

WARREN HILLS REGIONAL BOARD OF EDUCATION

February 22, 2022

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

A. Call to Order - Corey Piasecki, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Joseph Bodenschatz	Jean Hansen	Lisa Marshall
Christopher Cannavo	Eric Horton	Corey Piasecki
Molly Fraumeni	Sam Knutson	Eric Walls

Due to the COVID-19 health crisis, this meeting of the Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The board meeting will be live-streamed to the public via Zoom (<https://zoom.us>). The link to the meeting will be posted on the District’s website. The link can also be found within the posted agenda for this meeting, which is on the District’s website. During the meeting, an announcement will be made for any members of the public that wish to participate. At that time, type a question/comment into the chat feature of Zoom. All participants must provide their name and address, and your comment and/or question will be included in the Board’s public record of the meeting, just as it would for a standard Board meeting and will be read aloud by the Board Secretary.

Join Zoom Meeting

<https://us02web.zoom.us/j/83970877900?pwd=T2x1MHhnREdoFA5OWw1eFlkdjZz09>

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

D. Reconvene: 7:15 p.m.

Approval to Reconvene

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- February 8, 2022 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

F. Superintendent’s Report – Mr. Earl C. Clymer, III

G. Presenter(s):

H. Goals:

Warren Hills Board of Education District Goals for 2021-22

1. Implement and support an articulation structure that identifies curricular strength and weakness for grades 7-12, provides resources to cluster sending districts for curricular alignment in grade 6 and improve student achievement.
2. Ensure best practices related to inclusion, diversity and equity within the WHRSD are followed in regards to hiring practices, curriculum implementation and policy development in collaboration with all school/community stakeholders and to share concerns and recommendations with appropriate committee(s) of the Board of Education.
3. Implement Curriculum Pathways for the 2021-2022 school year focused on preparing students for life beyond Warren Hills, including but not limited to vocation, careers, and college. Pathways will appear as part of the Program of Studies.
4. Create and implement programs, provide resources, and offer support to students, parents, faculty & staff related to Mental Health Awareness in collaboration with local and state agencies.

Warren Hills Board of Education Board Goal for 2021-22

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	February 16, 2022	By Chair: Sam Knutson
Education, Policy & Technology	Feb. 10 & 16, 2022	By Chair: Scott Bodenschatz
Personnel & Student Activities	February 15, 2022	By Chair: Eric Walls
Negotiations	February 17, 2022	By Chair: Lisa Marshall

J. Old Business

K. New Business

L. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

M. ACTION ITEMS

I. PERSONNEL

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Glenda Barrientos-Mejia	Approve	Paraprofessional	\$24.35/hour	High School	3/1/22	6/30/22	Pending receipt of all required paperwork

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
2	Eric Paulus	Approve	2 nd Shift Custodian	\$33,825, prorated	High School	2/23/22	6/30/22	Pending receipt of all required paperwork
3	Ashley Stettner	Approve	District Mental Health Team	\$2,000 Stipend	District	2/23/22	6/30/22	N/A
4	Corrie Kutzler	Approve	Substitute Custodian	\$17.25/hour	District	2/23/22	6/30/22	N/A
5	Caroline Lamport	Approve	Homework Club	\$45/hour	Middle School	2/23/22	6/30/22	45 minute sessions Wednesdays & Substituting
6	Evan Moran	Approve	Homework Club	\$45/hour	Middle School	2/23/22	6/30/22	45 minute sessions Wednesdays & Substituting

*2. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	49116247	Maternity	Teacher	MS	On or about 4/20/22	8	On or about 5/2/22	On or about 5/2/22	N/A	On or about 6/1/22	N/A

*3. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Darryl Wright	Volunteer	N/A	N/A	High School	Start of Season	End of Season	Baseball Program – Pending receipt of required paperwork
2	Ken Zinchiak	Volunteer	N/A	N/A	High School	Start of Season	End of Season	Baseball Program – Pending receipt of required paperwork
3	Joseph Schneider	Volunteer	N/A	N/A	High School	Start of Season	End of Season	Baseball Program-All paperwork complete

Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				

Christopher Cannavo				
Corey Piasecki				

II. EDUCATION AND POLICY

*1. Motion to approve the **first reading** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 2431.4 P&R** Prevention & Treatment of Sports-Related Concussions & Head Injuries
- 2460.30R** Additional/Compensatory Special Education & Related Services
- 2622 P&R** Student Assessment
- 3233** Political Activities
- 5460** High School Graduation
- 5541** Anti-Hazing
- 7540** Joint Use of Facilities
- 9560** Administration of School Surveys

*2. Motion to approve the *School Self-Assessment Program* to Determine Grades under the *Anti-Bullying Bill of Rights Act* and to submit the grades to the NJDOE.

*3. Motion to approve a revision to the 2022-23 *Program of Studies* to include the LD Foundations Program listed under the middle school Special Education Programs.

*4. Motion to affirm the administrative decision regarding the following HIB cases:

- MS – 21-22 - 010
- HS - 21-22 - None

*5. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Patricia Smith	FFA to Floral Design Competition	Substitute & Transportation	N/A

*6. Motion to approve the following travel and conference requests:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Courtney Flowers	Comprehension Development through Social & Emotional Learning to Leverage Student Identity	Rutgers Center for Literacy	\$170. Registration + Mileage	February 24, 2022 – Title II funded

Approval of Education & Policy Motions

MOTION:		SECOND		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

III. BUDGET AND FINANCE

*1. The Warren Hills Regional Board of Education approves the January, 2022 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of January, 2022; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period February 10, 2022 through February 23, 2022, in the amount of \$3,610,319.21.

*3. Motion to approve Student Activities bill list for the period January 1, 2022 through January 31, 2022 in the amount of \$6,334.01.

*4. Motion to approve Athletic bill list for the period January 1, 2022 through January 31, 2022 in the amount of \$10,968.00.

*5. Motion to approve transfers in the amount of \$688,624.83 for the month of January, 2022.

*6. Motion to approve the following Special Education Tuition Contract for the 2021-2022 regular school year:

Student	School	Amount	Aide	Effective
4773237994	Somerset County Ed. Service Commission	\$7,043.60	N/A	1/31/22-2/15/22

*7. Motion to accept the FFA 2022 Case Grants for Growing Grant in the amount of \$4,980.72.

*8. Motion to accept, with gratitude, the donation of \$250.00 from a parent disbursed by The American Online Giving Foundation through the Benevity Giving Platform for the Computer Science Club Student Activity Account pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

*9. A RESOLUTION AUTHORIZING THE Warren Hills Regional Schools Board of Education
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 18A:18A-11, et seq. authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services, and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, NJEdge.Net, Inc. (“NJEdge”), hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System known as the “EdgeMarket Cooperative” for the purchase of goods and services; and

WHEREAS, on February 22, 2022, the governing body of Warren Hills Regional Schools Board of Education, situated in the County of Warren, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services; and

WHEREAS, Warren Hills Regional Schools Board of Education within the County of Warren, State of New Jersey, desires to participate in the EdgeMarket Cooperative; and

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Warren Hills Regional Schools Board of Education.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 18A:18A-11, et seq., Donnamarie Palmiere, School Business Administrator of the Warren Hills Regional Schools Board of Education, on behalf of Warren Hills Regional Schools Board of Education is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

This Lead Agency shall be responsible for complying with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., and all other provisions of the revised statutes of the State of New Jersey.

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

O. Public Comment

P. Second Executive Session (If Necessary)

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				

Christopher Cannavo				
Corey Piasecki				

Approval to go into Second Executive Session

Approval to Reconvene

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

Q. Adjournment _____ p.m.

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

***Roll Call**