

The curriculum goals of the Western School District call for integrating technology into our instructional programs and classroom practice. Towards this end, students' access to and use of electronic resources, including the Internet and devices, is age and grade-appropriate and increases gradually from year to year. Use of the Internet by students at any grade is required to be related directly to specific curriculum objectives.

With this opportunity to make use of electronic resources comes the need for personal responsibility on the part of users. To ensure responsible use we have enclosed an Acceptable Use Agreement to be signed by parents and their children and have implemented a no personal device/electronics use initiative. Please discuss this agreement with your child and emphasize its importance. Noncompliance can result in revocation of device-use privileges and/or other disciplinary measures.

We have installed filtering software. While we do not consider it a substitute for teacher supervision or for our responsibility to provide students with clear and precise direction for use of the Internet, the software bars access to inappropriate sites with a very high degree of certainty. However, no filtering software is 100% foolproof. There remains the possibility, that despite these safeguards, your youngster may be able to see material that you and/or school officials might find inappropriate. If in the event that a student gets through the filter, immediate action will be taken by the district to investigate and correct any and all issues/concerns.

Thank you for your cooperation in helping us to ensure that all of our students make use of our device resources in a safe and responsible manner.

Parents: *I have read and discussed with my child the Acceptable Use Agreement, and I give permission for his or her use of the resources. I understand that device access is conditional upon adherence to the agreement. Although students are supervised using devices, and their use is electronically monitored, I am aware of the possibility that my child may gain access to material that school officials and I may consider inappropriate or not of educational value.*

Print Parent's Name: _____ **Parent's Signature:** _____
Print Student's Name: _____ **Student's Signature:** _____
Date: _____

*** STUDENTS MAY NOT USE DEVICES UNLESS THIS AGREEMENT IS SIGNED AND RETURNED TO THE TEACHER.**

ELEMENTARY ACCEPTABLE USE TECHNOLOGY POLICY

As a part of my schoolwork, my school gives me the use of devices and storage space on the server for my work. My behavior and language are to follow the same rules I follow in my class and in my school. Responsible use of Western technology resources requires students to be ethical, courteous, and honest in a way that aligns with the mission of the school.

To help myself and others, I agree to the following promises:

1. I will only use a district-provided electronic device while on school premises during school hours or any school-related activity.
2. I will use the school provided devices *only* to do school work, and not for personal or illegal purposes. I will only store material that is related to my schoolwork.
3. I will use the Internet *only* with my teacher's permission and in ways my teacher has approved.
4. I will protect my password from others and always use only my own password.
5. I will protect my address, telephone number, or any other personal information about myself or anyone else using any device.
6. I will ask permission before creating, manipulating, uploading, linking, posting, embedding images, audio or video-related content of myself, other students, or staff without appropriate permission.
7. I will keep the equipment, settings, and system performance the same as I found it.
8. I will not have food, drink, gum, candy, etc. in the immediate vicinity of the device.
9. I will ask permission before using games or other electronic resources.
10. I will be polite and considerate to myself, other students, and staff when I use the device.
11. I will respect other's race, religion, or sexual orientation when I use the device.
12. I will treat the device with care. I will immediately report damaged, broken, vandalized, or otherwise non-usable devices.
13. I will only use my own work, accounts, etc.
14. If I encounter or see a problem while on the device, I will immediately tell the teacher. If the problem is an inappropriate image, I will turn off the monitor and then seek help.
15. I will follow all copyright rules.
16. I will respect all school and school system communications.
17. My device and accounts are not private. My teacher may look at my work to be sure that I am following these rules.

Violations of the expectations may result in the following consequences:

1. Discussion about the incident with the student(s) involved and/or parents.
2. Adjustment to computer privileges.
3. If any violation results in damage of the device, the family is responsible to pay full replacement value for the damaged items.
4. Detention, suspension, expulsion, and/or legal prosecution depending on the severity of the infraction(s).