKelvey	Approve	Intramural Bowling Advisor	\$3,300.00	Middle School	8/24/21	6/30/22	Tier 3

29	Geri McKelvey	Approve	National Junior Honor Society Advisor	\$3,300.00	Middle School	8/24/21	6/30/22	Tier 3
30	Toni Manfra	Approve	Best Buddies Advisor	\$2,900.00	High School	8/24/21	6/30/22	Tier 4
31	Debra Rokosny	Approve	Diversity Club Advisor	\$2,900.00	High School	8/24/21	6/30/22	Tier 4
32	Jennifer Cagnassola	Approve	Drama Choreographer Advisor	\$2,900.00/play	High School	8/24/21	6/30/22	Tier 4 - 2 plays
33	Rich Patricia	Approve	Film Club Advisor	\$2,900.00	High School	8/24/21	6/30/22	Tier 4
34	Margaret Devine	Approve	Gay/Straight Alliance Co-Advisor	\$1,450.00	High School	8/24/21	6/30/22	Tier 4
35	Kevin Horn	Approve	Gay/Straight Alliance Co-Advisor	\$1,450.00	High School	8/24/21	6/30/22	Tier 4
36	Heather Heslin	Approve	Kids Connection Co-Advisor	\$1,450.00	High School	8/24/21	6/30/22	Tier 4
37	Rebecca Flanery	Approve	Kids Connection Co-Advisor	\$1,450.00	High School	8/24/21	6/30/22	Tier 4
38	Jason Graf	Approve	Jazz Ensemble Advisor	\$2,900.00	Middle School	8/24/21	6/30/22	Tier 4
39	Christine Tyburczy	Approve	Peer Leaders Advisor	\$2,900.00	Middle School	8/24/21	6/30/22	Tier 4
40	Tasjaana Miraglia	Approve	SAGA Advisor	\$2,900.00	Middle School	8/24/21	6/30/21	Tier 4
41	Kimberly Kavcak	Approve	Glamour Girls Advisor	\$2,700.00	High School	8/24/21	6/30/22	Tier 5
42	Lisa Weisenstein	Approve	Freshman Class Advisor	\$2,700.00	High School	8/24/21	6/30/22	Tier 5
43	Toni Manfra	Approve	Sophomore Class Advisor	\$2,700.00	High School	8/24/21	6/30/22	Tier 5
44	Timothy Zavacki	Approve	Woodworking Club Advisor	\$2,700.00	High School	8/24/21	6/30/22	Tier 5
45	Lauren Voight	Approve	Chorus Advisor	\$2,700.00	Middle School	8/24/21	6/30/22	Tier 5

*18. Motion to authorize the superintendent to hire staff as necessary to start the 2021-2022 school year. The board will not unreasonably withhold approval at the next board meeting.

Approval of Personnel Motions

MOTION: Lisa Marshall		SECOND: Sam Knutson		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Paul Figalora	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X		#1 Code 45	
Christine Pi	X			
Eric Walls				X
Christopher Cannavo				X
Corey Piasecki	X			

II. EDUCATION AND POLICY

Motion by Mrs. Marshall and seconded by Mr. Knutson to amend motion #6 as follows with full board consent:

*6. Motion to approve the attached middle school & high school waiver for classes in which the enrollment exceeds 30 students or classes are less than 15 students, as per Policy & Regulation #2312, CLASS SIZE. Additional adjustments will be presented at the next regular meeting of the Board of Education. [Attachment A & B] and the Board authorizes the superintendent to allow these classes to run.

Motion by Mr. Bodenschatz and seconded by Mrs. Mashall to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.8, as amended and described below:

*1. Motion to amend the 2021-2022 school calendar by moving the middle school Back-To-School Night from September 8th to Monday, September 13, 2021.

*2. Motion to approve the **first reading** of the following new and revised policies and regulations for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

0131 P	Bylaws, Policies and Regulations
1648.11 P	The Road Forward COVID-19 – Health & Safety
2421 P	Career and Technical Education
3134 P	Assignment of Extra Duties
3142 P&R	Nonrenewal of Nontenured Teaching Staff Member
3221 P&R	Evaluation of Teachers

- 3222 P&R** Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
3223 P&R Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
3224 P&R Evaluation of Principals, Vice Principals and Assistant Principals
4146 P&R Nonrenewal of Nontenured Support Staff Member
5460.02 P&R Bridge Year Pilot Program
6471 P&R School District Travel
8561 P Procurement Procedures for School Nutrition Programs

*3. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 19-20 - None
 HS - 19-20 - None

*4. Motion to approve the fiscal portion of the 2021-2022 Local Mentoring Plan for the Warren Hills Regional School District.

*5. Motion to approve the *2021-2022 Local Professional Development Plan*.

*6. Motion to approve the attached middle school & high school waiver for classes in which the enrollment exceeds 30 students or classes are less than 15 students, as per Policy & Regulation #2312, CLASS SIZE. Additional adjustments will be presented at the next regular meeting of the Board of Education. [Attachment A & B] and the Board authorizes the superintendent to allow these classes to run.

*7. Motion to approve the following travel and conference requests:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Debra Rokosny	AP 2021 U.S. Government & Politics Workshop	Virtual	\$799	8/2/21 to 8/5/21

*8. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Kimberlee Sweet	Cheer Camp Pine Grove, PA	No cost	Camp & Transportation paid by Cheer Team
2	Patricia Smith	NJ State Leadership Experience & Development	Substitute & Transportation	Registration covered by FFA
3	Patricia Smith	National FFA Convention	Transportation to airport & flights	Registration, hotel & incidentals paid by FFA

Approval of Education & Policy Motions

MOTION: Scott Bodenschatz		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Paul Figalora	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Christine Pi	X			
Eric Walls				X
Christopher Cannavo				X
Corey Piasecki	X			

III. BUDGET AND FINANCE

Motion by Mr. Knutson and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 20 as described below:

*1. The Warren Hills Regional Board of Education approves the June, 2021 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of June, 2021; in

compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period July 1, 2021 through August 18, 2021, in the amount of \$3,007,623.39.

*3. Motion to approve the cafeteria bill list for the period April 1, 2021 through June 30, 2021 in the amount of \$69,133.83

*4. Motion to approve Student Activities bill list for the period of June 1, 2021 through June 30, 2021 in the amount of \$50,162.76.

*5. Motion to approve the Athletic bill list for the period of June 1, 2021 through June 30, 2021 in the amount of \$3,062.00.

*6. Motion to approve transfers in the amount of \$850,152.08 for the month of June 2021.

*7. Motion to approve a Joint Transportation Agreement with Franklin Township School District for the 2021-2022 school year to transport our combined student population as follows:

<u>Route</u>	<u>WH Cost</u>
WH5	\$27,977.40
WH11	\$27,621.00
WH17	\$27,977.40
WH18	\$28,422.90
WH40	\$27,977.40
WH19	\$27,977.40

*8. Motion to approve a Joint Transportation Agreement with Mansfield Township School District for the 2021-2022 school year to transport our combined student population as follows:

<u>Route</u>	<u>WH Cost</u>
WH-6	\$21,153.42
WH-7	\$21,153.42
WH-9	\$21,153.42
WH-13	\$21,153.42
WH-20	\$21,153.42
WH-26	\$21,153.42
WH29	\$27,890.29
WH10	\$27,890.29
WH8	\$27,890.29
Shuttle	\$ 1,871.54

*9. Motion to approve a Parental Contract for Student Transportation for the following routes to transport Warren Hills Special Education Student #2612772623 to Developmental Learning Center for the 2021-2022 school year:

Route #WHPC21-22 ESYMM	\$2,200.00
Route #WHPC21-22MM	\$4,000.00

*10. Motion to approve a Parental Contract for Student Transportation for the following route to transport Warren Hills Regular Student #5465614811 to Hunterdon Polytech for the 2021-2022 school year:

Route #WHPC21-22-LG

\$7,600.00

*11. Motion to accept the following quote for the 2021-2022 Central Bus Route and award the contract to the vendor as recommended by the Superintendent:

Vendor Name	Route #	Route Cost	Aide Cost	Total Route Cost	Mileage Adjustment Cost
GST Transport	Central	\$124.00/diem	N/A	\$124.00/diem	\$0.95 per mile
Snyder Bus Service	Central	No Quote	N/A	N/A	N/A
Krapf School Bus	Central	No Quote	N/A	N/A	N/A

*12. Motion to approve a Joint Resolution for Participation of Transportation Services with Sussex County Regional Transportation Cooperative for the 2021-2022 school year, including a 4% administration fee for Special Education and a 4% administration fee for Sports and Field Trips.

*13. Motion to approve a Regular Education Tuition Contract Agreement with Warren County Technical School for 84 students for the 2021-2022 school year in the amount of \$4,600.00 for tuition per student per annum and \$1,000.00 transportation per student per annum, commencing September 2, 2021.

*14. Motion to approve a contract with the New Jersey Commission for the Blind and Visually Impaired, to provide evaluation services, technical, consultative and instructional services for Student #1417953248 for the 2021-2022 school year.

*15. Motion to approve the following Special Education Tuition Contract for the 2021-2022 extended and regular school year:

Student	School	Amount	Aide	Effective
1274743973	East Mountain School	\$67,953.90	N/A	7/5/21-6/17/22

*16. Motion to approve change order No. 001 for the Excel Building in the amount of \$5,328.00. This is for additional fire alarm work and will be taken from the general allowance.

*17. Revise motion to approve the following testing consultants for the 2021-2022 school year at a rate of \$300 per evaluation to be effective starting July 12, 2021:

Terrence Dolan

Lorraine Morris

*18. Motion to approve the attached list of Use of Facilities for the 2021-2022 school year. [Attachment C]

*19. Motion to approve a Non-Regulated Random Drug & Alcohol Testing Program Agreement with St. Luke's Hospital for the 2021-2022 school year.

*20. Motion to approve the submission of the ESEA 2021-2022 Grant to include the following:

Title I SIA \$12,500.00

Approval of Budget & Finance Motions

MOTION: Sam Knutson		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Paul Figalora	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Christine Pi	X			
Eric Walls				X
Christopher Cannavo				X
Corey Piasecki	X			

O. Public Comment

Mr. Riess discussed his concerns with the mask mandate. He feels it is unconstitutional and wants the Board to not comply with the Executive Order.

Mr. Brody applauded the board's decision to follow the mandate and require masks.

Q. Adjournment 8:47 p.m.

Approval to Adjourn

Motion by Mrs. Marshall and seconded by Mr. Horton to adjourn at 8:47 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary