

FREQUENTLY ASKED QUESTIONS ABOUT DEBARMENT

What is “Debarment, Suspension, Ineligibility, and Voluntary Exclusion”?

These terms refer to the status of a person that cannot contract with or receive grants from a federal agency.

In order to be debarred, suspended, ineligible, or voluntarily excluded, you must:

- Have had a contract or grant with a federal agency, and
- Have gone through some process where the federal agency notified or attempted to notify you that you could not contract with the federal agency
- Generally, this process occurs where you, the contractor, are not qualified or are not adequately performing under a contract, or have violated a regulation or law pertaining to the contract.

Why am I required to sign this certification?

You are requesting a contract or business transaction with CHISD. Federal law (Executive Order 12549) requires CHISD to ensure that persons or companies that contract with CHISD are not prohibited from having federal contracts.

What is Executive Order 12549?

Executive Order 12549 refers to Federal Executive Order Number 12549. The executive order was signed by the President of the United States and directed federal agencies to ensure that federal agencies, and any state or other agency receiving federal funds were not contracting or awarding grants to persons, organizations, or companies who have been excluded from participating in federal contracts or grants.

What does the word “proposal” mean when referred to in this certification?

Proposal means a solicited or unsolicited bid, application, request, invitation to consider or similar communication from you to CHISD.

What or who is “lower tier participant”?

Lower tier participant means a person or organization that submits a proposal, enters into contracts with, or provides goods or services to CHISD, OR any subcontractor of a contract or business transaction with CHISD. If you hire subcontractors, you should require them to sign a certification and keep it with your subcontract.

What is a covered transaction when referred to in this certification?

Covered Transaction means a contract, agreement, or any other arrangement where you contract with or received money from CHISD. Covered Transaction does not include mandatory entitlements and individual benefits.

How long does debarment last?

Debarment lasts until the Debarring Official certifies that "condition giving rise to conviction has been corrected."

How may CHISD confirm a company has not been debarred or excluded?

Debarment/Exclusion status may be verified by searching for the company by name or DUNS number in the System for Award Management (SAM.)

List of Violating Entities - "[System for Award Management](#)"

www.epls.gov

or

www.sam.gov/portal/public/SAM/

SUSPENSIONS & DEBARMENTS can be extended to include subsidiaries, parent companies & other individuals. All individuals and entities excluded from receiving government grants and contracts are listed on the GSA "[System for Award Management](#)" (For more information, please call 866-606-8220)

Federal Service Help Desk

URL: <http://www.FSD.gov>

How often must CHISD confirm a company has not been debarred or excluded?

Debarment/Suspension status must be verified before each purchase requisition and a copy of the search results must be attached in Skyward to all federally funded purchase requisitions.

How often must CHISD request a Debarment or Suspension certificate from a company?

The Debarment/Suspension certificate must be completed each fiscal year and emailed to the Purchasing Coordinator to attach to the vendor profile. After submitting a Debarment or Suspension Certificate and/or confirming one is attached to the vendor profile, please add narrative 99 Debarment or Suspension Certificate on file to your requisition.

Debarment or Suspension Certificate:

Non-Federal entities are prohibited from contracting with or making sub-awards under covered transaction to parties that are suspended or debarred or whose principals are suspended or debarred. Covered transactions include procurement of goods of \$50,000 or more as covered by state law or professional services equal to or in excess of \$100,000.00. Contractors receiving individual awards of \$100,000.00 or more and all sub-recipients must certify that the organizations and its principals are not suspended or debarred.

By submitting this offer and signing this certificate, this proposer:

- Certifies that no suspension or debarment is in place, which would preclude receiving a federally funded contract as listed in the Code of Federal Regulations for Education pertaining to debarred parties.
http://edocket.access.gpo.gov/cfr_2009/julqtr/34cfr80.36.htm
(Code of Federal Regulations, Title 34, Volume 1, Revised as of July 1, 2009, from the U.S. Government Printing Office via GPO Access) 34CFR80.35

Vendor Name

Name of Authorized Representative

Title of Authorized Representative

Signature

Date

CHISD Internal Use Only:

Vendors must complete the Debarment or Suspension Certificate once per fiscal year (July 1 – June 30). Upon receipt of the completed certificate, please scan and email the form to the Purchasing Specialist for posting in the G drive. When submitting purchase requisition from federal funds, confirm there is a Debarment or Suspension Certificate on file and add narrative 99 to your requisition.

Example of SAM Site and Documents Proving Debarment/Suspension Status

Follow the link to the "[System for Award Management](#)"

Click on Search Records

SAM
SYSTEM FOR AWARD MANAGEMENT

USER NAME PASSWORD **LOG IN**
[Forgot Username?](#) [Forgot Password?](#) [Create an Account](#)

HOME SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

CREATE USER ACCOUNT
Your CCR username will not work in SAM. You will need a new SAM User Account to register or update your entity records. You will also need to create a SAM User Account if you are a government official and need to create Exclusions or search for FOUO information.
[Create User Account](#)

REGISTER/UPDATE ENTITY
You can register your Entity (business, individual, or government agency) to do business with the Federal Government. If you are interested in registering or updating your Entity, you must first create a user account.
[Register/Update Entity](#)

SEARCH RECORDS
All entity records from CCR/FedReg and ORCA and exclusion records from EPLS, active or expired, were moved to SAM. You can search these records and new ones created in SAM. If you are a government user logged in with your SAM user account, you will automatically have access to FOUO information.
[Search Records](#)

WHAT IS SAM?
The **System for Award Management (SAM)** is a **Federal Government owned and operated** free web site that validates the capabilities in CCR/FedReg, ORCA, and EPLS. Future phases of SAM will add the capabilities of other systems used in Federal procurement processes.

NEWS AND ANNOUNCEMENTS
SAM Management Moves to GSA FAS and CIO
Click on General Info and go to the News and Announcements section for the full story.
Can I use my CCR username in SAM?
Click [HERE](#) to find answers to this and other top questions.

USER GUIDES/HELPFUL HINTS
Additional information, such as a full User Guide, Quick Start Guides, Helpful Hints, and Webinars are available on the HELP tab.
Service Desk
URL: <http://www.FSD.gov>

FORMER CCR REGISTRANTS
If you had an active record in CCR, you do not need to do anything in SAM. Business circumstances require you to be paid or to receive an award prior to its expiration. SAM will email 60, 30, and 15 days prior to renewal your Entity records(s) in SAM. You will need to create a SAM User Account and link it to your migrated account to search for registered entities or business name into the search results.

Click on Search Records

SAM | System for Award Management 1.0
IBM v1.474.20121216-2150
WWW2

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

GSA Integrated Acquisition Environment USA.gov Government Made Easy

The search records screen will open. Enter the company name in the search field then click the search button.

SAM
SYSTEM FOR AWARD MANAGEMENT

USER NAME: PASSWORD: [LOG IN](#)
[Forgot Username?](#) [Forgot Password?](#) [Create an Account](#)

HOME SEARCH RECORDS DATA ACCESS GENERAL INFO HELP

Search Records

You can enter a DUNS number, CAGE code or Business Name to search for the entities that you are interested in reviewing. You can also enter exclusion search terms to search for exclusion records. Once a search has returned results, use the filters provided to narrow results.

Government employees must create a SAM user account with their government email address. Log in before searching in order to see FOUO information and those registrants who selected to opt out of the public search.

Enter your specific search term [SEARCH](#)
(Examples of search terms include the entity's DUNS number, name, etc.)

Enter the company name or DUNS number



USER NAME PASSWORD [LOG IN](#)
[Forgot Username?](#) [Forgot Password?](#) [Create an Account](#)

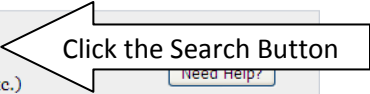
- HOME
- SEARCH RECORDS
- DATA ACCESS
- GENERAL INFO
- HELP

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[SEARCH](#) [Need Help?](#)
(Examples of search terms include the entity's DUNS number, name, etc.)



Search Results

You can refine your search by entering new search criteria in the search box and using the Search In Results button. If you wish to perform a new search use the Clear Search button. Using the Save Search button will allow you to run this search at a later time. [Important message regarding exclusion searches.](#)

Current Search Terms: creative* mathematics*

[Clear Search](#)

[SAVE PDF](#) [EXPORT RESULTS](#) [PRINT](#)

Result page 1 of 1

Sort by **Relevance** Order by **Ascending**

FILTER RESULTS

By Record Status

- Active
- Inactive

By Functional Area

- Entity Management
- Performance Information

[Apply Filters](#)

Note: Filters are case sensitive

Your search for "Creative* Mathematics*" returned the following results...

Entity	CREATIVE LEARNING ACADEMY OF SCIENCE, MATHEMATICS, AND HUMANITIES, THE	Status: Active
DUNS: 188433455	CAGE Code: 5Q328	View Details
Has Active Exclusion?: No	DoDAAC:	

Review the results

Save the results as a PDF

Save the results as a PDF

SAM Search Results
List of records matching your search for
creative* mathematics*

ENTITY	CREATIVE LEARNING ACADEMY OF SCIENCE, MATHEMATICS, AND HUMANITIES, THE	Status:Active
DUNS: 188433155	+4:	CAGE Code: 5Q328 DoDAAC:
Has Active Exclusion?: No	Delinquent Federal Debt?: No	
Address: 540 LANG	State/Province: MICHIGAN	
City: BEAVERTON	Country: UNITED STATES	
ZIP Code: 48612-8101		

The search records screen will open. Enter the company DUNS number in the search field then click the search button. The DUNS number is a nine-digit number, issued by D&B, assigned to each business location in the D&B database, having a unique, separate, and distinct operation for the purpose of identifying them. The DUNS number should be requested from the company.

SAM
SYSTEM FOR AWARD MANAGEMENT

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[SEARCH](#)

(Examples of search terms include the entity's DUNS number, name, etc.)

Enter the company name or DUNS number

Search Results

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Current Search Terms: 947394995*

[Clear Search](#)

Save the results as a PDF



[SAVE PDF](#) [EXPORT RESULTS](#) [PRINT](#)
Sort by [Relevance](#) Order by [Ascending](#)

Result page 0 of 0

FILTER RESULTS

No records found for current search.

By Record Status

- Active
- Inactive

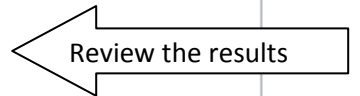
By Functional Area

- Entity Management
- Performance Information

[Apply Filters](#)

Note: Filters are case sensitive

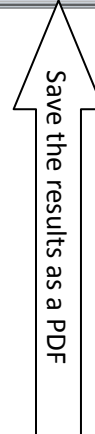
Review the results



Result page 0 of 0

[SAVE PDF](#) [EXPORT RESULTS](#) [PRINT](#)

Save the results as a PDF



SAM Search Results
List of records matching your search for
947394995*

No Search Results