

Code: **EGA**
Adopted: June 24, 2006

Office Communications Services - Fax

The district shall use FAX telecopying for the purpose of prompt exchange of information.

The superintendent shall develop procedures for:

1. Protecting the FAX code number from unsolicited users;
2. Securing confidential information;
3. Exchanging legal documents;
4. Developing a fee structure.

END OF POLICY

Legal Reference(s):