

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**March 15, 2022**

**6:30 p.m. – Executive Session**

**7:15 p.m. Regular Meeting**

**A. Call to Order** - Corey Piasecki, President

**B. Roll Call** - Mrs. Donnamarie Palmiere, Business Administrator

Joseph Bodenschatz	Jean Hansen	Lisa Marshall
Christopher Cannavo	Eric Horton	Corey Piasecki
Molly Fraumeni	Sam Knutson	Eric Walls

**C. Executive Session**- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

**D. Reconvene:** 7:15 p.m.

Approval to Reconvene

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- February 22, 2022 Regular & Executive Session Meetings
- March 10, 2022 Budget Work Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

**F. Superintendent’s Report – Mr. Earl C. Clymer, III**

**G. Presenter(s):**

**H. Goals:**

**Warren Hills Board of Education District Goals for 2021-22**

1. Implement and support an articulation structure that identifies curricular strength and weakness for grades 7-12, provides resources to cluster sending districts for curricular alignment in grade 6 and improve student achievement.
2. Ensure best practices related to inclusion, diversity and equity within the WHRSD are followed in regards to hiring practices, curriculum implementation and policy development in collaboration with all school/community stakeholders and to share concerns and recommendations with appropriate committee(s) of the Board of Education.
3. Implement Curriculum Pathways for the 2021-2022 school year focused on preparing students for life beyond Warren Hills, including but not limited to vocation, careers, and college. Pathways will appear as part of the Program of Studies.
4. Create and implement programs, provide resources, and offer support to students, parents, faculty & staff related to Mental Health Awareness in collaboration with local and state agencies.

**Warren Hills Board of Education Board Goal for 2021-22**

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

**I. Committee Reports**

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Finance, Facilities & Transportation	No meeting held	By Chair: Sam Knutson
Education, Policy & Technology	No meeting held	By Chair: Scott Bodenschatz
Personnel & Student Activities	March 9, 2022	By Chair: Eric Walls
Negotiations	No meeting held	By Chair: Lisa Marshall

**J. Old Business**

**K. New Business**

**L. Public Comment**

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that

the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

**M. ACTION ITEMS**

All 20-21 salaries remain in effect for the 21-22 school year, pending contract negotiations

**I. PERSONNEL**

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Cynthia Wiseburn	Approve	Maternity replacement Gifted & Talented teacher	\$55,470, prorated	Middle School	3/07/22	6/30/22	Replaces #35774603
2	Christal Barr	Accept	Counselor	\$85,295	High School	5/1/22	5/1/22	Resignation
3	Jeremy Onorato	Accept	Paraprofessional	\$26.15/hour	High School	3/24/22	3/24/22	Resignation
4	Shane Plenge	Approve	Paraprofessional	\$26.15/hour	Middle School	3/16/22	6/30/22	Part time, 5.75 hours per week, Step 1, BA
5	Erin McCormick	Amend	Maternity replacement School Counselor	\$61,545, prorated	High School	5/1/22	6/30/22	Replaces #82724428
6	Abdellatif Zoubir	Approve	2 <sup>nd</sup> Shift Custodian	\$33,825, prorated	District	3/21/22	6/30/22	All paperwork complete & on file
7	Joseph Bamford	Amend	Assistant Baseball Coach	\$6,883	High School	Start of Season	End of Season	Rescind Board motion of 11/15/21, I. Personnel, #2, Code No. 5 to reflect move to high school
8	Patrick Kablis	Approve	Home Instructor	\$45/hour	District	3/16/22	6/30/22	Health/Physical Education
9	Shannon Tubman	Approve	Substitute Teacher	\$130/day	District	3/16/22	6/30/22	All paperwork complete & on file.

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
10	Ryan O'Melia	Approve	Substitute Teacher	\$130/day	District	3/16/22	6/30/22	All paperwork complete & on file.
11	Marcus Gurdineer	Approve	Spring Weight Room Advisor	\$2,300	High School	Start of Season	End of Season	N/A
12	Eric Paulus	Accept	Custodian	\$33,825	High School	3/9/22	3/9/22	Resignation - Remain as a substitute custodian

\*2. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	52991619	Paternity	Teacher	HS	On or about 5/2/22	0	5/2/22	5/2/22	N/A	On or about 6/1/22	N/A
2	34329508	Medical Leave	Para-professional	MS	1/18/22	0	1/18/22	1/18/22	N/A	On or about 4/11/22	N/A

\*3. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Jacob Korczukowski	Volunteer	N/A	N/A	High School	Start of Season	End of Season	Lacrosse Program-All paperwork complete & on file
2	Eric Brown	Volunteer	N/A	N/A	High School	Start of Season	End of Season	Track & Field Program-All paperwork complete & on file
3	Lauren Comerford	Counseling Internship	N/A	N/A	High School	9/1/22	6/30/23	Seton Hall University student under the direction of Mr. Kavcak
4	Nickolas Gorab	Observation hours	N/A	N/A	High School	3/16/22	6/30/22	Centenary University student under the direction of Mr. Kavcak
5	Michael Danza	Observation hours	N/A	N/A	High School	3/16/22	6/30/22	Centenary University student under the direction of Mr. Kavcak

### Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				

Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

**II. EDUCATION AND POLICY**

\*1. Motion to amend 2021-2022 School Calendar due to inclement weather closing day:  
Feb. 25, 2022 - June 9, 2022 (1/2 day)

\*2. Motion to approve the 2022-2023 school year calendar as recommended by the Education and Policy Committee and the Superintendent.

\*3. Motion to approve the **first reading** of the following revised policy & regulation for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

**8465 P&R**      Bias Crimes and Bias-Related Acts

\*4. Motion to approve the **second and final reading** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 2431.4 P&R**      Prevention & Treatment of Sports-Related Concussions & Head Injuries
- 2460.30R**      Additional/Compensatory Special Education & Related Services
- 2622 P&R**      Student Assessment
- 3233**              Political Activities
- 5460**              High School Graduation
- 5541**              Anti-Hazing
- 7540**              Joint Use of Facilities
- 9560**              Administration of School Surveys

\*5. Motion to affirm the administrative decision regarding the following HIB cases:

- MS – 21-22 - 011
- HS - 21-22 - 008

\*6. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Patricia Smith	FFA to NJFFA Spring Career Development Conference	Substitute & Transportation	N/A
2	Patricia Smith	NJFFA Food Science: Live Stock Evaluation CDE	Substitute & Transportation	N/A
3	Patricia Smith	FFA to Dairy Evaluation CDE	Transportation	N/A
4	Patricia Smith	NJ State FFA Convention & Competition	Substitute & Transportation	N/A
5	Mark Smith, Adam Slack & Michael Arminio	Tech Ed Students to NJ Construction Industry Career Day	Substitutes (2) Transportation	N/A
6	Lauren Voight	Choir students perform and received feedback from professional level judges	Substitute & Transportation	N/A

\*7. Motion to approve the following travel and conference requests:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Elizabeth McKeown	School Library Tips, Titles & Timesavers	Virtual	\$279. Registration	April 21, 2022 – Title II funded
2	Donnamarie Palmiere	NJASBO Annual Conference 2022	Atlantic City, NJ	\$275. Registration, hotel, mileage, meals & incidentals	June 7-10, 2022
3	Lisa Marshall & Molly Fraumeni	Spring Symposium	Virtual	\$150. Registration each	April 26 & 27, 2022
4	David Guth	L.E.A.D. Conference	Atlantic City, NJ	\$400. Registration, hotel, mileage, meals & incidentals	March 20-22, 2022

### Approval of Education & Policy Motions

MOTION:		SECOND		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

### III. BUDGET AND FINANCE

\*1. Motion to approve the bill list for the period February 24, 2022 through March 14, 2022, in the amount of \$ TBD .

\*2. Motion to approve the following Special Education Tuition Contract for the 2021-2022 regular school year:

Student	School	Amount	Aide	Effective
5180238852	Hunterdon Preparatory School	\$23,424.75 Revised	N/A	2/7/22-6/30/22

\*3. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #8493221082, commencing February 22, 2022 until further notice, in the amount of \$51.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

\*4. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #1172140860, commencing February 23, 2022 until further notice, in the amount of \$51.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

\*5. Motion to approve transportation jointure with West Orange Public Schools for 2/25/22 and 2/26/22 at a cost of \$55 per hour. (Transport wrestlers to and from the hotel and tournament.)

\*6. Motion to accept the FFA 2022 Program Improvement Grant in the amount of \$4,000.00.

\*7. Motion to accept New Jersey STEM Pathways Network (NJSPN) Grant from the Research & Development Council of New Jersey in the amount of \$500 for the Computer Science Student Activity Account.

\*8. Motion to approve purchase of 26 iMacs to replace High School room 125 Lab using CRRSA Esser II Funds for the total cost of \$36,374.00. (Computers are obsolete and unable to run programs needed for class.)

\*9. Motion to approve the 2022-2023 tuition rates as follows:

Grades 7-8 Regular Program	\$16,500
Grades 9-12 Regular Program	\$17,000
Learning & Language Disability	\$21,500
Emotional Reg. Imp. Disability	\$21,000
Multiple Disability/Autism	\$30,000
Multiple Disability/Autism-ESY (Extended School Year)	\$ 3,000
Resource Room	\$19,500 (Additional \$2,500/student)



\*10. **BE IT RESOLVED** that the tentative budget be approved for the 2022-2023 school year using the 2022-2023 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	<b><u>GENERAL FUND</u></b>	<b><u>SPECIAL REVENUES</u></b>	<b><u>DEBT SERVICE</u></b>	<b><u>TOTAL</u></b>
<b>2022-23 Total Expenditures</b>	\$40,156,197	\$479,433	\$2,210,792	\$42,846,422
<b>Less: Anticipated Revenues</b>	<u>\$16,354,723</u>	<u>\$479,433</u>	<u>\$17,280</u>	<u>\$16,851,436</u>
<b>Taxes to be Raised</b>	\$23,801,474	0	\$2,193,512	\$25,994,986

And to advertise said tentative budget in the Express Times in accordance with the form suggested by the State Department of Education and according to law; and

**BE IT FURTHER RESOLVED**, that a public hearing on the budget for the 2022-2023 school year will be held on April 26, 2022 at 7:15 PM at the Warren Hills Regional Board of Education Administration Building located at 89 Bowerstown Road, Washington, NJ 07882.

**BE IT FURTHER RESOLVED**, that the Board of Education approves the following Capital Reserve Account Withdrawal for the 2022-2023 budget:

Excel Building Upgrades	Excel Building	\$ 500,000.00
Boiler Replacement	HS/MS	\$ 300,000.00
Roof Replacement	High School	\$ 356,717.00
Theater Lighting	Middle School	\$ 48,355.00
Parking Lot	Excel/Admin Building	\$ 300,000.00
Security Camera Upgrade	District Wide	\$ 250,000.00
HVAC	Rooftop Units	\$ 1,075,000.00
	<b>TOTAL</b>	<b>\$ 2,830,072.00</b>

**BE IT FURTHER RESOLVED**, in accordance with N.J.S.A. 18A:19-1, that for the 2022-2023 school year the annual maximum for regular business travel shall be \$1,500 per employee.

Further approve, that for the 2022-2023 school year the Warren Hills Regional Board of Education shall set \$56,000 as the maximum travel expenditure amount for the budget year.

Further approve, in accordance with N.J.A.C. 6A:23A-5.2 and N.J.A.C. 6A-9.3 (c)14, the maximum dollar limit for public relations and professional services of: \$20,000 for printing services, \$182,500 for legal services, \$47,000 for auditing services, \$25,000 for Architect of Record services and \$12,750 for professional services related to public relations for the 2022-2023 school year.

Further approve, in accordance with N.J.A.C. 6A:23A-5.8 the dollar threshold for awards to recognize special accomplishments at \$35.00 per student for the 2022-2023 school year.

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

**O. Public Comment**

**P. Second Executive Session (If Necessary)**

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

Approval to go into Second Executive Session

Approval to Reconvene

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

**Q. Adjournment \_\_\_\_\_ p.m.**

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

**\*Roll Call**