

# WARREN HILLS REGIONAL BOARD OF EDUCATION

February 22, 2022

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

## A. Call to Order - Corey Piasecki, President

Due to the COVID-19 health crisis, this meeting of the Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The board meeting will be live-streamed to the public via Zoom (<https://zoom.us>). The link to the meeting will be posted on the District's website. The link can also be found within the posted agenda for this meeting, which is on the District's website. During the meeting, an announcement will be made for any members of the public that wish to participate. At that time, type a question/comment into the chat feature of Zoom. All participants must provide their name and address, and your comment and/or question will be included in the Board's public record of the meeting, just as it would for a standard Board meeting and will be read aloud by the Board Secretary.

Join Zoom Meeting

<https://us02web.zoom.us/j/83970877900?pwd=T2x1MHhnREdoFA5OWw1eFlkdjdrZz09>

## B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Christopher Cannavo, Molly Fraumeni, Sam Knutson, Eric Horton, Lisa Marshall, Corey Piasecki and Eric Walls. Also present were Earl Clymer, Dennis Mack, and Donnamarie Palmiere. Jean Hansen was absent.

## C. Executive Session- 6:35 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mrs. Marshall and seconded by Mr. Cannavo to go into Executive Session at 6:35 p.m. with full board consent.

**D. Reconvene:** 7:15 p.m.

Approval to Reconvene

Motion by Mrs. Marshall and seconded by Mr. Cannavo to go into Open Session at 7:15 p.m. with full board consent

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- February 8, 2022 Regular & Executive Session Meetings

Motion by Mr. Cannavo and seconded by Mr. Knutson to approve the minutes of the February 8, 2022 Regular and Executive Session Meeting.

MOTION: Chris Cannavo		SECOND: Sam Knutson		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen				X
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Eric Walls	X			
Christopher Cannavo	X			
Corey Piasecki	X			

**E. Communications** – Mr. Earl C. Clymer, III, Superintendent of Schools

An email was received from Kimberly Sweet regarding the cheerleaders.

**F. Superintendent's Report – Mr. Earl C. Clymer, III**

- Board meeting calendar for March has been adjusted as follows:
  - March 1 meeting canceled
  - March 10 - Board of Education Budget Work Session - In-person meeting - Open to the public
  - March 15 - Meeting on as scheduled - In-person meeting
- Pilot late bus to Oxford from WHRHS to Oxford beginning March 1 - June 2, 2022. Cost shared by WHRSD and OCS BOE.
- March 7th - Lifting of Mask Mandate
  - Mask Optional for all students, faculty & staff and visitors
  - Details will be sent home to families via a Blackboard message tomorrow afternoon.
  - N95 masks will be offered as an option, and provided by the district for all students, faculty & staff who wish to continue to wear a mask. The N95 masks will be offered as an option to a cloth or surgical mask if the individual would prefer the N95.
  - We are awaiting revised Quarantine Guidance from the NJDOH.
- Wrestling update-North Group 2 Section 3 Sectional Finals Champs!!! The team made it to the Group finals on Sunday, Feb. 13th at Franklin...All 14 wrestlers advanced to the Regionals from District 12 on Saturday, Feb. 19<sup>th</sup>. Congratulations to Coach Sbriscia on being named Coach of the Year for District 12. Great year for the team and we are looking forward to regionals this weekend, and states the following weekend.
- Boys basketball HWS- WH has made it to the quarter finals last Saturday, Feb. 12 at Hackettstown but lost to a very tough #1 seed. The boys team will enter the states as the #13 seed and play Voorhees HS away on Tuesday, March 1st.
- Girls basketball HWS-WH has made it to the Semifinals at Wallkill Valley and lost to a very talented Sparta team. The girls will play at home as the #8 seed in the states vs. North Hunterdon on March 1st at 6pm home.
- Cheer finished 4th place in Nationals in Florida!!! Well done and great job by all coaches and cheerleaders. This Saturday, Feb. 26 at 12pm our cheer team will perform in states at Brookdale Community College.
- Congratulations to the Winter Track team on a very successful season. Lou Fofanna will advance to the individuals Indoor Track and Field NJSIAA tournament championship this Saturday, Feb. 26 at 9am in the 55 meters and 400 meters
- Both Girls and Boys Bowling competed in the Sectional Finals last week on Monday, Feb. 14th and Wednesday, Feb. 16th. Great job!!!
- Congratulations to the WARREN HILLS DEBATE TEAM for winning FIRST PLACE in the New Jersey State Bar Foundation Mock Trial County Competition!
- HS Spring sports start March 7th
- MS Spring sports start March 23rd

**G. Presenter(s):**

None

## H. Goals:

### **Warren Hills Board of Education District Goals for 2021-22**

1. Implement and support an articulation structure that identifies curricular strength and weakness for grades 7-12, provides resources to cluster sending districts for curricular alignment in grade 6 and improve student achievement.
2. Ensure best practices related to inclusion, diversity and equity within the WHRSD are followed in regards to hiring practices, curriculum implementation and policy development in collaboration with all school/community stakeholders and to share concerns and recommendations with appropriate committee(s) of the Board of Education.
3. Implement Curriculum Pathways for the 2021-2022 school year focused on preparing students for life beyond Warren Hills, including but not limited to vocation, careers, and college. Pathways will appear as part of the Program of Studies.
4. Create and implement programs, provide resources, and offer support to students, parents, faculty & staff related to Mental Health Awareness in collaboration with local and state agencies.

Under District Goal 1 Mr. Clymer is working with the supervisors on this.

Under District Goal 3 we are still in the scheduling process.

Under District Goal 4 the Mental Health Team will meet next week. Also under this goal, we are adding a new course LD Foundations to the Pathways.

### **Warren Hills Board of Education Board Goal for 2021-22**

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

The new course LD Foundations falls under this board goal.

## I. Committee Reports

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Finance, Facilities & Transportation	February 16, 2022	By Chair: Sam Knutson
Education, Policy & Technology	Feb. 10 & 16, 2022	By Chair: Scott Bodenschatz
Personnel & Student Activities	February 15, 2022	By Chair: Eric Walls
Negotiations	February 17, 2022	By Chair: Lisa Marshall

Mr. Knutson reported that the Finance, Facilities & Transportation committee met on February 16<sup>th</sup> and reviewed the preliminary budget expenditures and potential Capital Reserve projects for 22-23. Included in this preliminary budget is the rebuilding of the grand piano and tuition credits. Also discussed was the MAC lab upgrade to be done using ESSER funds.

Mr. Bodenschatz reported that Education, Policy & Technology committee met on February 10<sup>th</sup> and on February 16<sup>th</sup>. They discussed the LD Foundations program. Planning to house summer classes in the

Excel Building. The Middle School Principal presented I&E and Passion Programs. They also discussed Physical Education semester cycle. They discussed 2022-2023 draft school calendar.

Mr. Walls reported the Personnel & Student Activities committee met on February 15<sup>th</sup> and discussed pending background information.

Mrs. Marshall reported that the meetings scheduled with the WHRAA were cancelled. Negotiations is meeting tonight to review the salary guides for the WHREA.

Mrs. Marshall gave a legislative update.

#### **J. Old Business**

Mr. Cannavo discussed the new wrestling practice mat that was donated by St. Lukes. It is held together with Velcro is getting worn from putting it down and picking it up so often.

#### **K. New Business**

Mr. Piasecki mentioned that one of the board members is interested in attending the National School Board Conference in San Diego. He said the board would pay the \$800 registration cost.

#### **L. Public Comment**

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

Kristen Maclean asked if the Oxford late bus would be paid from ESSER funds.

Mr. Piasecki closed public comment.

**M. ACTION ITEMS**

Motion by Mrs. Marshall and seconded by Mr. Knutson to add the following resolution \*10 under Budget & Finance:

\*10. Motion to approve a pilot program for a late bus from Warren Hills High School to Oxford Central School on Tuesdays and Thursdays from March 1, 2022 through June 2, 2022. The cost of \$975 will be shared with Oxford.

MOTION: Lisa Marshall		SECOND: Sam Knutson		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen				X
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Eric Walls	X			
Christopher Cannavo	X			
Corey Piasecki	X			

**I. PERSONNEL**

Motion by Mrs. Fraumeni and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions I.1 to I.3 as described below:

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Glenda Barrientos-Mejia	Approve	Paraprofessional	\$24.35/hour	High School	3/1/22	6/30/22	Pending receipt of all required paperwork
2	Eric Paulus	Approve	2 <sup>nd</sup> Shift Custodian	\$33,825, prorated	High School	2/23/22	6/30/22	Pending receipt of all required paperwork
3	Ashley Stettner	Approve	District Mental Health Team	\$2,000 Stipend	District	2/23/22	6/30/22	N/A
4	Corrie Kutzler	Approve	Substitute Custodian	\$17.25/hour	District	2/23/22	6/30/22	N/A
5	Caroline Lampert	Approve	Homework Club	\$45/hour	Middle School	2/23/22	6/30/22	45 minute sessions Wednesdays & Substituting

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
6	Evan Moran	Approve	Homework Club	\$45/hour	Middle School	2/23/22	6/30/22	45 minute sessions Wednesdays & Substituting

\*2. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	49116247	Maternity	Teacher	MS	On or about 4/20/22	8	On or about 5/2/22	On or about 5/2/22	N/A	On or about 6/1/22	N/A

\*3. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Darryl Wright	Volunteer	N/A	N/A	High School	Start of Season	End of Season	Baseball Program – Pending receipt of required paperwork
2	Ken Zinchiak	Volunteer	N/A	N/A	High School	Start of Season	End of Season	Baseball Program – Pending receipt of required paperwork
3	Joseph Schneider	Volunteer	N/A	N/A	High School	Start of Season	End of Season	Baseball Program-All paperwork complete

### Approval of Personnel Motions

MOTION: Molly Fraumeni		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen				X
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Eric Walls	X			
Christopher Cannavo	X			
Corey Piasecki	X			

## II. EDUCATION AND POLICY

Motion by Mr. Bodenschatz and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.6, as described below:

\*1. Motion to approve the **first reading** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 2431.4 P&R** Prevention & Treatment of Sports-Related Concussions & Head Injuries
- 2460.30R** Additional/Compensatory Special Education & Related Services
- 2622 P&R** Student Assessment
- 3233** Political Activities
- 5460** High School Graduation
- 5541** Anti-Hazing
- 7540** Joint Use of Facilities
- 9560** Administration of School Surveys

\*2. Motion to approve the *School Self-Assessment Program* to Determine Grades under the *Anti-Bullying Bill of Rights Act* and to submit the grades to the NJDOE.

\*3. Motion to approve a revision to the *2022-23 Program of Studies* to include the LD Foundations Program listed under the middle school Special Education Programs.

\*4. Motion to affirm the administrative decision regarding the following HIB cases:

- MS – 21-22 - 010
- HS - 21-22 - None

\*5. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Patricia Smith	FFA to Floral Design Competition	Substitute & Transportation	N/A

\*6. Motion to approve the following travel and conference requests:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Courtney Flowers	Comprehension Development through Social & Emotional Learning to Leverage Student Identity	Rutgers Center for Literacy	\$170. Registration + Mileage	February 24, 2022 – Title II funded



Approval of Education & Policy Motions

MOTION: Scott Bodenschatz		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen				X
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Eric Walls	X			
Christopher Cannavo	X			
Corey Piasecki	X			

**III. BUDGET AND FINANCE**

Motion by Mr. Knutson and seconded by Mr. Bodenschatz to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III.10 as amended and described below:

\*1. The Warren Hills Regional Board of Education approves the January, 2022 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of January, 2022; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

\*2. Motion to approve the bill list for the period February 10, 2022 through February 23, 2022, in the amount of \$3,610,319.21.

\*3. Motion to approve Student Activities bill list for the period January 1, 2022 through January 31, 2022 in the amount of \$6,334.01.

\*4. Motion to approve Athletic bill list for the period January 1, 2022 through January 31, 2022 in the amount of \$10,968.00.

\*5. Motion to approve transfers in the amount of \$688,624.83 for the month of January, 2022.

\*6. Motion to approve the following Special Education Tuition Contract for the 2021-2022 regular school year:

<b>Student</b>	<b>School</b>	<b>Amount</b>	<b>Aide</b>	<b>Effective</b>
4773237994	Somerset County Ed. Service Commission	\$7,043.60	N/A	1/31/22-2/15/22

\*7. Motion to accept the FFA 2022 Case Grants for Growing Grant in the amount of \$4,980.72.

\*8. Motion to accept, with gratitude, the donation of \$250.00 from a parent disbursed by The American Online Giving Foundation through the Benevity Giving Platform for the Computer Science Club Student Activity Account pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

\*9. A RESOLUTION AUTHORIZING THE Warren Hills Regional Schools Board of Education  
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 18A:18A-11, et seq. authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services, and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, NJEdge.Net, Inc. (“NJEdge”), hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System known as the “EdgeMarket Cooperative” for the purchase of goods and services; and

WHEREAS, on February 22, 2022, the governing body of Warren Hills Regional Schools Board of Education, situated in the County of Warren, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services; and

WHEREAS, Warren Hills Regional Schools Board of Education within the County of Warren, State of New Jersey, desires to participate in the EdgeMarket Cooperative; and

NOW, THEREFORE BE IT RESOLVED as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Warren Hills Regional Schools Board of Education.

**AUTHORITY**

Pursuant to the provisions of N.J.S.A. 18A:18A-11, et seq., Donnamarie Palmiere, School Business Administrator of the Warren Hills Regional Schools Board of Education, on behalf of Warren Hills Regional Schools Board of Education is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT**

This Lead Agency shall be responsible for complying with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., and all other provisions of the revised statutes of the State of New Jersey.

\*10. Motion to approve a pilot program for a late bus from Warren Hills High School to Oxford Central School on Tuesdays and Thursdays from March 1, 2022 through June 2, 2022. The cost of \$975 will be shared with Oxford.

Approval of Budget & Finance Motions

MOTION: Sam Knutson		SECOND: Scott Bodenschatz		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen				X
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Eric Walls	X			
Christopher Cannavo	X			
Corey Piasecki	X			

**O. Public Comment**

Dawn asked for an update regarding boys volleyball club.

**Q. Adjournment 7:54 p.m.**

Approval to Adjourn

Motion by Mr. Cannavo and seconded by Mr. Knutson to adjourn at 7:54 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere  
Business Administrator/Board Secretary