

WARREN HILLS REGIONAL BOARD OF EDUCATION

May 23, 2023

6:30 p.m. – Executive Session

7:15 p.m. Regular Meeting

A. Call to Order – Molly Fraumeni, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Joseph Bodenschatz	Christopher Cannavo	Alfred Coscia
Thomas Dufner	Molly Fraumeni	Jean Hansen
Lisa Marshall	Paula Merrill	Corey Piasecki

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

D. Reconvene: 7:15 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- May 9, 2023 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

ACTION ITEMS:

E. Board Appointments for 2023-2024 school year

Qualified Purchasing Agent

- Motion to appoint Donnamarie Palmiere, School Business Administrator/Board Secretary, as the Qualified Purchasing Agent with a bid threshold of \$44,000.

THEREFORE BE IT RESOLVED that the Warren Hills Regional Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Donnamarie Palmiere, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Official Newspaper

- Motion to designate the Express-Times as the official newspaper of Warren Hills Regional Board of Education to carry legal ads for the 2023-2024 school year.

Financial Depositories

- Motion to adopt the following resolution for financial depositories for the 2023-2024 school year:

Bank	Account	Authorized Signers
Citizens Bank	Cafeteria Acct. Miscellaneous Acct. Student Activities Acct. Neal Mowder Scholarship Fund Fred Werner Memorial Scholarship Agency Acct. Agency II Acct. Payroll Acct Unemployment Acct. Summer Pay School District Scholarship Disbursement Acct	Donnamarie Palmiere, SBA Judith Favino, Treasurer
Citizens Bank	General Acct.	Donnamarie Palmiere, SBA Judith Favino, Treasurer Molly Fraumeni, Board President
Citizens Bank	Athletic Acct.	Donnamarie Palmiere, SBA Christopher Kavcak, HS Principal Michael Jones, Director of Athletics
Citizens Bank	Middle School Recreation Summer Account	Donnamarie Palmiere, SBA MaryKaye Bartek, Teacher

RESOLVED, That Citizens Bank be designated the depositories for the Warren Hills Regional Board of Education accounts and certificates and, be it further

RESOLVED, That all checks, drafts, notes or warrants drawn against said accounts be signed and, be it further

RESOLVED, That the Citizens Bank, Clinton NJ offices, be designated the depository for Warren Hills Regional general working accounts and, be it further

RESOLVED, That no checks, drafts or warrants drawn against said accounts be valid unless so signed.

Petty Cash

- Motion to authorize the re-establishment of the Petty Cash Funds by closing the petty cash accounts as of June 30, 2023 and reopening the petty cash accounts as of July 1, 2023 in the following amounts:

Location	Amount
District Office	\$200.00
Special Services Office	\$300.00
High School Office	\$150.00
Middle School Office	\$100.00
Athletic Office	\$1,000.00

Compliance Officers

- Motion to appoint the following individuals for the 2023-2024 school year:

Position	Personnel
Public Agency Compliance Officer (PACO)	Ms. Donnamarie Palmiere
Purchasing Agent	Ms. Donnamarie Palmiere
Custodian of School Records	Ms. Donnamarie Palmiere and Mr. Earl Clymer
Affirmative Action Officer	Mr. Dennis Mack
Homeless Liaison	Mr. Dennis Mack
Title IX Coordinator	Mr. Dennis Mack
504 Officer	Mr. Earl Clymer
ADA Officers	Mr. Michael Mason
AHERA Coordinator	Mr. Michael Mason
Right to Know Officer/Hazardous Communication Coordinator	Mr. Michael Mason
Integrated Pest Management Coordinator	Mr. Michael Mason

Indoor Air Quality Designated Person	Mr. Michael Mason
Safety and Health Coordinator	Mr. Michael Mason
Environmental Coordinator/NJADP	Mr. Michael Mason
Recycling Coordinator	Mr. Michael Mason
PEOSH Coordinator	Mr. Michael Mason
Asbestos Management Officer	Mr. Michael Mason

Auxiliary Personnel

- Motion to appoint the following individuals/ entities to serve in the capacities indicated for the Warren Hills Regional Board of Education from July 1, 2023 - June 30, 2024:
 1. APPOINTMENT OF BOARD ATTORNEY
Appoint the firm of Schenck, Price, Smith & King, LLP as official general counsel for all legal matters related to the Board of Education.
 2. APPOINTMENT OF AUDITOR
Appoint the firm of Nisivoccia & Company as official Auditor/Public School Accountant.
 3. APPOINTMENT OF SCHOOL PHYSICIAN
Appointment of Dr. Jeffrey Merkle as School Physician.
 4. APPOINTMENT OF SCHOOL ATHLETIC PHYSICIAN
Appointment of Dr.
 5. APPOINTMENT OF BOND COUNSEL
Appoint the firm of Wilentz, Goldman and Spitzer, P.A. as official bond and construction counsel for building projects.
 6. APPOINTMENT OF ARCHITECT OF RECORD
Appoint the firm of Design Resource Group as Architect of Record.
 7. APPOINTMENT OF SCHOOL TREASURER
Appoint Judith Favino as Treasurer of School Monies.
 8. APPOINTMENT OF CONTINUING DISCLOSURE SERVICES
Appoint Phoenix Advisors to handle the district’s Continuing Disclosure Services.

Approved Ancillary Rates

- Motion to approve the following substitute pay rates for the 2023-2024 school year:

Substitute Teacher/Paraprofessionals	\$130.00/day
Substitute Nurse	\$250.00/day
Substitute Secretary	\$16.00/hour
Substitute Resource	\$20.00/hour
Home Instructor	\$46.00/hour
Drivers:	
Weekday	\$27.00/hour
Weekend	\$27.00/hour
Mail Run	\$20.50/hour
Meeting/Safety Training	\$12.50/hour
Substitute Custodial /	
Substitute Maintenance and Summer Work	\$16.25/hour
	\$17.25/hour with a Black Seal License

- Motion to re-approve the following athletic rates:

POSITION	EVENT / SPORT	FEE
Sports Announcer (Varsity)	Basketball, Wrestling and Football	\$40.00
Sports Announcer (Sub Varsity/Varsity combined)	Basketball, Wrestling	\$70.00
Sports Announcer (Varsity)	All Sports, EXCEPT Basketball, Wrestling & Football	\$30.00
Staff Help	All Sports (*EXCEPT Varsity Football)	\$42.50
Staff Help	Varsity Football	\$52.50
Site Manager (\$45 per 3 hours)	All Sports (*EXCEPT Varsity Football)	\$45.00
Middle School Pre Game Supervision (2:45-3:45)	Winter Sports	\$30.00
Middle School Game Timer (A Games)	Basketball	\$35.00
Middle School Game Timer (A & B)	Basketball	\$60.00
Sub Varsity Timer	Basketball, Wrestling	\$30.00
Sub Varsity Timer (Non-Official)	Football	\$45.00
Sub Varsity Timer	Football	\$50.00

Varsity Timer	Football	\$67.50
Varsity Timer (Non-Official)	All Sports EXCEPT Varsity Football	\$40.00
Ticket Seller	Varsity Football	\$45.00
Ticket Monitor at Gate / Door	All Sports	\$35.00
Filming Events	Varsity Football	\$90.00
Filming Events	All Sports EXCEPT Varsity Football	\$75.00
Auditorium Lights and Sound Operator	All Performances	\$40.00

Insurance Brokers

- Appoint the following individuals/ entities to serve in the capacities indicated for the Warren Hills Regional Board of Education from July 1, 2023 - June 30, 2024:
 1. APPOINTMENT OF HEALTH INSURANCE BROKER
Appoint the firm of Integrity Consulting Group as Health Insurance Broker.
 2. APPOINTMENT OF DENTAL INSURANCE BROKER
Appoint the firm of Integrity Consulting Group, as Dental Insurance Broker of Record.
 3. APPOINTMENT OF VOLUNTARY VISION PLAN INSURANCE BROKER
Appoint the firm of Integrity Consulting Group, as Voluntary Vision Plan (VSP Vision Care) Insurance Broker of Record.
 4. APPOINTMENT OF INSURANCE BROKER
Appoint Brown and Brown Insurance Brokers, as Insurance Broker of Record.
 5. APPOINTMENT OF BROKER FOR STUDENT ACCIDENT INSURANCE
Appoint Brown & Brown Insurance Brokers as Broker for Student Accident Insurance.

District Personnel Plans

- Appoint the following entities to serve in the capacities indicated from July 1, 2023 - June 30, 2024:

Health Plan	Horizon Blue Cross Blue Shield of NJ
Benecard	RX Plan

Dental Plan	Delta Dental
Voluntary Vision Plan	VSP
Flexible Spending Plan	Ameriflex
Retirement Plans (403B and 457's)	AXA Equitable Invesco Lincoln Investments NEA Security Benefits

School Purchasing

- Motion to approve procurement of goods and services from the NJ State Department of Treasury through state contracts for the 2023-2024 school year.
- Motion to Authorize the district to continue to participate in the following Co-Op purchasing programs for 2023-2024 school year with the following entities:
 - Hunterdon County Educational Services Commission Cooperative
 - Somerset County Educational Services Commission
 - Sussex County Regional Cooperative
 - Educational Services Commission of Morris County
 - Educational Services Commission of New Jersey
 - Educational Data Services
- Motion to authorize the awards of contracts up to the bid threshold as set by the New Jersey Department of Education and New Jersey Department of Community Affairs as per 18A:18A-1 et seq. and set the quote threshold as per 18A:18A-1 et seq. for the 2023-2024 school year.
- BE IT RESOLVED, the Warren Hills Regional Board of Education reaffirms the travel limitations in accordance with Board Policy 6471 for the 2023-2024 school year.
- BE IT RESOLVED, the Warren Hills Regional Board of Education reaffirms the New Jersey Department of Education Chart of Accounts, as promulgated by statute for the 2023-2024 school year.
- Motion to approve the use of facsimile signatures for the Board President, Board Secretary, and Treasurer of School Monies for ensuing term of the board on warrants, paychecks, and contracts, for the 2023-2024 school year.
- Move that the Business Administrator be authorized to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular meeting.

Transfers

- Motion to Authorize the Superintendent of Schools and/or his designee to make monthly line item transfers prior to monthly Board approval for the 2023-2024 school year. BE IT FURTHER RESOLVED, the Superintendent of Schools and/or his designee are authorized to approve payment of bills and sign warrants (checks) between board meetings during July and August.

Bylaws and Policies

- Motion to approve, based on the recommendation of the superintendent, that the existing bylaws and policies be approved, adopted and continued in use.

Curriculum

- Motion to approve, adopt and continue the existing 7th – 12th grade curriculum, assigned textbooks, co-curricular clubs and programs and student activities unless and until amended by action of the Board.

Fee for Copies of Public Documents

- Motion to approve the following fee schedule for copies of public documents:
 Letter size pages – 5 cents (\$.05) each copy
 Legal size pages – 7 cents (\$.07) each copy
 Other materials (CD, DVD, etc) actual cost of materials
 Delivery – Delivery/Postage fees additional depending on delivery type.
 Extras – Special service charges dependent on request

Approval of Board Appointments

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

F. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

G. Student Liaison Report – Sydney White

H. Superintendent’s Report – Mr. Earl C. Clymer, III

I. Presenter(s):

J. Goals:

Warren Hills Board of Education District Goals for 2022-2023:

District Goal 1: Provide resources to faculty, implement best practices and strategies with tiered systems of support focused on improving areas of weakness and enhancing areas of strength to increase student achievement in core content tested areas across the district under the New Jersey Student Learning Assessment (NJSLA) and the New Jersey Graduation Proficiency Assessment (NJGPA).

District Goal 2: To ensure best practices related to diversity, equity & inclusion within the WHRSD are followed in regards to hiring practices, curriculum implementation and policy development in collaboration with all school/community stakeholders and to share concerns and recommendations with appropriate committee(s) of the Board of Education.

District Goal 3: To create, implement and enhance established programs, provide resources, and offer support to students, parents, faculty & staff related to Mental Health Awareness in collaboration with local and state agencies, including but not limited to, the use of the Nurtured Heart Approach, the DREAMS Program and the Warren County Prosecutor's Office Restorative Justice program.

Warren Hills Board of Education Board Goal for 2022-2023:

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.
2. Increase student presentations at Board of Education Meetings.

K. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	May 18, 2023	By Chair: Mr. Piasecki
Education, Policy & Technology	May 18, 2023	By Chair: Mr. Bodenschatz
Personnel & Student Activities	May 17, 2023	By Chair: Mrs. Marshall
Negotiations	No Meeting Held	By Chair: Mrs. Fraumeni

L. Old Business

M. New Business

N. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

O. ACTION ITEMS

I. PERSONNEL

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Constance Quinn	Approve	Science Teacher	\$85,133.00	HS	8-24-23	6-30-24	MA, Step M(13), Pending receipt of all required paperwork Replaces J Kenniff
2	Janessa Ternosky	Approve	Art Teacher	\$59,793.00	MS	8-24-23	6-30-24	BA, Step A(1), Pending receipt of all required paperwork Replaces D Diveny
3	Toni Terrell	Approve	Secretary	\$42,415.00 Pro-rated	MS	on or about 8-1-23	6-30-24	12 mo Sec, Step 4, Pending receipt of all required paperwork Replaces S Tomek
4	Christian Semenowitz	Approve	Special Education Teacher	\$66,443.00	HS	8-24-23	6-30-24	BA+15, Step G(7), Pending receipt of all required paperwork Replaces T Chapman
5	Heather Mikaliunas	Approve	Security	\$33,596.00	HS	8-24-23	6-30-24	Security, Step 2, Pending receipt of all required paperwork Replaces C Politano
6	Christopher Page	Approve	District Maintenance Mechanic	\$75,320.00	District	7-3-23	6-30-24	Maint, Step OG2, Pending receipt of all required paperwork Replaces R. Riccardi
7	Philip Walker	Approve	Custodian	\$38,033.00	HS	7-3-23	6-30-24	Cust, Step 6, pending receipt of all required paperwork Replaces S Carolus
8	Dana Labonia	Approve	Maternity Leave Guidance Counselor	\$66,368.00 ProRated	HS	8-24-23	10-15-23	Pending receipt of all required paperwork Replaces employee #18541912

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
9	Robert Bachman	Approve	Maternity Leave Mathematics	\$60,293.00 ProRated	HS	8-24-23	on or about 1-8-24	BA, Step C(3) - Pending receipt of all required paperwork Replaces employee #68473750
10	Carolyn Stoner	Approve	Substitute Teacher	\$130.00 per day	District	5-24-23	6-30-23	Pending receipt of all required paperwork
11	Alexa Giordano	Accept	Paraprofessional	\$25.47 per hour	MS	5-23-23	5-23-23	Resignation
12	Kyrsten Bowman	Accept	ELA Teacher	\$58,308.00	MS	6-30-23	6-30-23	Resignation
13	Elizabeth Biamonte	Approve	Guidance Counselor	\$72,693.00	HS	8-24-23	6-30-24	Movement on Guide; MA to MA+45; Step D(4)
14	David Sbriscia	Approve	Head Coach Boys Wrestling	\$9,722	HS	Start of Winter Season	End of Winter Season	Tier 1, Step 4
15	Michael Arminio	Approve	Head Coach Girls Wrestling	\$9,722	HS	Start of Winter Season	End of Winter Season	Tier 1, Step 4
16	Zachary Fisher	Approve	Assistant Wrestling coach	\$7,636	HS	Start of Winter Season	End of Winter Season	Tier 1, Step 4
17	Martin White	Approve	Assistant Wrestling coach	\$7,636	HS	Start of Winter Season	End of Winter Season	Tier 1, Step 4
18	Keith Wanamaker	Approve	Assistant Wrestling coach	\$7,636	HS	Start of Winter Season	End of Winter Season	Tier 1, Step 4
19	Michael Howey	Approve	Head Girls Basketball Coach	\$9,221	HS	Start of Winter Season	End of Winter Season	Tier 2, Step 4

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
20	Megan Bublitz	Approve	Assistant girls basketball coach	\$7,260	HS	Start of Winter Season	End of Winter Season	Tier 2, Step 4
21	Amanda Jackson	Approve	Assistant girls basketball coach	\$5,756	HS	Start of Winter Season	End of Winter Season	Tier 2, Step 3
22	Gloria Hrabovecky	Approve	MS Head Coach Girls Basketball	\$5,733	MS	Start of Winter Season	End of Winter Season	Tier 2 Step 4
23	Joseph Bamford	Approve	Head Boys Basketball Coach	\$9,221	HS	Start of Winter Season	End of Winter Season	Tier 2 Step 4
24	Stephen Jost	Approve	Assistant Boys Basketball Coach	\$7,260	HS	Start of Winter Season	End of Winter Season	Tier 2 Step 4 - Pending receipt of required paperwork
25	David Lance	Approve	Assistant Boys Basketball Coach	\$7,260	HS	Start of Winter Season	End of Winter Season	Tier 2 Step 4 - Pending receipt of required paperwork
26	Todd Solecitto	Approve	Head Boys Basketball Coach	\$5,733	MS	Start of Winter Season	End of Winter Season	Tier 2 Step 4
27	Kimberlee Sweet	Approve	Head Coach Winter Cheer	\$8,720	HS	Start of Winter Season	End of Winter Season	Tier 3 Step 4 - Pending receipt of required paperwork
28	Corinne (Marsan) Kempinski	Approve	Asst. Cheer Coach	\$6,883	HS	Start of Winter Season	End of Winter Season	Tier 3 Step 4 - Pending receipt of required paperwork
29	Morgan Reiner	Approve	Asst. Cheer Coach	\$5,444	HS	Start of Winter Season	End of Winter Season	Tier 3 Step 3 - Pending receipt of required paperwork

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
30	Daniel Montgomery	Approve	Head Coach Swimming	\$8,720	HS	Start of Winter Season	End of Season	Tier 3 Step 4
31	Kathleen Mortiz	Approve	Head Coach Winter Track	\$7,404	HS	Start of Winter Season	End of Season	Tier 3 Step 3
32	Janessa Ternosky	Approve	Assist. Coach Winter Track	\$4,302	HS	Start of Winter Season	End of Season	Tier 3 Step 1 Pending receipt of required paperwork
33	Jenna Henderson	Approve	Head Coach Girls Bowling	\$5,772	HS	Start of Winter Season	End of Season	Tier 4 Step 1 - Pending receipt of required paperwork
34	Bonita Duryea	Approve	Summer Nurse	\$3,300	HS	Start of Season	End of Season	
35	Michelle Gaffney	Approve	Summer/Fall Nurse	\$1,500	MS	Start of Season	End of Season	
36	Patrick Kablis	Approve	Summer Weight Room	\$46.00 per hour	HS	6/19/23	6/30/23	Not to exceed 32 hours June 19-June 30
37	Patrick Kablis	Approve	Summer Weight Room	\$46.00 per hour	HS	7/10/23	End of Summer Season	Not to exceed 50 hours July 10 to first Fall sport
38	Kenneth Kurpat	Approve	Summer Weight Room	\$46.00 per hour	HS	6/19/23	6/30/23	Not to exceed 32 hours June 19-June 30
39	Kenneth Kurpat	Approve	Summer Weight Room	\$46.00 per hour	HS	7/10/23	End of Summer Season	Not to exceed 50 hours July 10 to first Fall sport

*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step / # of Hours	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Allison Wanamaker	Volunteer	N/A	N/A	District	start of season	end of season	Girls Soccer - Pending receipt of required paperwork
2	Michael Ferroni	Volunteer	N/A	N/A	District	start of season	end of season	Football - Pending receipt of required paperwork
3	Olivia Reiner	Volunteer	N/A	N/A	District	start of season	end of season	Cheerleading - Pending receipt of required paperwork
4	Michael Coates	Volunteer	N/A	N/A	District	start of season	end of season	Boys Soccer & Boys Basketball - Pending receipt of required paperwork

*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	Zachary Fisher	AP US History Summer Institute	Virtual	\$775 Registration	July 31 to August 3, 2023
2	Debra Rokosny	NJSBA Ukrainian Genocide 1932-33	Virtual	\$190 Registration	June 20, 2023
3	Kelsey Connelly	AP Summer Institute for AP Environmental Science	Virtual	\$765 Registration	June 19 to June 23, 2023 Title II
4	Elizabeth Nicolosi	AP Summer Institute for AP Chemistry	Virtual	\$625 Registration	July 31 to August 4, 2023 Title II

*4. Motion to approve the revised job description for Guidance Counselors at the recommendation of the Superintendent and Personnel Committee. Attachment A

Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

II. EDUCATION AND POLICY

*1. Motion to approve the **Second Read** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- P 0144 Board Member Orientation and Training
- P & R 2520 Instructional Supplies
- P 3217 Use of Corporal Punishment
- P 4217 Use of Corporal Punishment
- P 5305 Health Services Personnel
- P & R 5308 Student Health Records
- P & R 5310 Health Services
- P 6112 Reimbursement of Federal and Other Grant Expenditures
- R 6115.01 Federal Awards/Funds Internal Controls- Allowability of Costs
- P 6115.04 Federal Funds - Duplication of Benefits
- P 6311 Contracts for Goods or Services Funded by Federal Grants
- P 7440 School District Security
- P 9100 Public Relations - Abolished

*2. Motion to affirm the administrative decision regarding the following HIB cases:

- MS – 2022-2023 - 038, 039
- HS - 2022-2023 - None

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Toni Manfra	Best Buddies International Indiana University Bloomington IN	Registration Fees	Best Buddies
2	Nicole Labrit-Petrewski Lauren Voight	State Theatre Easton PA	\$10 per person, Transportation	Freddy Awards
3	Jacqueline Solecitto	WHRHS	Transportation	Gifted and Talented - Civics

*4. Motion to approve the following Extended School Year Program Calendar Dates:

Program	Start Date	End Date	Hours/Day
ESY & Employment Orientation Program	Monday, July 3, 2023	Monday, July 31, 2023	4 hours/day

Summer Boost Program	Monday, July 3, 2023	Monday, July 31, 2023	3 hours/day
Summer EXCEL program	Monday, July 3, 2023	Monday, July 31, 2023	3 hours/day

Approval of Education & Policy Motions

MOTION:		SECOND		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

III. BUDGET AND FINANCE

*1. The Warren Hills Regional Board of Education approves the April, 2023 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of April, 2023; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period May 10, 2023 through May 23, 2023, in the amount of \$1,759,879.62.

*3. Motion to approve Student Activities bill list for the period April 1, 2023 through April 30, 2023 in the amount of \$24,179.24.

*4. Motion to approve Athletic bill list for the period March 1, 2023 through April 30, 2023 in the amount of \$9,619.00.

*5. Motion to approve transfers in the amount of \$591,361.75 for the month of April 2023.

*6. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #6032520078, commencing May 4, 2023 until May 10, 2023, in the amount of \$55.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

*7. Motion to approve the following Special Education Tuition Contracts for the 2023-2024 extended and regular school year:

Student	School	Amount	Aide	Related Services	Effective
1172140860	Cornerstone Day School	\$100,975.60	N/A	N/A	7/10/23-6/30/24
6902659946	East Mountain School, HMH Carrier Clinic	\$86,165.10	N/A	N/A	7/6/23-6/30/24
9583918576	Franklin Township Board of Education (Hunterdon County)	\$4,366.44	N/A	N/A	7/15/23-8/3/23
9583918576	Franklin Township Board of Education (Hunterdon County)	\$43,907.00	N/A	N/A	8/24/23-6/30/24
1975166805	Montgomery Academy	\$94,578.00	N/A	N/A	7/3/23-6/30/24
5069252966	Morris-Union Jointure Commission – DLC	\$16,970.00	N/A	N/A	6/28/23-8/9/23
5069252966	Morris-Union Jointure Commission - DLC	\$101,820.00	N/A	N/A	9/6/23-6/30/24
9922647153	Morris-Union Jointure Commission – DLC	\$16,970.00	N/A	N/A	6/28/23-8/9/23
9922647153	Morris-Union Jointure Commission - DLC	\$101,820.00	N/A	N/A	9/6/23-6/30/24
4647598092	Morris-Union Jointure Commission – DLC	\$16,970.00	N/A	N/A	6/28/23-8/9/23
4647598092	Morris-Union Jointure Commission - DLC	\$101,820.00	N/A	N/A	9/6/23-6/30/24
2537710246	The Newmark School Inc	\$62,042.40	N/A	N/A	9/7/23-6/30/24
7976198194	Warren Glen Academy	\$9,427.80	N/A	N/A	7/5/23-8/15/23

7976198194	Warren Glen Academy	\$56,566.80	N/A	N/A	9/6/23-6/30/24
1044132204	Warren Glen Academy	\$3,456.86	N/A	N/A	8/1/23-8/15/23
1044132204	Warren Glen Academy	\$56,566.80	N/A	N/A	9/6/23-6/30/24
9339586808	Warren Glen Academy	\$9,427.80	N/A	N/A	7/5/23-8/15/23
9339586808	Warren Glen Academy	\$56,566.80	N/A	N/A	9/6/23-6/30/24

*8. Motion to approve an agreement with Educational Data Services, Inc. for the 2023-2024 school year in the amount of \$8,215.00 for the license and maintenance fees as part of the New Jersey Cooperative Maintenance Program.

*9. Motion to approve 2-year agreement with Finalsight for the Blackboard WCM Conversion to Communications Core Platform for the District’s website as follows:

Product Description	Amount
Setup Costs	\$ 1,200.00
Annual Costs: July 1, 2023 – June 30, 2024	\$16,534.00
Annual Costs: July 1, 2024 – June 30, 2025	\$16,693.00

*10. Motion to approve a contract with FieldTurf. for the resurface of the Warren Hills Track at a cost of \$409,981.00 and new field events in D-zones at a cost of \$230,972.00 and to increase the withdrawal from Capital Reserve from \$615,000 to \$640,953. Purchase under ESCNJ/AEPA-20A/ Co-op #65MCESSCCPS.

*11. Motion to approve the purchase of 2 Multi-Touch Displays and Wall Mounts using ESSER funds from CDW-G at a cost of \$4,668.00.

*12. Motion to approve the purchase of replacement speakers and sound system equipment rack at the Athletic Football Field using ESSER funds from Coskey’s at a cost of \$12,938.72.

*13. Motion to approve professional development, “Do What Matters Most for Educators” a 2-day workshop for administrators at a cost of \$9,395.00 using ESSER funds.

*14. Motion to approve the following purchases from CDW-G under Educational Services Commission of New Jersey(ESCNJ/AEPA-22G) using ESSER funds:

300 Chromebook cases	\$6,600.00
530 Chromebooks	\$162,445.00
High School Lab Room 123	\$25,000.00
Keyboards, mice & monitors	\$1,456.95

Middle School Business Lab	\$26,000.00
Music Chromebook Cart	\$17,180.00

*15. Motion to approve the purchase of 12 Flat Panels from GovConnection under NJ State Contract # MNNVP-133-MO483-89974 at a cost of \$22,788.00 using ESSER funds.

*16. Motion to approve the purchase of 245 Chromebook cases from Mohawk USA at a cost of \$4,628.05 using ESSER funds.

*17. Motion to accept the FIRST Robotics Team Grant in the amount of \$500.00 for the High School Student Activity Robotics Program.

*18. Motion to approve the following resolution:

Pursuant to PL 2015, Chapter 47, the Warren Hills Regional Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts are, and have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq, NJAC Chapter 23 and Federal Uniform Administrative Requirements 2 CFR, Part 200. 317 et. Seq. [Attachment A]

*19. Motion to approve the following Resolution for Capital Reserve Account:

WHEREAS, N.J.S.A. 6A:23A-14.4 et seq permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Warren Hills Regional Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve Account at year end, and

WHEREAS, the Warren Hills Regional Board of Education has determined that up to \$3,000,000 is available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Warren Hills Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

*20. Motion to approve the following Resolution for Emergency Reserve Account:

WHEREAS, N.J.S.A. 6A:23A-14.4 et seq permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Warren Hills Regional Board of Education wishes to deposit anticipated current year surplus into the Emergency Reserve Accounts at year end, and

WHEREAS, the Warren Hills Regional Board of Education has determined that up to \$100,000 is available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Warren Hills Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

*21. Motion to approve the following Resolution for Maintenance Reserve Account:

WHEREAS, N.J.S.A. 6A:23A-14.4 et seq permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Warren Hills Regional Board of Education wishes to deposit anticipated current year surplus into the Maintenance Reserve Accounts at year end, and

WHEREAS, the Warren Hills Regional Board of Education has determined that up to \$500,000 is available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Warren Hills Regional Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

***22. RESOLUTION OF THE WARREN HILLS REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION**

May 23, 2023

WHEREAS, the ultimate goal of the Warren Hills Regional School District Board of Education ("Board") is to provide a safe and high-quality education to the students of the District; and

WHEREAS, the Board believes that one aspect of such an education is to address, investigate and eradicate instances of harassment, intimidation and bullying ("HIB") in the District's schools, particularly in light of the current school climate and necessary focus on ensuring student safety and all students' right to attend school free from HIB; and

WHEREAS, New Jersey law contains a definition of HIB that includes numerous aspects and steps necessary to determine whether an act constitutes an incident of HIB, with such definition codified in the Anti-Bullying Bill of Rights Act ("ABR") at N.J.S.A. 18A:37-14; and

WHEREAS, the definition of HIB includes a requirement that in order for an act to be considered HIB, it must, in part, be reasonably perceived by the victim to be motivated by an actual, perceived or other distinguishing characteristic, result in a substantial disruption or interference with the orderly operation of the school and/or the rights of students and have the effect of insulting or demeaning a student, among other things; and

WHEREAS, the Commissioner of Education, in construing the ABR, has emphasized that an individual can unintentionally commit an act of HIB when emphasized that, "the statute requires an analysis of how the actor's motivation is perceived and whether that perception is reasonable. It does not require an analysis of the actual motivation of the actor. None of these criteria require the actor to have actual knowledge of the effect that her actions will have, or to specifically intend to bring about that effect" (Wehbeh v. Verona Bd. of Ed. (2020)); and

WHEREAS, that the Board finds that this definition of HIB is flawed in that it could result in a finding that an individual unintentionally committed an act of HIB; and

WHEREAS, the Board believes that the intent or motivation of the actor must also be considered prior to a substantiated finding of HIB; and

WHEREAS, the Board believes it is inherently unjust to label somebody as a “bully” if the requisite intent to commit an act of HIB was not present;

NOW, THEREFORE BE IT RESOLVED, that the Board believes that the statutory definition of HIB should be revised to take into account not only how the conduct was reasonably perceived by the victim, but to also consider the intent or motivation of the actor because not every person who commits an act of HIB intended to do so and/or had the capacity to understand the effect of their words or deeds, particularly those individuals with special needs or those pupils who are very young; and

{03049140.DOCX;1}

BE IT FURTHER RESOLVED, that the Board hereby petitions the New Jersey School Boards Association to lobby New Jersey’s State legislators and/or the State Board of Education to introduce, approve and implement a modified definition of HIB in the ABR as soon as possible to address the issues raised herein; and

BE IT FURTHER RESOLVED, that this resolution be presented at the next Delegate Assembly of the New Jersey School Boards Association by the District representatives; and

BE IT FURTHER RESOLVED, that the Board urges other New Jersey school districts and municipalities to adopt a similar resolution in an effort to convince their State legislators to introduce or co-sponsor legislation to address the issues raised herein; and

BE IT FINALLY RESOLVED, that the Board Secretary shall forward a copy of this Resolution to our State Representatives, the New Jersey School Boards Association, local municipal leaders, the board secretaries of each school district in the county, the Governor’s Office, the County Office of Education and the Office of the Commissioner of Education.

*23. Motion to approve a contract with Loving Care Agency Inc dba Aveanna Healthcare to provide Nursing Services for Student #3548329147 for the 2022-2023 school year commencing January 16, 2023 - June 30, 2023 at the rate of \$70.00 per hour for RN Services and \$65.00 per hour for LPN Services.

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				

Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

P. Public Comment

Q. Second Executive Session (If Necessary)

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

R. Adjournment _____ p.m.

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Alfred Coscia				
Thomas Dufner				
Jean Hansen				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Christopher Cannavo				
Molly Fraumeni				

***Roll Call**