

MATTAPOISETT SCHOOL COMMITTEE MEETING  
Mattapoisett, Massachusetts

BY: HYBRID FORMAT

MEETING MINUTES  
September 12, 2022

Regular meeting of the Mattapoisett School Committee was held on Monday – September 12, 2022, and called to order by Chairperson Carly Lavin at 6:30pm.

Chairperson Lavin stated the meeting is being conducted in a hybrid format with committee members and administrators having the option to attend in person at Center School located at 17 Barstow Street, Mattapoisett MA 02739 or via zoom; and, the public has the ability to participate in-person or via zoom.

**MEMBERS PRESENT:** Carly Lavin, Chairperson – In Person; James Muse, Vice-Chair – Remote; Tiffini Reedy – In Person; Cristin Cowles – In Person; Amanda Hastings – Remote

**OTHERS PRESENT:** Michael S. Nelson, Superintendent of Schools – In Person; Shari Fedorowicz, Assistant Superintendent of Teaching & Learning – In Person; Howard Barber, Asst. Supt. of Finance & Operations – In Person; Craig Davidson, Director of Student Services – In Person; Dr. Linda Ashley, Principal – Center School – In Person; Kevin Tavares, Principal – Old Hammondtown School – In Person; Toni Bailey, Recording Secretary – In Person; teachers; staff; parents; members of the press and public-via zoom or in person.

**MEETING TO ORDER:**

Chairperson, Carly Lavin stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being video-taped, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined.

**SCHOOL COMMITTEE RECOGNITION – NEW STAFF**

Mr. Kevin Tavares – Principal of Old Hammondtown School welcomed:

Jocelyn Mare            5<sup>th</sup> Grade Teacher

Ms. Mare comes to OHS from Rochester Memorial School where she taught Grades 2 and 3.

Jillian Lakey            .5 Reading Teacher

Ms. Lakey comes to OHS from Middleboro Public Schools where she was a Literacy Coach and a Reading Specialist. Ms. Lakey received her Reading Certificate for Grades K-12 from American International College and has recently received her CAGS as a Literacy Coach.

Dr. Linda Ashley, Principal of Center School welcomed:

Caroline Pawlishen    Reading Specialist

Ms. Pawlishen comes to us from Old Hammondtown School where she was teaching Grade 4 and she brings to Center School the next level of expertise as a Certified Reading Specialist

Ms. Allison Dunn      .5 Remedial Math Teacher

Ms. Dunn has been a 1<sup>st</sup> and 2<sup>nd</sup> grade teacher in a different district and she brings her early childhood background as well as a strong background in math instruction.

Superintendent Michael Nelson extended a “thank you” to both Dr. Shari Fedorowicz and Dr. Linda Ashley who joined the district over the summer, and quickly jumped in and did not miss a beat, as we wrapped up the last school year, strategized on it and jumped into a new fiscal year.

#### **I. Approval of Minutes:**

##### **1. A. Approval of Minutes – Regular Session**

##### **Recommendation:**

That the School Committee review and approve the minutes of June 13, 2022 and July 21, 2022

Chairperson Lavin asked if there were any changes to the minutes of June 13, 2022 or July 21, 2022 – there were none.

Chairperson Lavin stated with there being no changes in either of the minutes, the approval can be done in one vote.

##### **1. Regular Meeting Minutes – June 13, 2022 and July 21, 2022**

MOTION: by Tiffini Reedy to approve and accept the Regular Meeting minutes of June 13, 2022 and July 21, 2022, as presented

SECONDED: Cristin Cowles

OPPOSED: None

MOTION PASSED 4:0

Roll Call: James Muse – yes; Tiffini Reedy – yes; Cristin Cowles – yes; Carly Lavin - yes

#### **IV. General**

##### **A. Opening Day Update**

##### **Recommendation:**

That the School Committee hear an update from the Administration

Superintendent Michael S. Nelson stated the following:

*“On Monday, August 29<sup>th</sup>, we welcomed back our faculty and staff members for opening day festivities. It was clear to me that the energy we knew pre-pandemic was back. Although many of us are sad to see summer end, we could feel the excitement of the new school year and could tell the teachers and staff were ready to get going the next day for the student’s arrival.*

*We started the day in a meet and greet in our Old Rochester campus cafeteria, offering our staff not only coffee and breakfast treats, but also the opportunity to reconnect with one another. Following our meet and greet, all staff members reported to the high school auditorium and there I had the honor of sharing opening remarks with our faculty and staff members. My focus was celebrating our educators – acknowledging the incredible amount of work they do for our children and families and how great they are each and every day. Moreover, I stressed how important public educators and public education is in our society and stressed to all of them that the work that they do - truly matters.*

*Next, Dr. Shari Fedorowicz jumped right into her roll and greeted out faculty and took the opportunity to introduce not only the new staff here at Center School and Old Hammondtown School, but all members throughout our six schools and departments, including some fun photographs of each individual as well as some fun facts about them.*

*Finally, we heard from our Guest Speaker, Liz Kleinrock. Her work is focused on equity and she spoke to our faculty on the importance of fostering, a sense of belonging and supporting all students and all families.*

*From there, teachers and staff members reported to their individual school buildings for additional opening day work and had time to prepare their classrooms.”*

Dr. Linda Ashley stated the following:

*"It was wonderful seeing the smiles on everyone's faces with no masks this year. It's amazing what a smile can do and it is just a friendly group of staff members and such a welcoming atmosphere at Center School – parents were happy, kids were happy and staff was excited to be back to a normal year for a change. Over the summer, I opened up an invitation for staff to come meet with me over the month of July and I wasn't sure how many people were going to take some time out of their summer vacation, but I met with almost 100% of teachers, staff members, paras and I was happy to make a connection over the summer with the faculty.*

*I have had the opportunity to meet with students (having them wear name tags on the first couple of days to help with learning their names) and I still have a lot of work to do on that and I am looking forward to meeting parents at our Open House on Thursday night.*

*Our first staff meeting is scheduled to take place tomorrow and it will be exciting to meet with the teachers – we will start digging into our goal settings and our assessment data to see where we are going to go from here. I am looking forward to meeting with grade level teams to set some goals and find some common planning time during the school day to meet with them.*

*Open House will take place on Thursday from 5:30pm-7:00pm.*

*A big shout-out to Mr. Bill Simmons and his tech team for preparing all of the Chromebooks, iPads and Promethean Boards throughout the school – everything is all set up and the teachers are ready to go and jump right in. They have had a little bit of training – videos were sent out to show staff a little bit on how to use the Promethean Boards and the formal training will be done on the first Professional Development Day."*

Mr. Kevin Tavares stated the following:

*"When we returned back to Old Hammondtown School we were treated with a delicious lunch. Jill Henesey put out a great spread for us and we welcomed new staff, discussed my new role and I shared what my hopes were for the year.*

*We talked about what Liz Kleinrock had to say and how we can implement her ideas at OHS.*

*It was a good day – teachers were able to work in their classrooms and get ready for the next day for the students to return and I was able to share with staff some of the things that I have been looking forward to do in my new role. The year is off to a great start and I am very happy to be here. Thank you all for your support."*

Superintendent Nelson continued:

*"In my backup information, I shared with all of you my Statement on Back to School 2022-2023 message that was sent out to all staff ahead of time, as well as the Opening Day Agenda and the Teacher Slideshow.*

*More importantly, the next day students kicked off the 2022-2023 school year by returning to our schools. As a Central Office Team, we also went out to make sure each school had support to greet out students and families on day one. For example, Dr. Fedorowicz spent time at Rochester Memorial School watching all of the fun that comes with the first day of school; Mr. Barber spent time at the High School and Center School; Mr. Davidson spent time at Sippican School; and, I spent time at the Jr. High School and then Old Hammondtown School.*

*In closing, so much time goes into planning for the students return during the summer and I know how much effort your building Administration and incredible staff put in to ensure a smooth opening for the first day. From what I have seen so far and what I have seen in the first few week – that is exactly what I have seen – a smooth opening and a great first few weeks!"*

## B. Approval of Student Handbook

### Recommendation:

That the School Committee review for approval the Student Handbook for the 2022-2023 school year.

Superintendent Nelson stated:

*"Tonight, what we are looking for is for the school committee to review, discuss and approve the 2022-2023 Student Handbook. Of note, Center School and Old Hammondtown share one Student Handbook and a lot of the work has been done in recent years amongst the three elementary schools to try to align them as closely as possible, but also to maintain them to the local needs of each of the elementary schools."*

Mr. Tavares noted the following changes in the 2022-2023 Student Handbook as follows:

- Updated staff information - new hires/teachers that retired
- Updated parent conferences
- Included Early Release days – noting lunch is served on those days – however on the last day of school (which is a half-day) lunch is not served
- Updated the Free Breakfast/Lunch Guidance
- The state mandated mask wearing information has been taken out of the handbook. Noted if entering the nurse's office – students/staff must wear a mask
- Updated School Committee Meetings times and dates
- The Spring MCAS schedule was added

Question(s) by School Committee Members

Cristin Cowles -

Will there be a "link" for the parents/guardians to access the School Handbook?

Mr. Tavares noted it is on school's website, but he will add a link to make it easier for parents/guardians to find.

Carly Lavin -

Can we check that the lunch payment information is consistent with where we are today?

Dr. Ashley stated both of the school's websites and the handbook reflect that breakfast and lunch is free for students this year.

Cristin Cowles would like to see both the MCAS dates and Bullying Policy highlighted in the handbook.

Mr. Tavares noted once the handbook has been approved by the school committee members, he will add a link to both of the school's websites. Mr. Tavares also noted that parents do have to sign-off that they have read the School Handbook - that will be done electronically this year.

MOTION: by Cristin Cowles to accept Center School and Old Hammondtown School 2022-2023 Student Handbook with the revisions made as presented

SECONDED: Tiffini Reedy

OPPOSED: None

MOTION PASSED – 5:0

Roll Call: James Muse – yes; Tiffini Reedy – yes; Cristin Cowles - yes; Amanda Hastings - yes; Carly Lavin - yes

C. UMass Boston School Consolidation Study Presentation

Recommendation:

That the School Committee hear an update on the Consolidation Study.

Superintendent Michael Nelson stated the following:

*"On September 8<sup>th</sup>, Carly and I met with town representation and the project manager came from the Collins Center, to review the Study Proposal that will ultimately analyze the current use of our two elementary school*



*buildings in Mattapoisett. The purpose of the meeting was to hold an initial project oversight team meeting to discuss some key areas: 1) Discuss communication plans, 2) Discuss project goals, and 3) Discuss work plan – calendar of different activities.*

*During this meeting, we defined reporting and communication expectations; primary points of contact for both the town and the schools; and, we reviewed what data would be collected by the Collins Center team, the school team and the town officials. We also discussed how public outreach engagement will occur with the various stakeholders in Mattapoisett as we go through the process of the study. We agreed that the project oversight team will meet regularly and the next meeting is scheduled for October 6.*

*I will continue to greet this committee each time they meet on what efforts they have made and work through the study calendar/timeline. The next steps on the calendar will include the data collection and submission process from the Collins Center during the months of September, October and November. School facility site visits at both Center and Old Hammondtown schools will take place during either September or October and we will have members of our facilities department, administration and the town side join us on those tours. Public outreach engagement efforts will be made September through December.*

*From there if we are able to stay on track, the Collins Center will finalize their study and then draft a report. Currently, the timeline indicates a final report will then be provided to the Town of Mattapoisett in April, 2023. I will continue to update this committee on all happenings regarding this study but I thought it was important to touch base early in the school year so that you would all have a clear understanding of what work has been done since last school year and the place that we are in at this point."*

Chairperson Lavin noted it is a very aggressive timeline, but a number of items that we had talked about at the spring meeting when the Collins Center was here are incorporated and noted to the school committee members and the community that she welcomes any feedback.

Question(s)/Comments by School Committee:

Tiffini Reedy:

When would Chairperson Lavin like to talk about how the members can reach out?

Chairperson Lavin stated members can send her their thoughts and noted she is pushing for two opportunities – she would like to make sure there is an opportunity for one held live, which would incorporate being held virtually as well to accommodate families. Ms. Lavin would like one during the day and one in the evening.

Ms. Reedy stated she feels it is important that both should be offered in person and virtual, if possible.

Chairperson Lavin will take that into consideration, but is concerned about having people in a physical location during a school day – she is concerned about holding a meeting in school while students are in the building.

D. Mattapoisett PTA Donation & Fundraiser Approval

Recommendation:

That the School Committee hear requests from the Mattapoisett PTA.

DONATION #1

Ms. Bernier, spokesperson for the PTA is asking the school committee for the PTA to provide a monetary gift as follows:

The first monetary gift is for Old Hammondtown School – as you face the building to the west side there are two swings where the ground covering underneath has totally disappeared over time.

The PTA has received a quote for IPEMA Certified ADA Accessible Engineered Wood to put underneath those two swings to make it safe again.

MOTION: by Tiffini Reedy to approve the donation by the PTA to have the IPEMA Certified ADA Accessible Engineered Wood installed under the swing set area at Old Hammondtown School as presented

SECONDED: Cristin Cowles

OPPOSED: None

MOTION PASSED – 5:0

Roll Call: James Muse – yes; Tiffini Reedy – yes; Cristin Cowles - yes; Amanda Hastings - yes; Carly Lavin - yes

#### DONATION #2

Ms. Bernier stated the second monetary gift is for Old Hammondtown School – the playground which is located behind the school there is a staircase that is very loose and has become rusty. The PTA received a quote from Miracle Recreation Equipment, which is the manufacturer from the existing playground at OHS. The PTA would like to donate a monetary gift to correct and replace those stairs.

MOTION: by Tiffini Reedy to accept the PTA's monetary gift to repair the stairs behind OHS as presented

SECONDED: Cristin Cowles

OPPOSED: None

MOTION PASSED – 5:0

Roll Call: James Muse – yes; Tiffini Reedy – yes; Cristin Cowles - yes; Amanda Hastings - yes; Carly Lavin - yes

#### DONATION #3

Ms. Bernier stated last year the PTA was able to donate basketball nets on the basketball hoops all around the facility. This year the PTA would like to make a monetary gift to paint the basketball hoop poles to protect against corrosion as well as replace two of the backboards with the rims.

MOTION: by Amanda Hastings for the PTA to make a monetary donation to repair the basketball hoops next to OHS, including repainting and new rims as presented.

SECONDED: James Muse

OPPOSED: None

MOTION PASSED – 5:0

Roll Call: James Muse – yes; Tiffini Reedy – yes; Cristin Cowles - yes; Amanda Hastings - yes; Carly Lavin – yes

#### FUNDRAISER APPROVAL:

Ms. Bernier stated the PTA would like to host a Fundraiser at both Center School and Old Hammondtown School – it is called a “Fun Run”. Ms. Bernier stated it is the same company who offered the “Booster Fundraiser”, which just finished up at ORRJHS this past week, and who has worked with both Rochester Memorial School and Sippican School with the same “Fun Run” Fundraiser. Ms. Bernier stated they would like to hold the “Fun Run” at both schools in October – Grades K through 6 to participate in. Ms. Bernier stated the reason to hold this fundraiser would be to help to defray the cost of the playground equipment; defray costs for field trip buses; and, defray costs for enrichment that we would like to bring into the school's this year.

Question(s) by School Committee:

Cristin Cowles:

Is it two “Fun Runs” or one “Fun Run”?

Ms. Bernier stated it is one event and it would be held throughout the same eight (8) day period between both schools, and the event would take place (with your approval) on October 18<sup>th</sup> at each school. Ms. Bernier stated the company would send each school a “team of staff” to each school so that it could be run at the same time. Ms. Bernier noted all of their staff have had a CORI and a background check.

Chairperson Lavin asked the Principals if they had any concerns and Mr. Tavares noted they were able to sit through the presentation.

MOTION: by Tiffini Reedy to approve the Fun Run Fundraiser at Old Hammondtown and Center School as presented by Ms. Bernier.

SECONDED: Cristin Cowles

OPPOSED: None

MOTION PASSED – 5:0

Roll Call: James Muse – yes; Tiffini Reedy – yes; Cristin Cowles -yes; Amanda Hastings – yes; Carly Lavin - yes

Chairperson Lavin extended a “thank you” to Ms. Bernier and the PTA for the great amount of work and effort they do for the staff, families and students of the Mattapoisett Schools.

## **V. New Business**

### **B. Business**

#### **1. Financial Report**

##### **Recommendation:**

That the School Committee hear a report from Mr. Barber.

Mr. Barber expressed his gratitude to the Technology Department – Mr. Ashley and Mr. Simmons for their commitment to make sure that all of the technology was fully installed over the summer to make the beginning of school an easy transition for the staff and students at both Center and Old Hammondtown School.

#### **Final Financial Report for FY22:**

Mr. Barber noted the Mattapoisett School District closed its Fiscal Year End as of June 30, 2022 with remaining funds in the amount of \$27,732.96, noting this balance includes funds from two approved funding sources from the Town Meeting of May 2021 as follows:

Bristol County Agriculture High School:	\$ 1,930.87
Mattapoisett Public Schools:	<u>\$25,802.09</u>
Total funds to return toTown	\$27,732.96

Mr. Barber stated these funds will be returned to the Town of Mattapoisett for the purpose of Free Cash.

#### **Question(s)/Comment(s) by School Committee Members:**

None

Mr. Barber extended a “thank you and appreciation” to Ms. Henesey, Director of Food Services and her staff, noting she has done a tremendous amount of work preparing for the opening day; the meals that were offered over the summer months to students who attended classes; as well as the lunch she provided to OHS on the first day of school.

Mr. Barber highlighted the following from Ms. Henesey’s report:

- The state of Massachusetts will assist us in our continued efforts to serve all students free meals (lunch/breakfast for the first meal only of each) in the 2022-2023 schoolyear, by granting a one

year extension (Note: extra items will be available for purchase – snacks, beverages and second entrees at an extra cost)

- Nation-wide supply chain disruptions and price increases are having a significant impact on our program – changes to posted menus may happen without notice – we will do our best to communicate with schools (please be patient and understanding)

Mr. Barber reported the following:

Facilities Director's Report (By: Gene Jones) dated September, 2022 as follows:

Center School:

- All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers
- The boilers have been cleaned, serviced and inspected
- Annual air quality testing of facility completed – no actions required
- Completed painting outside 1898 section
- Completed routine maintenance on all facility systems

Old Hammondtown School:

- All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers
- The boilers have been cleaned, serviced and inspected
- Annual air quality testing of facility completed – no actions required
- Conducted Town State Primary Election
- Completed routine maintenance on all facility systems

Mr. Barber extended a “thank you and appreciation” to all of our head custodians and contracted services – everyone was fantastic over the summer and was able to get the work done that needed to be completed for the first day of school.

Question(s)/Comment(s) by School Committee Members:

None

Mr. Barber stated meal increases in breakfast/lunch and snacks (full menu) will be discussed over this year, due to the increase in cost for food.

#### C. Personnel

Superintendent Nelson stated in the back-up information provided, you will find all personnel movements since your last school committee meeting for your reference.

#### **VI. CHAIRPERSON'S REPORT:**

Chairperson Carly Lavin stated the following:

*“Good Evening,*

*I am both humbled and grateful to deliver my first Chairperson Report of the Mattapoisett School Committee from the cafeteria of Center School. Tonight's meeting represents many new beginnings.*

*For example, it is actually my first attendance at any school committee meeting ever in Center School and arriving here, outside of perhaps Toni, Mr. Tavares and Mr. Nelson, it is the first for many of us around this table, especially since before COVID. Really this is very energized by what tonight's return to Center School symbolizes for our students, teachers, families and the community.*

*We are three weeks into our new year school year and for the first time in many years, Mattapoisett has two principals leading our schools. I'm thrilled to have both Dr. Linda Ashley and Kevin Tavares here as leaders in our community. It's really a very exciting time of year!*

*It feels appropriate to offer the following reminder to my committee members: our role is to be the governing body of this school district, through goal setting, budget implementation, and policy making. This role is not serve as an administrative action. I appreciate each of you and your willingness to serve all of the children of this community.*

*As I reflected on what I would say here tonight, a single quote by Brian Tracy stood out "**Excellence is not a destination; it is a continuous journey that never ends.**" There is no doubt that Mattapoisett is an exceptional community, and we certainly have two excellent elementary schools.*

*But I believe the story should not end there. Each and every child in this community represents the future, and we must ensure the commitment to their educational needs is both sustainable and appropriate. The reality is that the needs of our children today is very different than the children who came before them 5, 10, or 20 years ago. Education, and the institutions that deliver it, cannot be stagnant – and we as a school community, must continue to strive for and push for improvement in all areas.*

*You heard an update this evening from Superintendent Nelson regarding the collaborative work facilitated by UMass Boston. I'm appreciative of our Town Administrator, Mr. Lorenzo's, participation, as well as the Capital Planning Chair, Mr. Chuck McCullough, for filling in for Select board member, Mr. Tyler McCallister. The joint partnership between the school and town will be vital to ensuring that the study results can best serve Mattapoisett as we move forward regarding the two facilities.*

*When I look across this room at this group of administrators, I see a team of individuals who is truly greater than the sum of their parts. I have gotten to know a number of them and I am looking forward to getting to know the others, and they all embrace and accept that continual improvement is an unending journey. They know that the work will never end - the measurement bar will continue to rise – and yet they continue to accept that challenge. They also know that this committee is here to continue to raise that bar and push it further*

*Each person in this community, both young and old, has weathered a great deal in the past 2.5 years. The challenges faced by families with young children have been enormous - all families in this regard. But one item I have asked Superintendent Nelson to investigate is the use of our buildings by potential outside entities for before and after school care. It is something that our neighbors in Rochester and Marion have, and it is something that I believe is an unserved need here in Mattapoisett – it's not a definite – it's not a no, but it's worth exploring. I look forward to Mr. Nelson reporting back to this committee in the future.*

*To my fellow school committee members, I challenge you to embrace the philosophy of continuous improvement, while holding the measurement bar high for both this administration and also us as a committee. There is much work ahead, and undoubtably there will be challenges, but each child in this community deserves our full commitment.*

*I thank you all for your willingness to serve in this capacity."*

#### **CENTRAL OFFICE ADMINISTRATOR'S REPORT:**

Superintendent Nelson stated the following:

*"It feels great to be back and school and I am extremely grateful of our facilities department, our food service department, IT, administrative teams, teachers, support staff and all of the other individuals who assisted in opening our schools. I have been able to visit all the schools at least once, if not numerous times; observe arrival times and dismissal times; attend open houses, including the most recent at Old Hammondtown School; Kindergarten orientations; and, have visited nearly all of our classrooms – and honestly, it is awesome. The school buildings and classrooms all look so inviting and reflect many of the pre-pandemic staples that make our schools as special as they are.*

*During my visits, it was fun to watch students and teaches participating in community building activities as they get to know one another, establish classroom norms and expectations.*



*At this point, I will ask two of my other colleagues, Dr. Fedorowicz and Mr. Davidson to provide updates within their departments. I will ask Dr. Fedorowicz to build off the topic of literacy, which was a topic that was discussed at several meetings last year. Dr. Fedorowicz has jumped right in and we have discussed the opportunity of doing a “Needs Assessment” with an outside consultant group.”*

Shari Fedorowicz, Assistant Superintendent of Teaching & Learning stated the following:

- Since starting the beginning of August, my largest focus has been on Literacy. In working with Mr. Tavares and Dr. Ashley on the current state of literacy, we are in the process of doing a “Needs Assessment” to see where we are and to get that foundation. The goal of this assessment is to identify and assess our literacy system curriculum and associated material assessments; technology; identifying needs of our students; and, recommended priorities.
- The intended outcome is to develop a school literacy plan; an activity timeline with action steps; develop literacy teams, multi-tiered instructional models and professional learning; and, data-based decision making.
- We have applied for a Literacy Grant to help with this initiative.
- The bulk of my work has been developing working relationships; getting into the buildings and visiting classrooms with the Superintendent and the Principals; writing Grants; and, really understanding the structure of the district.
- We held the new teacher induction program and had a great turnout – there are a lot of new teachers this year and there was a lot of engaging conversations.  
(Dr. Fedorowicz extended a “thank you” to all of the mentors, principals, administrators and Kim Read for her support, in helping set this program up)
- Professional Development was approved in the spring – we will be going off of that and on September 21<sup>st</sup> we will be looking at Promethean Board training, which is in line with our 21<sup>st</sup> Century Learning Skills with digital technology and increasing student engagement.
- Professional Development on November 10<sup>th</sup> we will be looking at literacy as an option – additional information will be coming forward for that PD day.

Craig Davidson – Director of Student Services stated the following:

- Over 200 students participated in the Summer S.A.I.L program – courses included strategies in problem solving; critical thinking; reading/writing, mathematics; cooperative learning and much more (Mr. Davidson extending a “thank you” to Mr. West and Mr. Letendre, Co-Directors of the program – they put in many hours to make sure the program doesn’t skip a beat and they provide students with an exceptional learning experience)
- All four of the school districts received a grant funded opportunity to create an extended day programming – the summer enrichment program ran each afternoon after the S.A.I.L. program ended, offering students K-8 opportunities in academics, arts, athletics and social/emotional learning lessons – over 100 students participated in the six-week program led by Ms. Hughes and Ms. Aarsheim. This grant allows for us to hire 15 high school students as camp counselors and this brings the entire community together.
- In addition, we were able to offer a Summer Acceleration Academy through a Grant that we applied for and received. This ran August 15-19, directed by Mr. Letendre and focused on early literacy skills (K-2 student) and math for students in grades 3, 4, 8 and 10.  
(Mr. Davidson extended a “thank you” to Ms. Henesey, Director of Food Services and Mr. Jones, Director of Facilities – with their offices helping, we were able to offer lunch to all of the participating students during the summer programs)
- In total, we ran 7 weeks of summer programming – totaling 172 hours of educational opportunities; 452 Tri-town students attended; employed 136 staff members (115 of those staff members were either current educators in the Tri-town or high school students) and out of the 21 non-staff



members who taught during the summer – some of those joined our teaching staff beginning the new school year.

- Early Education office update – playgroups will be starting in the upcoming weeks and the first pre-school screening will take place on October 25<sup>th</sup> at Rochester Memorial.

Superintendent Nelson noted regarding the Back to School COVID-19 protocols – the language has been changed from the re-opening plan, which was much more comprehensive, to simply the protocols that now align with the Department of Public Health. Mr. Nelson stated if there are any changes, he will certainly notify and update the school community in real time and noted these protocols are located on the district's website. Mr. Nelson stated he is in constant communication with all three town nurses, as well as the school's physicians, Dr. Reynolds and Dr. Mendes.

Mr. Nelson stated last spring this committee approved our electronic device for Chromebook insurance opportunity for families and that information has been shared. Mr. Nelson stated this is new for us and we recognize that we will have to continue to do some “push work” to make sure families understand this opportunity, noting it is 100% optional for families - \$25.00/Chromebook for insurance, which is good for the 22-23 school year.

### **PRINCIPAL'S REPORT**

Mr. Kevin Tavares – Principal of Old Hammondtown School highlighted the following on his report of September 12, 2022:

- Extended a “thank you” to Mr. Lou Casi, Supervisor of Building & Grounds – the school looks amazing due to his hard work and attention to detail.
- Great to have everyone back – we welcomed back the 4<sup>th</sup> graders who are actually OHS alums!
- It was great having back the old fashioned Open House – having families, siblings, grandparents attend
- Extended a “thank you” to Mr. Barber noting the Promethean Boards are going to take the staff/students to the next level stating they replace technology that is over 10 year's old
- OHS pictures (photo day) is October 13
- October 20 – Early Release day – Family Teacher Conferences are being held

Dr. Linda Ashley – Principal of Center School highlighted the following on her report of September 12, 2022:

- Overwhelmed with the support and noted the facilities are top notch here – from the technology to food services - students are taking advantage of breakfast which is great to see before we go into morning meeting in the gym
- The teachers and paras are top notch and it is great to see what the district has to offer

### **VIII. School Committee**

#### **A. Committee Reports**

##### **1. ORR District School Committee**

Mr. Muse reported as follows:

- They met on September 7 and the meeting was similar to this one with updates on what took place over the summer and the opening week of school throughout the district
- Everything is very exciting and going exceptionally well starting off the school year
- There were a lot of smiling faces and we have great new staff that came in

##### **2. SMEC**

Ms. Reedy stated they have not met.

### 3. READS

Mr. Nelson stated READS has not met.

### 4. Early Childhood Council

- Pre-school screenings are taking place at RMS on October 25

### 5. MASC

Mr. Muse reported the following:

- There has not been a meeting as of yet but reminded the new school committee members that MASC is a great resource to learn the best practices to be a school committee member

### 6. Mattapoissett Capital Needs Committee

Chairperson Lavin stated they have not met.

### 7. Tri-Town Education Foundation

Amanda Hastings stated they have not met.

### 8. Policy Sub-Committee

Chairperson Lavin stated they are meeting in two days.

### 9. Budget Sub-Committee

Chairperson Lavin stated they have not met, however the timelines have been set and the first meeting is scheduled to take place at the end of October.

### 10. Clock Committee

Dr. Ashley stated she has had a tour of the clock tower and it is running wonderfully!

### 11. Equity Sub-Committee

Amanda Hastings noted they will be meeting on October 4.

## **IX. Future Business**

### **A. Timeline**

The next meeting(s) of Committee will be held as follows:

#### **Mattapoissett School Committee**

November 14, 2022 @ 6:30pm

Hybrid Format

#### **Joint School Committee**

September 29 @ 6:30pm

Hybrid Format

### **B. Future Agenda Items**

- MCAS Results Report (November/December – depending upon receipt of results)
- Initial Budget Review (January)
- Health Unit Application (February)
- Budget Approval (public hearings) (March)
- School Committee Reorganization (June – depending on election date)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- Approval of new School Council goals (June0

## **X. Open Comments**

Chairperson Lavin stated at this time for anyone who is participating via zoom, if you would like to make an "Open Comment", add your name and address to the chat, we will acknowledge that we have a request, and with the Chairperson's permission, anyone with a public comment can speak up to three (3) minutes – the Open Comments will last a total of fifteen (15) minutes. Please note this is not a question and answer session, you may contact the Superintendent's office if you have a question directly.

Vice-Chairperson, Mr. Muse made the following statement:

*"It is very good news – this past summer, after about a decade of advocacy at the State House, the Massachusetts Higher Education Laws were amended and the program known as MAICEI "Massachusetts Inclusive Concurrent Enrollment Initiative" has been codified into law. What that is, previous to this, unless you were in the grant program that existed and if you had an intellectual disability or autism and didn't happen to pass the MCAS or other reasons that you didn't receive an actual diploma, you were actually prevented or precluded from being able to even audit a course in the Massachusetts Higher Education System. It was a gross situation, it took a lot of effort to put the package together, but the new higher education bill has codified the law and now individuals with disabilities have had the barriers removed that precluded them from participating in colleges and universities. They will now be able to participate as non-matriculated students in courses with their non-disabled peers and participate in the extra-curricular activities and other aspects of campus life and have the supports necessary to facilitate their inclusion.*

*I can't tell you what a big deal this is because now, for the first time in the state, and as a transcending law that will hopefully expand across the country, individuals with disabilities and autism will be able to be life-long learners.*

*The rules and regulations of Mass Higher Ed previously precluded that – so it is a great day and students that are finishing their programs, if they don't graduate, this is something that definitely can be on their horizon. The young students in our elementary schools now and students in our high schools – this is a great event for education as a whole."*

Tom Kearns – 8 Fairview Drive Mattapoisett - Resident

"Some of you may know me and some of you may know my wife more. I just wanted to touch on when we first moved into this town in 2018 (we are a multi-racial family) we were looking for a town that had some anti-racial inclusions, and had bullying and sex gender discrimination policies in place - and that's why we chose this town. We believe as a family that everyone has the right to exist in a non-toxic atmosphere. We came into this school system, and I must say the educators are awesome, the schools are awesome, I have really enjoyed all of the open houses, but when we came in, I unfortunately had a daughter run into some problems last year with bullying on the bus. I worked with Mr. Tavares and Mr. Nelson to rectify that situation, unfortunately, this year my son wasn't in the school three days into the year and he ran into some more racial slurs and bullying and again I had to come to Mr. Tavares and Mr. Nelson to try and address these issues and I think we just have to do better as a community.

Racism is out there and it is alive and well. It's not that it doesn't exist in this town – it's out there. All you have to do is turn on the news every night and you'll know how alive and well it is. So instead of playing whack-o-mo on a case-by-case basis, I think we have to have some more stringent rules in place on what is totally unacceptable behavior and something that triggers either an automatic suspension or parental involvement immediately, because we all know that it is learned behavior. Children are not born to hate people – they are not born to be racists - they are toddlers and they usually hear it from family members. I think it is very important that we have to include the family immediately and there has to be a clear set of rules and take it off of the educators. There can't be gray areas on a case-by-case basis. If you say X, Y and Z – you are going to get suspended, your parents are going to get involved and you are going to be put on a performance plan that we have to follow-up on. If we don't follow-up we don't know if it's going to reoccur. It's not going to go away on its own and we have to really keep an eye on this.

I lost a daughter to this a few years back so I have a personal vested interest in this and it's not going to happen again – it's not. We really have to look at how we have our policies in place – we have to have a hard and fast rule if X, Y and Z happens (you're going to get suspended/your parents are going to get involved). Maybe those painful rides to school when they are off the bus will have some significant impact. I was really pleased to hear there was going to be bus monitors on the bus because it was a gray area loop hole where it was a free for all – hopefully the monitors will be placed in the midway section of the bus so they can see both areas and not chatting with the bus driver or on their phone. If this behavior starts to arise, it can be shut down right away.

We are not out here to change people's thoughts or lives or anything else. It's just in this school system, this is not allowed. You want to do it outside, that's on you, but in this school system it shouldn't be allowed. It's a small population, a small percentage of people that do this. Most of the kids are great and I know the educators don't want to be caught and get pressure from all different angles and it shouldn't be put on the educators to deal with this. We should be hard and fast and the kids should know, and the parents should know, that if your kid comes in and says X,Y and Z they are going to be accountable and we are going to have some table discussions.”

## **XI. Informational Items**

### **LIST OF DOCUMENTS USED AT THE MEETING**

- Mattapoissett School Committee Meeting Agenda – September 12, 2022
- Regular Session – Meeting Minutes – June 13, 2022 and July 21, 2022
- Financial Report dated September 2022
- Food Service Director's Report dated September 2022
- Facilities Director's Report dated September 2022
- Principal's Report – Center School – dated September, 12, 2022
- Principal's Report – Old Hammondtown School – dated September 12, 2022

MOTION: by Tiffini Reedy to adjourn the Regular Meeting of the Mattapoissett School Committee at 7:43pm.

SECONDED: Cristin Cowles

OPPOSED: None

MOTION PASSED – 5:0

Roll Call: James Muse – yes; Tiffini Reedy – yes; Cristin Cowles - yes; Amanda Hastings - yes; Carly Lavin - yes

Respectfully Submitted,

Toni M. Bailey, Recording Secretary

# MATTAPOISETT SCHOOL COMMITTEE MEETING

Mattapoisett, Massachusetts

## REGULAR MEETING

September 12, 2022

**ZOOM LINK:**

<https://oldrochester-org.zoom.us/j/95028828360?pwd=anVYRkk5WXh1OXNHGzYm1BYVprQT09>

Meeting ID: 950 2882 8360

Passcode: 691013

*This meeting will be conducted in a hybrid format. School Committee and Administrators will have the option of meeting in person in the Cafeteria at Center School located at, 16 Barstow Street, Mattapoisett, MA 02739 or via zoom. Public is able to attend in person or via zoom.*

**6:30 P.M.**

### MEETING TO ORDER

### SCHOOL COMMITTEE RECOGNITION – NEW STAFF

- I. Approval of Minutes**
  - A. Minutes**
    - 1. Regular Meeting Minutes – June 13, 2022, July 21, 2022**
    - 2. Executive Session Minutes – June 13, 2022**
    - 3. Budget Sub Committee Minutes – NONE**
- II. Consent Agenda**
- III. Agenda Items Pending**
- IV. General**
  - A. Opening Day Update**
  - B. Approval of Student Handbook**
  - C. UMass Boston School Consolidation Study Update**
  - D. Mattapoisett PTA Donation & Fundraiser Approval**
- V. New Business**
  - A. Curriculum**
  - B. Business/Finance & Operations**
    - 1. Financial Report**
    - 2. Food Services Report**
    - 3. Facilities Report**
    - 4. Budget Transfers**
  - C. Personnel**
- VI. Special Topic Report**
- CHAIRPERSON’S REPORT**
- CENTRAL OFFICE ADMINISTRATORS REPORT**
- PRINCIPAL’S REPORT**
- VII. Unfinished Business**
- VIII. School Committee**
  - A. Committee Reports**
    - 1. ORR District School Committee**
    - 2. SMEC**
    - 3. READS**
    - 4. Early Childhood Council**
    - 5. MASC**
    - 6. Mattapoisett Capital Needs Committee**
    - 7. Tri-Town Education Foundation**
    - 8. Policy Sub-Committee**
    - 9. Budget Sub-Committee**
    - 10. Clock Committee**
    - 11. Equity Sub-Committee**
  - B. School Committee Reorganization**
  - C. School Committee Goals**
- IX. Future Business**
  - A. Timeline**
  - B. Future Agenda Items**
- X. Open Comments**
- XI. Information**
- XII. Executive Session**

**ADJOURNMENT**

**MATTAPOISETT PUBLIC SCHOOLS  
MATTAPOISETT, MA**

**TO:** Mattapoisett School Committee  
**FROM:** Michael S. Nelson, Superintendent of Schools  
**DATE:** June 8, 2022  
**RE:** Agenda Items

The following items are on the agenda for June 13, 2022.

**I. Approval of Minutes (VOTES NEEDED)**

**I.A. Approval of Minutes – Regular Session**

Recommendation

That the School Committee review and approve the minutes of April 4, 2022. Please refer to “MTSC 04042022 February Minutes”.

**I.B. Approval of Minutes – Executive Session**

Recommendation

That the School Committee review and approve the minutes of April 4, 5, 2022.

**IV. General**

**A. Opening Day Update**

Recommendation:

That the School Committee hear an update from the Administration.

**B. Approval of Student Handbook (VOTE NEEDED)**

Recommendation:

That the School Committee review for approval the Student Handbook for the 2022-2023 school year. Please refer to “MTSC 09142022 Student Handbook”.

**C. UMass Boston School Consolidation Study Presentation**

Recommendation:

That the School Committee hear an update on the Consolidation Study.

**D. Mattapoisett PTA Donation & Fundraiser Approval (FOUR VOTES NEEDED)**

Recommendation:

That the School Committee hear requests from the Mattapoisett PTA. Please refer to “MTSC 09122022 Quotes & Pictures” and “MTSC 09122022 Basketball Quote”.

Information on Each Request:

- **DONATION:** As you face the front of OHS, on your left (west side of building) there are two playground swings. The Mattapoisett PTA would like to provide funding to replace the materials under the swings as currently it is unsafe. The play space ground liner is ripped and flaps in the wind, the ground is strewn with little to no wood chips/ ground covering, and the ground is uneven. Within the attached zip file are photos taken August 11, 2022, showing the status as well as a quote, from Site Specific, received for the purchase of playground safe/approved ground cover. The material is IPEMA Certified ADA Accessible Engineered Wood. The PTA is asking the School Committee’s approval to receive a monetary gift from the PTA which would cover the cost for correcting the area of these swings. **Quote: \$1,745.63**
- **DONATION:** A second project includes fixing OHS playground equipment for the playground located behind the school, there is a staircase that is loose and rusty causing it to be unsafe. Within the attached zip file are photos taken August 11, 2022, showing the status of the steps. Also in the zip file is a quote from the playground manufacturer, Miracle Recreation Equipment. The Mattapoisett PTA is asking the School Committee’s approval to receive a monetary gift from the PTA which would cover the cost for correcting the stairs. **Quote: \$1,137.21**



- **DONATION:** Last year the Mattapoisett PTA donated basketball hoops, some of these basketball net structures need further upgrades for them to be usable by the school. In the zip file are photos taken August 11, 2022 showing the nets in the rear of the building which are in need of repair – as well as the ones in the front which are in great condition.
  1. The poles are sturdy but require fresh paint, especially due to the saltwater environment, to reduce corrosion and maintain integrity.
  2. 2 new backboards and rims, the nets purchased last year can be reused; they are not staying on the rims as the clips which hold the nets in place have broken overtime.

The PTA is asking the School Committee’s approval to receive a monetary gift from the PTA which would cover the cost for these items. **Quote: \$3,000.00**
- **FUNDRAISER:** The Mattapoisett PTA would like to host a Fun Run fundraiser event at Center and OHS this fall, a fun run event has not taken place yet for these two schools, we are aware that similar fundraisers through the same company, Choose Booster, have been held at the Rochester and Marion elementary schools last year. The fundraiser is being planned for money to fund the OHS playground safety improvements and to provide money to help defray field trip costs/ providing programs to school for enrichment.

## V. New Business

### 1. Financial Report

#### Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “MTSC 09122022 Financial Memo” and “MTSC09122022 FY22 Financial Report.

### 2. Food Services Report

#### Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “MTSC 09122022 Food Service Report”.

### 3. Facilities Report

#### Recommendation

That the School Committee hear a report from Mr. Barber. Please refer to “MTSC 09122022 Facilities Report”.

## D. Personnel

### **NEW STAFF – 2022-2023 School Year**

Linda Ashley	Principal	7/1/2022
Jillian Lakey	.50 Reading Teacher	8/29/2022
Allison Dunn	.50 Math Remedial Teacher	8/29/2022
Jocelyn Mare	5 <sup>th</sup> Grade Teacher	8/29/2022

### **STAFF RETIREMENTS & RESIGNATIONS**

Rosemary Bowman	Principal	6/30/2022
Diane Lizotte	.50 Reading Teacher	6/30/2022
Patricia Cooney	.50 Math Remedial	8/2/2022
Holly Maloof	Reading Teacher	8/15/2022
Teresa Camara	Paraprofessional	8/29/2022

### **TRANSFERS**

### **OLD POSITION**

### **NEW POSITION**

Carolyn Pawlishen	4 <sup>th</sup> Grade Teacher	Reading Teacher
Kristen Sunde	5 <sup>th</sup> Grade Teacher	4 <sup>th</sup> Grade Teacher

## **IX. Future Business**

### **A. Timeline**

The next meeting(s) of Committee will be held as follows:

#### **MATTAPOISETT School Committee**

November 14, 2022

Hybrid Format

#### **Joint School Committee**

September 29, 2022 @ 6:30

Hybrid Format

### **B. FUTURE AGENDA ITEMS**

- MCAS Results Report (November/December – depending upon receipt of results)
- Initial Budget Review (January)
- Health Unit Application (February)
- Budget Approval (public hearings) (March)
- School Committee Reorganization (June – depending on election date)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- Approval of new School Council goals (June)

## **XI. Information Items**

- FOOD SERVICE DIRECTOR REPORT, September, 2022
- FACILITIES DIRECTOR REPORT, September, 2022

If you have questions about any of the recommendations above, please feel free to call me.

# New Teachers Sippican School





# Maggie Francisco School Psychologist Sippican School



- My birthday is on New Year's Eve.
- I went to Saint Anselm College- I had wanted to go there since I was 10 years old!
- I love playing cornhole, I have even helped design and build cornhole boards.
- My mom was my elementary school principal.
- I am the oldest sibling in my family, but I am also the shortest!







# Michelle Ennis

## School Adjustment Counselor

### Sippican School



- I came from Ireland to America when I was 18.
- I have six grandchildren.
- I've had one of my photographs published nationally by National Geographic & Parade Magazine.
- I've performed in professional bands for twenty years.
- I've worked in domestic violence shelters, correction facilities, court systems and now a school system.





# Katie Pike Art Teacher Sippican School



- Taught ceramics to young children at Arts for Youth summer camp in Bridgewater for 2 years.
- Loves to explore the outdoors in New Hampshire.
- Cat mom to 2 fur babies.
- Knew I wanted to be a teacher since kindergarten.
- Have dyed my hair every color of the rainbow!







# Debra Smith

## Grade Four Teacher

### Sippican School



- Worked at Sippican as a Para and an LTS last year.
- Started my career as a high school English teacher.
- Was adopted and worked for an agency providing services for adoptive families.
- Volunteered for Big Brothers/Big Sisters 20 years ago and remain in contact with my Little Sister.
- Been taking ASL classes for the past 6 months.





# Taylor Nelson

## Gr. 6 Special Education Teacher

### Sippican School



- I grew up on Martha's Vineyard and my parents still live there.
- I have a 5 month old daughter named Adalynn and she has become my entire world.
- I traveled to Australia to represent the USA and play soccer when I was 12.
- I love animals and have 1 dog and 4 rabbits.
- My favorite Holiday is Thanksgiving because you get to be with people you love and food is one of the ways to my heart!





# Sippican School New Staff

Taylor Swoish, Paraprofessional



# New Teachers Center School





# Allison Dunn

## Remedial Math Teacher

### Center School



- I have taught first, second, and third grade!
- I got my Bachelor's and Master's degrees at UConn—GO HUSKIES!! I played club field hockey during my time there.
- I'm an artist! I love to paint, take photos, and create in my free time.
- I have two kids and a black lab named Pearl.
- My favorite food is a lobster roll.



# New Teachers Old Hammondtown School







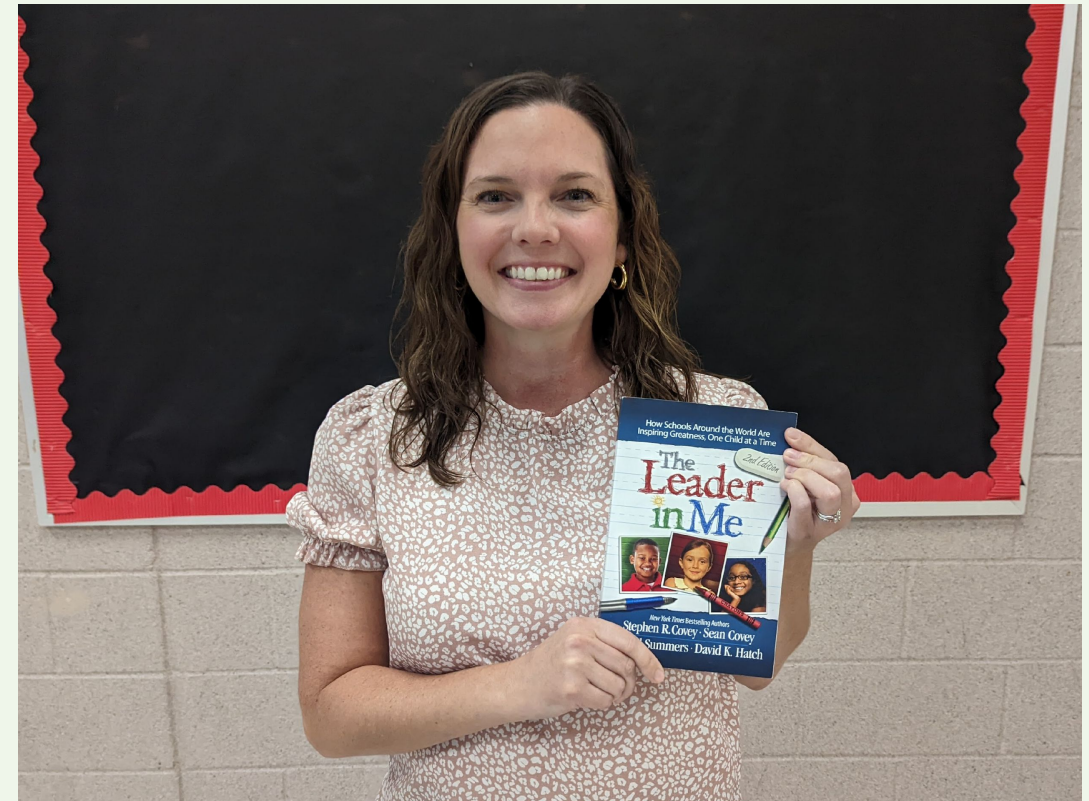
# Jillian Lakey

## Remedial Reading Teacher

### Old Hammondtown School



- I am a mother to two children. Daniel is 9 and entering 4th grade. Alexandra is 6 and entering 1st grade.
- This summer, my husband and I sent our kids to the summer camp that we met at many years ago!
- Aside from teaching, I also work as a health & wellness coach.
- I'm a Philadelphia Eagles fan.
- I've recently taken up bike riding as a hobby.



# New Teachers

## Rochester Memorial School





# Kaitlyn Laprise

## Instrumental Music Teacher

### Rochester Memorial School



- I love to cook, cross stitch, and hike with family.
- I have an amazing 1.5 year old daughter who is my whole world.
- I have a cute kitty!
- I'm super afraid of spiders.
- I'm terrible at things like this, so my husband told me what to write for all of these.







# Anne Realini

## Grade 2 Teacher

### Rochester Memorial School



- I live in Rochester.
- I have a 5 year old son (Jack) and a 4 year old daughter (Evelyn).
- I love to read.
- I am starting my 14<sup>th</sup> year as a teacher.
- I used to be a cake decorator.





# Rochester Memorial School New Staff

Fatima Pimentel, Assistant Cook



# New Teachers

## Old Rochester Regional Junior High School





# Alisia Cabral

## Grade 7 Science Teacher

### ORR Junior High School



- I was born in San Jose, California.
- I love all things spooky and scary. I have been on multiple ghost hunts and tours in New England- including sleeping at the Lizzie Borden House.
- I am a huge animal lover. I have 3 dogs, 3 cats, and wants to get some outdoor animals next.
- I studied Marine Biology in college and worked as an aquarist for a few years before teaching.
- I love traveling; my favorite trip was to Hawaii where I hiked across a solidified lava field along with a volcano.







# Jennifer Medeiros

## Grade 7 Math Teacher

### ORR Junior High School



- I love to paint.
- I love football! Go Steelers!
- I recently got married – July 1<sup>st</sup>.
- I have 1 cat – Rooney.
- I love to cook – especially Portuguese food!





# Old Rochester Regional Junior High School New Staff

Darren Gray, Paraprofessional

Leslie Halnen, Special Education Admin. Assistant

Amy MacDonald, Paraprofessional

# New Teachers

## Old Rochester Regional High School







# Julie Cotillo

## School Psychologist

### ORR High School & Junior High School



- I have a 4-year-old red husky named Kona.
- I play both guitar and ukulele.
- I play in a woman's fast pitch softball league.
- My favorite vegetable is brussel sprouts.
- I have watched Grey's Anatomy from start to finish at least 5 times.





# Vanessa Gelinas

## School Adjustment Counselor

### ORR High School



- I have two daughters.
- I coach gymnastics as a second job.
- I interned at ORR in grad school.
- I have two sisters and a brother.
- I'm getting married in 36 days.





# Courtney Higgins Preschool Teacher ORR High School



- Is mother to four children ages 14, 12, 11, and 9
- Was born and raised in New Jersey by my parents, my father a Special Education Teacher and my mother an Elementary School Teacher
- Has lived and worked in New York City, Boston, and Washington D.C.
- Studied continuing education in interior design at Suffolk University
- Paints mostly everything...canvas, furniture, even walls







# Kyrle Holland English Teacher ORR High School



- I am a avid hiker.
- I like to cook.
- My favorite team is the New England Patriots.
- My favorite book is “The Moon is Down” by John Steinbeck.
- I am first generation American as my parents were born in Ireland.





# Mike Janicki

## Guidance Counselor

### ORR High School



- I work for the NFL.
- I have completed 13 marathons.
- I have 2 kids that graduated from ORR; 1 more this year.
- I completed a doctoral degree, “Dr. J.”!!







# Allison Lima

## Physical Education Teacher

### ORR High School



- I have a dog name Boston and he was a rescue from Texas.
- Portuguese was my first language.
- I have three other jobs other than teaching: Personal Trainer, Server, Soccer Coach
- I played two sports at BSU: Soccer and Basketball
- My 5 year plan is to buy a house and a Jeep Wrangler by 30.





# Nicole Reedy

## Nurse

### ORR High School



- I have run 5 Half Marathons, with my 6th in September.
- I am currently training for my first Marathon in October.
- I am going to try to run a minimum of 50 miles in the Month of September to raise money for Childhood Cancer.
- I have been a Nurse for 15 years.
- I love cook, bake and try new recipes.





# Old Rochester Regional High School New Staff

Teresa Camara, Paraprofessional

Paul Guilbeault, Paraprofessional

Jonathan Nogueira, Paraprofessional

Lori Westgate, Paraprofessional



# Old Rochester Regional School District New Staff

Amelia Quiteiro, Custodian

David Spence, Custodian





**OLD ROCHESTER REGIONAL SCHOOL DISTRICT  
MASSACHUSETTS SUPERINTENDENCY UNION #55**

Marion - Mattapoisett - Rochester  
135 Marion Road  
Mattapoisett, MA 02739

**www.oldrochester.org**

**Phone: 508-758-2772  
Fax: 508-758-2802**

**Michael S. Nelson, M.Ed.**  
Superintendent of Schools

**Sharlene Fedorowicz, Ph.D**  
Assistant Superintendent of Teaching & Learning

**Howard Barber, CPA, MCPPO**  
Assistant Superintendent of Finance & Operations

**Craig J. Davidson, M.Ed.**  
Director of Student Services

## **STATEMENT ON BACK TO SCHOOL 2022-2023**

Thank you for making the commitment to serve our students and families as public educators. Whether you have been educating in our schools for years or this school year serves as your first – I am grateful that you have chosen to work in our schools – on behalf of our students.

For me – there are few professions that an individual can pursue that serve the greater good more than a public educator does. The responsibility of preparing our towns' children to be capable local and global citizens is immense. Yet – our faculty has demonstrated year in and year out that it is a welcomed responsibility.

Our work is not easy and it certainly has not been easy during the past two and half years. I recognize the difficulties that many of you have faced as educators and I recognize the overall challenges we have faced together.

Last year we embraced the return of full in-person learning under uncertain circumstances. Through the course of the school year we transitioned towards familiar classrooms, hallways, and schools that we knew in pre-pandemic times.

This school year – I am hoping some of the pandemic fatigue has faded for all of you. I am hopeful that many of the difficulties and challenges we faced as public educators will not find their way into as many conversations. I hope you can fully focus on your professional calling – to be the very best public educators you can be. I know the talents and top notch expertise our teachers possess and the passion and dedication our support staff continuously demonstrates – thank you for sharing it with our students.

Success for educators is complex – yet so simple. We want to teach our students to the best of our abilities – with the highest expectations for all - and we want our students to experience true learning.

As you prepare to start the work of the 2022-2023 school year and all the important responsibilities that come with it – remember that the kids who walk through the halls of our schools and sit in the desks in your classrooms are bright, dynamic, and unique students ready to learn from your incredible efforts.

---

**Michael S. Nelson**

**Superintendent of Schools**

The mission of our school system is to inspire all students to think, to learn and to care. The Old Rochester Regional School District does not discriminate on the basis of race, color, national origin, age, sex, religion, gender identity, sexual orientation, homelessness or disability in admission to, access to, treatment in or employment in its programs and activities.

## OPENING DAY AGENDA

August 29, 2022

### **Breakfast (7:30am – 8:30am) – Meet & Greet**

*Coffee and breakfast food items will be made available during this time in the Old Rochester Regional School District's Cafeteria. Please also use this time to reconnect with your colleagues.*

### **Opening Remarks & Recognitions (8:30am) – The Leadership Council**

*All staff members are expected to report to the high school auditorium for opening remarks and to listen to our keynote speaker.*

*All speakers will be presenting from the high school auditorium.*

### **Keynote Speaker (9:00am) – Ms. Liz Kleinrock, Motivational Speaker**

*Liz Kleinrock is an aspiring anti-bias and anti-racist educator and consultant based in Washington, DC. A transracial adoptee, Liz was born in South Korea and grew up in DC before attending Washington University in St. Louis, MO. After graduating, Liz moved to Oakland, California, where she served as an AmeriCorps teacher with Girls Inc. and Super Stars Literacy for two years. Following her service, Liz moved to Los Angeles, where she attended UCLA's Teacher Education Program, where she earned her M.Ed. After spending a year student teaching a 5th grade class in Watts, Liz joined the founding faculty of a startup school in East Hollywood where she spent seven years teaching 1st through 4th grades. In 2020, Liz returned to her DC roots and taught 6th grade before embarking on a new role as an elementary school librarian and working in her school's office of equity and inclusion.*

*In addition to classroom teaching, Liz also works as an anti-bias/anti-racist facilitator for schools, organizations, and companies across the country. Her work has gained national recognition through a documentary short produced by Fluid Film, and media outlets such as CNN, The Washington Post, NPR, and BBC. In 2018, Liz received Learning for Justice's Award for Excellence in Teaching, and served on the organization's Advisory Board. Liz is proud to share her 2019 TED Talk from "Education Everywhere" on building foundations of equity with young learners, and the release of her first book, **Start Here Start Now: A Guide to Antibias and Antiracist Work In Your School Community** with Heinemann Publishing. She is also excited to share the upcoming releases of four picture books with Harper Collins.*

*Biography from <https://www.teachandtransform.org/about-me>*



### **Dismissal (10:00am) – Return to School Buildings**

*At the conclusion of the district-wide opening day ceremony - all staff members are expected to return to their school buildings for the remainder of the contractual day. **#WEareOR***



# **Old Rochester Regional School District MA Superintendency Union # 55**

*Back to School COVID-19 Protocols*  
**2022-2023**

# Update on COVID-19 Matters in School for Fall 2022

The guidance in this slideshow was developed by the Department of Elementary and Secondary Education and the Department of Public Health.



## DESE/DPH Guidance Background & Context:

This school year we are all looking forward to providing our students with in-person experiences that will offer rich learning opportunities, robust extra-curricular activities, and an educational environment for positive social interactions among students and between students and staff.

*The most current DESE/DPH guidance driving our starting protocols:*

- [DESE/DPH Update on COVID-19 Matters in K-12 Schools for Fall 2022 \(August 15, 2022\)](#)
- [DPH Updated Isolation and Exposure Guidance \(August 15, 2022\)](#)
- [DPH Guidance for School Health Offices \(June 21, 2022\)](#)
- [DESE Updated Testing Memo \(May 24, 2022\)](#)

*Other major agency guidance considered:*

- [Centers for Disease Control \(CDC\) Guidance for COVID-19 Prevention in K-12 Schools \(August 11, 2022\)](#)

*\*DESE and DPH continue to recommend that all faculty, staff, and eligible students receive the COVID-19 vaccine.*

# COVID-19 Symptoms:

Below is the full list of symptoms for which caregivers should monitor their children, and staff should monitor themselves.

## COVID-19 symptoms list:

- Fever (100.0° Fahrenheit or higher), chills, or shaking chills
- Difficulty breathing or shortness of breath
- New loss of taste or smell
- Muscle aches or body aches
- Cough (not due to other known cause, such as chronic cough)
- Sore throat, *when in combination with other symptoms*
- Nausea, vomiting, *when in combination with other symptoms*
- Headache, *when in combination with other symptoms*
- Fatigue, *when in combination with other symptoms*
- Nasal congestion or runny nose (not due to other known causes, such as allergies), *when in combination with other symptoms*







**Anyone who is feeling sick or ill should remain home and strongly consider being tested for COVID-19.**

# Isolation and Exposure Guidance:

## The following is guidance for children and staff:

- Effective August 15, 2022, all students and staff in schools should follow the updated [isolation and exposure guidance issued by DPH](#), in alignment with recently issued guidance from CDC.
- Contact tracing is no longer recommended statewide in schools.
- No asymptomatic person should be excluded from school as result of exposure, regardless of vaccination status or exposure setting.
- Children and staff who test positive must isolate for at least 5 days. If they are asymptomatic or symptoms are resolving and they have been fever free without the use of fever-reducing medicine for 24 hours, they may return to programming after Day 5 and should wear a high-quality mask through Day 10:

Isolation and Exposure Recommendations	
<p>If you test <b>positive for COVID-19</b>, regardless of vaccination status</p> <p><b>Day 1–5</b> (Day 0 = day of test)</p> <p> Stay home and wear a mask around others. If asymptomatic and you develop symptoms, restart your 5-day isolation period, with Day 0 being the first day of symptom onset.</p> <p><b>Day 6–10</b></p> <p> Wear a mask around others. If you have no symptoms or symptoms are improving, you can leave your home. If you got very sick or have a weakened immune system, consult your health care provider before ending isolation.</p> <p><i>If you have a fever, continue to stay home until 24 hours after fever resolves without fever-reducing medication.</i></p>	<p>If you were <b>exposed to COVID-19</b>, regardless of vaccination status.</p> <p><b>Day 1–10</b> (Day 0 = day of exposure)</p> <p> Monitor for symptoms and consider wearing a mask around others, especially individuals at higher risk for complications.</p> <p><b>Day 5</b></p> <p> Consider testing on Day 5. If you develop symptoms at any time, test immediately and stay home.</p>

# Isolation and Exposure Guidance:



## COVID-19 Testing:

- Surveillance testing of asymptomatic individuals, contact tracing, or test-to-stay programs are not recommended by DES/DPH in schools.
- Only symptomatic testing services are supported by DESE/DPH in school settings at this time.
- Contact tracing is no longer recommended statewide in schools.

## Masking:



- Universal masking is not recommended in schools. Any individual who wishes to continue to mask, including those who face higher risk from COVID-19, should/will be supported in that choice.
- Masking continues to be required in all school health offices.
- We expect staff members and students who choose to wear a mask to supply their own. The schools will have a backup supply of masks available as needed.



# Operational Considerations:

## Ventilation:

- All our schools' HVAC systems were inspected by an outside vendor (Leftfield Environmental Limited) and given 'full occupancy' status.
- Air purifiers and air scrubbers are present in all learning spaces in our schools.
- Routine air quality assessment (CO2 levels) will be conducted by our Director of Facilities.
- Air quality tests are conducted at all our schools utilizing an outside vendor (ARAM Environmental Testing) to ensure safe and healthy learning environments.
- Open windows on school buses as feasible.





**If you have any questions do not  
hesitate contacting your child's  
Building Principal.**

**Thank You.**

# Mattapoisett Public Schools

## Center School and Old Hammondtown School 2022-2023 Student Handbook

*Revised 08/16/22*



### **Our Mission:**

*To inspire all students*

*to think, to learn, to achieve, and to care.*

**WHERE PRIDE AND EXCELLENCE PREVAIL**

**Center School**  
**17 Barstow Street**  
**P.O. Box 477**  
**Mattapoisett, MA 02739**  
**School Office Phone 508-758-2521**  
**School Office Fax 508-758-3153**

**Old Hammondtown School**  
**20 Shaw Street**  
**Mattapoisett, MA 02739**  
**School Office Phone 508-758-6241**  
**School Office Fax 508-758-4667**

August 30, 2022

Dear Parents and Guardians:

Welcome to a new school year!

The Center School and Old Hammondtown School staff welcome the opportunity to share each day with your children. We are confident that together we can create the optimum environment to ensure the success of all students.

The Mattapoisett Public Schools Handbook has been designed to share information with you regarding school policies and the daily school operations schedule. We hope that you will find the information contained in this handbook to be a useful reference throughout the school year.

We are looking forward to this new school year and continuing to work with each family. Together we can make a difference in the life of each child in the Mattapoisett Public Schools!

Thank you for your continued support!

Sincerely,

*Linda Ashley*

*Kevin Tavares*



## **CENTER SCHOOL MISSION STATEMENT**

*“Children are the world’s most valuable resource  
and its best hope for the future.”*

John F. Kennedy

Center School is dedicated to the belief that all children can learn. We believe in educating the whole child-- intellectually, physically, emotionally and socially. We believe that our children are our future, and that it is the shared responsibility of our staff, parents and the community to assist our students in reaching their optimum growth and development.

## **CENTER SCHOOL VISION STATEMENT**

By the promotion of positive values, goals, and high expectations, Center School students will foster a love of learning and realize that through their best efforts success will be achieved. Students will continue to broaden their sense of worth and exhibit confidence in their abilities. Our ultimate goal is to prepare our children for the academic and social challenges of an ever-changing world.

## **OLD HAMMONDTOWN SCHOOL MISSION STATEMENT**

Our mission at Old Hammondtown School is to create a safe and enriching learning environment. The members of the OHS staff work together to be supportive role models and provide strong leadership for student achievement. We set high academic and social standards, and build positive relationships with students. Instruction is relevant and connected to the local and greater world community.

## **OLD HAMMONDTOWN SCHOOL VISION STATEMENT**

By the promotion of positive values, goals, and high expectations, Old Hammondtown School students will foster a love of learning and realize that through their best efforts success will be achieved. Students will continue to broaden their sense of worth and exhibit confidence in their abilities. Our ultimate goal is to prepare our children for the academic and social challenges of an ever-changing world.

### **Center School and Administration**

**Linda Ashley** Principal

**Lori Sevigny** Administrative Assistant, CS

**Jamie Balsis** Center School Nurse

**Kathleen McManamon** Adjustment Counselor, CS

### **Old Hammondtown School and Administration**

**Kevin Tavares** Associate Principal

**Jennifer Janicki** Administrative Assistant, OHS

**Amy Ripley** Old Hammondtown School Nurse

**Bethanie Grant** Adjustment Counselor, OHS

### **Old Rochester Regional School District Administration**

**Michael S. Nelson** Superintendent of Schools

**Craig Davidson** Director of Student Services

**Sharlene Fedorowicz** Asst. Superintendent of Teaching and Learning

**Howard Barber** Assistant Supt of Finance and Operations

**Eugene Jones** District Facilities Director

**Central Office Phone (508) 758 - 2772**

### **Mattapoissett School Committee Members**

Carly Lavin - Chairperson

James Muse - Vice - Chairperson

Tiffini Reedy

Amanda Hastings

Cristin Cowles

## CenterSchool Staff

Aarsheim, Courtney - Grade One Teacher  
Aguiar, Jennifer - Grade One Teacher  
Anderson, Greta - Art Teacher  
Balsis, Jamie - Center School Nurse  
Barbosa, Amilcar - Head Custodian / Facility and Grounds  
Barrows, Erin - Library Assistant  
Barry, Michele - Grade Two Teacher  
Cabeceiras, Chad - Physical Education Teacher  
Camacho, Deborah - Reading Specialist  
Allison Dunn - Math Interventionist  
Dawicki, Cynthia - Special Education Paraprofessional  
Dowling, Willow - General Music/Chorus Teacher  
Duke, Claudia - Special Education Teacher  
Eble, Miriam - Special Education Teacher  
Farell, Karen - Special Education Paraprofessional  
Fernandes, Stacey - Head Cook  
Fiore, Tracy - Speech/Language Pathologist  
Goguen, Kim - Special Education Paraprofessional  
Guertin, Brittany - Health Teacher  
Griffin, Kim - Grade Three Teacher  
Hughes, Marissa - Grade One Teacher  
Johns, Colleen - Librarian  
Julian, Christylyn - Kindergarten Teacher  
Kendall, Jane - Project GROW Teacher  
Klinka, Tara - Special Education Paraprofessional  
Lake, Kayleigh - Lunch Recess Monitor  
Lourenco, Lisa - Technology Teacher  
McManamon, Kathleen - School Adjustment Counselor  
Mendes, Sarah - Grade Three Teacher  
Pawlshen, Carolyn - Reading Specialist  
Perriera, Virginia - Special Education Teacher  
Plant, Valeri - Special Education Paraprofessional  
Renna, Amy - Grade Two Teacher  
Rotchford, Virginia - Special Education Paraprofessional  
Rusinoski, Jennifer - Special Education Secretary  
Sevigny, Lori - School Secretary  
Simmons, William - Technology Consultant  
Souza, Laurie - Cook  
Squire, Benjamin - Science Specialist  
Sylvia, Mackenzie - Kindergarten Teacher  
Thuestad, Sharon - Project GROW Assistant  
Tippins, Nancy - Special Education Paraprofessional  
Titcomb, Joy - School Psychologist

Tranfaglia, Jeannine - Grade Three Teacher  
Williams, Kate Grade - Two Teacher  
Zajac, Jane Kindergarten -Teacher

### Old HammondtownSchool Staff

Alger, Brent - Instrumental Music  
Amoruso, Mary Ann - Special Ed. Paraprofessional  
Anderson, Greta - Art Teacher  
Aruri, Linda - Title I Math Tutor  
Atwood, Cynthia - Special Education Paraprofessional  
Barrows, Erin - Library Assistant  
Barrows, Stacy - Grade Five Teacher  
Behan, Michele - Special Education Teacher  
Brogioli, Stella - Special Education Paraprofessional  
Cabeceiras, Chad - Physical Education Teacher  
Casi, Amy - Grade Five Teacher  
Daniel, Susan - Head Cook  
DeMello, Margaret - Title I Director  
Dowling, Willow - General Music/Chorus Teacher  
Foye, Jill - Speech Therapist  
Grant, Bethanie - School Adjustment Counselor  
Jacobsen, Sara - Grade Six Teacher  
Jennifer Janicki - Principal's Secretary  
Lakey, Jillian - Reading Interventionist  
Letendre, Kyle - Grade Six Teacher  
Letourneau, Julie - Grade Four Teacher  
Lourenco, Lisa - Technology Instructor  
Methia, Jordan - Special Education Paraprofessional  
Mirabito, Laura - Grade Six Teacher  
Panek, Sherri - Special Education Paraprofessional  
Pierson, Miranda - Special Education Teacher  
Piquette, Christine - Special Education Paraprofessional  
Querim, Kristen - Lunch Recess Monitor  
Ripley, Amy - Old Hammondtown School Nurse  
Rusinoski, Jennifer - Special Education Secretary  
Simmons, William - Technology Consultant  
Squire, Benjamin - Science Specialist  
Sunde, Kristen - Grade Five Teacher  
Tavares, Kevin - Principal  
Tetreault, Tina - Cook  
Titcomb, Joy - School Psychologist  
Valliere, Elizabeth - Grade Four Teacher



## **GENERAL SCHOOL INFORMATION**

**SCHOOL HOURS: 8:30 AM - 2:45 PM**

### **Center School and OHS Transportation Information**

#### **Bus Transportation**

Bus routes for the Old Rochester Regional School District and Massachusetts School Superintendency Union #55 for the Towns of Marion, Mattapoisett, and Rochester are established yearly. Eight buses transport our students. Routes are modified slightly each fall to accommodate new membership. Any questions regarding bus routes and/or stops that affect your child should be addressed to the District's transportation provider, **Amaral Bus Company Inc.** Ms. Cheryl Sweeney, Dispatch Manager at [amaralbustritown@gmail.com](mailto:amaralbustritown@gmail.com) or (774) 507-6082.

*Changes in student transportation plans are strongly discouraged.* Please Contact the main office with any questions or requests.

There will be 7 Mattapoisett Routes this year and buses will continue to use the front loop of each building.

For Center/OHS Routes, please use this link.

<https://www.oldrochester.org/>

This link will take you to the District web page.

Click on the **Red Circle** with the exclamation point for a list of bus routes.

## **Calendar and Hours of Operation:**

### **In-Person ARRIVAL TIME/TARDINESS**

Students may be dropped off at the designated door at each school starting at 8:15 a.m.

Buses arrive between 8:15 – 8:30 am.

Students who arrive after 8:30 must report to the office and will be marked tardy.

Students arriving after 11:30 will be marked absent according to state law.

### **EARLY RELEASE/DISMISSAL DAYS**

#### **Parent Conferences — Students dismissed at 12:20 pm**

Thursday, October 20, 2022

Friday, October 21, 2022

#### **Additional Early Release Days — Students dismissed at 12:20 pm**

Wednesday, September 21, 2022      Lunch is served

Friday, December 23, 2022      Lunch is served

Wednesday, February 8, 2023      Lunch is served

Wednesday, March 8, 2023      Lunch is served

Wednesday, June 7, 2023      Lunch is served

### **Full-day Professional Development Days - No School for Students**

Thursday, November 10, 2022  
Friday, January 13, 2023

### **EMERGENCY CLOSING**

**Parents and guardians should make a plan and a backup plan with students ahead of time in the event of an emergency closing of school in the middle of the day.** Students may be sent home for such conditions as a snowstorm, boiler failure, or power outage. **The Blackboard Connect telephone communication system will be used to notify parents if school is closed unexpectedly. This system will notify families using a home telephone number, a cell phone number or a work telephone number as provided by the parent.** If school is closed early, an announcement will be made to the students explaining the time buses will take them home. Students, who do not know what their emergency plan is, or where to go, will be allowed to use the telephone to call their parents.

### **INCLEMENT WEATHER PROCEDURE**

The decision to close school, due to inclement weather, will be made by 5:45 a.m. School cancellations will be broadcast on the following radio stations: **WBSM (1420 AM), WFHN (107.1 FM).** It is advisable to begin listening to the 6:00 AM news announcements.

**The Blackboard Connect telephone communication system will be used to contact all parents regarding the closing of school. Parents will be contacted using a home telephone number. Cell phone or a work telephone number will also be inputted into the system if the parents provide them.**

### **Student Drop Off and Pick-Up at Dismissal Time**

#### **CENTER SCHOOL**

**ARRIVAL:** Students may be dropped off between 8:15 and 8:30 am at the Hammond Street entrance of the school. Please access this entrance by using the Hammond Street entrance near the tennis court.

**END OF DAY DISMISSAL:** All students being picked up at the end will be dismissed from the Hammond Street entrance.

Signs with the STUDENT'S NAME, GRADE, and the NAME of the TEACHER should be displayed in the window of the passenger side of the car. We will have the students ready to exit the building at 2:45 pm. This will decrease the waiting time for each vehicle. Students will be dismissed on a car-by-car basis. Students will only be allowed to enter the vehicle on the curbside of the car.

#### **OLD HAMMONDTOWN SCHOOL**

**ARRIVAL:** Students may be dropped off at 8:15 am. Dismissal will begin at 2:45 pm

Vehicles should enter the parking lot using Shaw Street to avoid bus drop off.

Use the INNER CIRCLE by the flagpole and PULL ALL THE WAY UP TO THE ORANGE CONE. For safety reasons, students should only exit the vehicle on the curb side.

**END OF DAY DISMISSAL:** Dismissal begins at 2:45 pm. Vehicles should enter the parking lot using Shaw Street to avoid bus pick-up. Signs with the STUDENT'S NAME, GRADE, and the NAME of the TEACHER should be displayed in the window of the passenger side of the car. Use the INNER CIRCLE by the flagpole and PULL ALL THE WAY UP TO THE ORANGE CONE. Students will only be allowed to enter your vehicle on the curbside. (and exit on the curb side during morning drop off)

**Student Emergency Information or Status: Parent Notification to Center/OHS**

To ensure student safety, changes in family situations, addresses, or cell and telephone numbers **must be** reported to the school office **immediately**. It is important that all our records are up to date.

Please return the Student Information Update Form, included in your opening day packet, to your child's homeroom teacher, or the school office, immediately. This form serves as an annual 'affidavit', attesting to a student's residency in our community.

Families moving from the community should notify the school office at least three days before their departure so transfer materials can be prepared. A *release of information* form must be received from the "new" school before any records will be forwarded.

## Attendance

School attendance is compulsory. Attendance law states that:

- ***The Commonwealth of Massachusetts G.L. c. 76 sect. 1 requires that every child, with certain exceptions, between ages established by the state board of education, must attend a public day school or some other approved school, during the time when public schools are in session.***
- ***Under G.L. c. 76, sect. 1, necessary absences by a student may not exceed 7 full-day or 14 half-day sessions in any 6-month period.***
- ***Under G.L. c. 76, sect. 1, a pupil who is not present during at least half a session must be marked and counted as absent on the school register.***

All Massachusetts schools are accountable for student achievement. Every Student Succeeds Act (ESSA) mandates particular indicators of success for all schools with one being "chronic absenteeism." "All students are considered "chronically absent" if they miss 10% of the school year.

Full days of attendance are essential to the learning process. If a child is to be out of school, parents/guardians should call the school before 9:00am on the morning of the absence. Please provide the following information in the message that you leave on the answering machine: **student's name, teacher, and reason for absence**. If a call is not received and a student is absent, the School Nurse will contact parents/guardians at home or work. **After any absence, students should present a parent's note indicating the reason for the absence to the School Nurse.**

Absences are "excused" only for the following reasons:

- Bereavement
- Hospitalization
- School-sponsored trip
- Documented court or legal commitment
- Obligatory religious holidays
- Illness substantiated by a note (Five or more continuous absences for medical reasons must be substantiated by a physician's note). Some excess absenteeism occurs because families take vacations during school time. This is strongly discouraged. Teachers will not provide assignments prior to vacations taken during school time. After

students return to school they will be made aware of missed assignments, making them up as soon as possible. Missed assignments are factored into students' grades.

### **When Absences Exceed Five or More Days**

On the fifth day of consecutive absence or tardiness, the school nurse or a designee of the principal will call the student's home. On the eighth day of an unexcused absence, the school attendance officer will be notified and a complaint for Failure to Cause School Attendance pursuant to *G.L. c. 76, sect. 2* **may** be filed in Wareham District Court.

If the students' absences or tardiness occur on a regular basis and impede their academic progress, the school, as a mandated reporter, must consider filing a Child Requiring Assistance (CRS) report. Depending on circumstances, the school district may choose to file a 51A with the Massachusetts Department of Children and Families.

### **Tardiness**

Tardiness negatively impacts the educational progress of all students. Therefore, the above policy will also be followed for excessive tardiness.

### **Dismissals**

*All dismissal policies are developed with students' learning and safety in mind. Policies are developed with input from the Rochester School Committee and town safety officials.*

#### ***Dismissals During the School Day***

No child will be dismissed from school during the day unless an authorized adult has come to the office to sign the child out. This applies to daily, or occasional, pickup arrangements. Students being dismissed before the end of the school day must bring a note to the homeroom teacher that morning. Students will be called from class *when the parent/guardian arrives*.

#### ***Any Change in Dismissal Routine***

A note or alternative transportation forms from a child's parent/guardian must be provided before a child is allowed to leave school with any adult other than a parent or if he/she is normally transported by bus. There must be a note for each change to a child's routine. Bus changes are allowed for childcare purposes only, not for play or party dates. Parent(s)/Guardian(s) must arrange with the office beforehand for a bus switch. This restriction is in place for each child's safety.

### **Riding Bicycles to School**

Students may ride their bicycles to school provided that they wear a helmet (as required under state law) and obey all traffic regulations. **A blanket permission note is required before students begin riding to and from school.** Bikes should not be ridden on sidewalks just outside school where children and adults are walking. Students not following safety rules may have their riding privileges revoked. A bike rack is available in front of the cafeteria. Students are encouraged to lock their bicycles.

### **School Breakfast & Lunch - Food Service**

The Commonwealth of Massachusetts has decided to extend free school meals for all students through the 2022-2023 school year! This means that breakfast and lunch will continue to be served at no cost to all students. (Students wanting milk only is not part of the free program and will be charged.)

Please note that even though meals will be free for all, it is very important for families to still complete the household Application for Free and Reduced Price Meals for the 2022-2023 school year. You can view and complete the application here: [link to meal application](#). We strongly encourage ALL families to submit this form as it allows us to



establish eligibility for P-EBT benefits, as well as other benefits such as waived or reduced college testing and application fees, sports fees, and other fees for those who qualify, and serve families most effectively.

In addition, please consider applying for SNAP, the federal nutrition program that provides eligible residents with monthly financial assistance to purchase groceries. More SNAP information can be found at [gettingsnap.org](https://gettingsnap.org) or by calling Project Bread's FoodSource Hotline at 1-800-645-8333.

Even though lunches are free until June, we still need to maintain our [K12PaymentCenter](#) accounts in good standing with a debit balance. If students want an extra milk or snack, there will be a charge for those items and the student's K12PaymentCenter account will be used.

For the safety of all, we will be utilizing the [K12PaymentCenter](#) program to provide touchless purchasing. After students pick up their lunch at school, the cashier will input the student's identification number. Students should be prepared to share their student ID number with the cafeteria staff. We need to input student meals into our point of sale system regardless of payment type.

We will not be able to receive cash for payment, however, families will be able to send in personal checks to replenish K12PaymentCenter accounts. Preferably, K12PaymentCenter accounts are replenished online to reduce the contact points.

Here is a link on how to create a K12Payment account. There are also settings to automatically replenish your account once the balance reaches a minimum amount. Here is a link to [K12PaymentCenter](#)

### **Lunch Protocol**

Brief description:

- Lunch in the building cafeteria
- Students enter the student into POS.
- Lunch monitors clean and sanitize desks after children leave and prior to the next group entering.

### **Lunch Menus**

[Lunch menus](#) will be posted on the [District Food and Nutrition Website](#)

### **Bringing Lunch from Home**

If you choose to have your child bring lunch from home each day, to keep it cold, we recommend (1) bringing food in an insulated lunch bag with a frozen gel pack or frozen juice box; (2) freezing the sandwiches overnight (will thaw by lunchtime but keep cold until then); (3) packing the foods in a cooler with ice or another cold source. Please note District Life Threatening Allergy Policy Below. [Life Threatening Allergy Information](#)

### **School Safety and School Visits**

**All visitors and volunteers are required to have a valid driver's license or Massachusetts issued identification card to be scanned-in upon entering the building *for any reason*; office staff will provide badges to wear once the ID is scanned into our system and each visitor is approved to enter. This includes stops at the Nurse's station. All visitors who do not have a valid driver's license or Massachusetts issued ID card will not be allowed to enter the school during operating hours.**

**2/28/22 : Masks will be optional when in the school building with the exception of the Nurses Office.**

**\*\* All students and staff who visit the Nurses Office are required to wear a mask.\*\***

Parents, guardians, or guests wishing to visit a particular class are asked to plan with the teacher or the principal at least one day in advance. Teachers will always welcome an extra pair of hands; we encourage you to become an active part of our volunteer staff. Massachusetts State Law requires that all regular classroom volunteers, lunchroom visitors and field trip chaperones have a Criminal Record (CORI) check. These forms must be completed in the school office before your first volunteer visit.

Please do not park in the bus loop in front of the school.

### **Clothing**

School is a place where student learning is a priority. A student's attire may influence his/her attitude as well as how much he or she learns. Student dress, therefore, is expected to be in good taste, appropriate for the weather and for academic work. It is not our purpose to dictate specific dress, but rather to ensure that our students are dressed in such a way as to contribute to their success and help generate a positive learning environment throughout our school. Students are not to be attired in clothing, which compromises safety or modesty or is disruptive to the educational process.

In order to assist parents in planning for their student's school apparel, the following guidelines are presented. Students are prohibited from wearing any clothing, including masks, that contain offensive or obscene symbols, slogans or words that degrade any gender, cultural, religious, or ethnic values, clothing that contains language or symbols oriented toward violence, drugs, or alcohol.

The administration reserves the right to determine appropriateness of clothing consistent with these guidelines. A student whose clothing is determined inappropriate for school will be required to arrange for other, more appropriate clothing to be provided.

**All coats, boots, sweaters, sweatshirts, backpacks, lunchboxes and hats should be clearly marked with students' names.** For those of you who have seen our Lost and Found area, you know that this can be a problem. Take the time to label! This will allow items to be returned easily if lost, or avoid confusion when two items are similar. Several cases of lost clothing were donated to charity during the last school year.

### **Recess**

**All students will have outdoor recess.** Only in very inclement weather is recess held indoors. **Please be sure that your child is properly dressed.** Decorative footwear and flip-flops can create a safety issue when students play at recess. Therefore, flip-flops or any other type of opened-toe shoes are not allowed to be worn to school. We strongly recommend sneakers for all students.

**Student Valuables** It is strongly recommended that students do not bring large sums of money, hand-held video games, toys or stuffed animals to school. This includes trading cards. ie Pokemon cards.

### **Inclement Weather: Cancellations and Delays**

Please be attentive to our telephone messaging system for news of school cancellations or delays. During stormy weather the District may call school for an entire day, or for a one to two hour delayed opening. If bad weather develops during the school day, afternoon classes or special programs and after-school activities may be canceled. It is important that families have plans in place for dealing with these possibilities.

We utilize the "BlackBoard" communication program that is capable of contacting all Center and OHS families within a five to ten-minute window. As soon as the Superintendent has determined a delay, closing, or early dismissal, we

will send out a “BlackBoard” call.

Because all district schools utilize the BlackBoard system, storm delays and closings may not be broadcast on local television stations. We ask that you not call the school office or the police station. The dispatcher reports they receive many calls that interfere with their ability to handle true emergencies.

Should the decision be made to close school early or cancel after-school activities, due to inclement weather, an attempt will be made to contact parents, using all emergency contact numbers within the “BlackBoard” system. In the event of a non-weather emergency, we will contact all parents using the same system.

## **Telephone Calls**

Responsibility is an important attribute for all students. No school telephone in any office may be used by students. If students have forgotten books, classwork, or musical instruments, classroom teacher discretion will determine whether a call can be made via the classroom telephone. Teachers’ classroom phones are capable of local calling only. In cases of illness or emergency, calls will be made by the school nurse, an administrator, guidance counselor or personnel in the main office. Students will not be called to the phone for any reason. Messages will be taken in cases of illness and emergency.

## **Cell phones**

A student may carry or keep a cell phone in his/her backpack **if authorized by the school office**. The phone must be shut off and kept in the child’s locker/backpack and may be used only for emergency or unusual circumstances as agreed by parents and administration. The phone may not be used to receive or send messages anytime during school hours **or on school buses**. Student phones used to make, or receive, unauthorized calls during school hours, or on a bus, will be confiscated by the school administration or the bus driver.

## **Homework and Independent Reading**

The School Committee has established homework guidelines that all teachers follow. Your child’s teacher will establish homework routines appropriate to his grade level. The School Committee policy can be acquired through the main office at the school. We ask all family members to become “Reading Partners” with our students. Research shows the more children read, the better readers they become. We encourage all students to read independently each night for 20–30 minutes before bed. In some classrooms, Student Reading Logs are sent home for students and/or parents to indicate that the material has been completed.

## **Photographs of School Activities for Local Papers**

*Opt-Out Procedure for Parents Who Do NOT Want Their Child’s Picture to Appear*

As part of our public relations efforts, local newspapers are invited to photograph many school programs and events. Students are often included in these photos. As a parent, you have the right to request that no picture of your child is used in this way. **You must make this request in writing by completing a FERPA Privacy Form, included in this packet, and returning it to the Principal before September 9th.** If no letter is on file, we assume parental permission is granted for photographs to appear in local newspapers or on our school website

<https://www.oldrochester.org/Domain/327> or <https://www.oldrochester.org/Domain/373>

## **Parent Involvement / Parent Concerns**

1. Being actively involved in your child’s school is one way to alleviate concerns about their education. The Mattapoisett PTA meets for an hour once a month via ZOOM. A link to the meeting can be found on the Mattapoisett

PTA website.

2. Parent volunteers are needed to be a part of our School Council. Representation from primary and intermediate grade students' families, as well as special education parents (if available), staff members and the community sit on this advisory team. Meetings are typically one afternoon per month from 3:15-4:15 pm.

3. The Mattapoisett School Committee meeting schedule: .

Mattapoisett School Committee Dates: Monday @ 6:30 pm

September 12, 2022

November 14, 2022

January 9, 2023

February 27, 2023

March 20, 2023

April 13, 2023

May 15, 2023

June 12, 2023

Constructive criticism of our school is welcomed on the assumption that it is motivated by a sincere desire to improve the quality of the educational program and to equip the school to perform its tasks more effectively. Complaints are resolved most expeditiously if they are first taken to the staff member or administrator immediately in charge of the area in which a problem arises, then through successive administrative levels to the Principal, Superintendent, and subsequently to the School Committee, if necessary. Anonymous letters serve no positive purpose when trying to resolve problems and will not be given the same weight as an identified correspondence. The School Committee has adopted a policy to be followed when a parent/guardian has a concern that has not been satisfactorily addressed. A copy of that policy is available at the school office.

Our principals, Linda Ashley, and Kevin Tavares are available to all parents by appointment. Please call the school office or contact the principals directly via email:

[lindaashley@oldrochester.org](mailto:lindaashley@oldrochester.org) or [kevintavares@oldrochester.org](mailto:kevintavares@oldrochester.org)

All teachers are accessible via the school's e-mail carrier.. To access a list of those emails visit:

<https://www.oldrochester.org/Domain/327> or <https://www.oldrochester.org/Domain/373>

## **FIRST AID / EMERGENCIES**

If a sudden illness or an accident occurs at school, the school nurse will administer first aid and immediately notify parents. Parents are responsible for transporting the student home in the event of illness or injury. If a serious illness or accident (life-threatening accident) occurs at school, the Mattapoisett Police / EMS will be called for transport to the hospital.

## **Health Information**

### **Health Records**

Student health records are kept in a locked file in the nurse's office. It is the parents' responsibility to keep the nurse informed of new medical information. Students are required to have physical examinations in grades 3 and 6.

Vision/hearing screenings and height/weight measurements are done yearly. Parents are notified only if the results



are not within normal limits. Postural screening is done only for students in grade 5. Screening for head lice is done as needed.

### **Dispensing Medications**

Children are not permitted to carry medications on the bus or in the school building. A signed order from a physician, dentist, nurse practitioner, or physician's assistant is required to administer any prescription medications in school, as required by Massachusetts General Law. Parental permission is also required. A Medication Protocol form that covers non-prescription medications is included in this packet. Special arrangements for medication administration during field trips must be made with the school nurse. Medications will be given by a parent or by a school representative who has permission from the parent. Children will be allowed to self-administer inhalers on field trips only, with permission of the school nurse and when parental permission is on file at the nurse's office.

### **Additional Services Available**

Center and Old Hammondtown offers all students General Education support and accommodations including:

- Title I Services
- Social Work/Counseling Services
- Availability of the School Psychologist
- Reading Recovery and Reading Specialist Support
- Math Interventionist Support
- STEM Interventionist
- Others outlined the Mattapoisett Schools Curriculum Accommodation Plan.

Since we are all different with varying needs, our schools provide many Special Education services to students (who are eligible) including:

- Inclusive support in regular classrooms
- Pull-out instruction when warranted
- The availability of the school psychologist
- Speech and Language therapies
- Occupational and physical therapies
- School Social worker small group/individual support

### **Health and Guidance Curricula**

ORR District Health and Guidance Curricula have been implemented across all grade levels at Center and OHS. There are nine general topics covered with the specific content tailored to the developmental needs of our differing age groups. The topics are as follows:

#### **Growth & Development**

Students will learn the basic characteristics of physical growth and development, including body functions and systems throughout the life cycle, and will acquire skills to promote and maintain positive growth and development (At the fifth-grade level, students will have an introduction to the human reproductive system. A parent letter will be sent out prior to the presentation).

##### **• Nutrition**

Students will gain the knowledge and skills to select a diet that supports health and reduces the risk of illness and future chronic diseases.

##### **• Social & Emotional Health**

Students will acquire knowledge about emotions and physical health, the management of emotions, personality and character development, and social awareness; and will learn skills to promote self-acceptance, make decisions, and cope with stress, including suicide prevention.

##### **• Family Life**

Students will gain knowledge about the significance of the family on individuals and society, and will learn skills to support the family, balance work and family life, be an effective parent, and nurture the development of children.

- **Interpersonal Relationships**

Students will learn that relationships with others are an integral part of the human life experience and the factors that contribute to healthy interpersonal relationships, and will acquire skills to enhance and make many of these relationships more fulfilling through commitment and communication.

- **Disease Prevention & Controls**

Students will learn the signs, symptoms, and treatment of chronic and communicable diseases, and will gain skills related to health promotion, disease prevention, and health maintenance.

- **Safety & Injury Prevention**

Students will gain the knowledge and skills to administer first aid and carry out emergency procedures, including cardiopulmonary resuscitation, will avoid, recognize, and report verbal, physical, and emotional abuse situations, and will assess the factors that contribute to intentional and unintentional injury, including motor vehicle accidents, fire safety, and weapons safety.

- **Violence Prevention**

Students will learn how their actions affect others, will understand the power that positive character traits can have in violence prevention, will gain skills to report incidents of violence and hurtful behavior to adults in the school and community, will avoid engaging in violence, and identify constructive alternatives to violence, including how to discourage others from engaging in violence.

***If parents/guardians wish their children to be exempt from any portion of the Health Curriculum, a written request should be addressed to the school principal.***

## **The Massachusetts Comprehensive Assessment System (MCAS) Testing**

Once during the school year, students in grade 5 participate in the Science Massachusetts Comprehensive Assessment System (MCAS) Test. Also, once a year all students in grades 3-6 will participate in the English Language Arts & Mathematics Massachusetts Comprehensive Assessment System (MCAS) tests. Testing during the 2022-2023 school year will take place at the following times:

### **2023 MCAS Dates Center and OHS**

Grade 3	ELA	Tuesday, April 11 and Wednesday, April 12, 2023
Grade 3	Math	Tuesday, May 16 and Wednesday, May 17, 2023
Grade 4	ELA	Tuesday, April 4 and Wednesday, April 5, 2023
Grade 4	Math	Monday, May 15 and Tuesday, May 16, 2023
Grade 5	ELA	Monday, April 10 and Tuesday, April 11, 2023
Grade 5	Math	Tuesday, May 9 and Wednesday, May 10, 2023
Grade 5	Science	Thursday, May 18 and Friday, May 19, 2023
Grade 6	ELA	Wednesday, April 12 and Thursday, April 13, 2023
Grade 6	Math	Tuesday, May 2 and Wednesday, May 3, 2023

**It is highly recommended that all students be present during MCAS testing.**

### **Student Records**

The privacy of student records is guaranteed. Only parents/guardians and appropriate school personnel are allowed access to the information in a student's record. Specific written consent provided by the parent or legal guardian is necessary for any other examination. A student transcript, which includes name, address, and grades, is kept for at least sixty years. However, the student's temporary record, containing standardized test scores, evaluations by teachers, Special Education records, and the like, is given to the student upon graduation or destroyed within five years after the student leaves the school system.

In accordance with the student record regulations of the Massachusetts Department of Education, parents have the right to inspect a student's record. Records are made available within two (2) working days of a request being made. Copies of any part of the record may be requested and a reasonable fee may be charged for the cost of duplicating these materials. It has been our practice to make any student records easily accessible to parents and you will find the office staff most cooperative in this matter.

The Commonwealth of Massachusetts has adopted procedures for non-custodial parents who wish to receive separate copies of student records or school notices. Information is available in the school office.

### **Report Cards and Parent Conferences**

It shall be the duty of each teacher at the end of each term or at the end of any period of time designated by the Superintendent, to estimate and to record the progress of students. The report card is an effective means of communicating an individual student's progress in relation to the curriculum and his/her own mastery of skills and social development. In the elementary grades, the written record is a standards-based report that indicates a student's progress.

### **Marking System and Report Cards**

Term	Period Covered	# of Days	Marks Close	Cards Issues
<b>1st</b>	Aug. 30 - Nov. 18	54 days	Friday November 18	Wednesday December 7
<b>2nd</b>	Nov. 21 - Mar. 3	59 days	Friday March 3	Wednesday March 15
<b>3rd</b>	Mar. 6 - June 15	58 days	Friday June 2	Wednesday June 15 (Day 180)

**Kindergarten Report Cards** - Kindergarten Report Cards are only Issued twice a year.

<b>1st K</b>	Aug. 30			
<b>2nd K</b>	June 15			Wednesday June 15 (Day 180)

#### **Parent Conferences — Students dismissed at 12:20 pm**

Thursday, October 20, 2022

Friday, October 21, 2022

#### **Additional Early Release Days — Students dismissed at 12:20 pm**

Wednesday, September 21, 2022      Lunch is served

Friday, December 23, 2022      Lunch is served

Wednesday, February 8, 2023      Lunch is served

Wednesday, March 8, 2023      Lunch is served

Wednesday, June 7, 2023      Lunch is served

#### **Full-day Professional Development Days - No School for Students**

Thursday, November 10, 2022

Friday, January 13, 2023

#### **Parent/Guardian - Teacher Conferences**

Regular communication between school and home is important if we are to be successful. Conferences between parents and teachers are scheduled twice during the school year, but if questions about your child's progress should arise in any curricular area, do not hesitate to initiate a conversation with teachers at any time.

The October 21st and October 22nd Early Release Days will be set-aside for parents to schedule conferences with teachers. Please contact your child's teacher to schedule a conference. An appointment for a Parent Conference can be set up at any time during the year by calling the school office or sending an email to the classroom teacher requesting a conference.

#### **STUDENT PLACEMENT AND REQUESTING TEACHERS**

Parent requests for specific classroom teachers will not be accepted. It is neither possible to grant the request of the parents/guardian of all the students at Center School or Old Hammondtown School, nor is it fair or appropriate to grant the requests of only a select group of parents.

The placement of students is done in a thoughtful and careful manner, and is not done haphazardly or randomly. Information on each student is gathered through the use of a placement card completed by each child's teacher. These are reviewed by the school principal. Two meetings are then held involving the teachers at that specific grade level, the special education teachers, consulting teachers of reading, school adjustment counselor, and the principal, to discuss placement for the following year. All students are placed in heterogeneous classes which reflects a range of student ability levels. In order to achieve a truly heterogeneous class composition, students of high, average and low ability levels are placed in each room. No class should have all the high, or low, ability students. Research has shown this to be an inappropriate way to group students. Strengths and weaknesses of students are evaluated, and placement is made in the best educational interest of the child. A student who does not interact well with another particular student is not placed in the same class, if at all possible.

All students in Kindergarten through Grade Six, and their parents/guardians, will be informed of their assigned teacher for the next school year by mail on or about the 15<sup>th</sup> of August prior to each school year's opening.



## **Promotion/Retention of Students**

It is expected that students progress annually from grade to grade. Exceptions are made only when it is in the best educational interest of the student.

## **Student Enrichment**

Our schools offer various ways for students to enrich their academic learning. Here are some examples:

- Chorus: Groups meet weekly during school, and perform each year at the district *FORM* concert.
- 4<sup>th</sup> Grade Band: Students select an instrument for in-school instrumental instruction. In January, students come together as a beginner band.
- 5<sup>th</sup> and 6<sup>th</sup> Grade Band: Weekly instrumental instruction continues and the students meet as a band once a week.
- Jazz Band: Auditions are held in the fall and the band meets before school once a week
- After School Activities: The Mattapoisett Recreation Department offers after school enrichment/athletic sessions each year. Brochures are sent home with students.
- Art, General Music, Instrumental Music, Technology education, physical education, and Library/Media are also part of our weekly classes.

## **FIELD TRIPS**

During the year, field trips may be scheduled at each grade level. A student's behavior while on these trips will reflect upon his/her school. Misconduct will not be tolerated. A permission slip must be signed by one of his/her parents or guardians before a student can participate in the field trip. The form must be returned to the teacher in charge prior to the trip. All school rules apply to field trips. Any child may be denied the privilege of going on a field trip based on poor academic performance or inappropriate behavior.

## **General Statement and School Rules**

Mattapoisett elementary schools emphasize a positive, community-based sense of responsibility and respect throughout the school day. Students learn what is expected of them through the consistent modeling of the adults around them. Students, teachers, administrators and parents all work together to maintain a safe, orderly school environment where everyone can learn and grow.

## **Party Invitations**

In keeping with our Responsive Classroom beliefs, and not wanting any child to feel hurt or excluded, we remind parents of the insensitive practice of students bringing party invitations to school. It puts students who are not invited (and many times the student doing the inviting) into unnecessarily uncomfortable situations. Please take the time to mail party invitations, or see that they are delivered outside of the school community and school day. We ask that you not call the office for this information.

## **School Staff Role in Establishing High Behavioral Expectations**

Teachers and support staff model and reinforce positive behavior and compliance with school-wide rules and values. In addition, teachers implement classroom rules and policies. Generally, these rules are developed with student involvement appropriate to age and social development.

These classroom policies are submitted to the Principal for review. After administrative review, teachers will send

home written classroom rules and consequences for family discussion. Students and parents/guardians and teachers will sign the Student Conduct Agreement that will be kept on file in the classroom.

Teachers follow all disciplinary steps outlined in their program on a consistent basis. This may include notes or phone calls home, after school time, individual contracts as deemed appropriate, or other strategies. Teachers and parents/guardians who have ongoing concerns about a student's behavior have several sources of support - the School Adjustment counselor, Administration, and the Staff RTI (Response to Intervention) Team.

### **Responsive Classroom**

The Mattapoisett elementary schools utilize the Responsive Classroom approach in supporting our students in the learning process. All Center/OHS teachers have participated in Responsive Classroom training.

Responsive Classroom is a way of teaching that creates a safe, challenging, and joyful classroom and schoolwide climate for all students. Teachers who use the Responsive Classroom approach understand that all of students' needs—academic, social, emotional, and physical—are important. Elementary and middle school teachers create an environment that responds to all of those needs so that your child can do his or her best learning. The Responsive Classroom approach develops teachers' competencies in four key areas:

1. Engaging Academics—Teachers create learning tasks that are active, interactive, appropriately challenging, purposeful, and connected to students' interests.
2. Positive Community—Teachers nurture a sense of belonging, significance, and emotional safety so that students feel comfortable taking risks and working with a variety of peers.
3. Effective Management—Teachers create a calm, orderly environment that promotes autonomy and allows students to focus on learning.
4. Developmentally Responsive Teaching—Teachers use knowledge of child development, along with observations of students, to create a developmentally appropriate learning environment.

### **Bullying**

In the spring of 2010 the legislature and governor enacted an anti-bullying law that impacts all schools in Massachusetts. Bullying is defined as a type of violence that occurs when someone uses his or her power unfairly and repeatedly to hurt someone else. The law recognizes bullying as any repeated word, look, sign, or act that hurts a person's body, feelings, or things. All staff members will receive training during this year that will better equip them to deal with students' needs in this area. We recognize each student for his or her unique qualities, attributes, and characteristics. We embrace the differences among all students and will continue to foster an environment of acceptance with an appreciation for those differences.

### **DISCRIMINATION**

The Old Rochester School District, including Center and Old Hammondtown Schools adheres to the following Anti-Racism Resolution:

- WHEREAS, as schools have the responsibility to equip students with their civil right of obtaining a free and appropriate public education, it is the responsibility of each school to ensure we create a welcoming community for ALL students;
- WHEREAS, it is the responsibility that every district provide to all district staff, including School Committee members annual professional development on diversity, anti-racism, equity and inclusion; WHEREAS, every district will commit to recruiting and retaining a diverse and culturally responsive teaching workforce;
- WHEREAS, every district will examine their policies for institutional and systemic racialized practices and implement change with sustainable policies that are evidence based;

- WHEREAS, every district will incorporate into their curriculum the history of racial oppression and works by diverse authors and works from diverse perspectives;
- WHEREAS, we as school district leaders can no longer remain silent to the issues of racism and hate that continue to impact our public and private institutions;
- RESOLVED: that the Old Rochester School District and all the school districts in the Commonwealth must guarantee that racist practices are eradicated, and diversity, equity and inclusion is embedded and 17 practiced for our students, families, faculty and staff. We must ensure our own school culture and that of every district in the Commonwealth is actively anti-racist.

Treating people differently, or interfering with or preventing a person from enjoying the advantages, privileges or courses of study in a public school because of an individual's actual or perceived race, color, national origin, ethnicity, religion, sex, sexual orientation, age, or disability (i.e., protected status). A person may not be subjected to discipline or more severe punishment for wrongdoing, nor denied the same rights as other students, because of his/her membership in a protected class.

The Mattapoisett School District does not discriminate on the basis of race, color, national origin, age, sex, religion, gender identity, sexual orientation, homelessness or disability in admission to, access to, treatment in or employment in its programs and activities.

### **HARASSMENT**

Harassment is oral, written, graphic, electronic or physical conduct on school property or at a school related event, function or activity relating to an individual's action or perceived race, color, national origin, ethnicity, religion, sex, sexual orientation, age, or disability (i.e., protected status), that is sufficiently severe, pervasive or persistent so as to interfere with or limit a student's ability to participate in or benefit from the district's programs or activities, by creating a hostile, humiliating, intimidating, or offensive educational environment. For purposes of this policy, harassment shall also mean conduct, if it persists, that will likely create such a hostile, humiliating, intimidating or offensive educational environment.

### **RETALIATION**

Any form of intimidation, reprisal, or harassment by a student directed against any student, staff or other individual for reporting or filing a complaint, for aiding or encouraging the filing of a report or complaint, for cooperating in an investigation under the district's Comprehensive Civil Rights Policy, or for taking action consistent with the policy.

### **HATE CRIME**

A hate crime is a crime motivated by hatred, bias, or prejudice, or where the victim is targeted or selected for the crime at least in part because of his/her actual or perceived race, color, ethnicity, national origin, religion, sexual orientation, age disability or sex. A hate crime may involve a physical attack, threat of bodily harm, physical intimidation, or damage to another's property.

### **Bullying Prevention & Intervention Policies**

- Everyone has the right to feel safe in and out of school. Any form of bullying or cyberbullying is forbidden in any location. *Bullying* refers to repeated, intentional acts of physical or mental cruelty or intimidation between two people who are unequal in real or perceived social power. Targets of school bullies may be perceived as "different" in either subtle or noticeable ways. Bullying is *not* simply "conflict". The most common type of bullying is verbal or psychological but technological advances in our society mean that the next most common type of bullying is, or soon will be, written in the form of cyber bullying.
- Every reported act of bullying will be investigated, action will be taken where necessary, and parents will be notified. The school can investigate any bullying or cyberbullying that occurs on or off school grounds if it is having an apparent impact on the student's education.

- School disciplinary actions will be taken if the bullying creates a hostile environment at school for the victim, infringes on the rights of the victim at school, disrupts the education of the victim or disrupts the orderly operation of the school.
- Disciplinary actions range from a warning to after school detention, an in or out of school suspension, and may include notifying police.
- Targets must seek help from an adult. Reports of bullying can be made to parents, guardians, principals, teachers, counselors, or any trusted adult. The adult will immediately inform the principal and an investigation will begin. It is important to note that a member of the school staff may be named as the “aggressor” or “perpetrator” in a bullying report. For example, the following staff members (but not limited to) could be named: educator, administrator, school nurse, cafeteria worker, custodian, bus driver, athletic coach, and advisor to an extracurricular activity or paraprofessional.
- Retaliation is prohibited against a person who witnesses and reports bullying, provides information during an investigation, or has reliable information about bullying.

### **School Contacts**

- Linda Ashley, Principal (508)-758-6241 or (508)-758-2521  
rosebowman@oldrochester.org
- Kevin Tavares, Associate Principal (508)-758-6241 or (508)-758-2521  
kevintavares@oldrochester.org
- Katie McManamon, Center School Guidance Counselor katiemcmanamon@oldrochester.org
- Bethanie Grant, OHS School Guidance Counselor bethaniegrant@oldrochester.org

### **Video Cameras**

The School Committee, after carefully considering the privacy rights of students and drivers and the District’s duty to ensure discipline and protect the health, welfare, and safety of staff and students on school transportation vehicles, has authorized the use of video cameras on its transportation vehicles when deemed necessary by school administration.

### **School Bus Conduct Rules**

1. Treat your bus driver and other passengers with respect and courtesy.
2. Get on and off the bus by moving slowly and safely.
3. Passengers must be seated at all times with their feet on the floor, and facing forward.
4. Conversations should be carried on in a normal tone of voice. Shouting is inappropriate and unsafe.
5. Arms and heads must be kept inside the bus.
6. Windows may be open only by the bus driver or with his/her permission
7. Aisles must be kept clear at all times.
8. Profane and bullying language is forbidden.
9. Horseplay is unsafe and forbidden.
10. Throwing objects is unsafe and forbidden.

## **BUS DISCIPLINE POLICY**

The driver to the offending student, school principal and the student’s parents in writing will report violations of bus rules promptly. Violations may result in the loss of bus privileges or application of discipline sanction up to and



including suspension.

1st Offense – Warning

2nd Offense – **Detention or Assigned Seat at Front of Bus**– *This will be strictly enforced in conjunction with changes to our bullying policy*

3rd Offense - **5-day bus suspension**

Repeated Offenses\* - Consideration of permanent exclusion

\*Including exclusion from the bus for the balance of the school year.

Complete copies of the Transportation Policy are available upon request and for all new incoming students.

The Old Rochester Regional School District has established rules and policies regarding bus discipline. Bus drivers report violations of rules to administration. Parents receive a written notice of the incident and its consequences. are advised that school buses are equipped with videotape equipment. Taped incidents may be used in the process of dealing with infractions of school bus rules.

*Copies of the Old Rochester Regional School District Bus Policy are available at the office or by visiting the link below.*

<http://z2policy.ctspublish.com/masc/Z2Browser2.html?showset=oldrochesterset>

## **Old Rochester Regional District-Wide Behavioral Guidelines**

### **Expectations**

Expectations for behavior are necessary in order to guarantee that those who do not respect these rights do not interrupt the educational rights and privileges of well-behaved students. Rules are needed to ensure students' cooperation and responsible behavior. Self-control and consideration of others are the key components.

Students must behave appropriately and accept the leadership of teachers, school officials and others who have been assigned such responsibilities. Students must also adhere to school regulations on the way to and from school, on school grounds, on school buses, during extracurricular activities, or any time while under the school's supervision. Students may be disciplined for other behavior, which directly or indirectly impairs the educational process or good order of the school.

### **Due Process/Suspension and Expulsion**

Teachers, administrators, and other authorized staff ordinarily will discipline students for inappropriate behavior. Consequences may include verbal warning, "time out", and notification to parents, referral to the principal, and/or detention. More serious cases, such as disrespectful language, stealing, destruction of property, fighting, drug possession and/or abuse, and possession of dangerous objects, will be referred to the administration, who may impose discipline, including suspension and/or expulsion, as provided by law.

Before a student is removed from the school for disciplinary reasons, the parent/guardian will be provided with notice and a hearing, except that a student may be immediately removed from school if the student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process. In such circumstances, the notice and hearing will follow the initial removal from school.

Notice and hearing will consist of the following: the designated disciplinarian will give the parent/guardian oral notice of the charges against him/her, and an opportunity to present his/her version of the facts. If the designated

disciplinarian thereafter decides to suspend or expel the student, the student will be informed of the length of the suspension or expulsion.

The parent will be notified of the hearing and will be permitted to attend.

**Sexual Harassment**

We are committed to providing an educational environment that is free of sexual harassment. Sexual harassment is unacceptable and will not be tolerated in any form at any level of the school system. Any student or employee found to have condoned or engaged in sexual harassment may, depending upon the extent of his/her participation, be subject to disciplinary sanctions, up to and including suspension, in or out of school, or permanent exclusion from school in the case of a student, and up to and including termination of employment, in the case of an employee.

If a student or employee believes that they have been subjected to sexual harassment, whether by a student, a school employee, or any other person who comes on school property with permission, or that s/he has witnessed the sexual harassment of another, the student or employee should report the incident promptly to the Principal, the Associate Principal, the Superintendent, the Assistant Superintendent, or any other administrator with whom the student or employee feels comfortable. A complaint of sexual harassment by a student, or by a parent on the student's behalf, may also be made to any counselor or teacher. A counselor or teacher who receives such a complaint will notify the appropriate administrator to initiate an investigation.

It is the policy of the school committee to have all complaints of sexual harassment promptly and fully investigated and to take any steps necessary to remedy the situation. Normally, the Principal/Associate Principal will conduct the investigation of a complaint of sexual harassment or a designee selected by the Principal and will include separate private interviews with the complainant, each person accused of harassment and each of the witnesses, if any. The administrator conducting the investigation will ordinarily document the interview, but those interviewed may also be asked to provide a written statement. All students and employees are expected to cooperate fully with any investigation of sexual harassment. Information provided during an investigation of sexual harassment will be accurate and may be informed of the identity of the complainant or witnesses, but, in those circumstances, the accused will be cautioned against reprisals or recriminations or any attempted intimidation or coercion of the complainant or witnesses. At the conclusion of the investigation, the administrator will prepare a report, which will be shared with both the complainant and the person or persons accused of harassment. If the complainant or the accused is dissatisfied with the results of the investigation, either may discuss the issue directly with the superintendent.

**Special Offenses**

*Massachusetts General Laws, Chapter 71, Section 37H*

G.L. Chapter 71, §37H	G.L. Chapter 71, §37H ½	G.L. Chapter 71, §37H ¾
<p><b>Offenses:</b></p> <p>On school premises or at school-sponsored events or activities:</p> <ul style="list-style-type: none"><li>● Possession of a dangerous weapon</li><li>● Possession of a controlled substance</li><li>● Assault on a member of the educational staff</li></ul>	<p><b>Offenses:</b></p> <p>1. A felony charge or felony delinquency complaint against a student.</p> <p>2. Conviction, adjudication, or admission of guilt with respect to such felony.</p>	<p><b>Offenses:</b></p> <p>Any offense that is not addressed in 37H or 37H ½.</p>



<p><b>Consequence:</b></p> <ul style="list-style-type: none"> <li>• Exclusion for amount of time up to expulsion;</li> <li>• Principal may suspend and not expel as he or she deems appropriate</li> </ul> <p><b>Due Process:</b></p> <ul style="list-style-type: none"> <li>• Constitutional due process;</li> <li>• Prior notice to student of charge and written notice of right to hearing;</li> <li>• Right to representation at hearing; and to present evidence and witnesses at hearing.</li> </ul>	<p><b>Consequence:</b></p> <p>1. Felony charge or felony delinquency complaint: suspension for a period of time deemed appropriate by principal <i>if</i> the principal determines the student's continued presence would have a substantial detriment on the general welfare of the school.</p> <p>2. Felony or felony delinquency conviction or adjudication or admission of guilt with respect to such felony: removal for a period of time up to expulsion (i.e. permanent exclusion) <i>if</i> the principal determines that the student's continued presence would have a substantial detriment on the general welfare of the school.</p> <p><b>Due Process (for either suspension or expulsion):</b></p> <ul style="list-style-type: none"> <li>• Constitutional due process;</li> <li>• Written notice of the charges and of the reasons before the suspension takes effect;</li> <li>• Principal may determine the appropriate amount of time for suspension;</li> <li>• Written notice of the right to appeal to the superintendent;</li> <li>• Suspension remains in effect pending appeal to the superintendent.</li> </ul>	<p><b>Consequence:</b></p> <ul style="list-style-type: none"> <li>• May not suspend a student from school long-term (i.e. more than 10 days) until other remedies and consequences have been considered; consider ways to re-engage the student in learning.</li> <li>• Consequences other than suspension may draw from evidence-based strategies and programs such as mediation, conflict resolution, restorative justice, and behavioral interventions and supports.</li> <li>• No student may be suspended for more than 90 school days in a school year.</li> </ul> <p><b>Due Process:</b></p> <ul style="list-style-type: none"> <li>• Except for in-school suspension and emergency removals, prior oral and written notice of the charge to the student, and to the student's parent, and the opportunity for a meeting/hearing with the principal before suspension takes effect. Consult 603 CMR 53:08 for details on notices.</li> <li>• Consult 603 CMR 53:07 for emergency removal process and 603 CMR 53:10 for in-school</li> </ul>
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		<p>suspension process</p> <ul style="list-style-type: none"><li>• Explicit requirement to translate notice of the</li></ul>
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		<p>charges and the reasons in primary language of the home if other than English, or other means of communication where appropriate.</p> <ul style="list-style-type: none"> <li>• Principal must make and document reasonable efforts to include the parent in meeting/hearing with the student.</li> <li>• Principal must audiotape the hearing if requested by the parent and all those attending the hearing must be informed of the taping.</li> <li>• Following hearing, principal must provide a written decision; and if a long-term suspension imposed, must inform student and parent in writing of the right to appeal to the superintendent and the process to be followed; translate notice of appeal rights in primary language of the home, or other means of communication where appropriate.</li> <li>• Before any out-of-school suspension of a student in preschool or grades K – 3, principal must notify superintendent in writing of the alleged misconduct and the reasons for suspending the student</li> </ul>
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		out-of-school.
<b>Appeal from Principal's Decision:</b>	<b>Appeal from Principal's Decision to Suspend or to Expel:</b>	<b>Appeal from Principal's Decision:</b>

		<ul style="list-style-type: none"> <li>• Timeline for requesting appeal: written request</li> </ul>
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<ul style="list-style-type: none"> <li>• Right to appeal <b>expulsion</b> decision to superintendent</li> <li>• Timeline for requesting appeal: ten days from date of expulsion</li> <li>• Right to counsel at hearing</li> <li>• Superintendent can make factual determinations as well as determine consequence.</li> </ul>	<ul style="list-style-type: none"> <li>• Timeline for requesting appeal: no later than 5 calendar days following the effective date of the suspension/expulsion</li> <li>• Superintendent must hold hearing within 3 calendar days of receipt of request and issue a decision within 5 calendar days.</li> <li>• Superintendent may overturn or alter the decision.</li> </ul> <p><b>A student may appeal a suspension decision and the subsequent expulsion decision (following the conviction, adjudication or admission of guilt) regarding the same offense.</b></p>	<p>not later than 5 calendar days following effective date of suspension; parent can request extension for up to 7 calendar days, which must be granted.</p> <ul style="list-style-type: none"> <li>• The superintendent must hold hearing within 3 calendar days of the parent's request for a hearing. The student or parent may request up to 7 additional calendar days. If so, the superintendent must allow the extension. The superintendent may have the hearing without the parent if the superintendent has made a good faith effort to include the parent.</li> <li>• The student has the right to present oral and written testimony, to cross examine witnesses, and to counsel at his or her expense at the hearing.</li> <li>• The superintendent must audiotape the hearing and notify hearing participants that the hearing will be taped.</li> <li>• The superintendent determines the facts and consequences, if any, but cannot impose a consequence greater than the principal decided. A written</li> </ul>
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		decision is due within 5 calendar days of the hearing.
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<p><b>Provision of Education Services:</b></p> <p>Provide every student an opportunity to make <i>academic progress</i> during the period of suspension (whether in-school or out-of-school) or expulsion, to make up assignments, and earn credits missed. A district that suspends or expels a student for <i>more than 10 consecutive days</i> must provide the student and the parent with <b>a list</b> of alternative educational services.</p> <p><b>See G.L. c. 76, §21 and 603 CMR 53.13 for details, including required notice.</b></p>	<p><b>Provision of Education Services: Same</b></p>	<p><b>Provision of Education Services: Same</b></p>
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<p><b>Discipline Collection and Reporting:</b></p> <ul style="list-style-type: none"> <li>• Collect and report to the Department data concerning the types and lengths of removals, suspensions, and expulsions, and access to education services</li> <li>• Periodically review discipline data by selected student populations; determine extent of disciplinary removals and the impact on such populations; adjust practice as appropriate</li> <li>• Department will provide assistance to school(s) if Commissioner identifies school(s) in district that have the highest percentage of</li> </ul>	<p><b>Discipline Collection and Reporting: Same</b></p>	<p><b>Discipline Collection and Reporting:</b></p> <p><b>Same</b></p>
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suspensions or expulsions in Massachusetts for more than 10 cumulative days in a school year.

- Create a plan to address disparities if Commissioner determines that school or district discipline data reflect significant disparities by race and ethnicity, or disabilities.

**See 603 CMR 53.14 for details.**

### **Procedure for the Discipline of Students With Disabilities**

If a suspension of more than ten days is proposed, or if a shorter series of suspensions would result in more than ten cumulative days out of class, for any student who has an IEP or 504 Plan, the school must convene a TEAM meeting before the expiration of the ten-day period.

At that meeting, the TEAM must first develop or review a behavioral intervention plan, consistent with the functional behavioral assessment of the student, then review the relationship between the student's disability and the behavior that is the subject of the discipline action. If the TEAM determines that the student's misconduct is a manifestation of the student's special needs, or results from an inappropriate special education program/program placement, or from an IEP that was not fully implemented, the long-term suspension or expulsion may not be imposed.

If the TEAM concludes that the misconduct is not related to the student's special needs, and it does not result from an inappropriate special education program/placement, or an IEP that was not fully implemented, then the long-term suspension or expulsion may be imposed, following the procedures listed in the law. Among other things the TEAM must offer placement in an interim alternative setting that will (1) enable the student to continue to participate in the general curriculum, (2) enable the student to receive services listed in the last agreed upon IEP, and (3) include any services and modifications designed to address the student's behavior. The parents have the right to request an expedited hearing before the Bureau of Special Appeals (BSEA) to challenge the manifestation determination or the alternative program. If the parents request a hearing, the "stay put" provision of the IDEA entitles the student to remain in the last agreed upon educational placement while the procedures are pending before the BSEA. The right does not apply if the student is charged with possession of a dangerous weapon or drugs. In those circumstances, the school personnel may remove the student to an interim alternative setting without parental consent for up to 45 calendar days. Similarly, if the school convinces the BSEA hearing officer that the student's continued presence in the current placement poses a danger to that student or to others, the student may be ordered into an interim alternative setting for up to 45 calendar days without parental consent.

### ***Procedural Requirements Applied to Students not yet determined to be Eligible for Special Education:***

1. If, prior to the disciplinary action, a district had knowledge that the student may be a student with a disability, then the district makes all protections available to the student until and unless the student is subsequently determined not to be eligible. The district may be considered to have prior knowledge if:
  - a. The parent had expressed concern in writing; or
  - b. The parent had requested an evaluation; or
  - c. District staff had expressed directly to the special education director or other supervisory personnel specific concerns about a pattern of behavior demonstrated by the student.
- d. The district may not be considered to have had prior knowledge if the parent has not consented to evaluation of the student or has refused special education services, or if an evaluation of the student has resulted in a determination of ineligibility.
2. If the district had no reason to consider the student disabled, and the parent requests an evaluation subsequent to the disciplinary action, the district must have procedures consistent with federal requirements to conduct an expedited evaluation to determine eligibility.
3. If the student is found eligible, then he/she receives all procedural protections subsequent to the finding of eligibility.

### **Conflict of Interest Law and Gifts for Teachers**

The Commonwealth's conflict of interest law, G.L. c. 268A, and the financial disclosure law, G.L.c.268B, restrict gifts and gratuities that school staff may receive. All teachers and school volunteers must be made aware of the content of these laws, specifically sections 3 and 23 of 268A, and section 6 of 268B. Section 3(b) prohibits a public employee from requesting or receiving anything of 'substantial value'\* which is given for or because of an official act or act within the public employee's official responsibility. Similarly, under section 3(a), no one may give or offer such gifts to public employees.

In addition, G.L.c. 268B, section 6, specifically prohibits public employees or members of their immediate families from soliciting or accepting gifts with an aggregate value of \$100.00 or more in a calendar year. Next, under G.L.c. 268A, section 23(b)(2), public (school) employees are prohibited from using or attempting to use their position to obtain for themselves or others unwarranted privileges of substantial value that are not properly available to similarly situated individuals. Finally, even if a gift or gratuity is not of substantial value or does not fall within the prohibitions discussed above, G.L.c. 268A, section 23(b)(3) will, in many situations, require public (school) employees to disclose to their appointing authority, the gift and their relationship with the giver.

All school volunteers are required to be aware of the state's general laws and language surrounding gifts.

***\*Anything worth \$50.00 or more is considered to be "of substantial value" for the purposes of the conflict of interest law.***

The full content of the State Ethics Commission law is available from the school office or online at <http://www.mass.gov>.

**OLD ROCHESTER REGIONAL SCHOOL DISTRICT  
MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55**

135 Marion Road, Mattapoisett, MA 02739  
Tel. (508) 758 -2772 FAX (508) 758-2802  
www.oldrochester.org

**NON-DISCRIMINATION POLICY**

The Old Rochester Regional School District and the Massachusetts School Superintendency Union No. 55, Marion, Mattapoisett, and Rochester, Massachusetts are committed to equal employment and educational opportunity for all members of the school community. Students and employees are protected from discrimination on the basis of race, color, gender identity, religion, national origin, gender, sexual orientation, age, pregnancy, homelessness, or disability in admission to, access to, treatment in or employment in its programs and activities.

The schools are also committed to maintaining a school and work environment that is free of harassment based on race, color, religion, national origin, gender, sexual orientation, age, gender identity, pregnancy, homelessness, and disability. Harassment includes physical or verbal conduct that is derogatory; this may include jokes, gestures, unsolicited remarks, or other behavior that creates an intimidating or offensive working or learning environment.

A student or employee who has a concern about discrimination or harassment should inform the Principal or the Superintendent of Schools, who will take appropriate steps to attempt to resolve the situation, such as discussion with involved persons, identifying and questioning of witnesses, and other appropriate steps. In most cases, a resolution will be achieved. However, if it is determined that a hearing is warranted, a hearing will be held before the Superintendent of Schools or a person that he or she may designate.

The goals of the above grievance procedures are to resolve complaints in a fair and timely manner and to ensure compliance with nondiscriminatory practices. Additionally, reprisals or retaliation against any individual who reports on, or files a discrimination or harassment complaint is strictly prohibited.

If you wish to discuss your rights, would like further information, or want to obtain help in filing a complaint, you may contact the Superintendent of Schools. The telephone number is (508) 758-2772 x1956. Any person having inquiries concerning the School District's compliance with the regulations implementing Title VI, Title IX, Section 504, ADA, or Chapter 622 is directed to contact the superintendent of schools, who has been designated by the School District to coordinate the District's efforts to comply with the regulations implementing Title VI, Title IX, Section 504, ADA, and Chapter 622, or write to:

Office for Civil Rights  
John W. McCormack Post Office and Courthouse  
Room 222  
Post Office Square  
Boston, MA 02109

**OLD ROCHESTER REGIONAL SCHOOL DISTRICT**  
**MASSACHUSETTS SCHOOL SUPERINTENDENCY UNION #55**  
**Marion – Mattapoisett – Rochester, Massachusetts**

**Annual Notification of Rights Under PPRA**

August 30, 2022

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

*Consent before students are required to submit to a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education:*

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

*Receive notice and an opportunity to opt a student out of:*

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

*Inspect, upon request and before administration or use:*

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and



### 3. Instructional material used as part of the educational curriculum.

These rights transfer to from the parents to a student who is 18 years old or an emancipated minor under State law.

The School Committee has adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. The school district will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. The school district will also directly notify, such as through US Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parent to opt his or her child out of participation of the specific activity or survey. The school district will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

*Parents who believe their rights have been violated may file a complaint with:*

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, S.W.  
Washington, D.C. 20202-5901

### **Center School and Old Hammondtown**

#### **Health Office Information**

#### **Annual Screenings**

**Vision Screening:** Grade Kindergarten through Grade 5

**Hearing Screening:** Grade Kindergarten through Grade 3

**Postural Screenings:** Grade 5 and Grade 6

If for any reason you would like your child to opt out of the screenings listed above, please submit a written request to the Health Office.

### **Health Requirements**

**School Physicals:** Required upon entry to Kindergarten and prior to entering grade 4 and grade 7. Dr. Mendes, our school physician, is available to conduct physicals for students upon written request to the Health Office.

**School Immunizations:** Before entering Kindergarten, students **must** have:

3 doses of Hep B  
5 doses of DTaP/DTP  
4 doses of Polio  
2 doses of MMR  
2 doses of Varicella  
Lead screening

### **Guidelines for when to keep your child home from school**

- Fever greater than 100 degrees (must be fever free without fever reducing medication for 24 hours) ● Vomiting and/or diarrhea prior to coming to school
- Thick green tinged mucous
- Persistent cough
- Lingering sore throat with or without fever
- Rash of unknown origin
- Asthma flare up if you have not provided necessary medication to the Health Office
- Red eyes with or without drainage

### **Medications**

The administration of any medication, including over-the-counter medications such as Tylenol, Motrin and cough medicine, may only be given under an order from a physician, dentist, nurse practitioner or physician assistant, in conjunction with parental permission. These forms are available in the Health office at both schools.

**MATTAPOISETT SCHOOL COMMITTEE MEETING**  
**Mattapoisett, Massachusetts**

BY: HYBRID FORMAT

MEETING MINUTES  
June 13, 2022

Regular meeting of the Mattapoisett School Committee was held on Monday – June 13, 2022 and called to order by Chairperson James Muse at 6:32pm.

Chairperson Muse stated the meeting is being conducted in a hybrid format – with committee members and administrators having the option to attend in person in the Media Room, Jr. High School located at 133 Marion Road, Mattapoisett, MA 02739 or via zoom; and, the public has the ability to participate via zoom or in person.

**MEMBERS PRESENT:** James Muse, Chairperson - remote; Carly Lavin, Vice-Chair – in person; Tiffini Reedy – remote, Cristin Cowles – in person; and Amanda Hastings – in person.

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Michael S. Nelson, Superintendent of Schools – in person; Craig Davidson, Director of Student Services – in person; Howard Barber, Asst. Supt. of Finance & Operations – remote, Rose Bowman, Principal, Mattapoisett Public Schools – in person; Kevin Tavares, Associate Principal – Mattapoisett Public Schools – in person; Diana Russo, Recording Secretary – remote; teachers; staff; parents; members of the press and public in person and remote.

**MEETING TO ORDER:**

Chairperson, James Muse called the meeting to order at 6:33 p.m. and stated that in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being video-taped, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined.

**RECOGNITION:**

The following retiring teachers and staff were recognized and books were donated to the school libraries in their honor:

Diane Lizotte, Reading Teacher

Mrs. Rosemary Bowman, Principal for the Mattapoisett Public Schools was recognized for all her contributions to the Mattapoisett Public Schools and a book was donated in her honor.

Superintendent Nelson and Associate Principal Tavares also spoke, honoring Mrs. Bowman on her many years of service, her commitment and dedication to the Mattapoisett Public Schools.

**I. Approval of Minutes:**

A. Minutes

**Recommendation:**

That the School Committee review and approve the minutes of May 16, 2022

1. Regular Meeting Minutes – May 16, 2022

MOTION: by Ms. Lavin to approve the Regular Meeting minutes of May 16, 2022, as presented

SECONDED: Ms. Reedy

MOTION PASSED – 3:2

Roll Call: Lavin - Yes; Muse -Yes; Cowles – Abstained; Hastings – Abstained, Reedy - Yes

2. Executive Session Minutes – May 16, 2022

MOTION: by Ms. Lavin to approve the Executive Session minutes of May 16, 2022, as presented

SECONDED: Ms. Reedy

OPPOSED: None

MOTION PASSED – 3:2

Roll Call: Lavin - Yes; Muse -Yes; Cowles – Abstained; Hastings – Abstained, Reedy - Yes

#### **IV. General**

##### **A. Approval of Mural at Center School**

Superintendent Nelson stated that the faculty and staff for the Center School are present tonight to request that a mural be painted at Center School in Mrs. Bowman’s honor. The request is being presented by Ms. Katie McManamon the School Adjustment Counselor at Center School.

Ms. McManamon made the following statement:

*“Dear Mattapoissett School Committee as you know Principal Bowman is retiring from the Mattapoissett Public Schools after a lifetime of dedication to schools and children. As a special tribute we would like to leave a lasting reminder of Mrs. Bowman time at our school, something that will remind students and staff of the legacy on a daily basis, as a lover of both reading and kindness, we are hoping to honor her in our school library, we would like to propose that a mural be paint in the library with the words “be kind”, when a student is recognized by teachers or peers after an act of kindness their picture will be taken next to the mural and the student will represent the letter I in the word kind and they will be given a certificate and a photo will be share privately with their family. We hope you join us in our enthusiasm for this project. Thank you for your support”.*

MOTION: by Ms. Lavin to approve the Mural at Center School as presented

SECONDED: by Ms. Reedy

MOTION PASSED – 5:0

Roll Call: Lavin - Yes; Muse -Yes; Cowles – Yes; Hastings – Yes, Reedy – Yes

Mrs. Bowman thanked the staff and the school committee. She expressed that exemplifies what she sees in children every day, as well as staff, she expressed that the love and kindness she has received from everyone, she expressed that she couldn’t be more grateful for such a wonderful tribute. She expressed “it’s beautiful”.

##### **B. Approval of Leases**

Mr. Nelson recommended that the School Committee review and approve the Lease between the Mattapoissett School Committee and SMEC Collaborative as presented. He expressed that this recognizes a long partnership between the Mattapoissett School Committee and SMEC Collaborative.

MOTION: by Ms. Reedy to approve the Lease for SMEC for the 2022-2023 School Year as presented.

SECONDED: by Ms. Lavin

MOTION PASSED – 5:0

Roll Call: Lavin - Yes; Muse -Yes; Cowles – Yes; Hastings – Yes; Reedy - Yes

### **C. School Improvement Plan Update**

Superintendent Nelson expressed that at each school committee’s final meeting this year within our school system the building administration is updating the committee on progress related to the approved school improvement plan. As a reminder, our schools are currently finishing year one of a two year approved school improvement plan.

Mr. Tavares and Mrs. Bowman gave an update on their School Improvement Plan.

#### School Committee Feedback:

Ms. Lavin expressed that Mr. Tavares referred to the ALICE Training and indicated that the Asst. Principals are currently responsible for that, she wondering going forward in Mattapoisett who would be responsible for that since we will have two Principals and no Asst. Principals. Mr. Tavares explained that he would continue to be the point person for training in Mattapoisett.

Mr. Muse wanted to thank Mrs. Bowman and Mr. Tavares for the presentation, he expressed that the presentation is a small snippet of what this team does and works through on a daily basis in such an organized and capable fashion.

### **D. Approval of Student Handbook Update**

Mr. Nelson reported that tonight we have one student handbook topics seeking approval.

Mr. Nelson will propose a Chromebook insurance option for students and families to consider on an annual basis. This proposal has already been presented to the three elementary school districts and approved. Presently, there are approved replacement rates set by the school committee that apply when devices are damaged or lost and an insurance option would give our families an additional option to consider. We are asking the school committee to hear tonight’s presentation, discuss, and approve the student handbook language as presented.

Mr. Nelson reported that as the District School Committee voted and approved in the Fiscal Year 2021 the modification to the Student Handbook, **STUDENT FEES, FINES, AND CHARGE:**

**Charge for lost and damaged books, materials, supplies, and equipment.** Students who are indigent are exempt from paying fees. However, indigent students are not exempt from charges for lost and damaged books, locks, materials, supplies, and equipment.

I would like to recommend the following replacement fees for damaged or replacement of equipment based on the researched charges that are being incurred:

#### Proposed Replacement Fee Recommendation:

Chromebook Complete Unit Replacement	\$300.00
Chromebook Screen	\$50.00
45W Adapter with Power Cord (USB-C Connection)	\$50.00



Keyboard	\$50.00
iPad Complete Unit	\$325.00
Apple usb-c to lightning cable	\$25.00
Apple usb power adapter (block)	\$25.00
Case	\$50.00

The school district would recommend that we provide the students a second opportunity of repair or replacement through the School Committee's vote of approval. The school district has worked through the Technology Department to develop a new Device Insurance Proposal. For an annual amount of \$25.00, each student would be able to register their unit through the School Device Coverage agency. This insurance plan, if taken as an option will cover all of the replacement costs of the device as referenced above. Again, this is simply a second option and our previously voted Student Handbook Update would not change.

#### School Committee Feedback:

Ms. Hastings asked if there was anything in place for the families who may experience financial hardship and are unable to pay for the insurance. Mr. Barber had joined the meeting at this point and expressed that consideration would be given to families that were going through a financial hardship.

Ms. Lavin wanted to know if the insurance had an open enrollment, or if families had to sign up at the beginning of the year. Mr. Barber expressed that there is open enrollment but the fee is still \$25. Ms. Lavin suggested that the school district should include a sentence regarding hardship in the new language. The administration agreed.

MOTION: by Ms. Lavin to approve the changes to the Student Handbook as amended

SECONDED: by Ms. Reedy

MOTION PASSED – 5:0

Roll Call: Lavin - Yes; Muse -Yes; Cowles – Yes; Hastings – Yes; Reedy - Yes

## **V. New Business**

### **B. Business**

Mr. Barber reported on the Food Service Director's Report and the Facilities Director's Report.

## **VI. CHAIRPERSON'S REPORT:**

Mr. Muse wanted to thank you to all the people who make Mattapoisett Schools function, with emphasis the great gratitude we all have for Mrs. Bowman. Mr. Muse expressed that given that we have two new school committee members he would like to touch upon a few other items. He expressed that being a school committee is in fact a very difficult task, and he expressed that currently all members except himself have children in the Mattapoisett Public Schools and he expressed that he has been involved in the schools as a school committee member for the past twelve years. He expressed that a school committee has two functions, one is to implement and monitor a budget and two to implement and monitor policies. He expressed that the challenge for

the school committee is to concentrate on these two items and stay global, he expressed it's very difficult especially when you are seeing it on daily basis. He expressed that if we don't stick to those two points then we will be unable to support the people who do the important work at the schools. He expressed that "our goals are to focus on budget and policy".

#### **CENTRAL OFFICE ADMINISTRATOR'S REPORT:**

Mr. Nelson made the following statement:

*"Most of the updates are from the Teaching & Learning Office. I wanted to let you know that Dr. Pearson Campbell's time with the district came to an end recently, which was planning as many of you know. We wish her well and thank her for all her contributions for the past two years, it was a very challenging time to be in education leadership, I appreciate everything that she did for us. One of those being our Title I & II Audit, which we recently heard back from and they came back without any findings or corrective action needed, it's good to put that audit behind us. In addition, we recently celebrated our Mentor/Protégé Induction Program celebration, both our mentors and our mentees recognized the relationships that had been built and the work they completed together. The importance of these relationships are crucial for new educators. We are very proud to have an ongoing new Teacher Induction Program for all new educators joining our districts. Specifically, I would like to thank mentor teachers for contributing their time and expertise. For those not familiar, our New Teacher Induction Program is required of any teacher coming into our district schools, they are assigned a mentor, specifically in their field, those mentors have been professionally trained and they really are a go to person for those individuals' day in and day out.*

*Our process for looking for a new Asst. Supt. of Teaching and Learning is well on its way, we have a hiring committee that conforms with the policy and represents all the different stakeholder groups, this group has made a decision to bring in a first round of interviewees and identified finalists. The committee will be visiting the towns of Kingston and Abington later this week and then the following week those finalists will be visiting our schools. A communication email will be coming out of my office with more detailed information soon. And then last but certainly not least, Dr. Linda Ashley was recently appointed our next Principal of Center School. Dr. Ashley comes to us from the Franklin Public Schools. Dr. Ashley has considerable teacher and elementary administrative experience, throughout the hiring committee process she continuously surfaced to the top of the candidate pool. I want to thank the parents, School Committee members, Ms. Lavin and Ms. Reedy, teachers, support staff and administrators who participated in the search process. This team was instrumental in designing desired candidate characteristics, designing interview questions and screening the applicant pool. We held interviews with six candidates and then identified two finalists, these finalists visited Center School to tour the building and meet with students, observe our classrooms and meet with different stakeholder groups. We also visited the finalists' current school district to learn more about their work. After additional vetting of the candidates, Dr. Ashley was officially offered the position and accepted. This past week after announcing to the parents, guardians and school community of the appointment, we welcomed Dr. Ashley to Center School for a special morning with our students. Principal Bowman with all her grace addressed the students and faculty at a school wide meeting in the gymnasium acknowledging that she is closing in on our last day at Center School, she talked about what retirement means especially to our youngsters' learners and thanked them for all their hard work in helping to select our next principal. Specifically, Principal Bowman recognized the writing efforts of all our students and highlighted the incredible video that was made showcasing what our students want in their next Principal. After watching as a school community, Principal Bowman announced that a special visitor was with us that morning and introduced Dr. Ashley to our students. Dr. Ashley then addressed our students and staff members and was kind enough to answer any questions the students had. We now know that Dr. Ashley's*

*favorite color is light blue, she apologized for not having black hair and her favorite cartoon movie is “A Bug’s Life”. She was also very gracious in explaining that she is not a medical doctor. I appreciated the symbolic transfer from one Principal to another and I thank Mrs. Bowman for being willing to do that, I know that it meant a lot to our students and staff members as well. This was the first time that we had included a student voice in that manner and it’s a great example of project based learning where we want their efforts to connect to the real world. I would like to thank Marisa Hughes and Doreen Lopes for all their work on this video.*

Mr. Craig Davidson – Director of Student Services reported the following:

- 6th grade transition meetings and events from 6<sup>th</sup> grade to 7<sup>th</sup> grade.
- Summer Extended Day Program, which is a separate program from SAIL, this program will run from Tuesdays through Thursdays from 12 noon to 3:30 p.m. All Mattapoissett students K-6 qualify for the program and the program will focus on the social wellbeing of students and also academic growth. Starting on July 5<sup>th</sup> and ending on August 11<sup>th</sup>. We are currently in the hiring stages of this program.

Mr. Davidson also honored Mrs. Bowman for all her years of service to the Mattapoissett Public Schools and thanked her for all her support the last two years.

## **PRINCIPAL’S REPORT**

Mrs. Rose Bowman, Principal of Center School/Old Hammondtown School Reported on the following:

- On Friday, June 3, the Senior students from Old Rochester Regional High School visited Center School and Old Hammondtown School. Seeing the students wearing their graduation gowns and the incredible smiles on their faces was truly heartwarming. The elementary students cheered for the Seniors in honor of their Graduation from ORRHS.
- Mr. Chad Cabeceiras, Physical Education teacher at Center School and Old Hammondtown School, has planned full day of field day events at each school. Old Hammondtown School’s field day will be held on Friday, June 17, 2022. Center School’s field day was held on Monday, June 6, 2022. Student volunteers from Old Rochester Regional High School provide support for the students at each station.
- On Tuesday, June 7, the grade 3 students visited Old Hammondtown School. They enjoyed a picnic lunch with the grade 4 students, a tour of the building and special visits to each grade 4 classroom. I am certain that the transition from Center School to Old Hammondtown School will be a positive experience for our students.
- The Instrumental Music and Choral Concert at Old Hammondtown School was held on Wednesday, June 8 at 1:00 and 6:00 pm. Family members were invited to attend this special performance. Mr. Brent Alger is the director of the Old Hammondtown Concert Band. Mrs. Willow Dowling is the director of the Old Hammondtown Chorus. The performance by the students was outstanding!
- Our grade 6 students are participating in several end of the year activities to mark the end of their time in the Mattapoissett School District. These activities include:
  - Visiting Old Rochester Regional Junior High School on Monday, June 13. Students toured the building and had lunch in the cafeteria before returning to Old Hammondtown School.
  - Grade 6 students will have a field trip to Cuttyhunk on Thursday, June 16. The purpose of this trip is to study local ecosystems, erosion and aquaculture in correlation with the science curriculum. This field trip (in large part) is possible due to the generosity of the Mattapoissett Land Trust.

Michelle Carvalho is the educational director of the STEAM Academy in Cuttyhunk. Michelle has coordinated all of the learning stations that the students will visit.

- On June 14 the grade six students are visiting Center School and the grade 6 students will read to the younger students.
  - On June 15 the grade 6 students will walk to the Town Beach.
  - On Wednesday, June 22, the grade 6 students will take a Harbor Cruise ship to explore Cape Cod Canal. The students will board the VIKING ship at Onset Pier. A DJ will be onboard to provide musical entertainment. The cruise will take place from 10:00 – 1:00 pm. All students will return to OHS following the cruise.
- 
- Flag Day will be celebrated at Center School on June 14. Students from Center School and Old Hammondtown School will participate in the celebration of Flag Day. The Old Hammondtown Concert Band will perform the *Star Spangled Banner* and *A Grand Ole Flag*. Students from Center School will share poetry and songs under the direction of Mrs. Willow Dowling. The celebration, starting at 9:00 am, will take place around the outside flagpole located at the Church Street entrance of Center School.
  - Grade three students will celebrate the end of their years at Center School in a performance titled: *“How Does Your Garden Grow?”*. Parents and family members are invited to attend this celebration on Tuesday, June 21 at 6:30 pm. Mrs. Willow Dowling will direct this musical performance.
  - Our grade 3 students will visit Camp Massasoit at the YMCA on Wednesday, June 22, from 9:00-Noon. When they return to Center School they will be treated to Pizza from Nick’s, water and a popsicle. The Mattapoisett PTA is sponsoring this special day for our grade 3 students.
  - The last day of school, for the 2021-2022 school year, is Friday, June 24, 2022. The Grade Six Awards Ceremony will take place at Old Hammondtown School at 10:00 am. Families of all grade six students will be in the audience celebrating the success of their children.
  - I would like to extend my deepest thanks and appreciation to the Mattapoisett School Committee for their leadership and support throughout my tenure as the Principal of Center School and Old Hammondtown School. It has been an honor and privilege to work with the School Committee, the school administration team, the staff, families and most of all the extraordinary students that I have had the pleasure of working with over the past 32 years. The opportunity to be part of the Mattapoisett School District has been a gift of a lifetime to me. My deepest thanks to all of the wonderful people with whom I have had the pleasure of sharing these years with.

## **VIII. School Committee**

### **A. Committee Reports**

1. ORR District School Committee- Mr. Muse reported as follows: the graduation took place and it was a great success.
2. SMEC - Ms. Reedy reported that they are meeting on June 14<sup>th</sup>.
3. READS- Mr. Nelson reported as follows: that included in the packet is the Quarterly READS Newsletter.
4. Early Childhood Council – Mr. Davidson reported that they met on May 18, 2022 and reported as follows: Discussed the Week of the Young Child Events that took place in April, discussed the Kindergarten Readiness Screenings – students meeting staff and taking a bus ride, next meeting will take place in October

5. MASC – Mr. Muse reported that MASC is a fantastic resource for all school committee members.
6. Mattapoisett Capital Needs Committee - none
7. Tri-Town Education Foundation - none
8. Policy Sub-Committee - Ms. Lavin reported the next meeting is on June 22<sup>nd</sup>.
9. Budget Sub-Committee - none
10. Clock Committee - none
11. Equity Committee – Mr. Davidson stated they met on May 24, 2022. Mr. Davidson reported as follows: discussions on setting goals for next year were discussed.

### **B. School Committee Reorganization**

Mr. Nelson asked for nominations for a Chairperson. Mr. Muse made a nomination to appoint Ms. Lavin nomination was seconded by Ms. Reedy, nomination accepted by Ms. Lavin, no other nominations.

MOTION: by Mr. Muse to nominate Ms. Lavin as Chairperson

SECONDED: by Ms. Reedy

MOTION PASSED – 4:1

Roll Call: Lavin - Abstain; Muse -Yes; Cowles – Yes; Hastings – Yes; Reedy – Yes

Ms. Lavin asked for nominations for a Vice Chairperson.

Ms. Lavin nominated Mr. Muse, nomination was seconded by Ms. Reedy, nomination accepted by Mr. Muse, no other nominations.

MOTION: by Mr. Lavin to nominate Ms. Muse as Vice-Chairperson

SECONDED: by Ms. Reedy

MOTION PASSED – 5:0

Roll Call: Lavin - Yes; Muse -Yes; Cowles – Yes; Hastings – Yes; Reedy - Yes

Motion to approve the 2022-2023 sub-committee list as nominated

School Committee Secretary

Diana Russo

Recording Secretary

Diana Russo/Toni Bailey

ORR District School Committee

James Muse

Mass. School Supt. Union No. 55

Cristin Cowles

Tiffini Reedy

Carly Lavin

READS

Michael S. Nelson

Sick Leave Bank

Amanda Hastings

James Muse

SMEC

Tiffini Reedy

Early Childhood Advisory Council

Cristin Cowles

Sole Signatory

James Muse

MASC Delegate/Legislative Liaison	James Muse
School Physician	Dr. Reynolds/Dr. Mendes
Health & Safety Committee	Tiffini Reedy
Collective Bargaining (Board of Selectmen)	VACANT
Capital Planning Committee	Carly Lavin
Policy Subcommittee	Cristin Cowles
ORR Foundation Committee	VACANT
Budget Subcommittee	James Muse Carly Lavin
Clock Committee	James Muse
Town Liaison	James Muse
Superintendent's Goals Sub-Committee	Carly Lavin
Equity Sub-Committee	Amanda Hastings

MOTION: by Mr. Muse to approve the 2022-2023 as nominated and presented

SECONDED: by Ms. Hastings

MOTION PASSED – 5:0

Roll Call: Lavin - Yes; Muse -Yes; Cowles – Yes; Hastings – Yes, Reedy - Yes

## **IX. Future Business**

### **A. Timeline**

Mattapoisett School Committee will be held on Monday, September 12, 2022 @ 6:30pm

Joint School Committee is scheduled for June 27, 2022 @ 6:30pm

## **X. Open Comments**

Chairperson Carly stated at this time for anyone who is participating via zoom, if you would like to make an “Open Comment”, add your name and address to the chat, we will acknowledge that we have a request, and with the Chairperson’s permission, anyone with a public comment can speak up to three (3) minutes – there were no “Open Comments”.

Mr. Nelson made the following statement:

*“I just wanted to take a moment to recognize that it’s not only Mrs. Bowman’s last meeting but it’s also our last school committee meeting and I just want to thank you all for the number of hours that you all put in not only the regular scheduled meetings but all the sub-committees, I don’t think sometimes the public understands how many much public service school committee members give in so many different ways. It’s actually one of the main reasons why I enjoy working for this school system, we have such dedicated school committee members that represent such a strong school committee in general. I’ve only had brief conversations with Ms. Hastings and Ms. Cowles but I can tell you that they are fun and ready to go. The energy from you both is*



*extremely exciting and the future of the school committee is just brighter and ever. Before closing I would like to thank Mr. James Muse for his exceptional leadership in some of the most difficult years to be a school committee member, you have ever not taken a phone call from me, not matter the day of the week, what time it is, or returned a text message on short notice. Whether I needed to take action, update you or advice on how you would like to proceed, you never shied away from any conversation or any decision that was a little difficult. I truly appreciate your leadership not only as a school committee member but also as an educational leader in general. Thank you for your outstanding and unwavering support to the students, staff members the families and everyone else in the Mattapoisett School District.*

MOTION: by Mr. Muse to adjourn the meeting at 8:20 p.m.

SECONDED: by Ms. Reedy

MOTION PASSED – 5:0

Roll Call: Lavin - Yes; Muse -Yes; Cowles – Yes; Hastings – Yes; Reedy - Yes

Respectfully Submitted,  
Diana Russo, Recording Secretary

**MATTAPOISETT SCHOOL COMMITTEE MEETING**  
**Mattapoisett, Massachusetts**

BY: HYBRID FORMAT

MEETING MINUTES  
July 21, 2022

Special meeting of the Mattapoisett School Committee was held on Monday – July 21, 2022 and called to order by Chairperson Carly Lavin at 11:15 a.m.

Chairperson Lavin stated the meeting is being conducted in a hybrid format – with committee members and administrators having the option to attend in person in the Media Room, Jr. High School located at 133 Marion Road, Mattapoisett, MA 02739 or via zoom; and, the public has the ability to participate via zoom or in person.

MEMBERS PRESENT: Carly Lavin, Chairperson, James Muse, Vice- Chairperson; Tiffini Reedy, Cristin Cowles; and Amanda Hastings – all via zoom.

MEMBERS ABSENT: NONE

OTHERS PRESENT: Michael S. Nelson, Superintendent of Schools – via zoom.

**MEETING TO ORDER:**

Chairperson, Carly Lavin called the meeting to order at 11:15 a.m. and stated that in accordance with Massachusetts Open Meeting Law, the Agenda has been set and the agenda will be followed as outlined.

**IV. General**

**A. Approval School Health Unit Application**

Mr. Nelson explained that each year the school committee must approve the School Medication Administration Application to submit to the Department of Public Health. This application allows for our school nurse to train administrative staff and teaching staff to administer medication to students as appropriate and needed on school grounds and on field trips or during extra-curricular events. The application that was provided to the school committee in your back up information has been reviewed and endorsed by Nurse Jaime Balsis, Dr. Reynolds - one of our school physicians, and me. Mr. Nelson is asking for a motion – **to authorize the school nurses to delegate the administration of medication to other school personnel as presented in the School Health Unit Application.**

MOTION: by Mr. Muse to authorize the school nurse to delegate the administration of medication to other school personnel as presented in the School Health Unit Application.

SECONDED: by Ms. Reedy

MOTION PASSED – 5:0

Roll Call: Lavin - Yes; Muse -Yes; Cowles – Yes; Hastings – Yes, Reedy – Yes

**B. Approval of Equipment Disposal**

Mr. Nelson recommended that the School Committee review and approve a list of equipment to be disposed of, the Superintendent reported that all items were either, damaged or obsolete and that they would be recycled by the Data Recycling of New England Company.

MOTION: by Mr. Muse to approve the disposal of equipment list as presented.

SECONDED: by Ms. Hastings

MOTION PASSED – 5:0

Roll Call: Lavin - Yes; Muse -Yes; Cowles – Yes; Hastings – Yes; Reedy - Yes

MOTION: by Mr. Muse to adjourn the meeting at 11:20 a.m.

SECONDED: by Ms. Reedy

MOTION PASSED – 5:0

Roll Call: Lavin - Yes; Muse -Yes; Cowles – Yes; Hastings – Yes; Reedy - Yes

Respectfully Submitted,  
Diana Russo, Recording Secretary

**Thank you for this opportunity.**



Miracle Recreation Equip. Co.  
878 E. US Hwy 60  
Monett, MO 65708  
1-888-458-2752

QUOTE: R0047220094

**Prepared For:**

Old Hammondtown Elementary  
20 Shaw St  
Mattapoisett, MA 02739

**Project Name & Location:**

**Prepared by:**

SITE SPECIFICS, LLC  
PO Box 325  
Rochester, MA 02770  
(508) 763-0207 (phone)  
(508) 763-0208 (fax)  
cindy@sitespecifics.net

**Ship To Address:**

Old Hammondtown Elementary  
20 Shaw St  
Mattapoisett, MA 02739

**End User:**

Quote Number: R0047220094  
Quote Date: 5/26/2022  
Valid For: 30 Days From Quote Date

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**PlayArea\_Q1**

Product line: KidsChoice  
Age group: 5-12

**Components**

Part Number	Description	Qty	Weight	Unit Price	Total
987145BL	STEP, KC TP BTM FPS Blu	1	23.14	224.00	224.00
987148BL	STAIR, 21 3/4" RISE ATA FPS BL	1	85.00	617.00	617.00
988056	PARTS CARTON KC TP FPS	1	2.00	69.00	69.00

**Totals:**

Equipment Weight: 110.14 lbs  
Equipment Price: \$910.00  
Freight: \$227.21  
**Grand Total: \$1,137.21**

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**Notes:**







risk of loss or destruction of or damage to the Equipment by reason of theft, fire, water, or any other cause, and the occurrence of any such casualty shall not relieve the Customer from its obligations hereunder and under any invoices. Until all amounts due hereunder are paid in full, Customer shall insure the Equipment against all such losses and casualties.

8. Waiver; Invalidity. Miracle may waive a default hereunder, or under any invoice or other agreement between Customer and Miracle, or cure such a default at Customer's expense, but shall have no obligation to do either. No waiver shall be deemed to have taken place unless it is in writing, signed by Miracle. Any one waiver shall not constitute a waiver of other defaults or the same kind of default at another time, or a forfeiture of any rights provided to Miracle hereunder or under any invoice. The invalidity of any portion of this Quote shall not affect the force and effect of the remaining valid portions hereof.

9. Entire Agreement; Amendment; Binding Nature. This fully-executed Quote, as supplemented by Change Orders and invoices containing exact amounts of estimates provided herein, constitutes the complete and exclusive agreement between the parties. A Change Order is a written instrument signed by the Customer and Miracle stating their agreement as to any amendment in the terms of this Quote. Customer acknowledges that Change Orders may result in delays and additional costs. The parties agree that all Change Orders shall include appropriate adjustments in price and time frames relating to any requested amendments. Upon full execution, this Quote shall be binding upon and inure to the benefit of the parties and their successors and assigns.

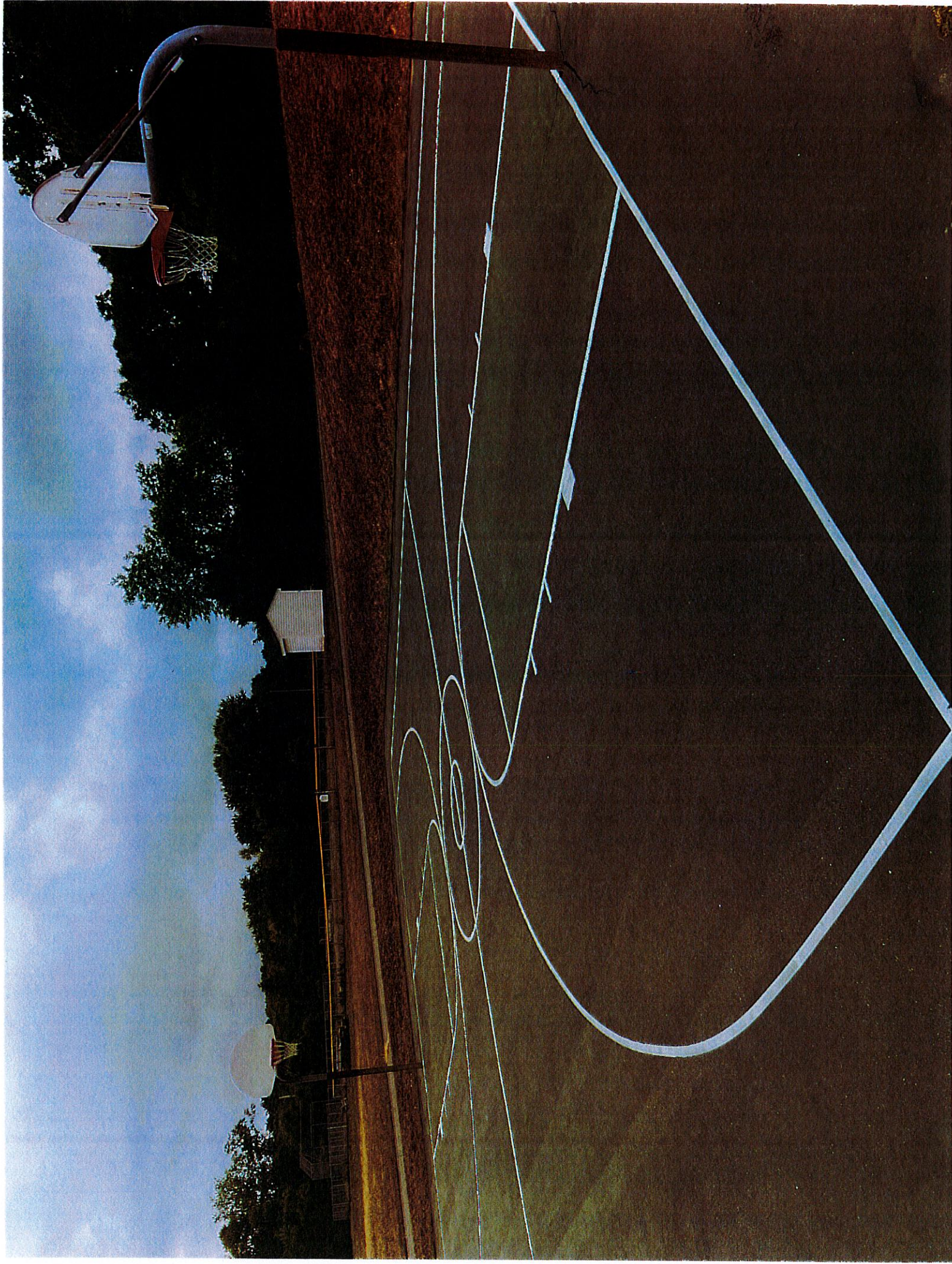
10. Counterparts; Electronic Transmission. This Quote, any invoice, and any other agreement between the parties, may be executed in counterparts, each of which shall constitute an original. The facsimile or other electronic transmission of any signed original document and retransmission of any signed facsimile or other electronic transmission shall be the same as the transmission of an original. At the request of either party, the parties will confirm facsimile or other electronically transmitted signatures by signing an original document.

Rev E 021815

















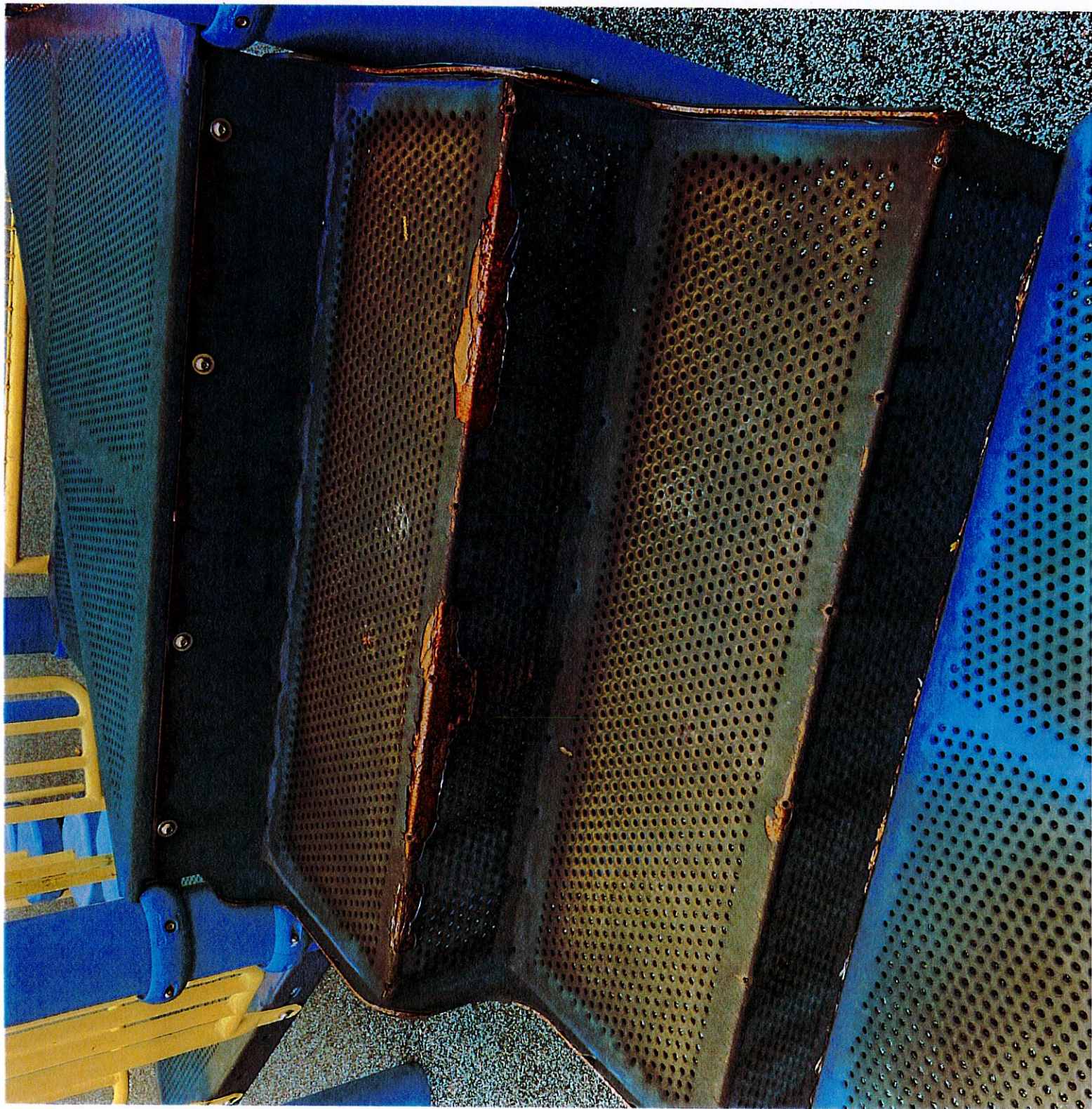














## **Mattapoissett Public Schools Handbook Changes and Revisions 2022-2023**

Please note that Center School and Old Hammondtown School share the same handbook for consistency.

- Updated staff information for both Center and Old Hammondtown
- Updated: New Parent Conferences — Students dismissed at 12:20 pm  
Thursday, October 20, 2022  
Friday, October 21, 2022
- Updated Early Release Days  
Wednesday, September 21, 2022      Lunch is served  
Friday, December 23, 2022      Lunch is served  
Wednesday, February 8, 2023      Lunch is served  
Wednesday, March 8, 2023      Lunch is served  
Wednesday, June 7, 2023      Lunch is served
- Updated Free Breakfast and Lunch Guidance from the DOE.  
The Commonwealth of Massachusetts has decided to extend free school meals for all students through the 2022-2023 school year!
- Revised State Mandated Mask mandates and include a reminder that  
All students and staff who visit the Nurses Office are required to wear a mask.
- Updated the Mattapoissett School Committee meeting schedule:  
Mattapoissett School Committee Dates: Monday @ 6:30 pm  
September 12, 2022, November 14, 2022, January 9, 2023  
February 27, 2023, March 20, 2023, April 13, 2023  
May 15, 2023, June 12, 2023
- Updated MCAS Testing Date for the Spring 2023 ELA, Math and STE  
2023 MCAS Dates Center and OHS

Grade 3	ELA	Tuesday, April 11 and Wednesday, April 12, 2023
Grade 3	Math	Tuesday, May 16 and Wednesday, May 17, 2023
Grade 4	ELA	Tuesday, April 4 and Wednesday, April 5, 2023
Grade 4	Math	Monday, May 15 and Tuesday, May 16, 2023
Grade 5	ELA	Monday, April 10 and Tuesday, April 11, 2023
Grade 5	Math	Tuesday, May 9 and Wednesday, May 10, 2023
Grade 5	Science	Thursday, May 18 and Friday, May 19, 2023
Grade 6	ELA	Wednesday, April 12 and Thursday, April 13, 2023
Grade 6	Math	Tuesday, May 2 and Wednesday, May 3, 2023





**Thank you for this opportunity.**



Miracle Recreation Equip. Co.  
878 E. US Hwy 60  
Monett, MO 65708  
1-888-458-2752

QUOTE: R0047220094

**Prepared For:**

Old Hammondtown Elementary  
20 Shaw St  
Mattapoisett, MA 02739

**Project Name & Location:**

**Prepared by:**

SITE SPECIFICS, LLC  
PO Box 325  
Rochester, MA 02770  
(508) 763-0207 (phone)  
(508) 763-0208 (fax)  
cindy@sitespecifics.net

**Ship To Address:**

Old Hammondtown Elementary  
20 Shaw St  
Mattapoisett, MA 02739

**End User:**

Quote Number: R0047220094  
Quote Date: 5/26/2022  
Valid For: 30 Days From Quote Date

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**PlayArea\_Q1**

Product line: KidsChoice  
Age group: 5-12

**Components**

Part Number	Description	Qty	Weight	Unit Price	Total
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988056	PARTS CARTON KC TP FPS	1	2.00	69.00	69.00

**Totals:**

Equipment Weight: 110.14 lbs  
Equipment Price: \$910.00  
Freight: \$227.21  
**Grand Total: \$1,137.21**

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**Notes:**



This Quote shall not become a binding contract until signed and delivered by both Customer and Miracle Recreation Equipment Company ("Miracle"). Sales Representative is not authorized to sign this Quote on behalf of Miracle or Customer, and signed Quotes cannot be accepted from Sales Representative. To submit this offer, please sign below and forward a complete signed copy of this Quote directly to "Miracle Sales Administration" via fax (417) 235-3551 or email: orders@miraclerec.com. Upon acceptance, Miracle will return a fully-signed copy of the Quote to Customer (with copy to Sales Representative) via fax or email.

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. Miracle objects to any other terms proposed by Customer, in writing or otherwise, as material alterations, and all such proposed terms shall be void. Customer authorizes Miracle to ship the Equipment and agrees to pay Miracle the total amount specified. Shipping terms are FOB the place of shipment via common carrier designated by Miracle. Payment terms are Net-30 days from invoice date with approved credit and all charges are due and payable in full at PO Box 734154, Dallas, TX 75373-4154, unless notified otherwise by Miracle in writing. Customer agrees to pay all additional service charges for past due invoices. Customer must provide proper tax exemption certificates to Miracle, and shall promptly pay and discharge all otherwise applicable taxes, license fees, levies and other impositions on the Equipment at its own expense. Purchase orders and payments should be made to the order of Miracle Recreation Equipment Company.

**Quote Number:** R0047220094      **Quote Date:** 5/26/2022      **Equipment:** \$910.00      **Grand Total:** \$1,137.21

CUSTOMER HEREBY SUBMITS ITS OFFER TO PURCHASE THE EQUIPMENT ACCORDING TO THE TERMS STATED IN THIS QUOTE AND SUBJECT TO FINAL APPROVAL BY MIRACLE.

<b>Submitted By</b>	<b>Printed Name and Title</b>	<b>Date</b>
THE FOREGOING QUOTE AND OFFER ARE HEREBY APPROVED AND ACCEPTED BY MIRACLE RECREATION EQUIPMENT		
By:		

Date:

**ADDITIONAL TERMS & CONDITIONS OF SALE**

1. **Use & Maintenance.** Customer agrees to regularly inspect and maintain the Equipment, and to provide, inspect and maintain appropriate safety surfacing under and around the Equipment, in accordance with Miracle's product literature and the most current Consumer Product Safety Commission Handbook for Public Playground Safety.
2. **Default, Remedies & Delinquency Charges.** Customer's failure to pay any invoice when due, or its failure to otherwise comply with the terms of this Quote, shall constitute a default under all unsatisfied invoices ("Event of Default"). Upon an Event of Default, Miracle shall have all remedies available to it at law or equity, including, without limitation, all remedies afforded a secured creditor under the Uniform Commercial Code. Customer agrees to assist and cooperate with Miracle to accomplish its filing and enforcement of mechanic's or other liens with respect to the Equipment or its location or its repossession of the Equipment, and Customer expressly waives all rights to possess the Equipment after an Event of Default. All remedies are cumulative and not alternative, and no exercise by Miracle of a remedy will prohibit or waive the exercise of any other remedy. Customer shall pay all reasonable attorneys fees plus any costs of collection incurred by Miracle in enforcing its rights hereunder. Subject to any limitations under law, Customer shall pay to Miracle as liquidated damages, and not as a penalty, an amount equal to 1.5% per month of any payment that is delinquent in such month and is not received by Miracle within ten (10) days after the date on which due.
3. **Limitation of Warranty/ Indemnity.** MIRACLE MAKES NO EQUIPMENT WARRANTIES EXCEPT FOR THOSE STANDARD WARRANTIES ISSUED WITH THE EQUIPMENT, WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE. MIRACLE SPECIFICALLY DISCLAIMS ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. CUSTOMER AGREES TO DEFEND, INDEMNIFY AND SAVE MIRACLE HARMLESS FROM ALL CLAIMS OF ANY KIND FOR DAMAGES OF ANY KIND ARISING OUT OF CUSTOMERS ALTERATION OF THE EQUIPMENT, ITS FAILURE TO MAINTAIN THE EQUIPMENT, ITS FAILURE TO PROPERLY SUPERVISE EQUIPMENT USE, OR ITS FAILURE TO PROVIDE AND MAINTAIN APPROPRIATE TYPES AND DEPTHS OF SAFETY SURFACING BENEATH AND AROUND THE EQUIPMENT IN ACCORDANCE WITH MIRACLES INSTALLATION AND OWNERS MANUALS AND THE MOST CURRENT CONSUMER PRODUCT SAFETY COMMISSION HANDBOOK FOR PUBLIC PLAYGROUND SAFETY.
4. **Restrictions.** Until all amounts due hereunder are paid in full, Customer shall not: (i) permit the Equipment to be levied upon or attached under any legal process; (ii) transfer title to the Equipment or any of Customer's rights therein; or (iii) remove or permit the removal of the Equipment to any location not specified in this Quote.
5. **Purchase Money Security Interest.** Customer hereby grants, pledges and assigns to Miracle, and Miracle hereby reserves a purchase money security interest in, the Equipment in order to secure the payment and performance in full of all of Customer's obligations hereunder. Customer agrees that Miracle may file one or more financing statements, in order to allow it to perfect, acquire and maintain a superior security interest in the Equipment.
6. **Choice of Law and Jurisdiction.** All agreements between Customer and Miracle shall be interpreted, and the parties' obligations shall be governed, by the laws of the State of Missouri without reference to its choice of law provisions. Customer hereby consents to the personal jurisdiction of the state and federal courts located in the city and county of St. Louis, Missouri.
7. **Title; Risk of Loss; Insurance.** Miracle Retains full title to all Equipment until full payment is received by Miracle. Customer assumes all

5/26/2022

QUOTE: R0047220094

Page 2 of 3



risk of loss or destruction of or damage to the Equipment by reason of theft, fire, water, or any other cause, and the occurrence of any such casualty shall not relieve the Customer from its obligations hereunder and under any invoices. Until all amounts due hereunder are paid in full, Customer shall insure the Equipment against all such losses and casualties.

8. Waiver; Invalidity. Miracle may waive a default hereunder, or under any invoice or other agreement between Customer and Miracle, or cure such a default at Customer's expense, but shall have no obligation to do either. No waiver shall be deemed to have taken place unless it is in writing, signed by Miracle. Any one waiver shall not constitute a waiver of other defaults or the same kind of default at another time, or a forfeiture of any rights provided to Miracle hereunder or under any invoice. The invalidity of any portion of this Quote shall not affect the force and effect of the remaining valid portions hereof.

9. Entire Agreement; Amendment; Binding Nature. This fully-executed Quote, as supplemented by Change Orders and invoices containing exact amounts of estimates provided herein, constitutes the complete and exclusive agreement between the parties. A Change Order is a written instrument signed by the Customer and Miracle stating their agreement as to any amendment in the terms of this Quote. Customer acknowledges that Change Orders may result in delays and additional costs. The parties agree that all Change Orders shall include appropriate adjustments in price and time frames relating to any requested amendments. Upon full execution, this Quote shall be binding upon and inure to the benefit of the parties and their successors and assigns.

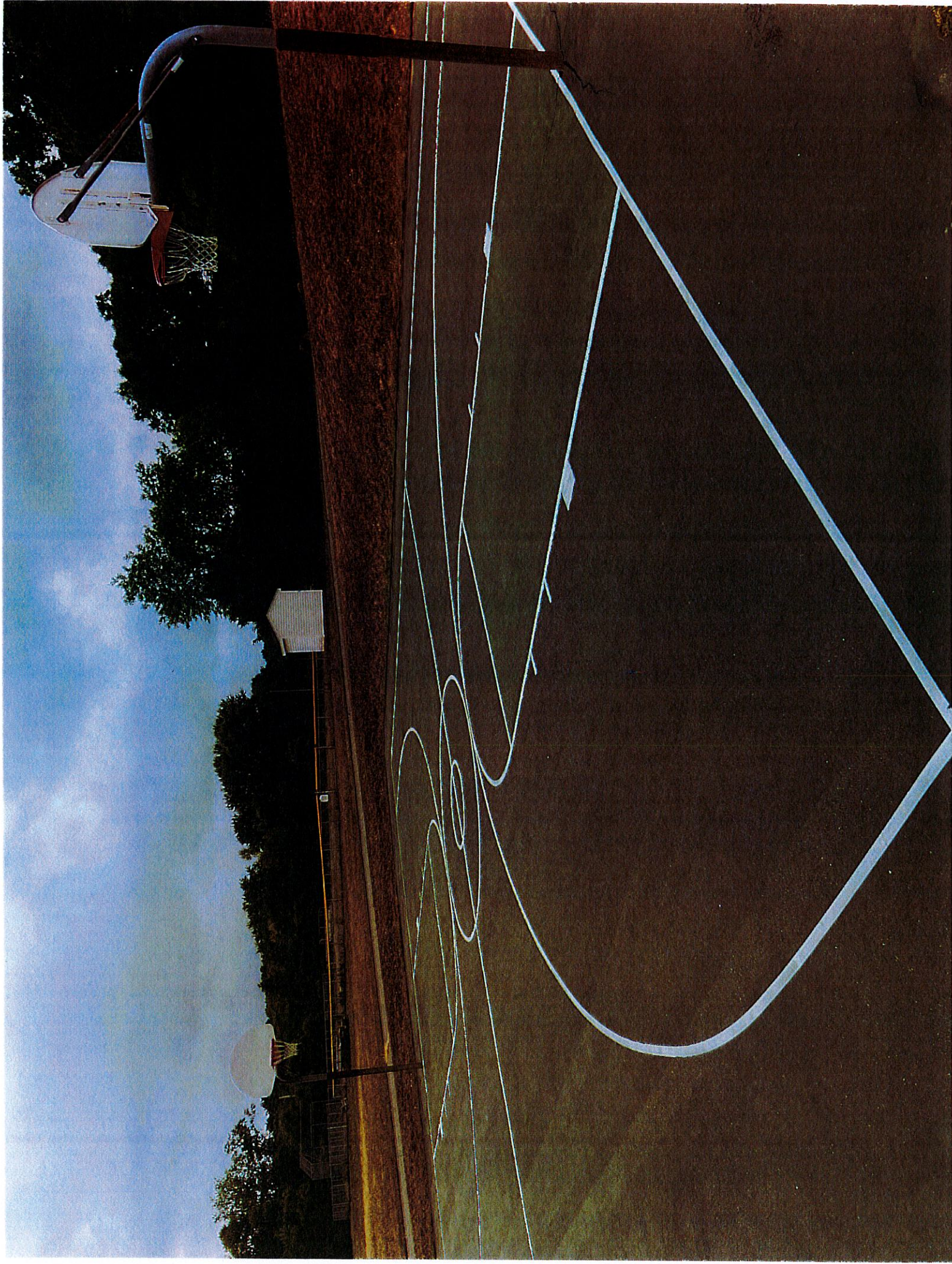
10. Counterparts; Electronic Transmission. This Quote, any invoice, and any other agreement between the parties, may be executed in counterparts, each of which shall constitute an original. The facsimile or other electronic transmission of any signed original document and retransmission of any signed facsimile or other electronic transmission shall be the same as the transmission of an original. At the request of either party, the parties will confirm facsimile or other electronically transmitted signatures by signing an original document.

Rev E 021815

















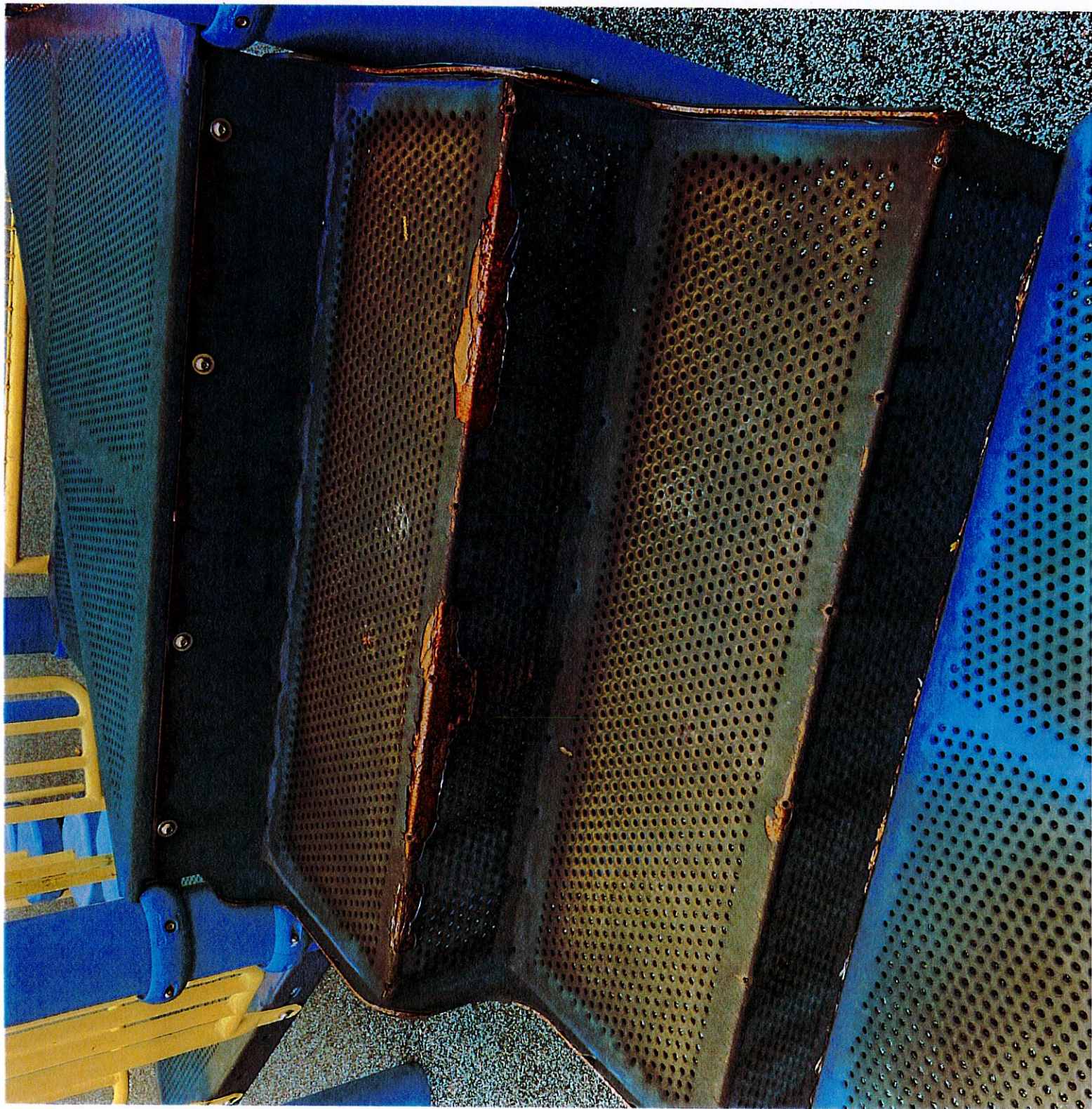














# New England Game Lines

**John Nourse 28 Washington Ave. Andover, MA 01810 (978) 590-3546**

**[www.negamelines.com](http://www.negamelines.com)**

**Prepared for : Mattapoisett PTA**

**Address: 16 Main St**

**City: Mattapoisett State: MA 02739**

**Attn. Andrea Osborne**

**Phone: (617) 939-3263**

**Project: (1): Line 2 basketball hoops next to elementary school w/key, hash marks and high school regulation 3' line in white 2" lines.**

**(2): wire brush, sand and repaint poles and backboards for 4 inground hoop systems.**

**(3) Install new nets on all 4 rims**

**Materials : All line paints manufactured by Nova Sports (acrylic).**

**Total cost materials and labor: \$2250**

Dealer Signature \_\_\_\_\_ Date \_\_\_\_\_

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_



**Old Rochester Regional School District**  
Massachusetts School Superintendency Union 55

# Memo

**To:** School Committee Members of Mattapoisett

**From:** Howard G. Barber, Assistant Superintendent of Finance & Operations

**Cc:** Michael S. Nelson, Superintendent of Schools

**Date:** September 12, 2022

**Re:** Financial Report – Final for Fiscal Year 2022

**Financial Report:**

Please find the following financial report in relation to the general funds of Mattapoisett Elementary School District:

· Final Budget Report by Department for June 30, 2022

**For the purpose of our Financial Forecasting:**

The Mattapoisett School District has closed its Fiscal Year End as of June 30, 2022 with remaining funds in the amount of \$27,732.96. This balance includes funds from two approved funding sources from the Town Meeting in May of 2021.

Of the balance referred to above:

Bristol County Agricultural High School	\$ 1,930.87
Rochester Memorial School	<u>\$25,802.09</u>
<b>Total funds to return to Town</b>	<b><u>\$27,732.96</u></b>

**These funds will be returned to the Town of Mattapoisett for the purpose of Free-Cash.**



# Mattapoissett Public Schools

## FY21-22 APPROVED BUDGET

Fiscal Year: 2021-2022

From Date: 7/1/2021

To Date: 6/30/2022

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.303.001.1110.04.35	LEGAL COUNSEL	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.303.001.1110.04.36	DOE AUDIT	\$4,000.00	\$0.00	\$4,000.00	\$3,750.00	\$3,750.00	\$250.00	\$0.00	\$250.00	6.25%
01.303.001.1110.05.36	MISCELLANEOUS	\$2,000.00	\$0.00	\$2,000.00	\$1,436.39	\$1,436.39	\$563.61	\$0.00	\$563.61	28.18%
01.303.001.1110.06.36	ADVERTISING	\$2,000.00	\$0.00	\$2,000.00	\$1,184.79	\$1,184.79	\$815.21	\$0.00	\$815.21	40.76%
01.303.001.1110.06.37	TRAVEL SCHOOL COMMITTEE	\$700.00	\$0.00	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
	Dept: SCHOOL COMMITTEE - 001	\$10,700.00	\$0.00	\$10,700.00	\$6,371.18	\$6,371.18	\$4,328.82	\$0.00	\$4,328.82	40.46%
01.303.004.1110.04.35	CENSUS	\$875.00	\$0.00	\$875.00	\$875.00	\$875.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.004.1201.01.02	SUPERINTENDENT	\$0.00	\$0.00	\$0.00	\$14,122.64	\$14,122.64	(\$14,122.64)	\$0.00	(\$14,122.64)	0.00%
01.303.004.1201.02.02	EXECUTIVE SECRETARY	\$0.00	\$0.00	\$0.00	\$5,612.30	\$5,612.30	(\$5,612.30)	\$0.00	(\$5,612.30)	0.00%
01.303.004.1210.01.02	SUPERINTENDENT	\$32,675.42	\$0.00	\$32,675.42	\$21,027.66	\$21,027.66	\$11,647.76	\$0.00	\$11,647.76	35.65%
01.303.004.1210.02.02	EXEC ASST TO SUPT	\$13,956.58	\$0.00	\$13,956.58	\$7,887.87	\$7,887.87	\$6,068.71	\$0.00	\$6,068.71	43.48%
01.303.004.1210.04.33	ASSOCIATIONS & DUES	\$7,700.00	\$0.00	\$7,700.00	\$5,181.48	\$5,181.48	\$2,518.52	\$0.00	\$2,518.52	32.71%
01.303.004.1210.05.21	POSTAGE	\$1,000.00	\$0.00	\$1,000.00	\$1,015.97	\$1,015.97	(\$15.97)	\$0.00	(\$15.97)	-1.60%
01.303.004.1210.06.36	MISCELLANEOUS	\$1,000.00	\$0.00	\$1,000.00	\$355.76	\$355.76	\$644.24	\$0.00	\$644.24	64.42%
01.303.004.1210.06.37	TRAVEL & CONFERENCES	\$2,000.00	\$0.00	\$2,000.00	\$3,437.74	\$3,437.74	(\$1,437.74)	\$0.00	(\$1,437.74)	-71.89%
01.303.004.1220.01.02	ASST SUPT CURRICULUM	\$24,366.56	\$0.00	\$24,366.56	\$24,130.00	\$24,130.00	\$236.56	\$0.00	\$236.56	0.97%
01.303.004.1220.02.02	CLERICAL, CURRICULUM	\$5,141.78	\$0.00	\$5,141.78	\$8,699.47	\$8,699.47	(\$3,557.69)	\$0.00	(\$3,557.69)	-69.19%
01.303.004.1230.05.21	SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	\$2,719.48	\$2,719.48	(\$219.48)	\$0.00	(\$219.48)	-8.78%
01.303.004.1410.01.02	ASST SUPT FINANCE & OPERATIONS	\$28,024.09	\$0.00	\$28,024.09	\$28,612.68	\$28,612.68	(\$588.59)	\$0.00	(\$588.59)	-2.10%
01.303.004.1410.03.02	FINANCE OFFICE STAFF	\$32,258.72	\$0.00	\$32,258.72	\$36,503.68	\$36,503.68	(\$4,244.96)	\$0.00	(\$4,244.96)	-13.16%
01.303.004.1420.03.02	HUMAN RESOURCES	\$14,745.61	\$0.00	\$14,745.61	\$8,016.16	\$8,016.16	\$6,729.45	\$0.00	\$6,729.45	45.64%
01.303.004.1435.04.01	LEGAL SETTLEMENT-CONTRACTED	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
01.303.004.1450.04.27	COMPUTER SERVICES	\$7,500.00	\$0.00	\$7,500.00	\$8,044.85	\$8,044.85	(\$544.85)	\$0.00	(\$544.85)	-7.26%
01.303.004.1450.05.21	ADMINISTRATIVE TECHNOLOGY	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.004.2356.06.37	PROFESSIONAL DEVELOPMENT	\$1,000.00	\$0.00	\$1,000.00	\$70.69	\$70.69	\$929.31	\$0.00	\$929.31	92.93%
01.303.004.4130.04.15	TELEPHONE	\$4,000.00	\$0.00	\$4,000.00	\$1,985.14	\$1,985.14	\$2,014.86	\$0.00	\$2,014.86	50.37%
01.303.004.4230.04.27	MAINTENANCE OF EQUIPMENT	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.303.004.5300.04.21	COPIER RENTAL	\$2,500.00	\$0.00	\$2,500.00	\$311.74	\$311.74	\$2,188.26	\$0.00	\$2,188.26	87.53%
	Dept: SUPERINTENDENTS OFFICE - 004	\$187,743.76	\$0.00	\$187,743.76	\$178,610.31	\$178,610.31	\$9,133.45	\$0.00	\$9,133.45	4.86%
01.303.007.2210.01.02	PRINCIPAL	\$132,588.00	\$0.00	\$132,588.00	\$153,460.66	\$153,460.66	(\$20,872.66)	\$0.00	(\$20,872.66)	-15.74%
01.303.007.2210.02.09	CLERICAL	\$44,826.83	\$0.00	\$44,826.83	\$44,495.04	\$44,495.04	\$331.79	\$0.00	\$331.79	0.74%
01.303.007.2210.03.03	HEAD TEACHERS	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.007.2210.04.33	ASSOCIATION DUES	\$800.00	\$0.00	\$800.00	\$289.00	\$289.00	\$511.00	\$0.00	\$511.00	63.88%
01.303.007.2210.05.23	SUPPLIES COPYING	\$5,000.00	\$0.00	\$5,000.00	\$2,110.70	\$2,110.70	\$2,889.30	\$0.00	\$2,889.30	57.79%

# Mattapoisett Public Schools

## FY21-22 APPROVED BUDGET

Fiscal Year: 2021-2022

From Date: 7/1/2021 To Date: 6/30/2022

☐ Include pre encumbrance      ☐ Print accounts with zero balance      ☒ Filter Encumbrance Detail by Date Range  
☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.303.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$7,500.00	(\$45.00)	\$7,455.00	\$7,004.17	\$7,004.17	\$450.83	\$0.00	\$450.83	6.05%
01.303.007.2210.05.25	POSTAGE	\$1,100.00	\$0.00	\$1,100.00	\$1,107.20	\$1,107.20	(\$7.20)	\$0.00	(\$7.20)	-0.65%
01.303.007.2210.05.26	PRINCIPALS TECHNOLOGY	\$2,500.00	\$0.00	\$2,500.00	\$125.00	\$125.00	\$2,375.00	\$0.00	\$2,375.00	95.00%
01.303.007.2210.06.37	TRAVEL & CONFERENCES	\$800.00	\$0.00	\$800.00	\$299.00	\$299.00	\$501.00	\$0.00	\$501.00	62.63%
01.303.007.2213.03.08	LUNCH/RECESS MONITOR	\$28,854.83	\$0.00	\$28,854.83	\$26,964.24	\$26,964.24	\$1,890.59	\$0.00	\$1,890.59	6.55%
01.303.007.4230.04.28	MAINTENANCE OF EQUIPMENT	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
01.303.007.5204.06.38	POSITION BONDS	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
01.303.007.5300.04.28	COPIER RENTAL	\$8,000.00	\$0.00	\$8,000.00	\$7,561.86	\$7,561.86	\$438.14	\$0.00	\$438.14	5.48%
	Dept: SCHOOL ADMINISTRATION - 007	\$235,069.66	(\$45.00)	\$235,024.66	\$244,916.87	\$244,916.87	(\$9,892.21)	\$0.00	(\$9,892.21)	-4.21%
01.303.010.2305.01.03	TEACHERS	\$827,027.76	\$0.00	\$827,027.76	\$731,188.17	\$731,188.17	\$95,839.59	\$0.00	\$95,839.59	11.59%
01.303.010.2324.03.34	LONG TERM SUBS CENTER	\$0.00	\$0.00	\$0.00	\$58,803.99	\$58,803.99	(\$58,803.99)	\$0.00	(\$58,803.99)	0.00%
01.303.010.2325.03.34	SUBSTITUTES	\$35,000.00	\$0.00	\$35,000.00	\$57,588.72	\$57,588.72	(\$22,588.72)	\$0.00	(\$22,588.72)	-64.54%
01.303.010.2350.04.03	TUITION REIMB PROF DEV	\$0.00	\$0.00	\$0.00	\$2,244.90	\$2,244.90	(\$2,244.90)	\$0.00	(\$2,244.90)	0.00%
01.303.010.2350.06.37	TRAVEL & TRANSPORTATION	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
01.303.010.2356.04.03	TUITION REIMBURSEMENT	\$3,500.00	\$0.00	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.010.2356.06.37	TRAVEL & CONFERENCES	\$7,500.00	\$0.00	\$7,500.00	\$3,491.10	\$3,491.10	\$4,008.90	\$0.00	\$4,008.90	53.45%
	Dept: CLASSROOM TEACHERS - 010	\$874,527.76	\$0.00	\$874,527.76	\$856,816.88	\$856,816.88	\$17,710.88	\$0.00	\$17,710.88	2.03%
01.303.013.2300.05.23	SUPPLIES CS	\$1,400.00	\$0.00	\$1,400.00	\$1,315.72	\$1,315.72	\$84.28	\$0.00	\$84.28	6.02%
01.303.013.2305.01.03	TEACHERS	\$249,250.26	\$0.00	\$249,250.26	\$249,450.00	\$249,450.00	(\$199.74)	\$0.00	(\$199.74)	-0.08%
01.303.013.2356.06.37	TRAVEL & CONFERENCES	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
	Dept: KINDERGARTEN - 013	\$251,450.26	\$0.00	\$251,450.26	\$250,765.72	\$250,765.72	\$684.54	\$0.00	\$684.54	0.27%
01.303.016.2300.05.23	SUPPLIES AND MATERIALS	\$1,200.00	\$0.00	\$1,200.00	\$1,192.74	\$1,192.74	\$7.26	\$0.00	\$7.26	0.61%
01.303.016.2305.01.03	TEACHERS	\$43,566.24	\$0.00	\$43,566.24	\$43,667.61	\$43,667.61	(\$101.37)	\$0.00	(\$101.37)	-0.23%
01.303.016.2350.06.37	TRAVEL AND CONFERENCES	\$600.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00	100.00%
	CS Dept: ART - 016	\$45,366.24	\$0.00	\$45,366.24	\$44,860.35	\$44,860.35	\$505.89	\$0.00	\$505.89	1.12%
01.303.022.2300.04.36	READING RECOVERY PROGRAM	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
	CS									
01.303.022.2305.01.03	TEACHERS	\$193,146.18	\$0.00	\$193,146.18	\$193,608.00	\$193,608.00	(\$461.82)	\$0.00	(\$461.82)	-0.24%
01.303.022.2430.05.23	SUPPLIES READING	\$1,000.00	\$0.00	\$1,000.00	\$956.63	\$956.63	\$43.37	\$0.00	\$43.37	4.34%
	Dept: READING - 022	\$195,346.18	\$0.00	\$195,346.18	\$194,564.63	\$194,564.63	\$781.55	\$0.00	\$781.55	0.40%
01.303.024.2300.06.37	TRAVEL & CONFERENCES	\$0.00	\$0.00	\$0.00	\$14.73	\$14.73	(\$14.73)	\$0.00	(\$14.73)	0.00%
01.303.024.2305.01.03	TEACHERS	\$19,590.32	\$0.00	\$19,590.32	\$14,143.45	\$14,143.45	\$5,446.87	\$0.00	\$5,446.87	27.80%
01.303.024.2356.06.37	TRAVEL & CONFERENCES ELL	\$750.00	\$0.00	\$750.00	\$144.42	\$144.42	\$605.58	\$0.00	\$605.58	80.74%
01.303.024.2430.05.23	SUPPLIES ELL	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%

# Mattapoissett Public Schools

## FY21-22 APPROVED BUDGET

Fiscal Year: 2021-2022

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

From Date: 7/1/2021

To Date: 6/30/2022

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
	Dept: ELL PROGRAM - 024	\$20,740.32	\$0.00	\$20,740.32	\$14,302.60	\$14,302.60	\$6,437.72	\$0.00	\$6,437.72	31.04%
01.303.025.2330.03.08	PARAPROFESSIONALS	\$0.00	\$0.00	\$0.00	\$11,471.94	\$11,471.94	(\$11,471.94)	\$0.00	(\$11,471.94)	0.00%
01.303.025.2430.05.23	SUPPLIES ENGLISH	\$1,600.00	\$45.00	\$1,645.00	\$1,644.36	\$1,644.36	\$0.64	\$0.00	\$0.64	0.04%
	Dept: ENGLISH - 025	\$1,600.00	\$45.00	\$1,645.00	\$13,116.30	\$13,116.30	(\$11,471.30)	\$0.00	(\$11,471.30)	-697.34%
01.303.037.2305.01.03	TEACHERS	\$43,566.24	\$0.00	\$43,566.24	\$87,335.00	\$87,335.00	(\$43,768.76)	\$0.00	(\$43,768.76)	-100.46%
	Dept: MATHEMATICS - 037	\$43,566.24	\$0.00	\$43,566.24	\$87,335.00	\$87,335.00	(\$43,768.76)	\$0.00	(\$43,768.76)	-100.46%
01.303.040.2340.01.03	LIBRARIAN	\$46,755.27	\$0.00	\$46,755.27	\$46,864.61	\$46,864.61	(\$109.34)	\$0.00	(\$109.34)	-0.23%
01.303.040.2350.06.37	TRAVEL & CONFERENCES	\$300.00	\$0.00	\$300.00	\$40.77	\$40.77	\$259.23	\$0.00	\$259.23	86.41%
01.303.040.2415.05.25	LIBRARY AV MATERIALS LIBRARY	\$225.00	\$0.00	\$225.00	\$225.00	\$225.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.040.2430.03.08	LIBRARY PARAPROFESSIONAL	\$16,006.88	\$0.00	\$16,006.88	\$19,789.62	\$19,789.62	(\$3,782.74)	\$0.00	(\$3,782.74)	-23.63%
01.303.040.2430.05.23	SUPPLIES LIBRARY	\$500.00	\$0.00	\$500.00	\$413.36	\$413.36	\$86.64	\$0.00	\$86.64	17.33%
01.303.040.2430.05.24	BOOKS AND MAGAZINES	\$1,300.00	\$385.88	\$1,685.88	\$1,632.67	\$1,632.67	\$53.21	\$0.00	\$53.21	3.16%
01.303.040.2430.05.25	LIBRARY RESOURCE MATERIALS	\$300.00	\$0.00	\$300.00	\$38.25	\$38.25	\$261.75	\$0.00	\$261.75	87.25%
01.303.040.4230.04.29	LIBRARY MAINTENANCE OF EQUIPMENT	\$1,300.00	(\$385.88)	\$914.12	\$804.00	\$804.00	\$110.12	\$0.00	\$110.12	12.05%
	Dept: MEDIA SERVICES - 040	\$66,687.15	\$0.00	\$66,687.15	\$69,808.28	\$69,808.28	(\$3,121.13)	\$0.00	(\$3,121.13)	-4.68%
01.303.043.2305.01.03	TEACHERS	\$48,489.27	\$0.00	\$48,489.27	\$48,590.39	\$48,590.39	(\$101.12)	\$0.00	(\$101.12)	-0.21%
01.303.043.2430.05.23	SUPPLIES MUSIC	\$1,000.00	\$0.00	\$1,000.00	\$543.78	\$543.78	\$456.22	\$0.00	\$456.22	45.62%
01.303.043.7300.04.29	ACQUISITION OF EQUIPMENT CS MUSIC	\$225.00	\$0.00	\$225.00	\$0.00	\$0.00	\$225.00	\$0.00	\$225.00	100.00%
	Dept: MUSIC - 043	\$49,714.27	\$0.00	\$49,714.27	\$49,134.17	\$49,134.17	\$580.10	\$0.00	\$580.10	1.17%
01.303.049.2305.01.03	TEACHER	\$38,403.82	\$0.00	\$38,403.82	\$39,350.74	\$39,350.74	(\$946.92)	\$0.00	(\$946.92)	-2.47%
01.303.049.2430.05.23	SUPPLIES PHYS ED	\$1,300.00	\$0.00	\$1,300.00	\$1,228.30	\$1,228.30	\$71.70	\$0.00	\$71.70	5.52%
	Dept: PHYSICAL EDUCATION - 049	\$39,703.82	\$0.00	\$39,703.82	\$40,579.04	\$40,579.04	(\$875.22)	\$0.00	(\$875.22)	-2.20%
01.303.052.2250.01.04	TECHNOLOGY TEACHER	\$49,613.82	\$0.00	\$49,613.82	\$78,452.84	\$78,452.84	(\$28,839.02)	\$0.00	(\$28,839.02)	-58.13%
01.303.052.2305.01.03	TEACHER	\$57,238.52	\$0.00	\$57,238.52	\$58,486.27	\$58,486.27	(\$1,247.75)	\$0.00	(\$1,247.75)	-2.18%
01.303.052.2430.05.23	SUPPLIES	\$2,000.00	\$0.00	\$2,000.00	\$1,721.43	\$1,721.43	\$278.57	\$0.00	\$278.57	13.93%
	Dept: SCIENCE - 052	\$108,852.34	\$0.00	\$108,852.34	\$138,660.54	\$138,660.54	(\$29,808.20)	\$0.00	(\$29,808.20)	-27.38%
01.303.055.2430.05.23	SUPPLIES SCIENCE	\$2,100.00	\$0.00	\$2,100.00	\$2,086.07	\$2,086.07	\$13.93	\$0.00	\$13.93	0.66%
	Dept: SOCIAL STUDIES - 055	\$2,100.00	\$0.00	\$2,100.00	\$2,086.07	\$2,086.07	\$13.93	\$0.00	\$13.93	0.66%
01.303.061.2351.01.35	CURRICULUM DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$5,047.79	\$5,047.79	(\$5,047.79)	\$0.00	(\$5,047.79)	0.00%
01.303.061.2351.05.23	SUPPLIES	\$4,200.00	\$0.00	\$4,200.00	\$7,110.12	\$7,110.12	(\$2,910.12)	\$0.00	(\$2,910.12)	-69.29%
01.303.061.2358.04.35	CONSULTANT SERVICES	\$4,100.00	\$0.00	\$4,100.00	\$3,454.97	\$3,454.97	\$645.03	\$0.00	\$645.03	15.73%
01.303.061.2415.06.37	TRAVEL & CONFERENCES	\$2,800.00	\$0.00	\$2,800.00	\$479.87	\$479.87	\$2,320.13	\$0.00	\$2,320.13	82.86%



# Mattapoisett Public Schools

## FY21-22 APPROVED BUDGET

Fiscal Year: 2021-2022

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

From Date: 7/1/2021

To Date: 6/30/2022

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
Dept: CURRICULUM DEVELOPMENT - 061		\$11,100.00	\$0.00	\$11,100.00	\$16,092.75	\$16,092.75	(\$4,992.75)	\$0.00	(\$4,992.75)	-44.98%
01.303.076.3200.04.11	PHYSICIAN SVCS - CONTRACTED	\$2,000.00	\$0.00	\$2,000.00	\$993.00	\$993.00	\$1,007.00	\$0.00	\$1,007.00	50.35%
01.303.076.3200.05.23	SUPPLIES NURSE	\$3,900.00	\$0.00	\$3,900.00	\$3,881.36	\$3,881.36	\$18.64	\$0.00	\$18.64	0.48%
01.303.076.3200.06.37	TRAVEL & CONFERENCES NURSE	\$300.00	\$0.00	\$300.00	\$135.00	\$135.00	\$165.00	\$0.00	\$165.00	55.00%
01.303.076.3202.01.11	NURSE	\$79,301.94	\$0.00	\$79,301.94	\$78,096.00	\$78,096.00	\$1,205.94	\$0.00	\$1,205.94	1.52%
Dept: HEALTH SERVICES - 076		\$85,501.94	\$0.00	\$85,501.94	\$83,105.36	\$83,105.36	\$2,396.58	\$0.00	\$2,396.58	2.80%
01.303.079.3300.06.40	REGULAR EDUCATION - PUPIL K-6	\$262,000.00	\$0.00	\$262,000.00	\$261,867.46	\$261,867.46	\$132.54	\$0.00	\$132.54	0.05%
01.303.079.3300.06.41	REGULAR EDUCATION - FUEL ADJUSTMENT	\$6,300.00	\$0.00	\$6,300.00	\$0.00	\$0.00	\$6,300.00	\$0.00	\$6,300.00	100.00%
01.303.079.3300.06.48	VOCATIONAL EDUCATION - BRISTOL AGGIE	\$40,291.00	\$0.00	\$40,291.00	\$40,072.73	\$40,072.73	\$218.27	\$0.00	\$218.27	0.54%
Dept: TRANSPORTATION - 079		\$308,591.00	\$0.00	\$308,591.00	\$301,940.19	\$301,940.19	\$6,650.81	\$0.00	\$6,650.81	2.16%
01.303.085.3522.06.36	HANDBOOKS	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
01.303.085.6200.06.36	COMMUNITY ACTIVITIES	\$500.00	\$0.00	\$500.00	\$425.00	\$425.00	\$75.00	\$0.00	\$75.00	15.00%
Dept: MISCELLANEOUS - 085		\$800.00	\$0.00	\$800.00	\$425.00	\$425.00	\$375.00	\$0.00	\$375.00	46.88%
01.303.088.4110.01.02	DISTRICT FACILITIES MANAGER	\$17,802.00	\$0.00	\$17,802.00	\$17,793.62	\$17,793.62	\$8.38	\$0.00	\$8.38	0.05%
01.303.088.4110.03.10	CUSTODIAL SUPERVISOR	\$49,811.70	\$0.00	\$49,811.70	\$48,963.60	\$48,963.60	\$848.10	\$0.00	\$848.10	1.70%
01.303.088.4110.03.11	CUSTODIAL CONTRACT SERVICES	\$85,100.00	\$0.00	\$85,100.00	\$96,604.72	\$96,604.72	(\$11,504.72)	\$0.00	(\$11,504.72)	-13.52%
01.303.088.4115.03.34	SUBSTITUTES,P/T, OVERTIME	\$0.00	\$0.00	\$0.00	\$4,692.96	\$4,692.96	(\$4,692.96)	\$0.00	(\$4,692.96)	0.00%
01.303.088.4121.04.17	HEAT (GAS) CENTER SCHOOL	\$47,300.00	\$0.00	\$47,300.00	\$36,881.41	\$36,881.41	\$10,418.59	\$0.00	\$10,418.59	22.03%
01.303.088.4130.04.15	TELEPHONE	\$5,000.00	\$0.00	\$5,000.00	\$3,385.76	\$3,385.76	\$1,614.24	\$0.00	\$1,614.24	32.28%
01.303.088.4130.04.16	ELECTRICITY	\$100,000.00	\$0.00	\$100,000.00	\$91,832.14	\$91,832.14	\$8,167.86	\$0.00	\$8,167.86	8.17%
01.303.088.4130.04.19	WATER	\$13,000.00	\$0.00	\$13,000.00	\$6,111.32	\$6,111.32	\$6,888.68	\$0.00	\$6,888.68	52.99%
01.303.088.4210.04.32	MAINTENANCE OF GROUNDS	\$1,500.00	\$0.00	\$1,500.00	\$1,152.56	\$1,152.56	\$347.44	\$0.00	\$347.44	23.16%
01.303.088.4220.04.32	MAINTENANCE OF BUILDING	\$36,800.00	\$0.00	\$36,800.00	\$124,283.02	\$124,283.02	(\$87,483.02)	\$0.00	(\$87,483.02)	-237.73%
01.303.088.4220.05.26	CHEMICALS	\$4,400.00	\$0.00	\$4,400.00	\$521.97	\$521.97	\$3,878.03	\$0.00	\$3,878.03	88.14%
01.303.088.4220.05.27	PAPER	\$5,600.00	\$0.00	\$5,600.00	\$2,657.00	\$2,657.00	\$2,943.00	\$0.00	\$2,943.00	52.55%
01.303.088.4220.06.37	TRAVEL	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.303.088.4223.04.26	LIGHTING	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00	100.00%
01.303.088.4224.05.26	MISCELLANEOUS	\$500.00	\$0.00	\$500.00	\$64.44	\$64.44	\$435.56	\$0.00	\$435.56	87.11%
01.303.088.4230.04.32	MAINTENANCE OF EQUIP CAP	\$7,200.00	\$0.00	\$7,200.00	\$0.00	\$0.00	\$7,200.00	\$0.00	\$7,200.00	100.00%
Dept: OPERATION AND MAINTENANCE - 088		\$375,813.70	\$0.00	\$375,813.70	\$434,944.52	\$434,944.52	(\$59,130.82)	\$0.00	(\$59,130.82)	-15.73%
01.303.093.2130.03.04	NETWORK TECHNICIANS	\$76,149.94	\$0.00	\$76,149.94	\$35,781.19	\$35,781.19	\$40,368.75	\$0.00	\$40,368.75	53.01%
01.303.093.2350.06.37	TRAVEL & CONFERENCES TECHNOLOGY	\$500.00	\$0.00	\$500.00	\$29.85	\$29.85	\$470.15	\$0.00	\$470.15	94.03%
01.303.093.2430.05.23	SOFTWARE TECHNOLOGY	\$0.00	\$0.00	\$0.00	\$253.87	\$253.87	(\$253.87)	\$0.00	(\$253.87)	0.00%

# Mattapoissett Public Schools

## FY21-22 APPROVED BUDGET

Fiscal Year: 2021-2022

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

From Date: 7/1/2021

To Date: 6/30/2022

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.303.093.2430.05.24	SUPPLIES & MATERIALS TECHNOLOGY	\$8,000.00	\$0.00	\$8,000.00	\$32,493.76	\$32,493.76	(\$24,493.76)	\$0.00	(\$24,493.76)	-306.17%
01.303.093.2450.05.23	EDUCATIONAL EQUIPMENT TECHNOLOGY	\$0.00	\$0.00	\$0.00	\$47,253.60	\$47,253.60	(\$47,253.60)	\$0.00	(\$47,253.60)	0.00%
01.303.093.4130.04.35	TELECOMMUNICATIONS	\$13,000.00	\$0.00	\$13,000.00	\$11,107.16	\$11,107.16	\$1,892.84	\$0.00	\$1,892.84	14.56%
01.303.093.4230.04.29	MAINTENANCE OF EQUIPMENT	\$3,500.00	\$0.00	\$3,500.00	\$3,137.94	\$3,137.94	\$362.06	\$0.00	\$362.06	10.34%
	Dept: COMPUTER PROGRAM - 093	\$101,149.94	\$0.00	\$101,149.94	\$130,057.37	\$130,057.37	(\$28,907.43)	\$0.00	(\$28,907.43)	-28.58%
01.303.097.9100.06.48	VOCATIONAL TUITION - BRISTOL AGGIE	\$86,456.00	\$0.00	\$86,456.00	\$84,743.40	\$84,743.40	\$1,712.60	\$0.00	\$1,712.60	1.98%
	Dept: PROGRAMS WITH OTHERS REG DAY - 097	\$86,456.00	\$0.00	\$86,456.00	\$84,743.40	\$84,743.40	\$1,712.60	\$0.00	\$1,712.60	1.98%
01.303.100.1104.04.36	LEGAL SERVICES - Special Education	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
01.303.100.2105.04.33	ASSOCIATION DUES	\$0.00	\$0.00	\$0.00	\$32.22	\$32.22	(\$32.22)	\$0.00	(\$32.22)	0.00%
01.303.100.2106.06.37	CONFERENCES	\$5,600.00	\$0.00	\$5,600.00	\$48.79	\$48.79	\$5,551.21	\$0.00	\$5,551.21	99.13%
01.303.100.2107.06.37	TRAVEL	\$0.00	\$0.00	\$0.00	\$132.80	\$132.80	(\$132.80)	\$0.00	(\$132.80)	0.00%
01.303.100.2110.01.02	DIRECTOR, STUDENT SERVICES	\$24,023.34	\$0.00	\$24,023.34	\$23,323.61	\$23,323.61	\$699.73	\$0.00	\$699.73	2.91%
01.303.100.2110.02.09	ADMINISTRATIVE ASST STUDENT SVCS	\$11,647.78	\$0.00	\$11,647.78	\$11,647.36	\$11,647.36	\$0.42	\$0.00	\$0.42	0.00%
01.303.100.2110.06.37	TRAVEL/CONFERENCES	\$600.00	\$0.00	\$600.00	\$65.26	\$65.26	\$534.74	\$0.00	\$534.74	89.12%
01.303.100.2415.04.33	ASSOCIATION DUES	\$200.00	\$0.00	\$200.00	\$40.50	\$40.50	\$159.50	\$0.00	\$159.50	79.75%
01.303.100.4130.04.15	TELEPHONE	\$200.00	\$0.00	\$200.00	\$158.75	\$158.75	\$41.25	\$0.00	\$41.25	20.63%
01.303.100.4230.04.31	SOFTWARE LICENSES	\$3,300.00	\$0.00	\$3,300.00	\$2,169.55	\$2,169.55	\$1,130.45	\$0.00	\$1,130.45	34.26%
	Dept: SPECIAL NEEDS ADMINISTRATION - 100	\$50,571.12	\$0.00	\$50,571.12	\$37,618.84	\$37,618.84	\$12,952.28	\$0.00	\$12,952.28	25.61%
01.303.102.2300.05.24	SUPPLIES & MATERIALS	\$600.00	\$0.00	\$600.00	\$541.93	\$541.93	\$58.07	\$0.00	\$58.07	9.68%
01.303.102.2305.01.03	TEACHERS	\$96,978.54	\$0.00	\$96,978.54	\$96,231.00	\$96,231.00	\$747.54	\$0.00	\$747.54	0.77%
01.303.102.2307.06.37	TRAVEL	\$200.00	\$0.00	\$200.00	\$65.90	\$65.90	\$134.10	\$0.00	\$134.10	67.05%
01.303.102.2330.03.08	PARAPROFESSIONALS	\$48,114.23	\$0.00	\$48,114.23	\$53,914.52	\$53,914.52	(\$5,800.29)	\$0.00	(\$5,800.29)	-12.06%
01.303.102.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Dept: PROJECT GROW - 102	\$146,392.77	\$0.00	\$146,392.77	\$150,753.35	\$150,753.35	(\$4,360.58)	\$0.00	(\$4,360.58)	-2.98%
01.303.103.2305.01.03	TEACHERS	\$268,790.40	\$0.00	\$268,790.40	\$291,633.00	\$291,633.00	(\$22,842.60)	\$0.00	(\$22,842.60)	-8.50%
01.303.103.2330.03.08	PARAPROFESSIONALS	\$236,830.54	\$0.00	\$236,830.54	\$162,626.39	\$162,626.39	\$74,204.15	\$0.00	\$74,204.15	31.33%
01.303.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$500.00	\$49.00	\$49.00	\$451.00	\$0.00	\$451.00	90.20%
01.303.103.2430.05.23	SUPPLIES & MATERIALS	\$750.00	\$0.00	\$750.00	\$748.75	\$748.75	\$1.25	\$0.00	\$1.25	0.17%
01.303.103.2450.05.24	EDUCATIONAL EQUIPMENT CS	\$2,500.00	\$0.00	\$2,500.00	\$1,946.68	\$1,946.68	\$553.32	\$0.00	\$553.32	22.13%
	Dept: LEARNING SUPPORT CENTER - 103	\$509,370.94	\$0.00	\$509,370.94	\$457,003.82	\$457,003.82	\$52,367.12	\$0.00	\$52,367.12	10.28%
01.303.118.2305.01.03	TEACHERS	\$96,009.54	\$0.00	\$96,009.54	\$95,919.89	\$95,919.89	\$89.65	\$0.00	\$89.65	0.09%
01.303.118.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.118.2430.05.24	SUPPLIES	\$800.00	\$0.00	\$800.00	\$528.07	\$528.07	\$271.93	\$0.00	\$271.93	33.99%

# Mattapoissett Public Schools

## FY21-22 APPROVED BUDGET

Fiscal Year: 2021-2022

From Date: 7/1/2021 To Date: 6/30/2022

☐ Include pre encumbrance      ☐ Print accounts with zero balance      ☒ Filter Encumbrance Detail by Date Range  
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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.303.118.2801.04.35	THERAPY	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$20,000.00	100.00%
	Dept: SPEECH - 118	\$117,309.54	\$0.00	\$117,309.54	\$96,947.96	\$96,947.96	\$20,361.58	\$0.00	\$20,361.58	17.36%
01.303.121.2110.02.09	CLERICAL	\$20,645.81	\$0.00	\$20,645.81	\$17,077.72	\$17,077.72	\$3,568.09	\$0.00	\$3,568.09	17.28%
01.303.121.2301.01.03	TEACHER - HEARING IMPAIRED	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.303.121.2305.01.03	TEACHER VISUALLY IMPAIRED	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.121.2350.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$500.00	\$149.00	\$149.00	\$351.00	\$0.00	\$351.00	70.20%
01.303.121.2350.04.35	SPECIALIZED INSTRUCTION CS	\$25,000.00	\$0.00	\$25,000.00	\$26,672.50	\$26,672.50	(\$1,672.50)	\$0.00	(\$1,672.50)	-6.69%
01.303.121.2415.05.24	SUPPLIES	\$750.00	\$0.00	\$750.00	\$450.99	\$450.99	\$299.01	\$0.00	\$299.01	39.87%
01.303.121.2440.04.35	EXTENDED YEAR SERVICES	\$52,000.00	\$0.00	\$52,000.00	\$13,644.31	\$13,644.31	\$38,355.69	\$0.00	\$38,355.69	73.76%
01.303.121.2801.04.35	THERAPY	\$96,000.00	\$0.00	\$96,000.00	\$92,487.86	\$92,487.86	\$3,512.14	\$0.00	\$3,512.14	3.66%
	Dept: SUPPORT SERVICES - 121	\$202,895.81	\$0.00	\$202,895.81	\$156,482.38	\$156,482.38	\$46,413.43	\$0.00	\$46,413.43	22.88%
01.303.127.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
01.303.127.2800.01.03	COUNSELOR	\$85,510.68	\$0.00	\$85,510.68	\$85,721.00	\$85,721.00	(\$210.32)	\$0.00	(\$210.32)	-0.25%
01.303.127.2800.05.24	SUPPLIES	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
01.303.127.2800.06.13	PSYCHOLOGICAL EVALUATIONS	\$8,300.00	\$0.00	\$8,300.00	\$7,156.00	\$7,156.00	\$1,144.00	\$0.00	\$1,144.00	13.78%
01.303.127.2801.01.03	PSYCHOLOGIST	\$39,359.25	\$0.00	\$39,359.25	\$39,455.55	\$39,455.55	(\$96.30)	\$0.00	(\$96.30)	-0.24%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$134,419.93	\$0.00	\$134,419.93	\$132,832.55	\$132,832.55	\$1,587.38	\$0.00	\$1,587.38	1.18%
01.303.130.3300.06.43	SPED TRANSPORTATION - COLLABORATIVE	\$83,000.00	\$17,658.00	\$100,658.00	\$90,402.07	\$90,402.07	\$10,255.93	\$0.00	\$10,255.93	10.19%
01.303.130.3300.06.44	SPED TRANSPORTATION - DAY SCHOOLS	\$136,000.00	(\$17,658.00)	\$118,342.00	\$89,032.50	\$89,032.50	\$29,309.50	\$0.00	\$29,309.50	24.77%
01.303.130.3300.06.45	SPED TRANSPORTATION - PRESCHOOL	\$30,000.00	(\$26,980.00)	\$3,020.00	\$0.00	\$0.00	\$3,020.00	\$0.00	\$3,020.00	100.00%
01.303.130.3300.06.46	SPED TRANSPORTATION - MCKINNEY VENTO	\$10,000.00	\$26,980.00	\$36,980.00	\$1,432.86	\$1,432.86	\$35,547.14	\$0.00	\$35,547.14	96.13%
01.303.130.3300.06.47	SPED TRANSPORTATION - INTEGRATED	\$0.00	\$0.00	\$0.00	\$1,368.00	\$1,368.00	(\$1,368.00)	\$0.00	(\$1,368.00)	0.00%
	Dept: SPED TRANSPORTATION - 130	\$259,000.00	\$0.00	\$259,000.00	\$182,235.43	\$182,235.43	\$76,764.57	\$0.00	\$76,764.57	29.64%
01.303.133.9300.06.13	TUITION PRIVATE SCHOOLS	\$195,000.00	\$0.00	\$195,000.00	\$159,294.43	\$159,294.43	\$35,705.57	\$0.00	\$35,705.57	18.31%
01.303.133.9300.06.43	SPED - TUITION COLLABORATIVE	\$180,050.00	\$0.00	\$180,050.00	\$179,985.75	\$179,985.75	\$64.25	\$0.00	\$64.25	0.04%
	Dept: PROGRAM WITH OTHERS SPED - 133	\$375,050.00	\$0.00	\$375,050.00	\$339,280.18	\$339,280.18	\$35,769.82	\$0.00	\$35,769.82	9.54%
01.304.004.5300.04.28	CONTRACTED SERVICE	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
	Dept: SUPERINTENDENTS OFFICE - 004	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
01.304.007.2201.05.22	SUPPLIES COPYING	\$4,000.00	\$0.00	\$4,000.00	\$3,635.85	\$3,635.85	\$364.15	\$0.00	\$364.15	9.10%
01.304.007.2210.01.02	PRINCIPAL	\$109,759.00	\$0.00	\$109,759.00	\$111,428.28	\$111,428.28	(\$1,669.28)	\$0.00	(\$1,669.28)	-1.52%
01.304.007.2210.02.09	CLERICAL	\$44,522.82	\$0.00	\$44,522.82	\$30,995.76	\$30,995.76	\$13,527.06	\$0.00	\$13,527.06	30.38%
01.304.007.2210.03.03	HEAD TEACHERS	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	0.00%



# Mattapoissett Public Schools

## FY21-22 APPROVED BUDGET

Fiscal Year: 2021-2022

From Date: 7/1/2021

To Date: 6/30/2022

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.304.007.2210.04.33	ASSOCIATION DUES	\$800.00	\$0.00	\$800.00	\$289.00	\$289.00	\$511.00	\$0.00	\$511.00	63.88%
01.304.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$7,500.00	(\$101.99)	\$7,398.01	\$5,072.58	\$5,072.58	\$2,325.43	\$0.00	\$2,325.43	31.43%
01.304.007.2210.05.25	POSTAGE	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.304.007.2210.06.37	TRAVEL & CONFERENCES	\$900.00	\$0.00	\$900.00	\$143.65	\$143.65	\$756.35	\$0.00	\$756.35	84.04%
01.304.007.2211.01.02	PRINCIPAL	\$0.00	\$0.00	\$0.00	(\$2,250.00)	(\$2,250.00)	\$2,250.00	\$0.00	\$2,250.00	0.00%
01.304.007.2213.03.08	LUNCH/RECESS MONITOR	\$31,460.10	\$0.00	\$31,460.10	\$31,697.24	\$31,697.24	(\$237.14)	\$0.00	(\$237.14)	-0.75%
01.304.007.2250.05.22	PRINCIPALS TECHNOLOGY	\$2,500.00	\$79.99	\$2,579.99	\$2,579.98	\$2,579.98	\$0.01	\$0.00	\$0.01	0.00%
01.304.007.5204.06.38	POSITION BONDS	\$100.00	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
	Dept: SCHOOL ADMINISTRATION - 007	\$204,041.92	(\$22.00)	\$204,019.92	\$185,192.34	\$185,192.34	\$18,827.58	\$0.00	\$18,827.58	9.23%
01.304.010.2305.01.03	TEACHERS	\$870,919.28	\$0.00	\$870,919.28	\$761,638.65	\$761,638.65	\$109,280.63	\$0.00	\$109,280.63	12.55%
01.304.010.2325.03.34	SUBSTITUTES	\$30,000.00	\$0.00	\$30,000.00	\$32,487.17	\$32,487.17	(\$2,487.17)	\$0.00	(\$2,487.17)	-8.29%
01.304.010.2350.04.03	TUITION REIMB PROFESS DEV	\$3,500.00	\$0.00	\$3,500.00	\$1,029.97	\$1,029.97	\$2,470.03	\$0.00	\$2,470.03	70.57%
01.304.010.2356.04.03	TUITION REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00	(\$3,500.00)	\$0.00	(\$3,500.00)	0.00%
01.304.010.2356.06.37	CONFERENCES TEACHERS	\$8,500.00	\$0.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	\$0.00	\$8,500.00	100.00%
	Dept: CLASSROOM TEACHERS - 010	\$912,919.28	\$0.00	\$912,919.28	\$798,655.79	\$798,655.79	\$114,263.49	\$0.00	\$114,263.49	12.52%
01.304.016.2305.01.03	TEACHERS	\$43,566.24	\$0.00	\$43,566.24	\$43,667.39	\$43,667.39	(\$101.15)	\$0.00	(\$101.15)	-0.23%
01.304.016.2430.05.23	SUPPLIES & MATERIALS ART	\$1,200.00	\$0.00	\$1,200.00	\$1,196.81	\$1,196.81	\$3.19	\$0.00	\$3.19	0.27%
	Dept: ART - 016	\$44,766.24	\$0.00	\$44,766.24	\$44,864.20	\$44,864.20	(\$97.96)	\$0.00	(\$97.96)	-0.22%
01.304.022.2305.01.03	TEACHERS	\$30,131.82	\$0.00	\$30,131.82	\$36,750.00	\$36,750.00	(\$6,618.18)	\$0.00	(\$6,618.18)	-21.96%
01.304.022.2430.05.23	SUPPLIES READING	\$2,500.00	\$0.00	\$2,500.00	\$1,241.10	\$1,241.10	\$1,258.90	\$0.00	\$1,258.90	50.36%
	Dept: READING - 022	\$32,631.82	\$0.00	\$32,631.82	\$37,991.10	\$37,991.10	(\$5,359.28)	\$0.00	(\$5,359.28)	-16.42%
01.304.025.2430.05.23	SUPPLIES READING	\$1,500.00	\$0.00	\$1,500.00	\$654.79	\$654.79	\$845.21	\$0.00	\$845.21	56.35%
	Dept: ENGLISH - 025	\$1,500.00	\$0.00	\$1,500.00	\$654.79	\$654.79	\$845.21	\$0.00	\$845.21	56.35%
01.304.037.2305.01.03	TEACHERS	(\$0.46)	\$0.00	(\$0.46)	\$96,131.00	\$96,131.00	(\$96,131.46)	\$0.00	(\$96,131.46)	98143.48%
	Dept: MATHEMATICS - 037	(\$0.46)	\$0.00	(\$0.46)	\$96,131.00	\$96,131.00	(\$96,131.46)	\$0.00	(\$96,131.46)	98143.48%
01.304.040.2330.01.03	LIBRARIAN	\$46,755.27	\$0.00	\$46,755.27	\$46,864.39	\$46,864.39	(\$109.12)	\$0.00	(\$109.12)	-0.23%
01.304.040.2330.03.08	PARAPROFESSIONALS	\$10,671.26	\$0.00	\$10,671.26	\$13,330.87	\$13,330.87	(\$2,659.61)	\$0.00	(\$2,659.61)	-24.92%
01.304.040.2415.05.23	SUPPLIES LIBRARY	\$1,000.00	\$0.00	\$1,000.00	\$871.08	\$871.08	\$128.92	\$0.00	\$128.92	12.89%
01.304.040.2415.05.24	BOOKS & MAGAZINES LIBRARY	\$1,000.00	\$390.69	\$1,390.69	\$1,381.55	\$1,381.55	\$9.14	\$0.00	\$9.14	0.66%
01.304.040.2415.05.25	AV MATERIALS LIBRARY	\$850.00	\$0.00	\$850.00	\$784.27	\$784.27	\$65.73	\$0.00	\$65.73	7.73%
01.304.040.2503.05.23	RESOURCE MATERIALS LIBRARY	\$400.00	\$0.00	\$400.00	\$292.10	\$292.10	\$107.90	\$0.00	\$107.90	26.98%
01.304.040.4230.04.29	MAINTENANCE OF EQUIPMENT LIBRARY	\$1,300.00	\$0.00	\$1,300.00	\$805.00	\$805.00	\$495.00	\$0.00	\$495.00	38.08%

# Mattapoisett Public Schools

## FY21-22 APPROVED BUDGET

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☒ Filter Encumbrance Detail by Date Range

From Date: 7/1/2021

To Date: 6/30/2022

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.304.040.7400.04.29	REPLACEMENT OF EQUIPMENT LIBRARY	\$500.00	(\$390.69)	\$109.31	\$299.94	\$299.94	(\$190.63)	\$0.00	(\$190.63)	-174.39%
	Dept: MEDIA SERVICES - 040	\$62,476.53	\$0.00	\$62,476.53	\$64,629.20	\$64,629.20	(\$2,152.67)	\$0.00	(\$2,152.67)	-3.45%
01.304.043.2305.01.03	TEACHERS	\$98,628.39	\$0.00	\$98,628.39	\$90,509.01	\$90,509.01	\$8,119.38	\$0.00	\$8,119.38	8.23%
01.304.043.2330.04.09	ACCOMPANIST	\$850.00	\$0.00	\$850.00	\$850.00	\$850.00	\$0.00	\$0.00	\$0.00	0.00%
01.304.043.2415.06.37	TRAVEL AND CONFERENCES	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
01.304.043.2430.05.23	MUSIC SUPPLIES MUSIC	\$2,100.00	\$0.00	\$2,100.00	\$536.71	\$536.71	\$1,563.29	\$0.00	\$1,563.29	74.44%
01.304.043.4230.04.29	MAINTENANCE OF EQUIPMENT MUSIC	\$600.00	\$0.00	\$600.00	\$125.00	\$125.00	\$475.00	\$0.00	\$475.00	79.17%
	Dept: MUSIC - 043	\$102,928.39	\$0.00	\$102,928.39	\$92,020.72	\$92,020.72	\$10,907.67	\$0.00	\$10,907.67	10.60%
01.304.049.2305.01.03	TEACHERS	\$76,683.91	\$0.00	\$76,683.91	\$77,850.96	\$77,850.96	(\$1,167.05)	\$0.00	(\$1,167.05)	-1.52%
01.304.049.2430.05.23	SUPPLIES PHYS ED	\$1,200.00	\$0.00	\$1,200.00	\$1,052.35	\$1,052.35	\$147.65	\$0.00	\$147.65	12.30%
	Dept: PHYSICAL EDUCATION - 049	\$77,883.91	\$0.00	\$77,883.91	\$78,903.31	\$78,903.31	(\$1,019.40)	\$0.00	(\$1,019.40)	-1.31%
01.304.052.2305.01.03	TEACHERS	\$87,772.84	\$0.00	\$87,772.84	\$100,061.12	\$100,061.12	(\$12,288.28)	\$0.00	(\$12,288.28)	-14.00%
01.304.052.2430.05.23	SUPPLIES SCIENCE	\$2,400.00	\$22.00	\$2,422.00	\$2,421.05	\$2,421.05	\$0.95	\$0.00	\$0.95	0.04%
	Dept: SCIENCE - 052	\$90,172.84	\$22.00	\$90,194.84	\$102,482.17	\$102,482.17	(\$12,287.33)	\$0.00	(\$12,287.33)	-13.62%
01.304.055.2430.05.23	STEM SUPPLIES SCIENCE	\$2,400.00	\$0.00	\$2,400.00	\$2,106.54	\$2,106.54	\$293.46	\$0.00	\$293.46	12.23%
	Dept: SOCIAL STUDIES - 055	\$2,400.00	\$0.00	\$2,400.00	\$2,106.54	\$2,106.54	\$293.46	\$0.00	\$293.46	12.23%
01.304.076.3200.05.23	SUPPLIES NURSE	\$2,500.00	\$0.00	\$2,500.00	\$401.00	\$401.00	\$2,099.00	\$0.00	\$2,099.00	83.96%
01.304.076.3200.06.37	TRAVEL & CONFERENCES	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
01.304.076.3202.01.11	NURSE NURSE	\$61,147.98	\$0.00	\$61,147.98	\$61,298.00	\$61,298.00	(\$150.02)	\$0.00	(\$150.02)	-0.25%
01.304.076.4230.04.29	MAINTENANCE OF EQUPT OHS NURSE	\$1,400.00	\$0.00	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$0.00	\$1,400.00	100.00%
	Dept: HEALTH SERVICES - 076	\$65,347.98	\$0.00	\$65,347.98	\$61,699.00	\$61,699.00	\$3,648.98	\$0.00	\$3,648.98	5.58%
01.304.085.3522.06.36	EXTRACURRICULAR	\$7,500.00	\$0.00	\$7,500.00	\$5,237.34	\$5,237.34	\$2,262.66	\$0.00	\$2,262.66	30.17%
	Dept: MISCELLANEOUS - 085	\$7,500.00	\$0.00	\$7,500.00	\$5,237.34	\$5,237.34	\$2,262.66	\$0.00	\$2,262.66	30.17%
01.304.088.4110.03.10	CUSTODIAL SUPERVISOR	\$45,163.44	\$0.00	\$45,163.44	\$41,959.12	\$41,959.12	\$3,204.32	\$0.00	\$3,204.32	7.09%
01.304.088.4110.04.10	CUSTODIAL CONTRACT SVCS	\$85,100.00	\$0.00	\$85,100.00	\$96,840.84	\$96,840.84	(\$11,740.84)	\$0.00	(\$11,740.84)	-13.80%
01.304.088.4115.03.34	SUBSTITUTES, P/T, OVERTIME	\$0.00	\$0.00	\$0.00	\$6,905.98	\$6,905.98	(\$6,905.98)	\$0.00	(\$6,905.98)	0.00%
01.304.088.4121.04.17	GAS HEAT	\$39,000.00	\$0.00	\$39,000.00	\$40,263.21	\$40,263.21	(\$1,263.21)	\$0.00	(\$1,263.21)	-3.24%
01.304.088.4130.04.15	TELEPHONE	\$2,900.00	\$0.00	\$2,900.00	\$2,708.83	\$2,708.83	\$191.17	\$0.00	\$191.17	6.59%
01.304.088.4130.04.16	ELECTRICITY	\$67,500.00	\$0.00	\$67,500.00	\$74,568.39	\$74,568.39	(\$7,068.39)	\$0.00	(\$7,068.39)	-10.47%
01.304.088.4130.04.19	WATER	\$3,300.00	\$0.00	\$3,300.00	\$6,054.18	\$6,054.18	(\$2,754.18)	\$0.00	(\$2,754.18)	-83.46%
01.304.088.4210.04.32	MAINTENANCE OF GROUNDS	\$2,600.00	\$0.00	\$2,600.00	\$1,796.14	\$1,796.14	\$803.86	\$0.00	\$803.86	30.92%
01.304.088.4220.04.32	MAINTENANCE OF BUILDING	\$32,000.00	\$0.00	\$32,000.00	\$101,239.36	\$101,239.36	(\$69,239.36)	\$0.00	(\$69,239.36)	-216.37%

# Mattapoisett Public Schools

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
01.304.088.4220.05.26	CHEMICALS	\$4,300.00	\$0.00	\$4,300.00	\$0.00	\$0.00	\$4,300.00	\$0.00	\$4,300.00	100.00%
01.304.088.4220.05.27	PAPER	\$4,250.00	\$0.00	\$4,250.00	\$0.00	\$0.00	\$4,250.00	\$0.00	\$4,250.00	100.00%
01.304.088.4223.04.26	LIGHTING	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.304.088.4224.05.26	MISCELLANEOUS	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.304.088.4227.06.37	TRAVEL	\$1,000.00	\$0.00	\$1,000.00	\$1,941.70	\$1,941.70	(\$941.70)	\$0.00	(\$941.70)	-94.17%
01.304.088.4230.04.32	MAINTENANCE OF EQUIPMENT	\$9,000.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$9,000.00	\$0.00	\$9,000.00	100.00%
	Dept: OPERATION AND MAINTENANCE - 088	\$297,113.44	\$0.00	\$297,113.44	\$374,277.75	\$374,277.75	(\$77,164.31)	\$0.00	(\$77,164.31)	-25.97%
01.304.093.2250.01.04	TECHNOLOGY TEACHER	\$0.00	\$0.00	\$0.00	(\$11,356.92)	(\$11,356.92)	\$11,356.92	\$0.00	\$11,356.92	0.00%
01.304.093.2350.06.37	TRAVEL & CONFERENCES	\$500.00	\$0.00	\$500.00	\$59.00	\$59.00	\$441.00	\$0.00	\$441.00	88.20%
01.304.093.2430.05.23	TECHNOLOGY SOFTWARE TECHNOLOGY	\$3,000.00	\$0.00	\$3,000.00	\$1,760.00	\$1,760.00	\$1,240.00	\$0.00	\$1,240.00	41.33%
01.304.093.2450.05.23	EDUCATIONAL EQUIPMENT OHS	\$0.00	\$0.00	\$0.00	\$72,949.00	\$72,949.00	(\$72,949.00)	\$0.00	(\$72,949.00)	0.00%
01.304.093.2451.05.23	EDUCATIONAL EQUIPT TECHNOLOGY	\$2,000.00	\$0.00	\$2,000.00	\$1,418.00	\$1,418.00	\$582.00	\$0.00	\$582.00	29.10%
01.304.093.4130.04.35	TELECOMMUNICATIONS	\$13,000.00	\$0.00	\$13,000.00	\$6,686.93	\$6,686.93	\$6,313.07	\$0.00	\$6,313.07	48.56%
01.304.093.4230.04.29	MAINTENANCE OF EQUIPT TECHNOLOGY	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
01.304.093.4230.04.35	COMPUTER CONTRACT SERVICES	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
	Dept: COMPUTER PROGRAM - 093	\$28,000.00	\$0.00	\$28,000.00	\$71,516.01	\$71,516.01	(\$43,516.01)	\$0.00	(\$43,516.01)	-155.41%
01.304.103.2300.05.24	SUPPLIES & MATERIALS	\$750.00	\$0.00	\$750.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00	100.00%
01.304.103.2305.01.03	TEACHERS	\$237,399.90	\$0.00	\$237,399.90	\$239,305.00	\$239,305.00	(\$1,905.10)	\$0.00	(\$1,905.10)	-0.80%
01.304.103.2330.03.08	PARAPROFESSIONALS	\$204,358.84	\$0.00	\$204,358.84	\$187,518.76	\$187,518.76	\$16,840.08	\$0.00	\$16,840.08	8.24%
01.304.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.304.103.2450.05.24	EDUCATIONAL EQUIPMENT OHS	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
01.304.103.3300.02.12	BUS MONITOR	\$5,500.00	\$0.00	\$5,500.00	\$11,455.81	\$11,455.81	(\$5,955.81)	\$0.00	(\$5,955.81)	-108.29%
	Dept: LEARNING SUPPORT CENTER - 103	\$451,008.74	\$0.00	\$451,008.74	\$438,279.57	\$438,279.57	\$12,729.17	\$0.00	\$12,729.17	2.82%
01.304.118.2305.01.03	TEACHERS	\$87,132.48	\$0.00	\$87,132.48	\$87,335.00	\$87,335.00	(\$202.52)	\$0.00	(\$202.52)	-0.23%
	Dept: SPEECH - 118	\$87,132.48	\$0.00	\$87,132.48	\$87,335.00	\$87,335.00	(\$202.52)	\$0.00	(\$202.52)	-0.23%
01.304.121.2110.02.09	CLERICAL	\$13,763.88	\$0.00	\$13,763.88	\$17,077.72	\$17,077.72	(\$3,313.84)	\$0.00	(\$3,313.84)	-24.08%
	Dept: SUPPORT SERVICES - 121	\$13,763.88	\$0.00	\$13,763.88	\$17,077.72	\$17,077.72	(\$3,313.84)	\$0.00	(\$3,313.84)	-24.08%
01.304.127.2800.01.03	ADJUSTMENT COUNSELOR	\$87,335.07	\$0.00	\$87,335.07	\$89,239.00	\$89,239.00	(\$1,903.93)	\$0.00	(\$1,903.93)	-2.18%
01.304.127.2801.01.03	PSYCHOLOGIST	\$39,359.25	\$0.00	\$39,359.25	\$39,455.45	\$39,455.45	(\$96.20)	\$0.00	(\$96.20)	-0.24%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$126,694.32	\$0.00	\$126,694.32	\$128,694.45	\$128,694.45	(\$2,000.13)	\$0.00	(\$2,000.13)	-1.58%
<b>Grand Total:</b>		<b>\$7,511,872.00</b>	<b>\$0.00</b>	<b>\$7,511,872.00</b>	<b>\$7,484,139.04</b>	<b>\$7,484,139.04</b>	<b>\$27,732.96</b>	<b>\$0.00</b>	<b>\$27,732.96</b>	<b>0.37%</b>

End of Report





# Old Rochester Regional School District Massachusetts Superintendency Union #55

*"Serving the towns of Marion, Mattapoisett, & Rochester"*

Food Service Director's Report: Aug/Sept 2022  
Center & Old Hammondtown School

## Directors Update:

- It is our pleasure to announce that the state of Massachusetts will assist us in our continued efforts to serve all students, free meals in the 2022-2023 school year, by granting us a 1-year extension.
  - Extra items will be available for purchase this year; limited snacks, beverages and second entrees at an extra cost
- [Titan Family Portal](#)– Is the Food Service platform where parents can add funds to their child's account (there is a transaction fee of \$1.95 per transaction), monitor the account purchases, set up automatic payments, transfer funds amongst their children, apply for Meal Benefits and reprint important letters they have received.
- Food and Nutrition Website – featuring an *Interactive Menus*, Menu Mobile App, *Online Meals Application*, Nutrition Education for parents, students, and staff and more. Very important to check often for updates.
- Nation –wide supply chain disruptions continue to plague us
  - Changes to posted menus may happen without notice. We will communicate these menu changes to the respective schools, as they happen and an announcement will be made in the building.
  - Please have patience and understanding
  - We will ensure that all students are provided a well-balanced, nutritious meal
- We have seen significant price increases across the board and these may have an impact on our program. With the costs increases as well as staying in compliance with the USDA Meal Price Equity requirement, we are anticipating a meal price increase. This would apply to any second meals this year
- We are looking forward to a Great New Year ahead and feeding all of our children!

Jill Henesey  
Director of Food and Nutrition Services  
Office: 508-758-2772 x1543  
Mobile: 774-320-0801  
Email: [jillhenesey@oldrochester.org](mailto:jillhenesey@oldrochester.org)  
<https://www.facebook.com/ORRnutrition4kids>



## **Facilities Director's Report: September 2022**

### **Center Elementary School**

- All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.
- The boilers have been cleaned, serviced and inspected.
- Annual air quality testing of facility completed, no actions required.
- Completed painting outside 1898 section.
- Completed routine maintenance on all facility systems.

### **Old Hammondtown Elementary School**

- All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.
- The boilers have been cleaned, serviced and inspected.
- Annual air quality testing of facility Completed, no action required.
- Conducted Town State Primary Election.
- Completed routine maintenance on all facility systems.

Sincerely,

Gene Jones

Director of Facilities

Office: 508-758-2772 x1954

Cell: 508-509-6763

E-Mail: [eugenejones@oldrochester.org](mailto:eugenejones@oldrochester.org)

## **Principal's Report**

### **Center School School Committee Meeting – September 12, 2022**

~We have had a wonderful start to the school year at Center School. We welcomed 212 students in grades K - 3 and 25 students in Project Grow.

~We welcomed two new staff members to the Center School Team.

- Ms. Maloof resigned from her reading specialist position. We wish her well in her new district.
- Ms. Carolyn Pawlishen is excited to begin her new role as a reading specialist at Center School. She has been a 4th-grade teacher at Old Hammondtown School.
- Ms. Patricia Cooney resigned from her math intervention position. We wish her the best!
- Ms. Allison Dunn is thrilled to be our new math interventionist. Ms. Dunn has experience as a first and second-grade classroom teacher. She brings a strong background and love of math curriculum and instruction!

~I had the opportunity to meet with many staff members over the summer, which helped my transition to the Center School principalship go smoothly. Students, staff, and families have been very welcoming and enthusiastic about our future work together. In the coming weeks, I will focus on meeting families and building relationships with caregivers and students. I am also looking forward to visiting classrooms to see learning in action. In addition, I will be meeting with teachers individually and in grade-level teams to set goals for the upcoming year.

~A big thank you to Ms. Sevigny, our school secretary, for her work preparing for a successful start to the new school year.

~A big high five to our custodian team, led by Mr. Barbosa, who worked all summer to clean our school from top to bottom. Everything is gleaming!

~We would like to thank Mr. Bill Simmons and the technology team for their dedicated work in setting up our iPads, Chromebooks, and Promethean Boards.



## September 2022 - Upcoming events:

September 15 ~ 5:30 - 7:00 pm - Center School Open House

September 15 - October 15 ~ Hispanic and Latine Heritage Month

September 21 ~ Early Release Day - Teachers will participate in Promethean Board professional development

September 28 ~ Center School Lifetouch Picture Day



We start our days as a school community with Morning Meeting in the Gym.



Teachers utilize our new Promethean Boards as an engaging instructional tool.



Our kindergarten students are off to a great start!



Students are happy to reconnect with familiar peers and make new friends!

## **Principal's Report**

### **Old Hammondtown School School Committee Meeting – September 12, 2022**

We are off and running. The new school year is off to a great start and it is wonderful to hear student voices and laughter throughout the school. It was exciting to have everyone back in the school and celebrate this annual event. We welcomed 62 new students to 4th grade, and 130 returning 5th and 6th grade students. It's going to be a fantastic year.

I would like to take this opportunity to thank Mr. Lou Casi, supervisor of building and grounds at OHS. The school looks amazing due to his hard work and attention to detail.

OHS celebrated its first full open house on Thursday, September 8th. It was a very exciting night. Families filled the hallways and classrooms to meet teachers and see the school from the inside.

We are also excited about our new Promethean Interactive Displays. The new smart panels replace the old equipment that was part of the renovations many years ago.

Voting took place on Tuesday, September 8th. I would like to thank the Mattapoisett Police Department for providing extra coverage at the school.

Mrs. Dowling, general music teacher, has begun the process of creating a chorus. Students may sign up to join the chorus and all students are welcome to join.

Instrumental music teacher Brent Alger has begun lessons and working with returning band students. Fourth-grade students will view the instrument families and have the opportunity to select an instrument to play.

#### **Staffing Changes:**

- Fourth grade teacher Ms. Carolyn Pawlishen has moved over to Center School and taken over the reading specialist job that was vacated by Mrs. Holly Maloof.
- Mrs. Jocelyn Mare returned to OHS after having taught 4 years at RMS. Mrs. Mare fills the open 4th-grade position.
- Mrs. Jillian Lakey is our new reading specialist. She comes to us from the Middleborough public schools where she was a Literacy Coach and Reading Specialist.

#### **Dates to Remember:**

- Wednesday, September 21st: Early Release for all students. (Lunch is served & 12:20 Dismissal).

- Monday, October 10th: No School All Students. Columbus Day
- Thursday, October 13th: OHS Picture Day
- Thursday, October 20th: Early Release - Family Teacher Conferences (Lunch is served & 12:20 Dismissal)
- Friday, October 21st: Early Release - Family Teacher Conferences (Lunch is served & 12:20 Dismissal)

Open and ready for business.  
My have you grown.  
OHS 1966



Can't wait for opening day.  
OHS Proud!





## **Facilities Director's Report: September 2022**

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