

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**February 8, 2022**

**6:30 p.m. – Executive Session**

**7:15 p.m. Regular Meeting**

**A. Call to Order - Corey Piasecki, President**

**B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator**

Joseph Bodenschatz	Jean Hansen	Lisa Marshall
Christopher Cannavo	Eric Horton	Corey Piasecki
Molly Fraumeni	Sam Knutson	Eric Walls

Due to the COVID-19 health crisis, this meeting of the Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The board meeting will be live-streamed to the public via Zoom (<https://zoom.us>). The link to the meeting will be posted on the District’s website. The link can also be found within the posted agenda for this meeting, which is on the District’s website. During the meeting, an announcement will be made for any members of the public that wish to participate. At that time, type a question/comment into the chat feature of Zoom. All participants must provide their name and address, and your comment and/or question will be included in the Board’s public record of the meeting, just as it would for a standard Board meeting and will be read aloud by the Board Secretary.

Join Zoom Meeting

<https://us02web.zoom.us/j/84877578030?pwd=c1VuRmhEMmZ3T1F2K1lyazE4akdaZz09>

**A. Call to Order - Christopher Cannavo, Vice President**

**B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator**

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Christopher Cannavo, Molly Fraumeni, Jean Hansen, Sam Knutson, Eric Horton, Lisa Marshall, and Corey Piasecki (arrived at 6:40 p.m.). Also present were Earl Clymer, Dennis Mack, and Donnamarie Palmiere. Eric Walls was absent.

**C. Executive Session- 6:39 p.m.**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*

3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mrs. Marshall and seconded by Mr. Knutson to go into Executive Session at 6:39 p.m. with full board consent.

**D. Reconvene:** 7:29 p.m.

Approval to Reconvene

Motion by Mrs. Marshall and seconded by Mr. Cannavo to go into Open Session at 7:29 p.m. with full board consent

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- January 25, 2022 Regular & Executive Session Meetings

Motion by Mr. Knutson and seconded by Mrs. Fraumeni to approve the minutes of the January 25, 2022 Regular and Executive Session Meeting.

MOTION: Sam Knutson		SECOND: Molly Fraumeni		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo			X	
Corey Piasecki	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools  
None

F. Superintendent’s Report – Mr. Earl C. Clymer, III

- Governor Murphy announced on March 7th he will be lifting the mask mandate. Warren Hills will be transitioning to a Mask Optional setting. Details will be sent home to families via a Blackboard message. N95 masks will be offered as an option, and provided by the district for all students, faculty & staff who wish to continue to wear a mask. The N95 masks will be offered as an option to a cloth or surgical mask if the individual would prefer the N95. The district is awaiting revised Quarantine Guidance from the NJDOH.
- On-site COVID Testing with Lab Q will be reduced to once per week for faculty & staff only, beginning Monday February 14th. WCHD has opened a testing site at the Good Will Fire Department in Belvidere every M-H from 1:00P - 7:00P tests are free for all NJ residents.

G. Presenter(s): Start Strong Assessment Results – Mr. Clymer

Mr. Clymer reported on the district wide “Start Strong Assessments” that were given to students in the fall. The results will be posted on the district website on Monday. The district is waiting for more state level data.

H. Goals:

**Warren Hills Board of Education District Goals for 2021-22**

1. Implement and support an articulation structure that identifies curricular strength and weakness for grades 7-12, provides resources to cluster sending districts for curricular alignment in grade 6 and improve student achievement.
2. Ensure best practices related to inclusion, diversity and equity within the WHRSD are followed in regards to hiring practices, curriculum implementation and policy development in collaboration with all school/community stakeholders and to share concerns and recommendations with appropriate committee(s) of the Board of Education.
3. Implement Curriculum Pathways for the 2021-2022 school year focused on preparing students for life beyond Warren Hills, including but not limited to vocation, careers, and college. Pathways will appear as part of the Program of Studies.
4. Create and implement programs, provide resources, and offer support to students, parents, faculty & staff related to Mental Health Awareness in collaboration with local and state agencies.

Under District Goal 3 the administration has been working on schedules.

Under District Goal 4 the appointment of the District Mental Health Team on the agenda.

**Warren Hills Board of Education Board Goal for 2021-22**

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

**I. Committee Reports**

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Finance, Facilities & Transportation	February 1, 2022	By Chair: Sam Knutson
Education, Policy & Technology	No meeting held	By Chair: Scott Bodenschatz
Personnel & Student Activities	No meeting held	By Chair: Eric Walls
Negotiations	No meeting held	By Chair: Lisa Marshall

Mr. Knutson reported that the Finance, Facilities & Transportation committee met on February 1, 2022 and discussed the Budget Calendar and decrease in enrollment. They also discussed the mold remediation going on at the Excel Building and an additional cost of about \$6,500 for additional work.

Mrs. Marshall reported that the MOA with the WHREA has been signed and the board will ratify the agreement after the association has ratified.

Education, Policy & Technology will be meeting this week, Personnel & Student Activities will be meeting next week and Finance committee needs to meet to discuss the budget. A budget work session date will also be needed.

**J. Old Business**

None

**K. New Business**

None

**L. Public Comment**

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of

the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

There is no public comment. Mr. Piasecki closes public comment.

**M. ACTION ITEMS**

Motion by Mrs. Marshall and seconded by Mr. Knutson to amend Personnel \*4 to include paid using ESSER III funds as follows:

\*4. Motion to approve the following faculty & staff as members for the District Mental Health Team, effective February 9, 2022 through June 30, 2022 at a stipend amount of \$2,000.00 to be paid using ESSER III funds.

Theresa Anecchiarico	Elizabeth Bracey	Tim Downs	Kim Eilenberger
Craig Green	Hope Ranalli	Gina Regan	Krystin Sbriscia
Christine Tyburczy			

MOTION: Lisa Marshall		SECOND: Sam Knutson		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Eric Walls	X			
Christopher Cannavo				X
Corey Piasecki	X			

Motion by Mrs. Marshall and seconded by Mrs. Fraumeni add the following resolution as code 5 under Education and Policy:

\*5. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 19-20 - 009  
 HS - 19-20 - 00

MOTION: Lisa Marshall		SECOND: Sam Knutson		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			

Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Eric Walls	X			
Christopher Cannavo				X
Corey Piasecki	X			

## I. PERSONNEL

Motion by Mrs. Fraumeni and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions I.1 to I.4 as described below:

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Janice DiMaio	Approve	CST Secretary	\$40,980, prorated	Middle School	1/31/22	6/30/22	All paperwork complete & on file
2	Nick Rizzo	Approve	Pit Band Conductor	\$3,500	High School	2/9/22	6/30/22	Spring Musical
3	Cindy Bamford	Accept	Special Education Teacher	\$88,445	High School	6/30/22	7/1/22	Retirement
4	Tara Bendorf	Amend	Softball Coach	\$3,463	Middle School	1/26/22	End of Season	Correct Salary
5	Amanda Jackson	Amend	Softball Coach	\$4,302	High School	1/26/22	End of Season	Correct Salary
6	Katie Moritz	Approve	Spring Assistant Track Coach	\$4,302	High School	2/9/22	End of Season	Replaces Resignation Tier 3, Step 1
7	Maxinne Spann	Approve	Drama Choreographer	\$1,450	High School	2/9/22	6/30/22	Split Stipend Replaces Resignation
8	Nicole Labrit-Petrewski	Approve	Drama Choreographer	\$1,450	High School	2/9/22	6/30/22	Split Stipend Replaces Resignation
9	Jeremy Willis	Approve	Assistant Baseball Coach	\$6,883	High School	2/9/22	End of Season	Tier 3, Step 4
10	Thomas Dellaventura	Approve	Baseball Coach	\$3,463	Middle School	2/9/22	End of Season	Tier 3, Step 1
11	Corrie Kutzler	Accept	Custodian	\$38,769	High School	2/15/22	2/15/22	Resignation



\*2. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	52983046	Maternity	Teacher	HS	On or about 4/28/22	N/A	On or about 5/18/22	On or about 5/18/22	N/A	On or about 10/17/22	N/A
2	53056875	Family Care	Para Professional	HS	On or about 2/15/22	N/A	On or about 2/15/22	On or about 2/15/22	N/A	On or about 3/3/22	N/A

\*3. Motion to approve the following high school teacher as Instructional Coaches – Morning Office Hours from 7:00 A.M. to 7:25 A.M. for the 2021-2022 school year at the rate of \$18.75/session to be paid with ESSER II grant funds:

Heather Wight

\*4. Motion to approve the following faculty & staff as members for the District Mental Health Team, effective February 9, 2022 through June 30, 2022 at a stipend amount of \$2,000.00 to be paid using ESSER III funds.

Theresa Anecchiarico  
Craig Green  
Christine Tyburczy

Elizabeth Bracey  
Hope Ranalli

Tim Downs  
Gina Regan

Kim Eilenberger  
Krystin Sbriscia

Approval of Personnel Motions

MOTION: Molly Fraumeni		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X		#4	
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

**II. EDUCATION AND POLICY**

Motion by Mrs. Marshall and seconded by Mr. Bodenschatz to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.5, as described below:

\*1. Motion to approve 3-year ESL Program Plan as mandated by the NJ DOE.

\*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Jason Graf	Jazz Ensemble	Transportation	Competition
2	Catherine O'Neal & Michael Arminio	Campus Tour	N/A	High School Guidance Department
3	Christopher Kavcak	Project Graduation	Transportation	N/A
4	Marty White & Keith Wanamaker	Wrestling Team to dual tournament	Meals & Hotel	N/A
5	Marty White & Keith Wanamaker	Qualified Wrestling Team members to regionals	Meals & Hotel	N/A
6	Marty White & Keith Wanamaker	Qualified Wrestling Team members to states	Meals & Hotel	N/A
7	David Sbriscia, Michael Arminio & Zachary Fisher	Wrestling Team to dual tournament	Meals & Hotel	Amend from 12/14/21 Agenda to include Meals & Hotel
8	David Sbriscia, Michael Arminio & Zachary Fisher	Qualified Wrestling Team members to regionals	Meals & Hotel	Amend from 12/14/21 Agenda to include Meals & Hotel
9	David Sbriscia, Michael Arminio & Zachary Fisher	Qualified Wrestling Team members to states	Hotel	Amend from 12/14/21 Agenda to include Hotel

\*3. Motion to approve the following travel and conference requests:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Lisa Weisenstein	Desmos Computation Layer: Strategies to Maximize Student Success	Virtual	\$279. Registration	March 28, 2022
2	Michael Jones	DAANJ Leadership Conference	Atlantic City, NJ	\$475. Registration, meals, mileage & hotel	March 14-18, 2022

\*4. Motion to amend 2021-2022 School Calendar due to inclement weather closing day:  
Feb. 4, 2022 - June 8, 2022 (1/2 day)

\*5. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 19-20 - 009  
HS - 19-20 - 00



Approval of Education & Policy Motions

MOTION: Lisa Marshall		SECOND: Scott Bodenschatz		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

**III. BUDGET AND FINANCE**

Motion by Mr. Knutson and seconded by Mrs. Hansen to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III.5 as described below:

\*1. Motion to approve the bill list for the period January 27, 2022 through February 9, 2022, in the amount of \$1,822,560.81.

\*2. Motion to approve the following Special Education Tuition Contract for the 2021-2022 regular school year:

Student	School	Amount	Aide	Effective
5180238852	Hunterdon Preparatory School	\$18,039.75	N/A	2/7/22-6/30/22
4773237994	Somerset County Ed. Services Commission	\$35,609.32	N/A	1/31/22-6/30/22

\*3. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #6987122652, commencing January 27, 2022 until further notice, in the amount of \$51.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

\*4. Motion to approve Sound System Upgrades for Warren Hills Regional High School Gymnasium in the amount of \$12,887.00 based on quote from Coskey’s Electronic Systems, Inc.

\*5. Motion to approve the attached list of Use of Facilities for the 2021-2022 school year. [Attachment A]

Approval of Budget & Finance Motions

MOTION: Sam Knutson		SECOND: Jean Hansen		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

**O. Public Comment**

None

Mr. Piasecki closes public comment.

**Q. Adjournment 8:03 p.m.**

Approval to Adjourn

Motion by Mrs. Marshall and seconded by Mrs. Fraumeni to adjourn at 8:03 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere  
Business Administrator/Board Secretary

## Warren Hills Regional School District

## Use of Facilities

2021-2022

<b>ORGANIZATIONS:</b>	<b>MONTHS OF USE:</b>	<b>COI up to date</b>
WARREN UNITED SOCCER	YEAR ROUND	YES
WASHINGTON Y WRESTLING YOUTH CLUB	WINTER SEASON & SPECIAL EVENTS	YES
Q4 LACROSS	SPRING	YES
ARC	APRIL & MAY	YES
DIAMOND CLUB	SPRING	YES
WTYA LACROSS	YEAR ROUND	YES