

GAA2. Administration

The District reserves the right to change these personnel policies at any time. Nothing contained in these policies is intended to confer any property right in continued employment or imply a contract of employment.

All employees of the District are expected to read and familiarize themselves with the contents of these policies. After receiving and reviewing these policies, each employee is expected to sign an acknowledgment form (*Employer Personnel Policies – Acknowledgment and Receipt*). The employee should return the signed acknowledgment form to the Human Resources Department of Mineral County School District for inclusion into his/her personnel file. Employees who fail to comply with these policies may be subject to disciplinary action, up to and including termination.

All changes, revisions, additions, and notices of deletions to these policies will be made available to all employees via email and a hard copy within seven (7) days of final adoption or revision. All administrative offices will have a binder containing the most updated and current adopted version of all policies.

Related Form: Employer Personnel Policies – Acknowledgment and Receipt