



Enrollment Information Supplement

2023-2024 Academic Year

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Our Mission: Missouri Military Academy empowers young men to unlock their potential through a program of academic excellence, character and social development, and leadership training within a structured environment.

A. Electronic Communication and Billing Procedures

Missouri Military Academy uses email as our primary means to send information to parents.

1. Website

The MMA website is a source for all event information, registration, and payment options. Our parent page can be found at <https://www.missourimilitaryacademy.org/parents>, you will find helpful resources, including information about the MMA Parents Committee.

2. Facebook/Newsletters

Parents can stay up to date with Academy events and see what their cadets are involved in by following the MMA Facebook page. Monthly Parent Newsletters are emailed to families which include important information regarding news stories, schedules and changes, and furlough transportation.

3. Grades Online

Parents access their cadet's grade information through Grades Online. Access requires a User ID and password, which is provided by the technology department upon enrollment. Access to Grades Online will be denied for past due account balances.

4. Finance

The business office will send notices and electronic statements related to your cadet's tuition, fees, and incidental expenses via Tuition Management. These are emailed near the 10th of each month. All payments must be made through this program and can be made by e-check, debit card, or credit card. Any credit card payment made toward tuition will incur a 3.0 % convenience fee. A fee of \$50 will be charged on any payment returned because of non-sufficient funds.

B. Incidental Expenses

1. Spending Money

Families may provide their cadets with access to spending money. MMA suggests providing the cadet with a prepaid debit or credit card. Cadets can use these forms of payment in the Quartermaster Store and Canteen. The cadets also have on campus access to an ATM to withdrawn cash if needed. The business office will not issue cash or cash checks for cadets. Cadets are not authorized to have more than \$50 cash in their possession at any time.

2. Quartermaster Store (QM)

Cadets may requisition essential items through the Quartermaster Store because of loss, unserviceability, earned awards, or special items. The charges for the items will be invoiced to the parents on your monthly statement from the business office.

3 Incidental Fees

The fees outlined below are in addition to fees included in the tuition rate. With the exception of mandatory fees, not all of these fees apply to every cadet.

a. Mandatory Fees

| | |
|--|---------|
| 1. Application Fee ----- | \$ 150 |
| 2. Parent Committee ----- | \$ 75 |
| 3. Cadet Activities Fee ----- | \$ 300 |
| 4. Technology Fee ----- | \$ 450 |
| 5. International Fee----- | \$2,500 |
| 6. Uniform Package | |
| a. New cadet issue (tax added at checkout) ----- | \$2,954 |
| b. Returning cadet issue (tax added at checkout) ----- | \$ 595 |
| 7. Laundry/Dry Cleaning Fee ----- | \$ 250 |
| 8. Athletics Participation Fee (per sport, per season) ----- | \$ 150 |
| 9. COVID Fee (if activated) ----- | \$ 100 |
| 10. Student Accident Insurance ----- | \$ 140 |
| 11. Medical Clinic Fee ----- | \$ 100 |
| 12. Academic Planner ----- | \$ 6 |

b. Athletic Fees

| | |
|--|--------|
| 1. Pre-Season Training Program ----- | \$ 350 |
| 2. Horse Back Riding (per session) ----- | \$ 350 |
| 3. Athletic Shirt (Winter sport) ----- | \$ 35 |

c. Academic Fees

| | |
|--|--------------|
| 1. Triumph Program Dual Credit per Course (3 credit hours) ----- | \$ 585 * |
| 2. Triumph Program Dual Credit Lab Fee ----- | \$ 95 * |
| 3. Triumph Textbook and eTextbook Fee ----- | \$ Varies * |
| 4. Private Music Lesson Fee ----- | \$ 400 |
| 5. Band Participation Fee ----- | \$ 225 |
| 6. Lost Textbook Fee ----- | \$ 50 |
| 7. Lost Textbook Fee ----- | \$ 150 |
| 8. ACT/SAT Test Fee----- | \$ 60-140* |
| 9. PSAT/NMSQT Fee ----- | \$ 18 * |
| 10. TOEFL Test Fee----- | \$ 225-250 * |
| a. Each includes cost of test plus 10% administrative fee. | |
| 11. Senior/Graduation Fee----- | \$ 200 |
| 12. Tutoring Fee (per hour)----- | \$ 35 |
| 13. Transcript Fee----- | \$ 25 |

14. Taps Yearbook----- \$ 125

d. Commandant Fees

1. Licensed Professional Counseling Fee (per session)----- \$ 125 *
 2. Cadet Cadre/Leadership Camp----- \$ 200
 3. In School Suspension (daily supervision fee \$60 per day) ----- \$ 60
 4. Prolonged Furlough Fee (Leaving early or returning late)----- \$ 300
 5. Quarantine Fee (maximum \$500 per quarantine period)----- \$ 50/day
 6. Room Cleaning Fee (if negligent upon early departure)----- \$ 350

di. Medical Fee

1. Prescription Medication Dispensing Fee----- \$ 400
 2. Overnight stay in Clinic ----- \$ 300
 3. COVID Testing Fee----- \$ 50
 4. Annual Physical Exam ----- \$ 50
 5. Immunizations (fee plus cost of vaccine)----- \$ 50
 6. Influenza Shot ----- \$ 45
 7. Pharmacy Charge----- \$ --- *
 8. Medical Co Pay Fee----- \$ --- *
 9. No Medical Insurance Deposit ----- \$ 350
 10. Over-the-counter medication fee----- \$ --- *
 11. International Cadet Insurance (annually) ----- \$ 1,500 *

f. Administrative Fees

1. Credit Card Convenience Fee ----- 3.0%
 2. Payment Plan Fees
 a. Payment Option #2 (Two payments)----- \$ 200
 b. Payment Option #3 (Nine payments)----- \$ 500
 3. Returned Check Fee----- \$ 50

g. Facilities/Property

1. Damage Fee (fee plus cost of repair) ----- \$ 350
 2. Damage Fee (screens only) ----- \$ 100

h. Transportation Fees

1. Mexico, Missouri Airport (individual)----- \$ 30
 2. Kingdom City, Missouri (MOX Airport Shuttle - individual)----- \$ 60
 3. Columbia, Missouri (MOX Airport Shuttle – individual)----- \$ 80
 4. Columbia, Missouri (MOX Airport Shuttle – group)----- \$ 60
 5. Mexico, Missouri (Medical Appointment Transportation) ----- \$ 35
 6. Columbia, Missouri (Medical appointment transport – individual)----- \$ 110
 7. Jefferson City, Missouri (Medical appointment transport – individual) ----- \$ 110
 8. Kansas City, Missouri (individual) ----- \$ 160
 9. St. Louis, Missouri (individual)----- \$ 140
 10. St. Louis, Missouri (group bus) ----- \$ 100
 11. Unaccompanied Minor ----- \$ 100
 12. Mexico, Missouri Medical Transport Fee----- \$ 35

i. Technology

| | |
|--|----------|
| 1. Replacement Charger ----- | \$ 100 |
| 2. Mouse – Wired/Wireless ----- | \$ 15/25 |
| 3. Computer Damage Fee (fee plus cost of repair) ----- | \$ 400 |
| 4. Replacement ID Card ----- | \$ 25 |
| 5. Fine for installation of VPN to MMA network - first offence ----- | \$ 50 |
| repeat offences ----- | \$ 100 |

j. Extracurricular Activities Fees

| | |
|--|--------|
| 1. Boy Scouts ----- | \$ 400 |
| 2. Future Business Leaders of America Dues ----- | \$ 15 |
| 3. Rifle Team ----- | \$ 100 |
| 4. Fusileers ----- | \$ 350 |
| 5. Railsplitters ----- | \$ 200 |

* Pass-through of charge(s) for activity or event applicable to individual cadet to cover cost of said item

Subject: MMA 2023-2024 Fees Descriptions**Mandatory Fees**

- Application Fee – Processing of application
- Parent Committee Fee – Activities provided by Parent Committee
- Cadet Activities Fee – Participation fee for Cadet Corp activities
- Technology Fee – Software and computer equipment lease support
- International Fee – International SEVIS and administrative support
- Uniform Package
 - New cadet initial issue of all required uniform items
 - Yearly items required of all returning cadets
- Laundry/Dry Cleaning Fee – laundry and dry-cleaning services for all cadet uniforms, bedding, and personal garments
- Athletics participation fee - Per season fee that covers transportation, equipment, and uniform costs
- COVID Fee – Per semester fee for COVID mitigation protocols for sanitation and cadet supervision (when activated)
- Student accident insurance required for all domestic students
- Medical Clinic Fee – routine use of medical facilities and personnel
- Academic supplies issued to each cadet

Athletic Fees

- Pre-Season Training Program (Football/Soccer/Raiders/Swimming/Cross-Country) – Participation in pre-season physical training in preparation of fall and subsequent sports
- Horse Back Riding (per semester) – Participation in equestrian activity
- Athletic Shirt Fee – additional required athletic apparel

Academic Fees

- Triumph Program/Dual Credit per course * – Fee for 3 credit hour college course(s) offered in partnership with William Woods University to qualified students (fee will vary with higher or lower number of credit hours per course)
- Triumph Program/Dual Credit Lab Fee – Lab fee assessed for certain courses offered in partnership with William Woods University
- Triumph Textbook and eTextbook Fee – Fee to rent or purchase textbooks and etextbooks
- Private Music Lesson Fee – Participation in private music lessons while on campus
- Band Participation Fee – Rental fee for band uniform and instrument

6. Lost Library Book Fee (per book) – Fee to replace library books
7. Lost Textbook Fee – Fee to replace lost textbook
8. ACT/SAT Fee * – Fee for ACT/SAT college acceptance exams plus MMA administrative costs
9. PSAT/NMSQT Fee – Fee for PSAT/NMSQT exams plus MMA administrative costs
10. TOEFL Fee * – Fee for TOEFL exam plus MMA administrative cost
11. Senior Fee – Fee for senior items and activities such as senior photos, diploma, senior banquet, graduation, etc.
12. Early Graduation Fee – Fee for additional cost of schedule programming as approval at the President’s sole discretion
13. Tutoring Fee – Fee for individual tutoring of cadets outside normal instruction periods
14. Transcript Fee – Fee for issuing and mailing cadet transcripts to outside organizations
15. TAPS Yearbook – Fee to purchase annual yearbook (all cadets are required to purchase)

Commandant Fees

1. Licensed Professional Counseling Fee - Fee for licensed counseling (per session)
2. Cadet Cadre/Leadership Camp – Participation in Cadre Leadership camp prior to start of academic year
3. In School Suspension (ISS) – The fee is for the direct supervision of cadets while in ISS over a specified period of days. The fee is \$60 per day per cadet. The business office will calculate the charges each month and include it on the monthly MMA statement.
4. Prolonged Furlough Fee – Administrative fee for additional supervision and faculty preparation when leaving campus prior to the start of scheduled furloughs or returning after the scheduled return date of scheduled furlough.
5. Quarantine Fee – Assessed to cadet accounts when parent/guardian elects to take the cadet home over Thanksgiving or other MMA non-furlough period which will require cadet to be quarantined upon return. Cadet is placed in quarantine until medical evaluation can be completed.
6. Room Cleaning Fee – Fee charged when a cadet departs campus earlier than expected (dismissal, withdrawal or leaves the week prior to graduation) and fails to properly clean his room.

Medical Fees

1. Prescription Medication Dispensing Fee – Supervision and administration of prescribed medications.
2. Overnight stay in Clinic – Supervision of cadet when staying overnight stay in clinic.
3. COVID Testing Fee – Fee for individual cadet COVID testing.
4. Annual Physical Exam – Fee for annual physical if not provided prior to arrival on campus, in addition to cost from local physician.
5. Immunization – Fee for all required immunizations if not provided prior to arrival on campus, in addition to cost from local physician.
6. Influenza Shot – Fee for flu shot administered on campus.
7. Pharmacy Charge * – Pass-through of cost for prescribed medication purchased on behalf of cadet while on campus.
8. Medical Co-Pay Fee – Pass-through of medical insurance co-pay for physician office visit.
9. No Medical Insurance Deposit – Fee to cover medical expenses.
10. Over the Counter Medication Charge * - Pass-through cost for over-the-counter health items prescribed by physician while on campus.
11. International Cadet Insurance * – Pass-through of health insurance cost required for international cadets.

Administrative Fees

1. Credit Card Fee – Convenience fee for payments made by credit card
2. Payment Plan Fee – Fee to elect extended cadet account payment plan

- Returned Check/ACH Fee – Fee for check or Automated Clearing House returned by bank for non-sufficient funds

Facilities/Property Fee

- Damage Fee – Repair fee for damage to MMA property or equipment in addition to cost of supplies.
- Damage Fee – Screens Only – Repair fee for damage to MMA property.

Transportation Fee

- Mexico Airport – One-way transportation for individual to airport in Mexico, Missouri.
- Kingdom City – One-way transport for individual to MO-X transportation service site in Kingdom City, Missouri.
- Columbia – One-way transport for individual to MO-X transportation service site in Columbia, Missouri.
- Columbia – One-way transportation for group to MO-X transportation service site in Columbia, Missouri.
- Mexico, Missouri – Medical appointment transportation service for an individual.
- Columbia – Round trip transportation and supervision of individual traveling to Columbia, Missouri for medical appointment.
- Jefferson City – Round trip transportation and supervision of individual traveling to Jefferson City, Missouri for medical appointment
- Kansas City – One-way transportation for individual to airport in Kansas City, Missouri.
- St. Louis – One-way transportation for individual to airport in St. Louis, Missouri.
- St. Louis (Group) – One-way transportation for a group to airport in St. Louis, Missouri.
- Unaccompanied Minor – Transport and supervision of an unaccompanied minor in addition to airline fees when applicable.

Technology Fees

- Replacement Charger – Fee to replace same-brand computer charger cord
- Mouse – Wired/Wireless – Fee for purchase of mouse
- Computer Damage Fee – Fee to repair damage to MMA equipment and the use of temporary replacement computer
- Replacement ID Card – Replacement fee for lost MMA identification card
- Fine for Installation of Virtual Private Network (VPN) – installation of a VPN is strictly prohibited, consequence for installation will be a fine, tours and loss of other privileges.

C. New Cadet Uniforms/Supplies Package (\$2,954 plus sales tax)

Questions concerning the Quartermaster Store and uniforms should be directed to the Quartermaster at (573) 581-1776 ext. 325.

Standard Issue New Cadet Uniform Package (provided by MMA at registration)

Garrison Uniform (Class B Uniform)

This uniform is worn to classes and off campus when the cadets have authorized permits. This is a less formal uniform but allows the cadets to wear some of the awards and ranks they have earned for various activities as a cadet.

| | | |
|-------------------------------------|---|---------------------------------|
| 2 garrison caps | 1 black watch cap | 1 pair of black knit gloves |
| 4 long sleeve garrison shirts | 4 short sleeve garrison shirts | 1 black neck tie |
| 1 black nylon belt and brass buckle | 3 grey with black strip garrison trousers | 1 set of maroon shoulder boards |
| 2 pair of black leather shoes | 1 black all-weather garrison jacket | |

Travel Uniform

This uniform is worn when cadets travel off campus for authorized activities and furloughs.

| | | |
|---------------------------|-------------------|-----------------------|
| 1 maroon MMA baseball cap | 1 maroon MMA polo | 1 pair khaki trousers |
|---------------------------|-------------------|-----------------------|

Athletic Uniform

The athletic uniform is worn for all athletic training during the week, and when cadets conduct PT in the mornings and afternoons.

| | | |
|------------------------------------|-------------------------|---------------------------|
| 6 MMA maroon/white ringer t-shirts | 1 MMA company t-shirt | 2 MMA maroon sweatshirts |
| 3 MMA maroon athletic mesh shorts | 2 MMA maroon sweatpants | 1 reflective neon armband |
| 1 reflective neon PT belt | 1 Hydration pack | |

MMA Wind Suit

The MMA wind suit is the Academy's universal athletic team warm-up suit and is worn for pre- and post-games or matches on campus or traveling to an athletic event off campus.

- 1 MMA maroon reflective wind suit warmup jacket
- 1 MMA maroon reflective wind suit warmup pants

Army Operational Camouflage Pattern (OCP) Uniform

The Army OCP uniform is worn to help cut down on wear and tear of the garrison uniform during inclement or cold wintry weather or outdoor corps activities. This uniform can withstand the rigorous outdoor training on back campus with the commandant.

| | | |
|-------------------------|----------------------------------|-----------------------------|
| 1 OCP patrol cap | 1 OCP coyote brown watch cap | 1 OCP top |
| 8 OCP Velcro patches | 1 OCP coyote brown fleece jacket | 4 OCP coyote brown t-shirts |
| 1 OCP coyote brown belt | 1 OCP Trouser | 1 OCP coyote brown boots |

MMA Dress Uniform (Class A Uniform)

The MMA Dress Uniform has been used at MMA for over 100 years. This uniform is a formal uniform used for formal ceremonial occasions to include parades and banquets. This uniform allows the cadet to wear all of the awards he has earned while at Missouri Military Academy.

| | | |
|--------------------------------|---------------------------|--------------------------|
| 1 dress service cap with strap | 1 dress service cap brass | 1 navy blue dress blouse |
| 1 JROTC torch collar brass | 1 MMA collar brass | 2 MMA shoulder crests |
| 1 MMA belt brass w/white belt | 1 pair white gloves | 1 pair white trousers |
| 1 black bow tie | | |

Miscellaneous Items for Barracks Room and General Purpose

| | | |
|-------------------------------------|--------------------------------------|-----------------------------------|
| 1 under the bed storage trunk | 3 padlocks | 1 tube of Simichrome brass polish |
| 1 large can of black shoe polish | 1 pair of cedar shoe trees | 1 shoe cloth for shining shoes |
| 1 school supply kit | 2 MMA laundry bags | 4 mesh sock laundry bags |
| 1 black backpack | 1 plastic water bottle with MMA logo | |
| 1 drawstring athletic gear backpack | 1 MMA wool blanket | |

D. New Cadet (Day Only) Uniforms/Supplies Package (\$2,715.00 plus sales tax)

Same package as above, without the under the bed storage trunk, sock bags, and laundry bags.

E. Returning Cadet Uniform Package (\$595 plus sales tax)**Garrison Uniform (Class B Uniform)**

- 1 short sleeve white dress shirt
- 1 long sleeve white dress shirt
- 1 uniform trouser with black stripe
- 1 garrison cap

Miscellaneous Items

- 1 water bottle
- 1 black MMA backpack
- 2 coyote brown OCP t-shirts
- 1 MMA baseball cap for the travel uniform
- 1 Hydration Pack
- 1 Blanket

Footwear

- 1 pair of black leather shoes
- 1 pair of coyote brown boots

F. Required Items from Home

The following required items should be brought from home. Items marked with an asterisk (*) may be purchased at MMA during registration. The Academy furnishes all bed sheets and blankets. All personal clothing and other items brought from home need to be permanently marked with the cadet's name and property number. MMA only marks items that are issued in the new uniform package. MMA's school colors are navy, maroon, and gold.

| | |
|---|---|
| 1 pair house slippers (conservative dark colors) | 4 white wash cloths or 1 shower sponge* |
| 1 pair shower shoes or flip flops (black or navy) | 6 white bath towels* - standard size |

1 pillow* - standard size
 4 white handkerchiefs*
 1 pair solid black or navy athletic shoes (cross training)
 1 pair swim trunks (navy color)
 2 pair pajamas (conservative dark colors)
 12 pair black dress socks* (crew length only-no ankle socks)
 1 alarm clock
 12 pair white athletic socks (crew length only)
 12 pair under shorts or briefs (white)
 12 white t-shirts (crew neck only)
 change calculators from previous year

1 complete set of toiletries (soap, shampoo, etc.) *
 20 black plastic clothes hangers*
 1 washable bath robe (white or navy)
 2 clear plastic sealable storage containers
 *(shoebox size)
 1 small plastic wastebasket* (black)
 2 white cotton cloths* (for shining shoes and brass)
 1 TI-30XS or TI-84 graphing calculator* (Algebra I and higher) - returning cadets are not required to

Athletic team participants (high school and middle school cadet requirements may vary)

Appropriate athletic footwear (black, white, maroon, or navy)
 Baseball cleats (black)
 Soccer cleats (black, white, maroon, or navy)
 Wrestling headgear (black, white, navy, maroon, or yellow)
 Tennis racket
 Other team or position specific equipment

Baseball glove (brown, black, or grey)
 Soccer shin guards (NOCSAE certified)
 Golf equipment
 Golf spikes or golf shoes
 Sunscreen

Cadets are not to bring additional items such as personal clothing, skateboards, foam mattresses, small furniture, electronics or appliances that are not listed in this supplement without the consent of the commandant. Unauthorized items brought from home will be shipped back at the family's expense.

G. Additional Property Information

1. Cell Phones

While not required or needed, the use of cell phones or smart watches at Missouri Military Academy is considered a privilege that is earned, and may be rescinded at any time by any staff, faculty, or coach. New cadets, while on Maroon Phase, are not authorized to use their cell phones. Cadets who bring cell phones or smart watches to campus will be required to check those devices in for safe keeping with their respective company leadership advisor (CLA) starting at 1700 on Sunday afternoons after general leave has ended and prior to the evening meal. Cadets in good standing will be allowed to check out their cell phones and smart watches at the start of general leave on Fridays after the evening meal.

2. Computers and Electronics

All cadets will be issued an MMA computer (See One-to-One Laptop Policy). Time of usage and internet access is regulated by the chief information officer. Game units are allowed; access is regulated by the commandant of cadets.

3. Eye Glasses and Contact Lenses

If glasses are worn in review formations, cadets may only wear glasses with clear lenses. Having two pairs of glasses on campus is highly suggested. Cadets wearing contact lenses should bring a spare pair of glasses.

4. Photo Identification

If your cadet travels via airline at any time during the school year (furloughs or school related trips), he will need government-issued photo identification prior to his arrival on campus.

5. Musical Instruments

Cadet musicians may bring instruments from home that they plan to use at MMA. Cadets may rent instruments from the Academy.

6. Keepsakes

Keepsakes such as rings, valuable watches or other articles of real or sentimental value should not be brought to campus. The Academy assumes no liability in case of loss or damage.

7. Property Damage

Property damage by cadets will be repaired at their expense. Where individual responsibility cannot be definitively determined, cost of repair will be prorated. The family will be charged \$350 per item plus the cost of repair.

8. School Supplies

The Quartermaster Store will issue a school supply kit to all new cadets as part of their uniform package. Replacement supplies may be purchased through the Quartermaster Store.

9. Storage

The Academy will store Academy issued property, except personal clothing, over the summer months. Luggage and boxes must be plainly labeled with the owner's name, and an inventory list is given to the commandant.

Cadets may store uniforms over the summer for a fee of \$50. The uniforms must be placed in a garment bag, for sale in QM for \$5.00, and the storage must be coordinated through the quartermaster. The garment bags will be stored in a temperature-controlled environment over the summer. However, the Academy assumes no liability in case of loss or damage. Any property remaining on campus after graduation that is not placed into storage will be considered abandoned property.

10. Contraband

Contraband is defined as any object that is prohibited for use on campus. Weapons or knives of any kind, lighters, matches, candles, laser pointers/devices regardless of classification, coffee pots, cooking/heating devices, ice coolers/chests, refrigerators, lamps, plants, fans, and animals are considered contraband and are not permitted.

MMA is a drug-free and tobacco-free school. Tobacco, in any form, vaping items, intoxicating beverages, controlled substances, narcotics, illegal substances, over-the-counter medications and drug paraphernalia are strictly forbidden. No protein powders or protein drinks are allowed.

11. Prescription Medications

All prescription and over-the-counter medications must be kept in the MMA Cadet Health Center. These items should be taken to the Cadet Health Center upon enrollment.

H. Health/Medical Insurance**1. ALL cadets must have health insurance coverage, effective 2023-2024 school year. A copy of the insurance card should be forwarded to the MMA Cadet Health Center prior to the cadet's arrival on campus.**

Failure to provide MMA with health insurance information will result in the Academy purchasing insurance for your cadet and billing you for the cost incurred.

2. Families of cadets with out-of-Missouri State Medicare/Medicaid Insurance Plans have two options: (1) parents may transfer their out-of-state plans to the State of Missouri or (2) parents can choose to set up an MMA medical account depositing a minimum of \$300 through MMA's business department. If needed, this money will be used to pay for the costs of doctor's office visits.**3. Each cadet has secondary accident coverage through the tuition, room and board fees; however, this accident insurance does not cover health or illness related issues, such as prescription medications or emergency treatment for non-accident illnesses.****4. For International Cadets ONLY**

All international cadets will have health insurance coverage provided through LewerMark International Student Health Insurance, a Missouri based company that has tailored a specific plan to meet the needs of our cadets. This is an additional fee that is billed with tuition.

LewerMark International Student Health Insurance

4534 Wornall Road #102

Kansas City, MO 64111 USA

Toll Free (800) 821-7710

Fax (816) 533-6895 <https://www.lewermark.com/>

I. Furlough / Leave Policies**1. Absence from Classes**

An unexcused absence is defined as any absence without approval of the academic dean, the commandant, or the president. This includes leaving early and returning late from furloughs. Excessive unexcused absences could result in loss of academic credit and may be grounds for dismissal.

2. College Leave Policy (Seniors Only)

Up to five days per year are allowed for college furloughs. Three college furloughs are allowed per year and must be completed before spring break and coordinated three weeks in advance through the college and career placement office.

3. **Emergency Furloughs**

Emergency furloughs are granted only due to serious illness of the cadet or serious illness or death of a near relative or emergency at home. These furloughs must be coordinated through the commandant's office.

4. **Airline Flight Arrangements**

It is important that flight arrangements are made *as early as possible* to ensure your son can comply with the published schedule. Contact the commandant's office if you are experiencing difficulties coordinating your flight arrangements with the school calendar. **Cadets departing campus early or returning late from scheduled furloughs will be charged an additional administration and management fee for unexcused absence.**

J. **One-to-One Laptop Program**

1. MMA's One-to-One Laptop Program is an integral part of the Academy's learning structure. Hardware and software consistency are necessary to ensure the success of this program.
 - a. Each cadet will be issued a school laptop. **Cadets are not permitted to bring personal computers.**
 - b. School issued laptops will come pre-configured with the following:
 1. Windows Operating System
 2. Microsoft Office
 3. Pre-installed Zoom, Skype, iTunes & other approved applications
 4. Limited administrative rights for cadets. This ensures that the computer is operational for optimal academic use at all times.
 - c. Normal use" hardware and software issues and support are covered free of charge.
 - d. Intentional or negligent damage to a computer will result in additional charges.
 - e. Restricted computers that limit cadets' use for only academics can be requested by parents or issued at the discretion of the dean or commandant.
2. **Website Categories ALWAYS Blocked by MMA's Firewall**
 Pornography, personals and dating, adult/mature content, Usenet news groups, illegal/questionable skills, gambling, illegal downloading software(P2P), pay to surf sites, Internet Watch Foundation CAIC, hacking/proxy avoidance systems, and malware.
3. **Applications Blocked in the Academic Building**
 Social networking (Facebook, Instagram, etc.), VOIP (Skype, MSN Messenger, etc.) IM Applications (Chat/Instant Messaging, Yahoo Messenger etc.), games and gaming applications, and shopping/internet auctions (Amazon, eBay etc.).
4. Any questions regarding the One-to-One Laptop Program should be directed to the Chief Information Officer David Wilkins, David.Wilkins@MissouriMilitaryAcademy.com, (573) 581-1776 ext. 428.

K. **Calendar of Events**

(Attached schedule is subject to change. Please monitor your email and MMA's Facebook page for updates/changes.)

Fall Semester 2023

| | |
|--|---------------------------------|
| Cadet Cadre Leadership Training Registration (<i>invitation only</i>) Registration times (by last name): A-J 1300-1345 K-R 1345-1430 S-Z 1430-1500 | Wednesday, July 26 |
| New Cadet Registration/Parent Meet & Greet/Parent Orientation Registration times (by last name): A-J 0800-0845 K-R 0845-0930 S-Z 0930-1015 Parent Meet & Greet 0830-1030; Parent Orientation 1045-1130 | Friday, August 4 |
| New Cadet Resolution Ceremony/Welcome Vespers at 1300 | Sunday, August 6 |
| Returning Cadet Registration Registration times (last name): A-J 0800-0845 K-R 0845-0930 S-Z 0930-1015 | Monday, August 7 |
| Fall Sports Practice Begins | Monday, August 7 |
| Standardized Testing/Reading Assessments for all cadets | Wed-Fri, Aug 9-11 |
| EF Standard English Testing (EFSET) for ELL cadets | Thursday, August 10 |
| Armed Services Vocational Aptitude Battery (ASVAB) for grades 10-12 | Friday, August 11 |
| All-Academy Assembly (all cadets and employees) | Monday, August 21 |
| Gen. Clifton B Cates, MMA, Class of 1910, Birthday Remembrance | Thursday, August 31 |
| Labor Day Holiday (holiday observed) | Monday, September 4 |
| ACT testing on campus | Saturday, September 9 |
| On-Campus College Fair | TBD |
| Fall Community Service Day | Friday, September 22 |
| Alumni Weekend/Homecoming/Review | Fri-Sun, Sept. 29-Oct. 1 |
| Crucible | Wednesday, October 4 |
| Crucible Make-Up Date | Wednesday, October 11 |
| PSAT testing for grade 11 | TBD |
| Fall Mid-Term Exams | Mon-Wed, October 16-18 |
| Fall Family Weekend - <i>families welcome</i> Parent/Teacher/CLA Conferences, Review, Senior Ring Dinner & Dance | Thurs-Sun, October 19-22 |
| Marking Period 1 (MP1) Ends | Friday, October 20 |
| Cadet Outstanding Performance Recognition Day for MP1 | Friday, October 27 |
| Winter Sports Practice Begins | Monday, October 30 |
| ACT testing on campus | Tuesday in Oct/Nov TBD |
| Veterans Day Review - <i>families welcome</i> | Friday, November 10 |
| Fall Sports Assembly/Ice Cream Social - <i>families welcome</i> | Wednesday, November 15 |
| Founders' Day | Wednesday, November 22 |
| Thanksgiving Furlough Begins Cadets may remain on campus. Cadets may sign out with their parents after classes end on Tuesday, November 21. Transportation to airport will be on Wednesday, November 22. Early departures/late returns may result in additional fees charged. | Wednesday, November 22 |
| Thanksgiving Furlough Ends Cadets return 1300-1700. | Sunday, November 26 |
| Classes Resume | Monday, November 27 |
| 82 nd Annual Christmas Evensong/Company Christmas Parties - <i>families welcome</i> | Saturday, December 9 |
| Semester Final Exams | Wed-Fri, December 13-15 |
| Marking Period 2 (MP2) Ends | Friday, December 15 |
| Winter Furlough Begins Mandatory leave. Residential halls are closed. Cadets may sign out with parents after final exams end on Friday, December 15. Transportation to airport will be on Saturday, December 16. Early departures/late returns may result in additional fees charged. | Saturday, December 16 |
| Winter Furlough Ends Cadets return 1300-1700. <i>Residential halls re-open.</i> | Tuesday, January 2, 2024 |

Spring Semester 2024

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| Returning Cadets Registration times (by last name): A-J 1300-1345 K-R 1345-1430 S-Z 1430-1500 | Wednesday, January 3, 2024 |
| New Cadet Registration/Parent Meet & Greet/Parent Orientation Registration times (by last name): A-J 0800-0845 K-R 0845-0930 S-Z 0930-1015 Parent Meet & Greet 0830-1030; Parent Orientation 1045-1130 | Thursday, January 4 |
| Midyear testing for grades 7-10 and ESL cadets | Friday, January 5 |
| Welcome Vespers | Sunday, January 7 |
| All-Academy Assembly/New Cadet Resolution Ceremony | Wednesday, January 10 |
| Martin Luther King, Jr. Day (holiday observed) | Monday, January 15 |
| Valentine Weekend/Valentine Ball - <i>families welcome</i> Parent/Teacher/CLA Conferences and Review | Fri-Sun, February 9-11 |
| Presidents' Day (holiday observed)/Open Weekend Cadets may sign out with their parents after classes on Friday, February 16 and must return by 1700 on Monday, February 19. | Fri-Mon, February 16-19 |
| Crucible midyear | Wednesday, February 21 |
| Spring Sports Practice Begins | Monday, February 26 |
| Spring Midterm Exams | February 28-March 1 |
| Marking Period 3 (MP3) Ends | Friday, March 1 |
| Spring Furlough Begins <i>Mandatory leave. Residential halls are closed.</i> Cadets may sign out with parents after exams on Friday, March 1. Transportation to airport will be on Saturday, March 2. Early departures/late returns may result in additional fees charged. | Saturday, March 2 |
| Spring Furlough Ends Cadets return 1300-1700. <i>Residential halls re-open.</i> | Sunday, March 10 |
| Classes Resume | Monday, March 11 |
| Winter Sports Assembly/Ice Cream Social - <i>families welcome</i> | Wednesday, March 13 |
| Cadet Outstanding Performance Recognition Day for MP3 | Friday, March 15 |
| ACT testing on campus | TBD |
| Spring Community Service Day | Friday, March 22 |
| Easter (holiday observed)/Open Weekend Cadets may sign out with parents after classes Thurs. and must return by 1700 Mon. | Thurs-Mon, March 28-April 1 |
| ACT Testing on campus | Tuesday in March/April TBD |
| Spring Family Weekend/Passing through Ceremony - <i>families welcome</i> Parent/Teacher/CLA Conferences, Review, Festival of the Arts, Epple Fine Arts Show, Wallace Fry Speech Competition | Thurs-Sun, April 18-21 |
| Maroon & Gold | Saturday, April 20 |
| Fine Arts Awards Assembly/Ice Cream Social - <i>families welcome</i> | Tuesday, April 23 |
| JROTC Program Accreditation (JPA) Formal Inspection | Friday, April 26 |
| SAT Testing off-campus | TBD |
| Spring Sports Assembly/Ice Cream Social - <i>families welcome</i> | Wednesday, May 1 |
| Spring Semester Finals | Wed-Fri, May 8-10 |
| Marking Period 4 (MP4) Ends | Friday, May 10 |
| Mother's Day Review - <i>families welcome</i> | Sunday, May 12 |
| Cadet Outstanding Performance Recognition Day for MP4 | Monday, May 13 |
| Corps Annual Field Trip | Wednesday, May 15 |
| Final All-Academy Assembly/8th Grade Promotion - <i>families welcome</i> | Friday, May 17 |
| Senior Baccalaureate - <i>Seniors and their families only</i> | Friday, May 17 |
| Senior Banquet - <i>Seniors and families only, advanced reservations required</i> | Friday, May 17 |
| 135th Commencement Exercises and Final Formation - <i>all welcome</i> | Saturday, May 18 |