

WARREN HILLS REGIONAL BOARD OF EDUCATION

May 24, 2022

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

A. Call to Order - Corey Piasecki, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Joseph Bodenschatz	Jean Hansen	Lisa Marshall
Christopher Cannavo	Eric Horton	Corey Piasecki
Molly Fraumeni	Sam Knutson	Eric Walls

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

D. Reconvene: 7:15 p.m.

Approval to Reconvene

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- May 10, 2022 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

F. Superintendent's Report – Mr. Earl C. Clymer, III

G. Presenter(s): Warren Hills Robotics – Team 219 – Team Impact
Elizabeth Bracey, HS Guidance Counselor &
Mary Louise Rowlin , Supervisor of Special Services

H. Goals:

Warren Hills Board of Education District Goals for 2021-22

1. Implement and support an articulation structure that identifies curricular strength and weakness for grades 7-12, provides resources to cluster sending districts for curricular alignment in grade 6 and improve student achievement.
2. Ensure best practices related to inclusion, diversity and equity within the WHRSD are followed in regards to hiring practices, curriculum implementation and policy development in collaboration with all school/community stakeholders and to share concerns and recommendations with appropriate committee(s) of the Board of Education.
3. Implement Curriculum Pathways for the 2021-2022 school year focused on preparing students for life beyond Warren Hills, including but not limited to vocation, careers, and college. Pathways will appear as part of the Program of Studies.
4. Create and implement programs, provide resources, and offer support to students, parents, faculty & staff related to Mental Health Awareness in collaboration with local and state agencies.

Warren Hills Board of Education Board Goal for 2021-22

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: Sam Knutson
Education, Policy & Technology	May 16, 2022	By Chair: Scott Bodenschatz
Personnel & Student Activities	May 18, 2022	By Chair: Eric Walls
Negotiations	No meeting held	By Chair: Lisa Marshall

J. Old Business

K. New Business

L. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

M. ACTION ITEMS

I. PERSONNEL

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Jessica Cahill	Accept	Spanish Teacher	\$80,033	Middle School	6/30/22	6/30/22	Resignation
2	Jessica Morgan	Accept	German Teacher	\$93,308	High School	6/30/22	6/30/22	Resignation
3	Robin Wright	Accept	Special Services Secretary	\$53,044	High School	5/31/22	5/31/22	Resignation
4	Jennifer Feldman	Accept	English Teacher	\$75,833	Middle School	6/30/22	6/30/22	Resignation
5	Barbara Kostelansky	Accept	Paraprofessional	\$24.07/hour	Middle School	7/1/22	7/1/22	Retirement
6	Jill Hyman	Accept	Secretary to the Supervisor of Special Education	\$55,562	High School	11/1/22	11/1/22	Retirement
7	LeeAnn Falzarano-Alves	Approve	LDTTC	\$90,593	High School	9/1/22	6/30/23	Move on Guide to Step N, M+15
8	Christine Hough	Approve	Director of Guidance	\$133,000	District	On or about 7/25/22	6/30/23	Pending receipt of all required paperwork

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
9	Lauren Buhowski	Approve	Administrative Assistant to the Superintendent	\$62,000	District	7/1/22	6/30/23	Replaces Michele Sbriscia
10	Caroline Lamport	Approve	English Teacher	\$64,633	Middle School	8/25/22	6/30/23	Step B-2, M, Replaces Heather Garcia
11	Linda Brigode-Katstra	Approve	School Nurse	\$69,008	District	8/25/22	6/30/23	Step G-7, M – 50% American Rescue Plan, ESSER3 Funds
12	Danielle Gibbs	Approve	Substitute Teacher	\$130/day	District	5/25/22	6/30/22	All paperwork complete and on file
13	Melissa Matas	Approve	Substitute Teacher	\$130/day	District	5/25/22	6/30/22	All paperwork complete and on file

*2. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	58572538	Child Care Leave	Teacher	High School	8/25/22	N/A	N/A	8/25/22	8/25/22	1/2/23	N/A

*3. Resolved, upon the recommendation of the Superintendent that the Board of Education appoints the following coaches for the Fall, 2022 athletic season;

Be it further resolved, that said appointment is contingent on there being a regular athletic season:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Marcus Gurdineer	Approve	Head Football Coach	\$9,722.00	High School	7/1/22	End of Season	Tier 1, Step 4
2	Marshall Cuomo	Approve	Assistant Football Coach	\$7,636.00	High School	7/1/22	End of Season	Tier 1, Step 4
3	Michael Howey	Approve	Assistant Football Coach	\$7,636.00	High School	7/1/22	End of Season	Tier 1, Step 4
4	Nicholas Sarlo	Approve	Assistant Football Coach	\$7,636.00	High School	7/1/22	End of Season	Tier 1, Step 4
5	Joseph Macho	Approve	Assistant Football Coach	\$7,636.00	High School	7/1/22	End of Season	Tier 1, Step 4
6	Patrick Kablis	Approve	Assistant Football Coach	\$7,636.00	High School	7/1/22	End of Season	Tier 1, Step 4
7	Lou Vanorskie	Approve	Assistant Football Coach	\$7,636.00	High School	7/1/22	End of Season	Tier 1, Step 4
8	Jason Graf	Approve	Head Band Director	\$9,221.00	High School	7/1/22	End of Season	Tier 2, Step 4

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
9	Nicholas Rizzo	Approve	Assistant Band Director	\$7,260.00	High School	7/1/22	End of Season	Tier 2, Step 4
10	Nicole Clark	Approve	Assistant Coach Color Guard	\$7,260.00	High School	7/1/22	End of Season	Tier 2, Step 4
11	Josephine Potter	Approve	Head Field Hockey Coach	\$8,720.00	High School	7/1/22	End of Season	Tier 3, Step 4
12	Erica Chesniak	Approve	Assistant Field Hockey Coach	\$6,883.00	High School	7/1/22	End of Season	Tier 3, Step 4
13	Laura Slane	Approve	Head Field Hockey Coach	\$5,432.00	Middle School	7/1/22	End of Season	Tier 3, Step 4
14	Matthew Dell Elba	Approve	Head Boys Soccer Coach	\$8,720.00	High School	7/1/22	End of Season	Tier 3, Step 4
15	Thomas Dellaventura	Approve	Assistant Boys Soccer Coach	\$4,874.00	High School	7/1/22	End of Season	Tier 3, Step 2
16	Daniel Diveny	Approve	Head Boys Soccer Coach	\$5,432.00	Middle School	7/1/22	End of Season	Tier 3, Step 4
17	Maria Forsythe	Approve	Head Girls Soccer Coach	\$8,720.00	High School	7/1/22	End of Season	Tier 3, Step 4
18	Megan Bublitz	Approve	Assistant Girls Soccer Coach	\$6,883.00	High School	7/1/22	End of Season	Tier 3, Step 4
19	Brooke Cicale	Approve	Assistant Girls Soccer Coach	\$5,444.00	High School	7/1/22	End of Season	Tier 3, Step 3
20	Jacque-Lyn Valse	Approve	Head Girls Soccer Coach	\$3,463.00	Middle School	7/1/22	End of Season	Tier 3, Step 1
21	Reginald Pantophlet	Approve	Head Girls Volleyball Coach	\$8,720.00	High School	7/1/22	End of Season	Tier 3, Step 4
22	Tarra Bendorf	Approve	Assistant Girls Volleyball Coach	\$4,874.00	High School	7/1/22	End of Season	Tier 3, Step 2
23	Craig Green	Approve	Head Girls Volleyball Coach	\$5,432.00	Middle School	7/1/22	End of Season	Tier 3, Step 4
24	Zachary Fisher	Approve	Head Boys Cross Country Coach	\$7,217.00	High School	7/1/22	End of Season	Tier 4, Step 4
25	Kathleen Moritz	Approve	Head Girls Cross Country Coach	\$5,419.00	High School	7/1/22	End of Season	Tier 4, Step 2
26	Kimberly Kavcak	Approve	Head Girls Cross Country Coach	\$4,300.00	Middle School	7/1/22	End of Season	Tier 4, Step 4
27	Daniel Montgomery	Approve	Head Girls Tennis Coach	\$7,217.00	High School	7/1/22	End of Season	Tier 4, Step 4
28	Amanda Jackson	Approve	Assistant Girls Tennis Coach	\$4,055.00	High School	7/1/22	End of Season	Tier 4, Step 2
29	Kimberlee Sweet	Approve	Head Cheerleading Coach	\$8,720.00	High School	7/1/22	End of Season	Tier 3, Step 4
30	Corinne Kempinski	Approve	Assistant Cheerleading Coach	\$6,883.00	High School	7/1/22	End of Season	Tier 3, Step 4

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
31	Morgan Reiner	Approve	Assistant Cheerleading Coach	\$4,874.00	High School	7/1/22	End of Season	Tier 3, Step 2
32	Patrick Kablis	Approve	Strength & Conditioning Coach	\$45.00/hour	High School	6/20/22	6/30/22	Not to exceed 32 hours
33	Patrick Kablis	Approve	Summer Strength & Conditioning Coach	\$45.00/hour	High School	7/5/22	7/29/22	Not to exceed 60 hours
34	Kenneth Kurpat	Approve	Summer Strength & Conditioning Substitute	\$45.00/hour	High School	6/20/22	6/30/22	Not to exceed 32 hours
35	Kenneth Kurpat	Approve	Summer Strength & Conditioning Coach	\$45.00/hour	High School	7/5/22	7/29/22	Not to exceed 60 hours
36	Bonita Duryea	Approve	Summer Nurse	\$3,300.00	High School	7/1/22	8/19/22	N/A
37	Michelle Gaffney	Approve	Summer Nurse	\$1,500.00	Middle School	7/1/22	8/19/22	N/A

*4. Motion to approve the following individuals for the middle school Bagels & Locks Planning at the rate of \$46.00/hour for 3 hours each:

Lee Ann Kubbishun
Tasjaana Miraglia

Robin Bloom
Christine Tyburczy

Geri McKelvey

*5. Motion to approve the following individuals for the middle school Bagels & Locks Participation at the rate of \$30.00/hour for 3 hours each:

Lourdes Garcia
Elizabeth McKeown
Michelle Gaffney
Christine Tyburczy
Shawna Guikema
Caroline Lamport
Elena Tuxhorn
Tara Paulus

LeeAnn Kubbishun
Hope Ranalli
Janine Horber
Tasjaana Miraglia
Linda Katstra
Geri McKelvey
Lauren Voight
Tarra Bendorf

Jessica Rader & Janice DiMaio – unpaid

*6. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Carmello Chiara	Volunteer	N/A	N/A	High School	Start of Season	End of Season	Boys Soccer Program

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
2	Michael Coates	Volunteer	N/A	N/A	High School	Start of Season	End of Season	Boys Soccer Program
3	Olivia Reiner	Volunteer	N/A	N/A	High School	Start of Season	End of Season	Cheerleading Program

Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

II. EDUCATION AND POLICY

*1. Motion to approve the **first reading** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 2431 P & R** Athletic Competition
- 2624 Regs** Grading System
- 5511 Regs** Dress Code

*2. Motion to affirm the administrative decision regarding the following HIB cases:

- MS – 21-22 - None
- HS - 21-22 - None

*3. Motion to approve the following travel and conference requests:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Kimberly Tomasino	National Issues of School Psychologists Workshop	Virtual	\$209. Registration	July 20 & 21, 2022

Approval of Education & Policy Motions

MOTION:		SECOND		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

III. BUDGET AND FINANCE

*1. Motion to approve the bill list for the period May 11, 2022 through May 24, 2022, in the amount of \$1,774,960.24.

*2. Motion to approve Student Activities bill list for the period of April 1, 2022 through April 30, 2022 in the amount of \$17,872.00.

*3. Motion to approve the Athletic bill list for the period of April 1, 2022 through April 30, 2022 in the amount of \$10,345.00.

*4. Motion to approve the following Transportation Contract renewals for the 2022-2023 school year:

Snyder Bus Service, Inc.

<u>Route #</u>	<u>Amount</u>
25SP	\$43,023.37
23	\$27,293.53
01/F	\$44,414.83
02/KL	\$46,141.35
03/A	\$44,520.17
04/C	\$46,915.59
12/D	\$44,322.87
14/AB/IM	\$47,136.63
15AB/G	\$43,330.55
16AB/E	\$44,575.87
21/H	\$47,522.27
22/VAN 1	\$38,753.23
RTE27	\$265.59 per diem
102	\$145.578 per diem
103	\$14,045.87

GST Transport Corp.

<u>Route #</u>	<u>Amount</u>
62SP	\$22,688.56 including aide cost
3 SP	\$22,688.56 including aide cost
3MD	\$11,994.57 including aide cost
61SP	\$29,645.45 including aide cost
35	\$70,607.44 including aide cost

*5. Motion to approve Joint Transportation Agreements with Washington Township to transport their elementary school students for the 2022-2023 school year as follows:

<u>Route</u>	<u>Cost</u>
01/F	\$20,185.71
02/KL	\$17,277.77
03/A	\$18,026.07
04/C	\$23,523.05
12/D	\$21,094.96
14AB/IM	\$23,110.74
15AB/G	\$16,616.35
16AB/E	\$25,529.90
21/H	\$23,370.28
22/VAN 1	\$19,174.09
3SP	\$22,822.69
3MD	\$12,089.64

*6. Motion to approve a Joint Transportation Agreement with Franklin Township School District to transport their elementary school students for the 2022-2023 school year as follows:

<u>Route</u>	<u>Cost</u>
35/Yellow	\$ 16,165.13

*7. Motion to approve Home/Bedside Instruction Agreement with Saint Clare’s Hospital for Student #5098544699, commencing March 24, 2022 until April 12, 2022, in the amount of \$55.00 per hour for a total of 5 hours per week.

*8. Motion to approve the following Special Education Tuition Contracts for the 2022-2023 extended and regular school year:

Student	School	Amount	Aide	Effective
2537710246	Newmark School	\$68,723.82	N/A	7/6/22-6/22/23
1975166805	Montgomery Academy	\$95,480.00	N/A	7/1/22-6/30/23
5180238852	Hunterdon Preparatory School	\$69,121.50	N/A	7/5/22-6/30/23
6239376210	Hunterdon Preparatory School	\$69,121.50	N/A	7/5/22-6/30/23
4639798820	Hunterdon Preparatory School	\$69,121.50	N/A	7/5/22-6/30/23
1044132204	Warren Glen Academy	\$3,090.50	\$2,700.00	8/1/22-8/15/22
1044132204	Warren Glen Academy	\$55,629.00	\$48,600.00	9/7/22-6/13/23

Student	School	Amount	Aide	Effective
5355664529	Warren Glen Academy	\$9,271.50	N/A	7/5/22-8/15/22
5355664529	Warren Glen Academy	\$55,629.00	N/A	9/7/22-6/13/23
7671784806	Warren Glen Academy	\$9,271.50	N/A	7/5/22-8/15/22
7671784806	Warren Glen Academy	\$55,629.00	N/A	9/7/22-6/13/23
9339566808	Warren Glen Academy	\$9,271.50	N/A	7/5/22-8/15/22
9339566808	Warren Glen Academy	\$55,629.00	N/A	9/7/22-6/13/23
6001523607	Developmental Center for Children & Families	\$5,758.00	\$2,346.00	7/6/22-8/5/22

*9. Motion to approve the submission of the ESEA 2022-2023 Grant as follows:

Title I Part A	\$183,301
Title II Part A	\$ 34,884
Title III	\$ 4,703
Title IV	\$ 12,294
Total	\$235,182

*10. Motion to accept, with gratitude, the donation of \$500.00 from Warren-Hunterdon USA Softball of NJ for equipment for the Warren Hills softball team pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

O. Public Comment

P. Second Executive Session (If Necessary)

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				

Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

Approval to go into Second Executive Session

Approval to Reconvene

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

Q. Adjournment _____ p.m.

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

***Roll Call**