

WARREN HILLS REGIONAL BOARD OF EDUCATION

April 4, 2023

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

A. Call to Order – Molly Fraumeni, President
Approval of Board Minutes

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Joseph Bodenschatz	Christopher Cannavo	Alfred Coscia
Thomas Dufner	Molly Fraumeni	Jean Hansen
Lisa Marshall	Paula Merrill	Corey Piasecki

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

D. Reconvene: 7:15 p.m.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

- March 14, 2023 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

F. Student Liaison Report – Sydney White

G. Superintendent’s Report – Mr. Earl C. Clymer, III

H. Presenter(s):

Board of Education HIB Training - Mr. Marc Zitomer, esq.

I. Goals:

Warren Hills Board of Education District Goals for 2022-2023:

District Goal 1: Provide resources to faculty, implement best practices and strategies with tiered systems of support focused on improving areas of weakness and enhancing areas of strength to increase student achievement in core content tested areas across the district under the New Jersey Student Learning Assessment (NJSLA) and the New Jersey Graduation Proficiency Assessment (NJGPA).

District Goal 2: To ensure best practices related to diversity, equity & inclusion within the WHRSD are followed in regards to hiring practices, curriculum implementation and policy development in collaboration with all school/community stakeholders and to share concerns and recommendations with appropriate committee(s) of the Board of Education.

District Goal 3: To create, implement and enhance established programs, provide resources, and offer support to students, parents, faculty & staff related to Mental Health Awareness in collaboration with local and state agencies, including but not limited to, the use of the Nurtured Heart Approach, the DREAMS Program and the Warren County Prosecutor's Office Restorative Justice program.

Warren Hills Board of Education Board Goal for 2022-2023:

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
2. Increase student presentations at Board of Education Meetings.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation		By Chair: Mr. Piasecki
Education, Policy & Technology	March 23, 2023	By Chair: Mr. Bodenschatz
Personnel & Student Activities	March 21, 2023	By Chair: Mrs. Marshall
Negotiations	April 3, 2023	By Chair: Mrs. Fraumeni

J. Old Business

K. New Business

L. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

M. ACTION ITEMS

I. PERSONNEL

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Jacqueline Arguello	Accept	Secretary - 12 month	\$43,070.00	MS	4-14-23	4-14-23	Resignation
2	Dawn Peluso	Approve	Substitute Teacher	\$130.00/day	District	4-17-23	6-30-23	Pending receipt of required paperwork
3	Constance Quinn	Approve	Substitute Teacher	\$130.00/day	HS	3-30-23	6-30-23	Pending receipt of required paperwork
4	Constance Quinn	Approve	Chemistry Teacher	\$76,268.00 Pro-Rated	HS	4-5-23	6-30-23	Long-Term Substitute Teacher
5	Kristin Ciborski	Approve	Paraprofessional	\$24.08/hour	MS	4-5-23	6-30-23	Increase from 4.5 hours/day to 5.75 hours/day
6	Jamie Young	Approve	Paraprofessional	\$26.98/hour	MS	4-5-23	6-30-23	Increase from 4.5 hours/day to 5.75 hours/day
7	Jonathan Carlile	Approve	Asst. Coach Baseball	\$3,000.00	MS	3-23-23	End of Season	ESSER II Pending receipt of required paperwork
8	Erica (Russell) Chesniak	Approve	Field Hockey Head Coach	\$7,404.00	HS	Start of Season	End of Season	Tier 3 - Step 3 Pending receipt of required paperwork
9	Madeline Call	Approve	Field Hockey Assistant Coach	\$4,302.00	HS	Start of Season	End of Season	Tier 3 - Step 1 Pending receipt of required paperwork

*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step/ # of Hours	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Savannah Pels	5 hours of observation	N/A	N/A	MS	4-05-23	05-31-23	Under direction of WCCC and Nicholas Remondelli
2	Gia Vitale	4 hours of in-classroom observation	N/A	N/A	HS	4-05-23	5-31-23	Under direction of Kutztown University and Keith Dennison
3	Nick Bruno	in-classroom observation	N/A	N/A	HS	4-05-23	5-31-23	Under direction of The College of New Jersey and Timothy Zavacki

*3. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without benefits	Return Date	Discussion
1	68473750	Maternity Leave/ Child Care Leave	Math Teacher	HS	on or about 08-24-23	31	on or about 10-9-23	on or about 10-9-23	N/A	on or about 1-8-24	
2	18541912	Maternity Leave/ Child Care Leave	Guidance	HS	on or about 8-24-23	7	9-5-23	9-5-23	N/A	on or about 10-16-23	
3	50259233	Maternity Leave/ Child Care Leave	School Nurse	HS	on or about 05-1-23	20	8-24-23	8-24-23	11-30-23	on or about 03-1-24	

*4. Motion to approve the following Job Descriptions, per the recommendation of the Superintendent:

- Athletic Coach - Attachment "A"
- Curriculum Supervisor - Attachment "B"
- Paraprofessional - Attachment "C"

Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

II. EDUCATION AND POLICY

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 2022-2023 - 036,
 HS - 2022-2023 - 010, 011

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Cedric Hickerson	Moravian University & WCCC	Transportation	Juniors - College Tours
2	Margaret Devine Kevin Horn	North Hunterdon High School Annandale NJ	Transportation	Warren - Hunterdon Academic Meet Competition
3	Jacqueline Solecitto Laura Muroski	Clean Ocean Action Summit, Highlands NJ	Transportation & \$100 Deposit that is returned	G&T 7 and Science 8
4	Adam Slack Scott Mosher	Stabler Arena 124 Goodman Drive Bethlehem PA	Transportation	US Robotics
5	Adam Slack Mark Smith	Kentucky Exposition Center 937 Phillips Lane Louisville KY 40209	Transportation, Meals, Lodging, NASP IBO & NASP Bullseye Registration Fees	NASP Archery Team
6	Heather Heslin	High School	Transportation	MD Students
7	Jeremy Willis - Aaron Feldman	Yankee Baseball Game Yankee Stadium, NY	N/A	HS Baseball Coaches/Players Diamond Booster Club
8	Patricia Smith	Rutgers School of Environmental Biological Sciences 65 Sheepfold Lane New Brunswick NJ	Transportation	FFA Spring CDE's

Approval of Education & Policy Motions

MOTION:	SECOND			
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

III. BUDGET AND FINANCE

*1. The Warren Hills Regional Board of Education approves the February, 2023 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of February, 2023; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period March 14, 2023 through April 4, 2023, in the amount of \$3,086,186.77.

*3. Motion to approve Student Activities bill list for the period February 1, 2023 through February 28, 2023 in the amount of \$8,900.21.

*4. Motion to approve Athletic bill list for the period February 1, 2023 through February 28, 2023 in the amount of \$3,910.00.

*5. Motion to approve transfers in the amount of \$477,756.58 for the month of February, 2023.

*6. Motion to approve the following Special Education Tuition Contract for the 2022-2023 regular school year:

Student	School	Amount	Aide	Effective
2825760871	Green Brook Academy	\$26,537.49 (\$465.57 per diem)	N/A	3/20/23-6/21/22
3501662512	Hunterdon Preparatory School	\$19,419.85 (\$329.15 per diem)	N/A	3/14/23-6/13/23
1693675379	Warren Glen Academy	\$15,452.50 (\$309.05 per diem)	N/A	3/28/23-6/19/23

*7. Motion to approve Home/Bedside Instruction Agreement with Saint Clare’s Hospital for Student #4501220283, commencing March 24, 2023 until further notice, in the amount of \$55.00 per hour for a total of 5 hours per week.

*8. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #2106117896, commencing March 30, 2023 until further notice, in the amount of \$55.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

*9. Motion to approve the Warren Hills Regional Board of Education to join the Sussex County Educational Services Commission as a member district effective July 1, 2023.

WHEREAS the Warren Hills Regional Board of Education will receive member rates as attached, as needed, effective July 1, 2023,

THEREFORE, BE IT RESOLVED that the Warren Hills Regional Board of Education will serve as a representative to Sussex County Educational Services Commission and Business Administrator, Donnamarie Palmiere, will serve as the alternate representative, effective July 1, 2023.

*10. Motion to approve the closing of the escrow account for the John N. Lee Memorial Scholarship as per the wishes of the family representative, Joanne D. Lee of Washington, NJ.

*11. The Warren Hills Regional Schools Board of Education authorizes Design Resources Group Architects, AIA, Inc. of 270 Davidson Avenue, Suite 303., Somerset, NJ 08873, to make any required updates, as required by NJDOE, to the district’s LRF and to make any subsequent project submissions (including but not limited to: Rod Grants, project applications, schematic drawings, educational specifications, etc.) to the New Jersey Department of Education on behalf of the Warren Hills Regional School Board of Education for the following projects:

- Warren Hills Regional Board of Education Building - AHU replacement
- Warren Hills Regional Excel Building - Boiler Replacement
- Warren Hills Regional Middle School – HVAC upgrades
- Warren Hills Regional High School – Boilers, HVAC upgrades & UV replacement

*12. Motion to accept the FFA FY 2023 Case Grant in the amount of \$3,545.35.

*13. Motion to submit the FY 2023 NJSIG Safety Grant in the amount of \$2,100.00 to be used for Security & Building updates.

*14. Motion to accept, with gratitude, the following donations from Terry Lawton, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS:

Student Activity Scholarship Account	\$100.00
Student Activity Band Account	\$ 50.00

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

O. Public Comment

P. Second Executive Session (If Necessary)

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Molly Fraumeni				
Jean Hansen				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

Q. Adjournment _____ p.m.

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

***Roll Call**