

WARREN HILLS REGIONAL BOARD OF EDUCATION

March 14, 2023

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

A. Call to Order – Molly Fraumeni, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Joseph Bodenschatz	Christopher Cannavo	Alfred Coscia
Thomas Dufner	Molly Fraumeni	Jean Hansen
Lisa Marshall	Paula Merrill	Corey Piasecki

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

D. Reconvene: 7:15 p.m.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- March 9, 2023 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

F. Student Liaison Report – Sydney White

G. Superintendent’s Report – Mr. Earl C. Clymer, III

H. Presenter(s):

- QSAC Equivalency Assessment - Mr. Clymer
- Governor’s Educator of the Year Recognition
- Educational Services Professional of the Year Recognition

I. Goals:

**Warren Hills Board of Education District Goals for 2022-2023:**

**District Goal 1:** Provide resources to faculty, implement best practices and strategies with tiered systems of support focused on improving areas of weakness and enhancing areas of strength to increase student achievement in core content tested areas across the district under the New Jersey Student Learning Assessment (NJSLA) and the New Jersey Graduation Proficiency Assessment (NJGPA).

**District Goal 2:** To ensure best practices related to diversity, equity & inclusion within the WHRSD are followed in regards to hiring practices, curriculum implementation and policy development in collaboration with all school/community stakeholders and to share concerns and recommendations with appropriate committee(s) of the Board of Education.

**District Goal 3:** To create, implement and enhance established programs, provide resources, and offer support to students, parents, faculty & staff related to Mental Health Awareness in collaboration with local and state agencies, including but not limited to, the use of the Nurtured Heart Approach, the DREAMS Program and the Warren County Prosecutor's Office Restorative Justice program.

**Warren Hills Board of Education Board Goal for 2022-2023:**

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
2. Increase student presentations at Board of Education Meetings.

**I. Committee Reports**

Committee	Date	Discussion
Finance, Facilities & Transportation		By Chair:
Education, Policy & Technology		By Chair:
Personnel & Student Activities		By Chair:
Negotiations		By Chair:

**J. Old Business**

**K. New Business**

**L. Public Comment**

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely

that all of their questions will be answered and may be referred to further dialogue with the administration.

**M. ACTION ITEMS**

**I. PERSONNEL**

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Marcus Gurdineer	Approve	Spring Weight Room Advisor	\$2,300.00	HS	Start of Season	End of Season	N/A
2	Jennifer Feldman	Approve	Substitute Teacher	\$130.00 / day	District	3-15-23	6-30-23	Pending receipt of all required paperwork
3	Dawn Peluso	Accept	Paraprofessional	\$28.65 / hour	MS	4-14-23	4-14-23	Resignation
4	Bernard Hattersley	Approve	Event Security	\$40.00 / hour	District	3-15-23	6-30-23	Pending receipt of all required paperwork
5	Bernard Hattersley	Approve	Substitute Security	\$20.00 / hour	District	3-15-23	6-30-23	Pending receipt of all required paperwork
6	Luanne Ferenci	Approve	Substitute Teacher	\$130.00 / day	District	3-15-23	6-30-23	Pending receipt of all required paperwork
7	Luanne Ferenci	Approve	Asst. Coach - Softball	\$6,883.00	HS	Start of Season	End of Season	Tier 3; Step 4 Pending receipt of all required paperwork
8	Bailey Bevins	Approve	Asst. Coach - Baseball	\$4,302.00	HS	Start of Season	End of Season	Tier 3; Step 1 Pending receipt of all required paperwork
9	Bailey Bevins	Approve	Paraprofessional - Maternity Leave	\$26.98 / hour	HS	3-15-23	6-30-23	Pending receipt of all required paperwork
10	Laura Krause	Approve	Asst. Coach - Softball	\$3,000.00	MS	Start of Season	End of Season	Tier 3; Step 1
11	Emily Dorn	Approve	Asst. Coach - Track	\$2,151.00	HS	Start of Season	End of Season	Tier 3; Step 1 Split Stipend Pending receipt of all required paperwork
12	Janessa Ternosky	Approve	Asst. Coach - Track	\$2,151.00	HS	Start of Season	End of Season	Tier 3; Step 1 Split Stipend Pending receipt of all required paperwork

\*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step/ # of Hours	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Janessa Ternosky	N/A	N/A	N/A	HS	3-15-23	5-31-23	8 hours observation under direction of NJCU's New Pathways to Teaching Alternate Route Program and Amanda Brown
2	Ivan Podobed	N/A	N/A	N/A	HS	3-15-23	5-31-23	4 hours observation under direction of WCCC and Amanda Brown

\*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	Todd Solecitto	AMTNJ Conference	Tillet Hall Rutgers University	\$209.00 + Mileage	March 17, 2023

### Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

## II. EDUCATION AND POLICY

\*1. Motion to approve the **Second Read** of the following revised policies & regulations for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

**P 1110 - Organization Chart**  
**P 5512 - Harassment, Intimidation or Bullying**

\*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 2022-2023 - None  
 HS - 2022-2023 - 005, 006, 008,

\*3. Motion to approve the updated 2022-2023 School Year Calendar, per the recommendation of the Superintendent.

\*4. The Board of Education authorizes the Superintendent to make additional changes to the 2022-2023 school calendar, if necessary, and will not arbitrarily or capriciously withhold approval of changes at the next regularly scheduled Board of Education meeting.

\*5. Motion to approve the Memorandum of Understanding between Empower of Somerset and the Warren Hills Regional School District, effective through June 30, 2024. Attachment “A”

\*6. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Jason Graf	Lenape Valley Regional HS Stanhope NJ	Transportation	Jazz Ensemble

Approval of Education & Policy Motions

MOTION:		SECOND		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

**III. BUDGET AND FINANCE**

\*1. Motion to approve the bill list for the period February 28, 2023 through March 13, 2023, in the amount of \$2,057,116.73.

\*2. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #4899369174, commencing March 6, 2023 until further notice, in the amount of \$55.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

\*3. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #8651853010, commencing March 6, 2023 until further notice, in the amount of \$55.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

\*4. Motion to approve the 2023-2024 tuition rates as follows:

Grades 7-8 Regular Program	\$18,500
Grades 9-12 Regular Program	\$18,500
Learning & Language Disability	\$21,000
Emotional Reg. Imp. Disability	\$21,100
Multiple Disability/Autism	\$34,500
Multiple Disability/Autism-ESY (Extended School Year)	\$ 3,450
Resource Room	\$21,000 (Additional \$2,500/student)

\*5. BE IT RESOLVED that the tentative budget be approved for the 2023-2024 school year using the 2023-2024 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2023-24 Total Expenditures	\$42,385,442	\$597,193	\$2,221,042	\$45,203,677
Less: Anticipated Revenues	\$18,107,938	\$597,193	\$135,315	\$18,840,446
Taxes to be Raised	\$24,277,504	0	\$2,085,727	\$26,363,231

And to advertise said tentative budget in the Express Times in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing on the budget for the 2023-2024 school year will be held on April 25, 2023 at 7:15 PM at the Warren Hills Regional Board of Education Administration Building located at 89 Bowerstown Road, Washington, NJ 07882.

BE IT FURTHER RESOLVED, that the Board of Education approves the following Capital Reserve Account Withdrawal for the 2023-2024 budget:

Track Replacement	HS Athletic Field	\$	615,000.00
Boiler Replacement	Excel Building	\$	260,000.00
Boilers, HVAC Upgrades & UV Replacement	High School	\$	1,527,890.00
HVAC Upgrades	Middle School	\$	1,069,500.00
Air Handler Unit Replacement	Admin Building	\$	285,000.00
Phase 3 Locks	High School	\$	125,000.00
	TOTAL	\$	3,882,390.00

BE IT FURTHER RESOLVED, that the Board of Education includes in the budget a maintenance reserve withdrawal in the amount of \$250,000 for the purpose of building repairs.

BE IT FURTHER RESOLVED, that the Board of Education includes in the budget an emergency reserve withdrawal in the amount of \$59,000 for the purpose of cyber security technology purchases.

BE IT FURTHER RESOLVED, in accordance with N.J.S.A. 18A:19-1, that for the 2023-2024 school year the annual maximum for regular business travel shall be \$1,500 per employee.

Further approve, that for the 2023-2024 school year the Warren Hills Regional Board of Education shall set \$50,000 as the maximum travel expenditure amount for the budget year.

Further approve, in accordance with N.J.A.C. 6A:23A-5.2 and N.J.A.C. 6A-9.3 (c)14, the maximum dollar limit for public relations and professional services of: \$20,000 for printing services, \$182,500 for legal services, \$49,000 for auditing services, \$25,000 for Architect of Record services and \$20,500 for professional services related to public relations for the 2023-2024 school year.

Further approve, in accordance with N.J.A.C. 6A:23A-5.8 the dollar threshold for awards to recognize special accomplishments at \$35.00 per student for the 2023-2024 school year.

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

**O. Public Comment**

**P. Second Executive Session (If Necessary)**

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

**Q. Adjournment \_\_\_\_\_ p.m.**

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				

Molly Fraumeni				
----------------	--	--	--	--

**\*Roll Call**