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MINUTES OF THE MILLVILLE SCHOOL DISTRICT SPECIAL BOARD MEETING

THURSDAY, JULY 13, 2023

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The Millville Area School Board held a special meeting on Thursday, July 13, 2023 in the Millville Jr./Sr. High School Library beginning 7:03 pm. Prior to the meeting, the Board held an Executive Session to discuss personnel matters.

**ROLL CALL**

The following Board members answered roll call: William Berger, Susan Farr (via phone call), Michael Farrell, Greg Hemsarth, Gena Maize (via phone call), Heather Mausteller, and Susan Myers.

Also present were Joseph Rasmus, Whitney Holloway, Dee Davis, Alexa Longacre, Noah Adams, and Chelsea Rosenberger.

**GUEST RECOGNITION AND COMMENTS**

*Amber DiRado, Tiffany Anderson, and Emily Bloom signed the register but did not wish to speak.*

**NEW BUSINESS**

Accounting Instructional Resources

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve the acquisition of new Accounting textbooks and digital resources from Cengage Learning at a total cost of \$2119.95.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Personal Finance Instructional Resources

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve the acquisition of new Personal Finance textbooks and resources from Ramsey Education at a total cost of \$1604.46.

- Mr. Hemsarth asked if this curriculum purchase was for new topics/classes.
- Mr. Rasmus answered that there were no resources previously, and being that this course was now a required course for graduation, resources were needed.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Gym Floor Restoration

A motion by Heather Mausteller and seconded by William Berger that the Millville Area School Board consider and approve JACK DEVINE GYM FLOOR RESTORATIONS to sand/refinish the elementary school and high school gym floors at the cost of \$3,750, utilizing supplies purchased by MASD from Pennsylvania Paper & Supply in the amount of \$2,168.82 for a total cost of \$5,918.82.

- Mr. Hemsarth asked how often the gym floor is refinished.
- Mr. Rasmus answered that at one point, it was happening every year, but over the last few years, it has been scaled back to every other year.
- Mrs. Mausteller added that several years ago, the refinishing was outsourced like this to other vendors, but the Maintenance department was handling many more other repairs in house in the absence of an updated Preventative Maintenance agreement.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Repurchase Time Deposit #xx0735

A motion by Heather Mausteller and seconded by Greg Hemsarth that the Millville Area School Board consider and approve Millville Area School District's repurchase of time deposit #xx0735 at the rate of 4.50% for 6 months, with First Columbia Bank and Trust, up from previous rate of 3.00%.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Prioritized Motions #1 – Include Items

A motion by Heather Mausteller and seconded by William Berger that the Millville Area School Board consider and approve the inclusion of the following prioritized motions that were not included within the board meeting agenda that has been posted and accessible to district stakeholders.

The motion carried by voice vote. 7 Yea; 0 Nay; 2 Absent

Prioritized Motions #2 – Calendar Update – Open House

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve the following revision to the 2023-2024 District Calendar: Open Houses for the Elementary and High School will now be held on August 24, 2023 with Kindergarten at 5:00 pm, Elementary Grades 1-6 from 6:00 – 7:00 pm, and High School Grades 7-12 from 7:00 – 8:00 pm.

The motion carried by voice vote. 7 Yea; 0 Nay; 2 Absent

Prioritized Motions #2 – Suite360 Curriculum Acquisition

A motion by Susan Farr and seconded by Greg Hemsarth that the Millville Area School Board consider and approve the acquisition of the Navigate Social Emotional Learning Suite360 curriculum platform for all students, the annual service and support fees for curriculum subscriptions, and the professional development training at a total cost of \$4,000, to be funded through ARP ESSER subsidy.

- Mr. Hemsarth asked if this was the cost per year or for 36 months.
- Mrs. Davis answered that she believed it was an annual cost.
- Mrs. Holloway added that they were working with the company to front load the cost of it for 36 months so that it could all be covered with ESSER funding.

The motion carried by roll call vote. 6 Yes; 1 No (G. Hemsarth); 2 Absent

Prioritized Motions #3 – Amend Minutes

A motion by William Berger and seconded by Heather Mausteller that the Millville Area School Board consider and approve amending the minutes of the July 13, 2023 special board meeting to reflect the inclusion of the aforementioned prioritized agenda item.

The motion carried by voice vote. 7 Yea; 0 Nay; 2 Absent

**PERSONNEL**

Resignation - C. Reiner

A motion by Greg Hemsarth and seconded by Michael Farrell that the Millville Area School Board consider and approve the notice of resignation from CASSANDRA REINER as Custodian, effective July 1, 2023.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Change of Employment - K. Bricker

A motion by Greg Hemsarth and seconded by Susan Myers that the Millville Area School Board consider and approve the notice of resignation from KAITLYN BRICKER as a Full-Time Paraprofessional, effective July 10, 2023 and her appointment as Substitute Paraprofessional for the 2023-2024 school year.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

School Nurse

A motion by Michael Farrell and seconded by Heather Mausteller that the Millville Area School Board consider and approve the appointment of KARA FERRO as Full-Time, Permanent School Nurse at Bachelors Step 12 with a salary of \$64,627.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Special Education Teacher

A motion by Susan Myers and seconded by Heather Mausteller that the Millville Area School Board consider and approve the employment of KAYLEEN FAATZ-JENKINS, as a Special Education Teacher, at Bachelor's Step 6 with a salary of \$59,377 to start the 2023-2024 school year.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Elementary Teacher

A motion by Greg Hemsarh and seconded by Susan Myers that the Millville Area School Board consider and approve the employment of KAYLA LUTTEROTY, as an Elementary Teacher, at Bachelor's Step 2 with a salary of \$56,377 to start the 2023-2024 school year.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Elementary Teacher

A motion by Heather Mausteller and seconded by Michael Farrell that the Millville Area School Board consider and approve the employment of MEGAN TITTER, as an Elementary Teacher, at Bachelor's Step 1 with a salary of \$55,627 to start the 2023-2024 school year.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Mentors

A motion by Heather Mausteller and seconded by Susan Myers that the Millville Area School Board consider and approve MEGAN HIPPENSTIEL as mentor to the newly appointed school nurse, KARA FERRO for the entire 2023-2024 school year, KIM COLEMAN as mentor to the newly appointed Elementary Teacher MEGAN TITTER for the entire 2023-2024 school year, DANIELLE FRITZ as mentor to the newly appointed Special Education teacher for the entire 2023-2024 school year, DANIELLE FRITZ as mentor to SARA FINK through February 2, 2024, and JESTINE MYERS as mentor to GERARD MATTIVE through February 26, 2024.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Unpaid Leave

A motion by Susan Myers and seconded by Heather Mausteller that the Millville Area School Board consider and approve (3) three unpaid leave days, July 5 - 7, 2023 for employee 985.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Technology Coordinator Stipend for Additional Services

A motion by Greg Hemsarh and seconded by Heather Mausteller that the Millville Area School Board consider and approve an additional monthly stipend of \$1,111 for additional technology coordination services rendered by NOAH ADAMS, Assistant Technology Coordinator effective July 1, 2023 or until Technology Director assumes the position.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Merit Increase

A motion by Heather Mausteller and seconded by Greg Hemsarth that the Millville Area School Board approve a merit-based increase for NOAH ADAMS based upon the recommendation of the Superintendent, in accordance with his agreement, of 1% of his 2022-23 base compensation for the 2023-24 fiscal year, beginning July 1, 2023.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Technology Advisor

A motion by Greg Hemsarth and seconded by Heather Mausteller that the Millville Area School Board consider and approve NOAH ADAMS, as Technology Advisor, in accordance with the co-curricular stipend schedule of \$1,676, retroactively for the 2022-2023 school year.

- Mrs. Farr asked what the stipend was being given for.
- Mr. Rasmus answered that this is for the additional extracurricular events attended which necessitated Technology assistance.

The motion carried by roll call vote. 7 Yes; 0 No; 2 Absent

Director of Technology

A motion by Susan Myers and seconded by Heather Mausteller that the Millville Area School Board table the following recommended action:

A motion is needed to approve the appointment of \_\_\_\_\_, as the Director of Technology, at \$\_\_\_\_\_.

The motion to table carried by voice vote. 7 Yea; 0 Nay; 2 Absent

**ADJOURNMENT:**

A motion by Heather Mausteller and seconded by Greg Hemsarth to adjourn the meeting. The meeting adjourned at 7:22 p.m.

Chelsea Rosenberger  
Assistant Board Secretary