

STUDENT AND PARENT HANDBOOK

2023-2024



WELCOME MESSAGE FROM PRINCIPAL STEVE CLARK



Welcome to Sierra High School, home of the Timberwolves! Our student population of 1,620 reflects the diverse community of Manteca, located in the heart of the San Joaquin Valley.

Sierra High School is a dynamic and creative high school that constantly strives to prepare students for the world in which they will live and work. Our extra-curricular activities have been very popular with our students, as we offer a full complement of athletic, club, and co-curricular offerings. One of our goals is to assist each student in getting connected with a program and mentor on campus to get them involved in the school community.

Additionally, the Sierra High staff recognizes the need for ongoing professional development focusing on quality instruction to increase student achievement. Through the Professional Learning Community model, we will continue to explore avenues for our students to experience success and challenge them with rigorous and valid curriculum, which supports them in becoming college and career ready. Whether in the academic, extra-curricular, athletic, or visual and performing arts, we exist for our students. The Sierra High community is committed to working together to build upon our strengths, identify areas of need and put in the countless hours of dedication to make our school a better place for all students.

Go T-Wolves!

Steve Clark
Principal

SIERRA HIGH SCHOOL'S CULTURE

PHILOSOPHY

We believe that all students can learn to communicate effectively, become responsible citizens and academic achievers, nurture positive relationships, problem-solve, and become lifelong, self-directed learners; that we must provide a safe and supportive environment; and that the involvement of parents and community is crucial to the success of the students of Sierra High.

MISSION

To promote EXCELLENCE by offering challenging curriculum and programs which ENABLE all students to COMMUNICATE effectively, become RESPONSIBLE citizens, demonstrate POSITIVE relationships, and solve problems.

VISION

To EMPOWER all students to acquire POSITIVE academic, social, and emotional skills in order to allow them to become PRODUCTIVE citizens and LIFELONG learners.



SIERRA HIGH SLOS

(Schoolwide Learner Outcomes)

1. Communicate effectively
2. Be responsible citizens
3. Nurture positive relationships
4. Develop problem solving skills

Our school SLOs are what we expect every student to know, understand, and be able to do by the time they graduate from Sierra High School.

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Manteca Unified School District policies prohibit discrimination, harassment, intimidation, and bullying at all school sites and school activities based on actual or perceived characteristics: race, color, ancestry, nationality, national origin, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or association with a person or group with one or more of these actual or perceived characteristics at any school sponsored activity.

SIERRA HIGH PHONE DIRECTORY

IMPORTANT NUMBERS

Account Clerk

Angelina Zeiher X54329

ASB Clerk

Shari Martinez X54333

Athletics/Teacher Subs

Amy Costa x54332

Office Manager

Paula Gulbranson X57413

Counseling

Tiffany Enes x54328

Attendance

Jillian Schachner x57422

Renee Coronado X54331

Michelle Leyva X54330

Health Clerk

Rose Solano x54321

Discipline/VP Secretary

Laura Leyva x54336

Registrar

Rachel Hager x57414

STUDENT ID CARDS

It is mandatory for all students to get their ID cards at the start of the year, as these ID's are required for the following situations:

- ◆ Sierra High School Student ID Card
- ◆ Bus ID
- ◆ check out texts/library books
- ◆ Free and Reduced lunch ID
- ◆ Internet ID
- ◆ Saturday School ID
- ◆ other identification purposes

Students who lose an ID card will be charged a \$5 fee for a duplicate card which will be issued through the library. New students will have their ID cards issued through the library.

Students must carry their ID cards with them at all times during the school day and at all school related events.

A valid Student ID is required to check out library materials, to gain entrance to any school related activity, (games, dances, etc.) and to ride the bus.

IMPORTANT DATES

TERM 1			TERM 2		
August	02	Orientation for all grades	January	4	Students Return from Winter Break
August	03	First Day of School	January	15	Martin Luther King Jr. Day—NO SCHOOL
August	11	Back to School Luau	January	19	Winterfest Rally, Game, and After Party
August	12	Back to School Dance	January	22	8th Grade Parent Night
August	14	Fall Sports Parent Night	January	26	Winter Club Rush
August	16	Back to School Night	February	12	Lincoln's Birthday—NO SCHOOL
August	29	Fall Club Rush	February	13-16	FCCLA Week
September	1	Homecoming Rally/Game	February	20	Washington's Birthday—NO SCHOOL
September	4	Labor Day—NO SCHOOL	February	20-23	FFA Week
September	23	Athletic Booster Dinner Dance	February	26	Winter Sports Awards
October	5-6	Term 1 Semester 1 Finals	March	7-8	Term 2 Semester 1 Finals
October	9-12	Fall Break—NO SCHOOL	March	9-13	Spring Break—NO SCHOOL
November	6	Winter Sports Parent Night	March	29	NO SCHOOL
November	9	Fall Lobo Gold Rally	April	1	NO SCHOOL
November	10	Veterans Day—NO SCHOOL	April	12	Spring Lobo Gold
November	13	Fall Sports Awards	April	13	Junior & Senior Prom
November	23-24	Thanks Giving—NO SCHOOL	April	25-26	Every 15 Minutes Program (Seniors Only)
December	2	Blue and Silver Ball	May	8	Senior Awards Night
December	14-15	Term 1 Semester 2 Finals	May	13	Spring Sports Awards
December	18	Start of Winter Break—NO SCHOOL	May	15	Senior Night Rally
			May	21	Baccalaureate (Seniors Only)
			May	21-22	Term 2 Semester 2 Finals
			May	23	Senior Sunset
			May	24	Graduation Last Day of School

ASB OFFICER TEAM



ALEXANDRA CHAPMAN
PRESIDENT

ALANI MULLENIX
VICE PRESIDENT



KILEYANN CARGILL-O'NEILL
SECRETARY

SAMEER SALEHI
TREASURER



ASB CARD INCENTIVE

Here's a deal you cannot afford to miss! For the affordable price of \$40, you can purchase your Student Body Card and save over \$500! Orientation special for each ASB card purchased for an additional \$13 you can purchase one wolf pack T-shirt in the student store.

Two major reasons to buy a card:

- It will allow you to go to all home events free. Students who purchase such cards and attend all home athletic events will save over \$500!
- It will allow you to attend dances and events at a reduced rate including Prom!

The card will be available for purchase on Orientation Days when students come to pick up schedules, textbooks, and take ID pictures. It will also be sold through-out the year.

MANTECA UNIFIED SCHOOL DISTRICT

2023-2024 Student Calendar

Board Adopted March 8, 2023

July 2023	August 2023	September 2023	October 2023	November 2023	December 2023
S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 0 Instructional Days	S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 21 Instructional Days	S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 20 Instructional Days	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 17 Instructional Days	S M T W T F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 19 Instructional Days	S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 11 Instructional Days
88 Semester Instructional Days					
January 2024	February 2024	March 2024	April 2024	May 2024	June 2024
S M T W T F S 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 19 Instructional Days	S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 19 Instructional Days	S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 15 Instructional Days	S M T W T F S 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 21 Instructional Days	S M T W T F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 18 Instructional Days	S M T W T F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 0 Instructional Days
92 Semester Instructional Days					

Legend	
 	Student Breaks/Closed to the Public
 	Elementary School Minimum Day
 	High School Minimum Day
 	District-wide Minimum Day
 	Teacher Prep (no students)
 	Inservice Days (no students)
 	Summer Break/School Office Open



High School End of Term

1st Semester: October 6	3rd Semester: March 8
2nd Semester: December 15	4th Semester: May 24

Elementary Trimesters

1st Trimester:	08/3/23 - 11/3/23 - 61 days
2nd Trimester:	11/6/23 - 02/23/24 - 61 days
3rd Trimester:	2/26/24 - 05/24/24 - 58 days

180 School Year Instructional Days

Employee Holidays

July	4	Independence Day
September	4	Labor Day
November	10	Veterans Day (obs)
November	23-24	Thanksgiving
December	25	Christmas
December	26	Christmas Eve (obs)
January	1	New Year's Day
January	15	Martin Luther King Day
February	12	Lincoln's Birthday
February	19	Washington's Birthday
March 29 - April 1		Spring Break
May	27	Memorial Day

Student Breaks

October	9-13	Fall Break
December	18 - Jan 3	Winter Break
March	11-15	Spring Break

First Day of School - August 3, 2023

Last Day of School - May 24, 2024

Revised 03.08.23

2023



2024

REGULAR SCHEDULE

Breakfast	08:30 - 08:40
First Period	08:40 - 10:10
Second Period	10:16 - 11:50
Lunch	11:50 - 12:20
Thir Period	12:26 - 01:56
Fourth Period	02:17 - 03:32

LATE START SCHEDULE

Breakfast	09:30 - 09:40
First Period	09:40 - 10:55
Second Period	11:01 - 12:20
Lunch	12:20 - 12:50
Third Period	12:56 - 02:11
Fourth Period	02:17 - 03:32

RALLY SCHEDULE

Breakfast	08:30 - 08:40
First Period	08:40 - 10:10
Second Period	10:16 - 11:40
Lunch	11:40 - 12:10
Third Period	12:16 - 01:36
Fourth Period	01:42 - 03:02
Rally	03:02 - 03:32

MINIMUM DAY SCHEDULE

Breakfast	08:30 - 08:40
First Period	08:40 - 09:45
Second Period	09:51 - 11:00
Brunch	11:00 - 11:14
Third Period	11:20 - 12:25
Fourth Period	12:31 - 01:36

LOBO GOLD SCHEDULE

Breakfast	08:30 - 08:40
First Period	08:40 - 09:55
Second Period	10:01 - 11:16
Lobo Gold	11:16 - 12:20
Lunch	12:20 - 12:50
Third Period	12:56 - 02:11
Fourth Period	02:17 - 03:32

FINAL EXAM SCHEDULE

First Exam	08:30 - 10:40
Break	10:40 - 10:54
Second Period	11:00 - 01:00

BELL SCHEDULES

CANIS LUPUS YEARBOOK INFORMATION

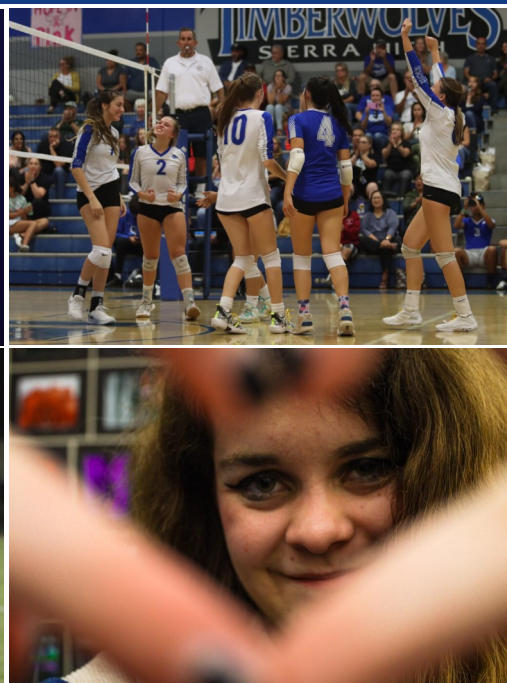
Make sure to purchase Volume 30 of your Canis Lupus yearbook **EARLY!** For the best deal order your yearbook **at registration for \$75!** This is the absolute best deal for the book. After registration, the price goes to \$80 and will continue to increase as the year goes on!

COST TIMELINE

Orientation	With Registration Packet/In Person	\$75
August 2nd—August 31st	Online	\$80
September 1st—November 24th	Online	\$85
November 23rd—January 12th	Online	\$90
After January 12th	Based on Availability	\$90

Don't miss the deadlines to purchase your senior Ad space in the yearbook. Sales will take place September 1st—December 16th. Ads purchased after December 16th will be subject to availability and prices will increase significantly based on demand. All ad sales will be completed online at the web address located at the bottom of this page.

Full Page	\$300
Half Page	\$150
Quarter Page	\$100
Eighth Page	\$75



[HTTPS://WWW.YEARBOOKORDERCENTER.COM/](https://www.yearbookordercenter.com/) | (SEARCH JOB NUMBER 21858)



ACADEMIC COUNSELING INFORMATION

CAREER PATHS APPROACH

Now is the time to plan for the future. A carefully selected curricular path will better prepare students for a more productive work life. All students are encouraged to choose challenging curriculum.

There are two paths in each program major: professional and skilled:

1. The professional path assumes that a student is preparing for a college degree and meets entrance requirements for CSU and UC systems.
2. The skills path prepares a student for community college, trade or technical schools, or entry level jobs.

Check the Course Selection Guide for more information located online at www.mantecausd.net.

ACADEMIC COUNSELING SERVICES

Counselors provide a large number of services for students. Below is a brief listing of some of those services. For more info, please see your counselor.

- Progress Reports
- Tutoring
- Study Skills assistance
- Parent/student conferences
- Referrals to Special Ed
- Peer counseling
- Nonacademic counseling
- Valley Community Counseling
- Alternative Education
- Career info
- Conferences/Grade Level
- Testing
- Vocational/military info
- College info
- Scholarship info
- Financial aid info

GRADUATION REQUIREMENTS

English	
English I	10 Units
English II	10 Units
English III	10 Units
English IV	10 Units
Science	
Physical	10 Units
Biological	10 Units
Social Science	
World History	10 Units
US History	10 Units
Gvt./Econ.	10 Units
Math	
Must Pass Algebra 1	30 Units
Fine Arts/Foreign Language	
Foreign Language	10 Units
Other	
Physical Education	10 Units
Health Education	5 Units
Electives	100 Units
Total to Graduate	275



COUNSELOR	STUDENTS	EXTENSION
Mrs. Ashley Lopez	A-D	54326
Mrs. Adrian Hernandez	E-Loo	54325
Mrs. Karla Espinoza	Lop-Rod	54323
Ms. Kristy Angove	Roe-Z	54324

CONTACTING YOUR ACADEMIC COUNSELOR

Counselors are available if students or parents have any questions or concerns. The best way to reach them is by email.

Counselors are available to meet with students or parents to support academic, social/emotional and college/career planning needs. If you would like to schedule an appointment please contact your counselor.

COUNSELOR	EMAIL
Mrs. Ashley Lopez	adlopez@mmusd.net
Mrs. Adrian Hernandez	ahernandez@musd.net
Mrs. Karla Espinoza	kespinoza@musd.net
Ms. Kristy Angove	kangove@musd.net

CREDIT DEFICIENCY POLICY

Students and their parents will be notified of credit deficiencies and offered exploration of alternative programs to get caught up. Deficiencies may be made up through limited placement beginning the student's junior year in one of the district's alternative programs, i.e. Calla Continuation High School and Night/Adult Education.

ELIGIBILITY INFORMATION

ELIGIBILITY POLICY

Students will be ineligible for extra (i.e. athletics, clubs, all dances) and co-curricular performance activities (i.e. band, drama) for any of the following reasons:

- Less than 20 units per term
- Less than 2.0 GPA previous semester
- Two (2) F's or U's in a grading period
- Suspended 5 days or twice (less than 5 days) in the same grading period = "U"

Students become eligible on the 46th school day after the suspension(s)

- Grades calculated on 4 point system; AP and Honors classes may be weighted.
- Seniors receiving a 5 day suspension, 2 suspensions of less than 5 days, or 2 U's for the fourth quarter will not participate in the graduation ceremony and activities. Seniors must be eligible to attend Grad Night.

Students must be eligible to participate. No waivers for any extra-curricular activities.

CITIZENSHIP GRADES

The staff of Sierra High has high expectations for student behavior. All students will receive a citizenship grade each semester. Citizenship guidelines are as follows: attending class regularly, being on time with all necessary materials, completing homework on time, meeting deadlines, doing work independently when requested, exercising care of school equipment, showing respect for students, staff, and others, not disrupting class, and exercising good conduct.

If a student receives two "U" grades on a report card, he/she is ineligible for the next semester. Unsatisfactory citizenship may be earned for exhibiting inappropriate behavior, being disruptive, being uncooperative, or interfering with other students' learning.

An automatic "U" will be given for being placed on a Tardy Contract for receiving five (5) tardies in the same semester or for a 5 day suspension or twice in a grading period. Only the concerned teacher will issue the "U" mark.



ACADEMIC INTEGRITY

Teachers will include the school cheating policy in their student hand-outs and/or syllabus. The consequences of cheating are as follows:

- **1st offense:** zero on assignment/test/project, "N" in citizenship, parent notification, referral to Vice-Principal for documentation.
- **2nd offense:** zero on assignment/test/project, "U" in citizenship, parent notification, referral to Vice-Principal for Student Conference.
- **3rd offense:** zero on assignment/test/project, parent notification, referral to Vice-Principal for In-School Suspension. Two offenses or more (same term) in different classes: In-School Suspension.
- **4th offense:** zero on assignment/test/project, parent notification, referral to Vice-Principal for 1-3 day School Suspension.

In addition, piracy/theft/copying and/or dissemination (sharing) of any assignment/test/project will result in a zero on the assignment, automatic "U" in citizenship, referral to Vice-Principal for a 1-3 day school suspension, and could possibly disqualify the student from CSF, Lobo Gold honors, and/or National Honor Society recognition at Graduation.

STUDENT OPPORTUNITIES AND PROGRAMS

BLOCK “S”

Students may earn letters in academics, leadership, and athletics. The criteria for each are as follows:

Academics (Counselor)

- 3.6+ GPA earned during any 3 terms. Must complete an application verified by the counselor

Activities (Activities Director)

- 3 terms minimum participation. Teachers may submit additional criteria. Activities include: Band, Cheerleading, Choir,
- Drama, FFA, FCCLA, Broadcast Journalism, Leadership, Peer Resource and Yearbook.

Athletics (Athletic Director)

- 1 year + at varsity level. Each coach determines other criteria.

NATIONAL HONORS SOCIETY

The Sierra High School chapter of the National Honor Society is a student lead organization. Our goal is to create an enthusiasm for scholarships, promote worthy leadership, stimulate a desire to render service, and encourage the development of character in the students of Sierra High School. Membership is open to 2nd semester Sophomores, Juniors, and Seniors with a cumulative GPA of at least 3.6 who demonstrate exemplary citizenship with a history of service and leadership. Members are inducted in both Fall and Spring terms of each academic year and participate in two specially selected service projects each year. NHS honor status is included on official transcripts, and student diplomas bear the NHS seal. Students will also be seated at the front of their graduating class during commencement, and wear the distinctive white honor cowl.

DEPARTMENT HONORS SOCIETY

Students may earn honor cords to be worn at graduation ceremonies. Each department will publicize the requirements to all students. Students must apply for this honor.



VALEDICTORIAN/SALUTATORIAN SELECTION AND CRITERIA

- Student must complete entire senior year at a MUSD high school.
- Student must have at least three classes on campus each term during senior year.
- Students in accelerated programs (graduating in less than four years) will not be considered for selection.
- Valedictorian and Salutatorian will be identified at the third semester grading period of the senior year.
- The grade point averages will be equalized by applying a special mathematical formula. Note: a detailed explanation of this is available from the counseling office.
- Co-valedictorians or co-salutatorians are chosen only when points are exactly the same up to hundredths of a percent.

LOBO GOLD PROGRAM

Students earn positive recognition for academic achievements and good behavior through our Lobo Gold program. There are two academic rallies each year in the fall and spring to recognize student achievement. Students decorate the stadium to promote school spirit and a sense of pride, and the rally features student and staff talent, as well as raffle prizes. In addition to scholar/athletes and students with perfect attendance, the program honors three categories with prizes and privileges:

Gold:

Students with a 4.0+ GPA and no “F’s” or “U’s” for a term.

Silver:

Students with a 3.25+ GPA, and no “F’s” or “U’s” for a term.

Blue:

Students with a 2.25+ GPA, and no “F’s” or “U’s” for a term.

CALIFORNIA SCHOLARSHIP FEDERATION

Sierra High School is proud to recognize students who earn excellent grades in rigorous/core courses. Students who qualify for membership in CSF during their sophomore, junior, and senior years for at least four terms, and who volunteer for at least 100 hours of community service are honored with a Gold Seal bearer status at graduation wear distinctive gold regalia and are seated at the front of their graduating class. Their life-time member status is recorded on their official transcripts, and a gold seal on their diploma. Any student or parent with questions are to contact kvongphouthone@musd.net or room 45 for more information.

Any student or parent with questions are to contact Mrs. Vongphouthone, room 45 for more information.

STUDENT INVOLVEMENT AND SUCCESS

CLUBS

Sierra has a number of active clubs on campus. We highly encourage students to get involved and make the most of their four years with us! The club list is dynamic and changes each year. Make sure attend Club Rush in the fall to learn more about the clubs on campus or contact the Activities Director for more information about our current clubs list.

LOCKERS

Lockers are provided to students as a convenience. They are not required by the school. They are no longer assigned at registration and must be requested from the attendance office by students if they want one.

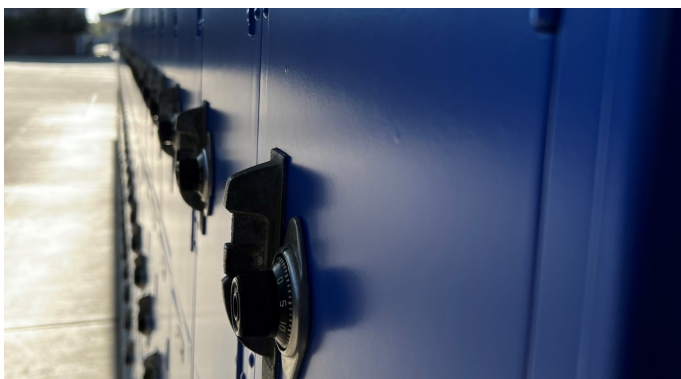
If a student wishes to use a locker, they should guard the combination carefully and make certain that it is locked before leaving it. Students are not to share or trade the locker with anyone. Vandalism must be reported to the attendance office. School personnel retain the right to check the contents of any locker.

The school is not responsible for personal items left in school or PE lockers. All lockers should be clean and empty by the last day of school.

Once requested, students keep the same locker for the rest of their high school years. If a student is having difficulty with his/her locker, he/she may go to the attendance office for assistance.

School lockers are the property of MUSD. At no time does the district relinquish its exclusive control of lockers provided for the convenience of students. Periodic general inspections of lockers may be conducted by school authorities for any reason at any time, without notice, without student consent and without a search warrant.

Students jamming or damaging their locker will lose their locker privilege and must pay restitution for damages. Students are also responsible for all books and other items kept in their locker and must pay restitution for any lost or stolen materials.



STUDY SKILLS = SUCCESS

Tools for the Job:

Students need the right tools to succeed in school! Students are expected to come to class with needed materials, including:

- 3-ring binder (2" is best) with 3-hole filler paper
- Set of subject dividers
- Two #2 pencils
- Black or blue ink pens
- Highlighter pens
- 6" ruler
- Plastic pouch for holding supplies in binder

The above items are necessary for all students. Other helpful tools:

- Glue stick
- Color pencils or water-based non-permanent markers are permitted
- Personal planner or calendar to track appointments/obligations
- Ensure that you plug in your school issued device every night to ensure that you have enough battery every day.

Parents Can Help Too:

Parents can assist their students in some of the following ways:

- Check your student's assignment calendar regularly to see what's due and when. Students are given calendars for each class; these are in a 3-ring binder. Look at them!
- Provide study space at home. Students need a quiet place to work where they can read and write without distractions for an hour or more each evening.
- Help your student establish a routine time for school work each day. If students say they have no homework, check their assignment calendars.
- Reading is fundamental. Have your student read for 30 minutes each evening, and make reading a family priority.
- Reinforce your student with praise and/or rewards for doing well: good grades, organized binder, etc.
- Withdraw privileges if your student is not keeping up with the calendars or maintaining good grades.
- Call your student's counselor for individual assistance.

LIBRARY INFORMATION

All students and staff are welcome to use the resources of the library. Library and Technology Center hours are Monday - Friday from 8:00 am– 4:00pm. For current library resources and detailed policies and procedures, please visit sierrahighlibrary.wix.com/musd. Printing is available for a fee.

Students are expected to observe acceptable behavior, including no food, gum, or drinks. Entry during class time is by teacher pass only. A valid ID is required to check out materials and/or equipment and access student library accounts.

Up to two library books may be checked out with a valid student ID for 21 days. Fine notices will be emailed to student email accounts daily during the school year. Overdue items are billed replacement cost after 30 days. Lost or damaged library books must be paid for at replacement cost. Students with outstanding overdue notices will be restricted from checking out further items until all fines are paid or cleared.



Textbooks are the property of MUSD and are provided “on loan” to students. Ed Code 48904 states that “the parent or guardian of a minor shall be liable to a school district for all property belonging to a school district loaned to a minor and not returned upon demand of an employee of the district authorized to make the demand.”

Textbooks will be checked out the first week of school, or on the first day of attendance for transfer students. At the end of the year, or when transferring from Sierra, students will check in all textbooks to the library. Materials will be assessed for condition by each teacher and students will be charged for damage/loss. All obligations must be cleared with the library staff and account clerk.

Students are responsible for their own textbooks. This includes damage that occurs due to fire, water, theft, etc. Book covers are required. Do not use contact paper or any other stick-on covers. Students should not write in or highlight texts, nor should they loan textbooks to friends.

Condition	Fine
Lost	Replace
Pages Torn Out	Replace
Damaged/Unusable	Replace
Pen/Ink Marks	\$5 Minimum
Spine Damage	\$5 Minimum
Barcode Missing	\$5



DELIVERIES AND PARENT INFORMATION

PERSONAL MESSAGES AND DELIVERIES

Sierra High makes every effort not to interrupt the learning environment. We will send a pass for your student to pick up items dropped off. We are not responsible for items dropped off for your student, including money/cash.

Due to health and safety concerns food may no longer be dropped off in the office. If you wish to provide lunch for your student you will need to deliver it to them personally in the office during the lunch or brunch period only. Students will not be called out of class and are not permitted in the parking lot or driveway to retrieve items. This applies to students participating in after school sports, class parties, or leaving early for games as well. Absolutely no homemade food can be delivered or accepted for class parties. In addition, outside vendors are not permitted to make food deliveries to students.

We are not able to hold your student's sports equipment or bags in the office. You will need to make arrangements with your student to hand-deliver these items to them during lunch or after school.

Please refrain from delivering flowers or gifts for your student. Balloons are not allowed on campus at any time.

There are absolutely no outside food delivery services allowed at any time. This includes, but is not limited to Door Dash, Uber Eats, Grub Hub, Pizza Delivery, etc. All food must be hand delivered by a parent or legal guardian.

All deliveries **must** come through the office. Please do not meet your student at a fence line or gate to exchange items. This presents a safety risk and is not permitted at any time. Students who are seen taking food or other deliveries in places other than the office may be subject to disciplinary consequences.

PARENT CONNECT

<http://q.musd.net/parentportal/>

Stay connected! View assignments, grades, attendance, upcoming news and events via computer, tablet, or mobile device. Re-enrollment (summer packet) can be submitted digitally through this platform. Download the convenient Manteca USD app, go to <https://q.musd.net/ParentPortal> (parents) or <https://q.musd.net/student> (students).

If you do not have an account please email Jillian Schachner at jschachner@musd.net for assistance; please include your student's name. This is also a convenient way to communicate with teachers.

MEDICATION AT SCHOOL

Medications will not be accepted or administered without the following requirements:

1. A Doctor's Prescription must be submitted.
2. Physician/parent request forms must be filled out completely with signatures (and detailed instructions),
3. Medication taken to school must be in pharmacy labeled bottle or kit.

Nonprescription medication, i.e. aspirin, will **not** be given at school even at parental request. Parents may bring medication to school and administer if necessary. Students may not keep medicine on their person or in lockers. All medicines must be turned in to the Health Clerk unless prior arrangements have been made. We cannot accept any medications without a Doctor's Prescription.

Unique Health Conditions:

If a student has a unique health problem (i.e. severe allergic reaction, seizures, heart problems, etc.), it is imperative that the school be notified.

IMMUNIZATION INFORMATION

The following legal guidelines must be met in order for students to be legally enrolled. Failure to abide by this framework lead to temporary exclusion from school until met:

- Polio: at least 3 doses with month and year validated; at least one must be after 2nd birthday.
- DPT/DT: at least 3 doses with month and year validated; at least one after 2nd birthday.
- MMR: two doses after 1st birthday; month and year must be validated.
- TDAP: at least one dose after the 7th birthday
- Hep B: 3 doses
- Varicella: 2 doses

CONTACTING TEACHERS

If you need to contact a teacher individually, there are two potential options to follow:

1. Access our website or Parent Connect where you can contact individual teacher's email addresses: <https://sierrahigh.mantecausd.net/>
2. Call the school (209-858-7410) and follow the directions for contacting individual teacher's voice mail.

ATTENDANCE POLICIES

IF YOUR STUDENT IS ABSENT

All absences must be cleared through the Attendance Office by phone (858-7410) ***WITHIN 5 WEEK DAYS***, i.e. if a student is absent on Friday, the absence must be cleared by the following Friday, ***INCLUDING*** holidays. Documentation is recommended for medical/dental appointments. Parents are encouraged to schedule medical appointments after school hours.

Failure to clear absences ***WITHIN 5 WEEK DAYS*** will result in Saturday School. Unexcused absences cannot be cleared beyond the 5 day limit. ***A doctor's note is required after 3 consecutive days of absence or each day if you have received a medical clearance requirement letter from Sierra High.***

Types of absences:

- ***Excused:*** illness, medical appointment, (doctor note required after 3 consecutive days), funeral; (one day in state, maximum of three out of state; memorial card or letter from funeral home required), school sponsored activity
- ***Unexcused:*** vacations, missing bus, no ride, oversleeping, baby-sitting, shopping, out of town, absences due to menstruation, working, unexplained, functions or appointments for other persons, translating for other persons, club/travel sports and dance competitions, graduations, DMV appointments, sibling performances, are some examples of unexcused absences.
- ***Must be pre-approved (documentation required):*** college visit (juniors/seniors only; requires preapproval form and documentation, for 3 days per year), religious holiday/retreat/event, court, Military Entrance Processing Station (MEPS; not to exceed more than 3 days without administrative approval).

Students who plan to be absent for reasons other than those listed above should notify the Vice Principal, who will then indicate approval or disapproval.

NOTE: In order to participate in athletics (practice or games) stu-dents must be present for 2 full periods.

Board Policy No. 5113a: A student should not be absent from school without the parent's knowledge and consent. Students will be allowed to be absent from school, for reasons expressly authorized by applicable law. Verification of absence can be verbal, in person or written to be determined by the principals. The Board of Education directs that absences for "justifiable personal reasons" under Education Code Section 48205 shall be granted only for comparable short-term absences (maximum: five days) unless a longer time is required by applicable law. A principal or designee cannot approve an absence for such purposes as traveling with parents on a vacation or business trip, or for early starts or late returns from such trips.

ABSENCES FOR SCHOOL ACTIVITIES

No academic penalty shall be issued because of absence(s) for a school sponsored activity. Work due on the day of absence is expected to be turned in, on, or before the day the absence occurs, and every effort must be made by the student to get assignments done prior to known absences.

MAKE-UP FOR EXCUSED ABSENCES

Students with excused absences are entitled to make up all work for full credit. Students must be responsible for arranging all such make up with each teacher.

Students shall have no less than two (2) days make up time for each day of absence up to five (5) days. This time shall exclude weekends and holidays. At the teacher's discretion, time limits may be extended.

Each teacher shall determine the standards necessary to receive a grade.

Physical Education, Band, Choir and Ag FFA require attendance for participation in and performance of course work. Thus, these courses may use penalties for reason of absences, if attendance is an integral part of the grade and that such standards are uniformly implemented throughout the department. Penalties may include lowering of a grade. Board Policy 6154.

MAKE-UP FOR UNEXCUSED ABSENCES AND SUSPENSIONS

Makeup work will be contingent on teacher/classroom policy with regards to unexcused absences.

Please note, Suspensions are considered ***excused*** absences. Students must request work from their teacher upon their suspension. If work *can* be completed from home, that work will be given to students and it must be returned on their first day back from suspension.

If work being done in class cannot be competed, teachers will allow student sufficient time to make-up, and turn in the work.

CLEARING ABSENCES MADE IN ERROR

Students marked absent in error must have teacher email attendance for correction, verifying the student's presence. It is the responsibility of the student to take care of this task. You may also contact the teacher through parent connect.

ATTENDANCE POLICIES CONTINUED

CHECK-OUT PROCEDURES

Students who must leave prior to the end of the school day MUST check out through the Attendance Office.

Call the Attendance Office to check out your student for appointments. The office will send your student a pass to leave class at the appropriate time to check out through the attendance office.

Parents are encouraged to make all appointments after school hours whenever possible, as this will lessen instructional disruptions.

Failure to properly check out of school will result in an unexcused absence plus disciplinary action: either detention or Saturday School.

Students are not to use personal cell phones to call home to check out, as the Attendance Office must contact parents first. Please, do not leave a message on the recorder to check students out.

TARDY POLICY

As per school policy, any student who is late to class (unexcused) will be assigned detention. The following steps will be taken:

- **First tardy:** student may be required to sign form and is assigned 15 minute detention*. Parent/guardian receives notice of the tardy via text message or phone call.
- **Second/third/fourth tardy:** 30 minute detention*. Parent/guardian receives notice of the tardy each time via text message or phone call.
- **Any subsequent tardies** will result in a tardy contract and a referral to the appropriate administrator with more progressively severe disciplinary consequences, such as Saturday School and possible suspension.

** Detentions are doubled if not served in a timely matter.*

TARDY CHECKS

Occasionally, Administration may conduct Tardy Checks to ensure that policies and procedures are being followed correctly. When students are tardy during a Tardy Check, normal tardy policies are replaced with mandatory Saturday School.

HABITUAL TARDIES

Continual lateness to school will not be excused by the office (even with a parent note) for reasons such as oversleeping, missing the bus or train, car problems, the alarm not going off, etc. Such actions will result in disciplinary action, a tardy contract, and possible referral to the Student Attendance Review Board.

POOR ATTENDANCE

Consistently poor attendance and truantries will lead to several negative ramifications:

- Parent notification and truancy letters
- Referral to Vice Principal for parent conference
- Referral to SARB (Student Attendance Review Board)
- Excessive absence letter to improve attendance
- (after 6 excused absences)
- Pre-medical warning letter to improve attendance
- (after 10 excused absences)
- Medical note requirement from doctor for each absence—telephone advice is not accepted
- (after 15 excused absence)
- Saturday School/suspension
- Community School referral



MISCELLANEOUS INFORMATION

MAIN OFFICE RESOURCES

Lost and Found

Look for items in Attendance Office or in the cafeteria.

Nurse

A school nurse is available through the District Health Services program.

Psychologist

A district Psychologist is available on site to assist with special needs students.

Valley Community Counselor

Referrals to this employee for outside counseling are available during the week.

Peer Resource Referrals

Conflict management and one-on-one counseling services with peer students are available for issues such as academics, behavior, social, or attitude problems.

Student Health Insurance

Such insurance is available upon request in the Administration Office.

Healthy Families Info

See Counselors for more information.

Medical/Hospital Services

Medical costs of students' accidents are normally the responsibility of the parents or guardians.

PARENT INVOLVEMENT

Several opportunities are available for parents to become involved at Sierra:

- Athletic Boosters
- Band Boosters
- ELAC
- SBCP Committee (Site Council)
- Sober Grad Committee (senior parents)
- And more! Contact school for info!

OPEN ENROLLMENT

- Open enrollment period is in January (tentative) of each year. Open enrollment is determined by a lottery system through the district office. **Continuation of open enrollment is contingent upon satisfactory attendance, behavior & academic achievement.** For questions regarding open enrollment please reach out to the office manager at: 209-858-7410 x 57413

ELECTRONIC DEVICE USE/POLICY



NO CELL PHONE USE DURING CLASS

Electronic devices may NOT be used during class time

1 st Offense	Warning / return phone after school
2 nd Offense	Saturday School
3 rd Offense	2 Saturday Schools Assigned and parent MUST come pick-up the device.
4 th Offense	Alternative Placement Assigned and parent MUST come pick-up the device from Administration.
5 th Offense	1 day of suspension and parent MUST come pick-up the device from administration.

Board Policy 5131(b): Electronic Signaling and Communication Devices

The Manteca Unified School District Governing Board allows pupils to possess and use electronic signaling and communication devices while on campus. If directed by the driver all electronic signaling and communication devices will be in the off mode and out of sight while being transported by District-operated vehicles, and during instructional school hours; passing periods, rallies, assemblies, and other school activities during the instructional day, for all grades K-12. Electronic signaling and communication devices may be used grades K-12 before and after school, and grades 9-12 during brunch and lunch. With prior written permission from the teacher, school principal, and the parent, the student may use an electronic device in class only under the direct supervision of the teacher for instructional purposes.

Students that capture photographic or digital images while on school property during the school day without prior permission of the Principal or designee may be subject to disciplinary action.

Students and parents are to be advised that the District is not responsible for the theft or loss of students' electronic devices.

No student shall be prohibited from possessing or using portable communication or electronic signaling devices that are determined by a licensed physician or surgeon to be essential for the health of the student and use of which is limited to purposes related to the health of the student.

STUDENT CONDUCT AND EXPECTATIONS

EDUCATION CODE 48900 - SUSPENSIONS AND EXPULSIONS

Violations of the following sections of the EDUCATION CODE 48900 are grounds for either suspension and/or expulsion from the district:

- a Threatened, attempted, or actual physical injury to another.*
- b Possessed, sold, furnished, or used explosives, dangerous objects, or weapons (including knives, stun guns [P.C.12650], pepper spray [P.C.12403.8])*
- c Possessed, sold, furnished, or used alcohol or controlled drugs (as defined by Health and Safety Code 11007)*
- d Unlawfully offered controlled drugs, then provided another sub-stance in place of it*
- e Committed or attempted robbery or extortion*
- f Attempted or actual damage of school or private property
- g Attempted or actual theft of school or private property
- h Possessed or used tobacco products
- i Committed obscene acts, habitual profanity or vulgarity
- j Unlawfully offered or furnished any drug paraphernalia
- k Disrupted school activities or willfully defied school authorities (includes fighting)
- l Knowingly received stolen school or private property
- m Possession of imitation firearm
- n Sexual assault/battery
- o Threatened or harassed witness
- p Soma Drug offered, arranged or negotiated to sell or sold
- q Hazing
- r Bullying/Cyber bullying
- s Aids/Abets

Sexual Harassment (48900.2)

Hate Crimes (48900.3)

Hostile Educational Environment (48900.4)

*Expulsion hearing required

CA EDC 4807

"... schools shall hold pupils to a strict account for their conduct on the way to and from school, on the playgrounds, or during recess."

Students are deemed to be under the jurisdiction of the school in the following circumstances: during, or while going to or from school sponsored activities; while on school grounds; going to or coming from school; during lunch, on or off campus.

FIGHTING AND DRUG USE/SALES

Fighting, being under the influence of alcohol, and drug use/sales, among other violations, are NOT tolerated at Sierra High School. If a student actively participate in a fight, is under the influence of alcohol, or participates in drug use/sales on campus, it may result in a Fight Contract or Disciplinary Review Board (DRB) Contract. Depending on severity, it may also result in a DRB hearing and/or expulsion.

Additionally, engaging in these behaviors may result in mandatory enrollment in either anger management or substance abuse counseling.

If a student is at school under the influence of drugs or alcohol, a parent is REQUIRED to pick the student up from campus. Students will NOT be able to walk home or take the bus.

K9 Detection Checks:

Sierra High has participated in the use of detection dogs on campus to provide a deterrent for the possession or contraband items on campus. There may be routine, random inspection of areas such as lockers, classroom backpacks, gym areas, and parking lots (cars). These random inspections will be conducted to ensure consistency of areas searched. The dogs are not trained to sniff individuals. The dogs will pick up scents of live or spent ammunition, traces of alcohol, and illegal substances, as well as empty alcohol containers.

TEACHER DETENTION AND SUSPENSION

Detention:

Students are required to serve assigned detention in a timely manner. Contracts with the teacher and administration may follow if tardies become habitual.

Teacher Suspension (CA EDC 48910) :

A teacher may suspend a student from class for any of the acts enumerated in EC 48900 for the day of the offense and the following day. The teacher shall ask the parent/guardian to attend a conference to discuss the incident.

STUDENT CONDUCT AND EXPECTATIONS CONTINUED

STUDENT CODE OF CONDUCT

The code of conduct applies to any student who is:

1. On school property
2. In attendance at school or on the way to or from school or during lunch.
3. At any school-sponsored activity on or off campus
4. Whose conduct at any other time or place has a direct and immediate effect on maintaining order and discipline or protecting the safety and welfare of the students or staff in school.

DISCIPLINARY ACTION FOR LESS SERIOUS OFFENSES

Saturday School: students will be assigned Saturday School from 8:00am to 12:00 noon for the following reasons:

- For any unexcused absences
- For persistent behavior problems, i.e. violation of tardy agreement, leaving campus without a pass or checking out, 2 or more phone/dress code violations and any other inappropriate behavior.
- Alternative: students may perform 2 hours of campus clean up with a campus monitor after school, or use Paw card, to eliminate a Saturday school.
- For attendance issues, 10 days perfect attendance will clear a Saturday School if completed prior to the due date.

Non-attendees will receive an Alternative Placement assignment.

Only official excuses for not attending will be accepted (i.e. a doctor note for illness or verification of a family emergency)

CLOSED CAMPUS POLICY

Students may not leave campus without prior approval from the Attendance Office. Such approval may consist of checking out through the office, leaving at lunch with an approved off-campus pass, or leaving for CTE with an approved pass. Discipline for leaving without permission may include Saturday School or more severe actions.



GENERAL CONDUCT

Prohibited Items: Radios and disruptive electronic devices or laser devices (P.C. 417.25), skateboards, water pistols, water balloons, permanent markers/Sharpies, chains, and other devices which might disrupt school are not permitted at any time, any place, in or out of class.

On the first offense, the item will be confiscated and the parents asked to pick it up. On the second offense, the item will be confiscated for the remainder of the school year, a Saturday School given, and then returned to the parent.

Parking regulations: students must register vehicles, provide proof of insurance, obtain a parking sticker, and follow parking regulations (VC 2111). Police may ticket or tow cars violating regulations at owner's expense. Parking privileges may be revoked if abused.

Students are required to park in the student parking lot and not on the street or surrounding neighborhood. Parking stickers must be properly displayed. Permits will be distributed to seniors and juniors first and sophomores or freshmen as room allows.

Serious or persistent problems: students whose serious or persistent behavior interferes with learning or endangers the well-being of other students may lose their educational privilege. This includes horseplay, including the use of carotid restraint, or other rough play. Such actions may result in disciplinary action, as well as a DRB hearing. Students may be returned to school under a contract or considered for expulsion (MUSD Policy #527).

Dance Behavior: No inappropriate dancing is permitted. Students will sign a dance contract prior to entrance to any school dance. Failure to comply with rules may result in removal from the event and/or progressive discipline in accordance with school policy.

Restricted areas on campus: Areas restricted during school hours include the parking lots, the playing fields, behind the shop areas, and surrounding housing areas. Students are not to loiter in these areas.

Gambling: Any gambling such as flipping or pitching coins, rolling dice, cards, betting, etc. is not permitted at school and is a violation of the law.

Video surveillance: Video surveillance is used on the Sierra campus to assist in the establishment of a safe school climate for all students.

STUDENT CONDUCT AND EXPECTATIONS CONTINUED

GENERAL CONDUCT CONTINUED

Hazing:

or harassing of students is prohibited. All students are entitled to a hassle-free education. Some of the prohibited activities might include the following:

- Making verbal threats.
- Whistling in a harassing manner.
- Making racial remarks.
- Making comments of a sexual nature.
- Behavior that might be deemed detrimental to any student's physical or emotional well-being.

Student Conduct Assemblies/Rallies:

- Students are to sit in assigned areas and remain there.
- Must be on time and show appreciation and attention during the performance
- Behavior must be appropriate at all times
- Failure to abide by proper conduct will result in disciplinary action

Bullying:

Bullying is a form of violence. It can be physical, verbal, psychological, or sexual. Here are some examples of bullying:

- Physical: hitting, kicking, spitting, pushing
- Verbal: teasing, threatening, name-calling
- Psychological: excluding someone, spreading rumors, intimidating
- Sexual: touching, assault, exhibitionism, and many of the actions listed above

Bullying may also occur through the Internet or other forms of technology. This is known as cyber bullying. It is sending or posting hurtful material.

Bullying is common, but it should not be viewed as a normal part of growing up. It is more damaging to children than previously thought. Bullying has a negative effect on a student's ability to learn.

Bullying/cyber bullying will not be tolerated at Sierra High School.

OFF-CAMPUS PRIVILEGE

Senior, Junior, and second term Sophomore students must maintain a 2.0 GPA to be eligible; Sophomore students must maintain a 3.25 GPA without any unsatisfactory citizenship marks. Students who meet the following criteria may apply for an off-campus pass with administration:

- No Saturday School owed end of each term
- Not on ineligible list end of each term
- No owed bills or fines end of each term
- Students must have an off campus pass to leave at lunch, even if student has a 4th period CTE class

The governing board of the district, pursuant to Ed Code 44808.5, has determined to permit students enrolled at Sierra High to leave the school grounds during the lunch period. Section 44808.5 further states, "Neither the school district nor any officer or employee thereof shall be liable for the conduct of any pupil during such time as the pupil has left the school grounds pursuant to this section."

Administration has the right to review & revoke the privilege of having an Off-Campus pass at any time.

Student visitors must be arranged for 48 hours in advance!

Visitors must have a valid reason to visit campus as determined by administration and will need to report to the administration office for a pass. The following requirements must be met for student sponsors and visitors:

1. High school age.
2. Note signed by each parent.
3. Phone numbers to contact both parents.
4. Note from visitor's school that his/her absence is approved and visitor's school is not in session
5. Proper ID.
6. Written approval of all sponsoring student's teachers.

Administration reserves the right to regulate or refuse visitations.

Visits are for one (1) day, with 48 hour advanced administrative approval; no visitors during first or last weeks of school.

Adult persons wishing to visit a class should make arrangements in advance with the teacher and principal or designee for an agreeable time. All visitors shall register at the school site office immediately upon entering the school. The visitor will then receive a pass, instructions, and an ID name tag.

STUDENT CONDUCT AND EXPECTATIONS CONTINUED

DISTRICT POLICY ON SEXUAL HARASSMENT

The Manteca Unified School District has adopted a student policy on sexual harassment (5145.81a)

The policy strictly prohibits sexual harassment by a student or employee. It is defined as unsolicited and unwanted sexual advances, requests for sexual favors, and other verbal, physical, or visual conduct of a sexual nature (EC 212.5), which can create an intimidating, hostile or otherwise offensive educational environment.

Examples of types of conduct which are prohibited or may constitute sexual harassment include:

- Unwelcome leering, sexual gestures or propositions
- Unwelcome sexual slurs, threats, verbal abuse, derogatory comments or sexually degrading descriptions.
- Graphical verbal comments about an individual's body, or overly personal conversation.
- Sexual jokes, stories, drawings, objects, pictures, or gestures.
- Spreading sexual rumors.
- Touching an individual's body or clothes in a sexual manner.
- Any act of retaliation against an individual who reports a violation of the district's sexual harassment policy or who participates in the investigation of a sexual harassment complaint.

WEAPONS/GRAFFITI LAWS

SB292 expands bans on weapons by also prohibiting any instrument that propels a metallic projectile, such as a BB or pellet, through pressure. It also prohibits knives or an ice pick.

SB374 makes the defacing of public property or vehicles by graffiti punishable by a fine up to \$500 and a minimum 24 hours of community service.

PROCEDURES FOR REPORTING SEXUAL HARASSMENT

Below is the procedure to follow if any student feels that he/she is being sexually harassed by another student or by a school employee or other person who is on the school grounds or at a school activity:

- Report this verbally or in writing to any school administrator, counselor, teacher, or other staff member, or to the Director of Student Services. This person may be reached at 825-3200, X50735.
- You will be asked to put the complaint in writing and sign it, or the person you complained to can put it in writing and have you sign it.
- Within one school day, the person you report the harassment to will forward this information to your principal (unless he/she is the one you feel is harassing you) and to the Director of Student Services.
- Within one school day, the principal or Director of Student Services will designate a trained investigator who will initiate an investigation within two school days of receiving the report.
- Your complaint will be handled in accordance with MUSD Policy 5145.8.
- Each complaint shall be promptly investigated in a way that respects the privacy of all parties concerned to the extent permitted by the law and to the extent practical and appropriate under the circumstances.
- The investigator will communicate his/her findings to you and to the alleged harasser as quickly as possible.
- After concluding the investigation, the complaint investigator will put his/her findings in writing and will forward a copy to the principal and the Director of Student Services within one week or a reasonable extension of time thereafter for good cause.
- A written record of the investigation will be maintained by the school and district separate and apart from your student file.

DRESS AND GROOMING

Manteca Unified Administrative Regulation 5132

In cooperation with teachers, students and parents/guardians, the principal or designee shall establish school procedures governing student dress and grooming which are consistent with law, Board policy and administrative regulations. These school dress codes shall be regularly reviewed.

The following guidelines shall apply to all regular school activities:

1. Clothing, jewelry, and personal items shall be free of writing, pictures, or any other insignia which is vulgar, lewd, obscene, profane, or sexually suggestive or which promotes the use of alcohol, drugs, tobacco, or other illegal activity.
2. Appropriate shoes must be worn at all times.
3. Clothes shall be sufficient to conceal undergarments at all times. See-through tops and bare abdomens are prohibited.

The dress code shall be modified as appropriate to accommodate a student's religious or cultural observance, health condition, or other circumstance deemed necessary by the principal or designee. In addition, the principal or designee may impose dress requirements to accommodate the needs of special school activities, physical education classes, athletic activities, and other extracurricular and cocurricular activities.

No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control. (Education Code 49066)

Students shall be allowed to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day (Education Code 35183.5)

Gang-Related Apparel:

At individual schools that have a dress code prohibiting gang-related apparel at school or school activities, the principal, staff and parents/guardians participating in the development of the school safety plan shall define "gang-related apparel" and shall limit this definition to apparel

that reasonably could be determined to threaten the health and safety of the school environment if it were worn or displayed on a school campus. (Education Code 32282)

Because gang-related symbols are constantly changing, definitions of gang-related apparel shall be reviewed at least once each semester and updated whenever related information is received.

As necessary, the school shall collaborate with law enforcement agencies to update definitions of gang-related apparel.



MISCELLANEOUS INFORMATION

VOL SPORTSMANSHIP/VICTORY WITH HONOR

The Valley Oak League has adopted guidelines for Victory With Honor. A good sport has been defined as “a person who can take a loss or defeat without complaint, or victory without gloating and who treats his/her opponents and officials with fairness, courtesy, and respect.”

It is the intent of the league to eliminate all distractions which might tend to destroy the best values of sport and to stress the importance of fair play. This includes being courteous to officials and visiting teams and fans.

We must remember to yell for our team and not against the visiting team & fans.

CLEAN CAMPUS

Sierra High School staff and student body take pride in maintaining the beauty and cleanliness of our campus. We believe the appearance of our environment contributes to the overall positive culture and climate of our school.

Staff and students contribute in various ways to keeping our campus litter free. We have a Clean Campus Committee comprised of students working to encourage and motivate their peers to clean up after themselves. Students have the added incentive of getting brunch time extended when the campus is found to be consistently neat and clean.

Administration also reserves the right to cancel brunch in the event that campus is found to be unkept over a few days. Monitors, administrators, teachers and other staff lead by example, cleaning up litter around campus daily. Various clubs and groups also work on clean up days and at various other times throughout the year to keep our campus clean and welcoming to everyone.

INTERNET INFORMATION

Sierra High students have access to the Internet. Having this technology also means greater responsibility from students. Before a student internet account can be created, in order to access the internet, they are required to fill out an Internet access form. This must be signed by both the student and parent and will be kept on file for the current school year. Students caught using the Internet without permission or accessing information in an illegal, inappropriate, or unauthorized manner will be disciplined and lose their Internet access. Student use is monitored by the District Office.

DANCE INFORMATION

Sierra High sponsors two dances throughout the school year. To enter the dances, students must meet all eligibility requirements (including GPA of 2.0) and must present a current school picture ID. All school rules are in effect during dances. School dress codes will also be enforced. Doors will open at a specified time and will close one hour after they are open. Once the doors close, students will not be allowed to enter. Once students leave the dance, they will not be allowed to re-enter.

GUEST PASSES FOR DANCES

Passes are limited to one guest per student. Approval by administration is based upon the following:

- Former students who graduated from MUSD one year removed.
- In good standing (fine free, detention hours cleared, eligible).
- Calla High and Independent Study students may be guests with the approval of their principal.
- Students under an expulsion order or Manteca Day students cannot attend.
- Host student will be responsible for guest behavior.

This policy is set by the school and district administration and is offered at the discretion of the school administration.

Administration reserves the right to further restrict this guest policy as needed.



MISCELLANEOUS INFORMATION CONTINUED

STUDENT PARKING

Students may park in the south end of the parking lot only under the following conditions:

- Must possess a valid CA driver's license.
- Must possess a Sierra HS parking pass visibly.
- Adequate insurance.
- Auto to be left alone during the school day.
- Abide by driving/parking privileges outlined in permit request.

Permission to park/drive may be revoked by administration for violations of school rules or inappropriate driving. Also, all vehicles must be registered or will risk being towed at owner's expense.

Students will not be allowed to park on the streets surrounding the school; they must park in the lot. **MUSD is not responsible for the theft or damage to vehicles or any contents therein. Parking is at your own risk. The District will be held harmless and released of any liability arising from use of the parking facilities.**

Students are subject to violations of the Manteca Police Department and may be cited.

- First Offense : Warning
- Second Offense: Saturday School
- Third Offense: Revocation of parking permit

RIDING THE BUS

Riding the bus is a privilege which should not be abused. Students are under school jurisdiction from the time they leave home until they return in the afternoon. Students must comply with the following bus rules:

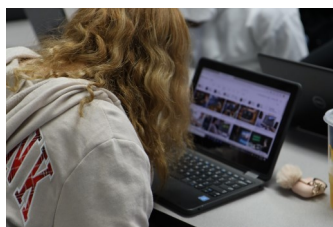
- In order to board the bus, students must be able to show a valid ID.
- Students must obey bus driver at all times
- Students must remain in seats
- Students must not shout, gesture, or act in any manner that may distract the driver and jeopardize the safety of others

Continued disorderly conduct will be sufficient reason to lose bus riding privileges (Policy 5131.8b).

All school rules apply on the bus.

WOLF DEN NEWS

Wolf Den News Announcements are shown to students daily at the beginning of 2nd period. For parents and students who have P.E. 2nd period, the video announcements can be found on the Wolf Den News website and YouTube at www.youtube.com/wolfdennews.



18 YEARS RECORD REQUESTS

Those 18 year old students wishing to receive their records directly must submit a request in writing to the principal. Parents will be notified of the request (EC 49061a).

WORK PERMITS

All students under the age of 18 must obtain a work permit in order to be employed. Students requesting a work permit application must meet all eligibility requirements. You need to already have the job or at least an interview to request an application which can be picked up from Rose Solano in the counseling area.

Work permits must be renewed every year in August.

DROP-OFF AND PICK-UP PROCEDURES

Due to safety and the heavy amount of traffic directly in front of the school at the start and end of day, we are requesting that parents make arrangements to drop off and pick up students on adjacent streets Wawona, Winters or Fishback. Thank you for your assistance in alleviating the daily traffic jams in front of the school.

Drop-Off/Pick-up Do's

- Utilize Winters, Wawona, and Fishback when possible.
- Enter the Sierra High School Parking lot and bus loop via the East Bound Direction of Thomas (from Fishback).
- Only stop in the outer driveway of the parking lot pick-up you child leaving the inner driveway open for through traffic.
- Obey the ONE-WAY direction of traffic flow in parking lot.
- Quickly and safely exit and enter vehicles and keep the line moving.
- BE PATIENT!

Drop-Off/Pick-up Don'ts

- DO NOT drop-off or pick-up along the curb East of the student parking lot on Thomas St.
- DO NOT drop-off or pick-up in the Administrative Office Parking Lot located directly in front of the Administration office.
- DO NOT turn left off of Thomas St into the student parking lot or Bus loop.
- DO NOT enter the inner loop or parking stall area of the student parking lot.
- DO NOT exit the student parking lot through the Westside gate (closest to the football Stadium).
- DO NOT enter the back service road.



PHYSICAL EDUCATION AND ATHLETICS

PHYSICAL EDUCATION WAIVER

Students may waive physical education in the junior and senior year if they enroll in an ROP class or an academic class in lieu of physical education.

Waivers may be picked up in the Counseling Center. It is required that the Physical Education Department Chair, the student's counselor, and the principal approve the waiver.

PHYSICAL EDUCATION WAIVER

Physical education department policy requires that students wear a uniform for class. This uniform must be consistent with school colors and consists of a plain (no logo) grey t-shirt and a pair of royal blue shorts or a school logo uniform that will be sold during orientation or the first week of school during PE class. Uniforms must be clearly identified with the student's name marked with a permanent marker (last name and first initial. PE clothes with the name blocked out or altered will be confiscated. The cost of the school logo uniform will be \$20.

ANNUAL ATHLETIC FUNDRAISER

The annual athletic dinner dance will be held on Saturday, September 24, 2022.

For more information, contact:

Thaera Schluer at 209-456-7343 or at thaera18@aol.com or Ezequiel Ruiz at 858-7410.

GAME ADMISSIONS PRICES

Ticket Type	Football Price	ALL Other Sports
Adult	\$9	\$7
Student w/o ID	\$5	\$4
Elementary Student	\$5	\$4
ASB Card Holder	FREE	FREE
Senior Citizen	\$5	\$4

A \$1 charge will be added to the football game in which we host Tiny T-Wolves and the Winterfest Basketball Game. Additionally, various sports may hold a "Foundation Night" once per season in which prices increase by \$1.

All Sierra Athletic Boosters Members will be a \$1 per ticket discount for up to 4 people.

NO IN AND OUT PRIVILEGES DURING EVENTS

ATHLETIC CLEARANCE FOR ALL ATHLETES

All athletes must get a sports physical done before they are allowed to compete. Athletes will need to pick up the physical form to bring to the doctor and athletic clearance instructions in the administration office prior to the physical.

Athletic Clearance must be completed online. Physical exams must be performed by a licensed physician (no chiropractors). For more information, call our athletic secretary at 858-7410 ext 54332.

The first day of fall practice begins Monday, August 1st. Winter practice begins October 31st, 2022. Spring practice begins January 30th and February 6th, 2023. Athletic clearance must be completed one week prior to first practice.

ATHLETIC BOOSTERS 2023-2024

Thaera Schluer	President
Nicole Bagley	1st VP
Tina Cook	Treasurer
Sabrina Sandoval	Secretary
TBA	Auditor
TBA	Publicity
Rachel Rapisura	Membership
Jennifer Greenwood	Membership

Purchase a Booster Membership for \$20 per family, and you will get a \$1 discount (up to 4 people) to all home games. All membership money can be designated to the sport(s) of their choice.

IMPORTANT DATES

- July 25 Football Practice Begins
- Aug 1 Fall Sports Practice Begins
- Aug 15 Water Polo Practice Begins
- Aug 15 Fall Sports Parent meeting
- Sept 16 Homecoming vs. Modesto High
- Oct 24 Fall Eligibility
- Oct 31 Winter Sports practice begins
- Nov 14 Fall Sports awards night
- Jan 17 Winter Eligibility
- Jan 30 Spring Sports practice begins
- Feb 6 Spring Sports practice begins*
- Feb 27 Winter Sports awards night
- Mar 27 Spring Eligibility
- May 15 Spring Sports awards night

SCHOOL BASED COUNSELING SERVICES



*Valley
Community
Counseling
Services*

CORPORATE OFFICE
6707 Embarcadero Drive
Stockton, CA 95219
(209) 956-4240
Fax (209) 956-4245



Sierra High School
1700 Thomas St
Manteca, CA 95337
Phone: (209) 858-7410
Fax: (209) 825-3198

Date: _____

Teacher: _____

To the parents/guardians of: _____

From: Chad Agostini, School Counselor.

Work hours: Monday-Friday

I am the School Based Counselor at Sierra High School. The services I am offering are not therapy. Your child was referred to me by a school staff member. After speaking with your child, I feel that it would be helpful for him/her to meet with me in an individual and/or group setting.

Services provided are confidential except under the following conditions:

- Communication with parents and/or guardians and school personnel on a "need to know" basis.
- Threats of harm to self or others.
- Suspected harm of a minor, dependent adult, or elder.
- With written permission to speak to non-school personnel (physician, therapist, etc.).

I would appreciate having your permission to work with your child. If you have any questions, please call me at (209)858-54334 Ext.54334.

----- Cut here and return bottom portion -----

PLEASE CHECK APPLICABLE BOXES BELOW:

- ☐ I give permission for my child to participate in **individual** counseling sessions.
- ☐ I give permission for my child to participate in **group** counseling sessions.
- ☐ I **DO NOT** give permission for my child to receive counseling services.

*****THIS FORM IS VALID FOR ONE YEAR FROM DATE OF SIGNATURE*****

X _____
Parent/Guardian Signature

Date

☐ STOCKTON CLINIC

6707 Embarcadero Dr.
Stockton, CA 95219
(209) 956-4240
(209) 956-4245 Fax

☐ LODI CLINIC

1300 W. Lodi Ave., Ste. G-2
Lodi, CA 95242
(209) 334-2126
(209) 369-8406 Fax

☐ MANTECA CLINIC

129 E. Center Street, Ste. 3
Manteca, CA 95336
(209) 239-1249
(209) 239-5978 Fax

☐ TRACY CLINIC

19 East 6th Street
Tracy, CA 95376
(209) 835-8583
(209) 835-2910 Fax



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Counseling
Services*

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Fax (209) 956-4245



Sierra High School
1700 Thomas St
Manteca, CA 95337
Phone: (209) 858-7410
Fax: (209) 825-3198

Fecha: _____

Maestro: _____

Para los Padres/Guardián de: _____

De: Chad Agostini, Consejero (a)

Horario de trabajo: lunes a viernes

Soy el consejero de la escuela de Sierra High School. Los servicios que proveemos no son terapia. Su hijo (a) fue referido a consejería por un miembro del personal de la escuela. Después de hablar con su hijo (a), siento que sería de mucha ayuda empezar servicios de consejería individual y/o en grupo.

Los servicios que ofrecemos son confidenciales, excepto en las siguientes condiciones:

- Comunicación con los padres y/o con personal de la escuela, cuando sea necesario.
- Su hijo(a) amenaza con dañarse a sí mismo o a otras personas.
- Sospecha de abuso a un menor de edad, adulto dependiente, o anciano.
- Con su permiso escrito, para comunicarnos con personal fuera de la escuela (medico, terapeuta, etc.)

Le agradecería su permiso para trabajar con su hijo (a). Si usted tiene alguna pregunta, por favor háblame al: (209)858-7410 Ext. 54334.

----- Corte Aquí y Regrese la Parte de Abajo -----

Nombre del Estudiante: _____ Maestro: _____

POR FAVOR MARQUE LAS CASILLAS CORRESPONDIENTES A CONTINUEACION:

- ☐ Yo doy permiso para que mi hijo (a) participe en sesiones de consejería **individuales**.
- ☐ Yo doy permiso para que mi hijo (a) participe en sesiones de consejería **en grupo**.
- ☐ Yo **NO DOY** permiso de que mi hijo (a) reciba servicios de consejería.

*****ESTE FORMULARIO ES VALIDO POR UN AÑO A PARTIR DE LA FECHA FIRMADA *****

X _____
Firma de Padre/Guardián

Fecha

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(209) 835-8583
(209) 835-2910 Fax

FACULTY AND STAFF

ADMINISTRATIVE AND TEACHING STAFF

ADMINISTRATION

Steve Clark - Principal
Anne Marie Shaw - Assistant Principal
Ezequiel Ruiz - Vice Principal/Ath. Director
Hans Schmitz - Vice Principal

ADMINISTRATIVE SUPPORT TEAM

Paula Gulbranson - Office Manager
Jeff Greene - Activities Director
Mike James - Head Custodian
Amy Rosendin - Intervention TOSA

ADMINISTRATIVE CLERICAL STAFF

Renee Coronado
Amy Costa
Tiffany Enes
Paula Gulbranson
Rachel Hager
Michelle Leyva
Laura Leyva
Shari Martinez
Patty Rosales
Jillian Schachner
Rose Solano
Angelina Zeiher

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Karla Espinoza
Adrian Hernandez
Ashley Lopez

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Laura Calderon

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Thomas Gains
Elyana Valencia

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Amy Bohlken
Mathew Brown
Nathan Thompson

J.R.O.T.C.

Donald Gay
Larry Watson

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Rodney Daniels
Jeff Greene
Christopher Johnson

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Belle Andrade
Malia Brandi
Aleksandra Courtney
Amanda Rush
Cassie Trzcinski
Kay Vongphouthone
Greg Wilson

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Richard Boyd
Julia Cannon
Larissa Founts-Bergerson
Nick Hobby
Scott Thomason

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Jodi Beaty
Thomas Campagna
Chris Courtney
Angela Garcia
Tyler Ryan
Steve Unterholzner

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Jeff Abrew
Kaj Busch
Justin Crowe
Dan Cunial
Elvis Narayan
Derek Rosendin
Les Wheeler

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Lisa Grabowski
Jeff Harbison
Melissa Harbison
Allison Lowry
Gina Marshal
Travis Thomson

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Amy Dunyon
Kira Edington
Katrice Farnsworth
Juan Gutierrez
Rick Hammarstrom
Katelyn Patrinos
Diana Puett

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Jose Contreras
Yvette Fisher
Roxana Navarrete
Sara Russell
Brett VanZwaluwenburg

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COUNTY PROGRAMS

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Sagario Padilla—ESN
Rachel Hernandez—DHH
Moriah Buchanan—OH

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Violetta Egholm
Kimberly Milton
Janet Valdez
Sarah Vierra

PSYCHOLOGIST

Kathleen Slikker

SPEECH THERAPIST

Lesly Garcia-Perez

VALLEY COMMUNITY COUNSELORS

Chad Agostini
Rachel Fontana

BILINGUAL AID

Nora Anaya

TEACHER LIBRARIAN

Sadie Penner

LIBRARY MEDIA TECHNICIAN

Samantha Hein

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Oscar Hernandez
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Belinda Nascimento
Robert Peterson
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Tina Godsoe
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Stacy Nickel
Angie Pollard
Pamela Ryan

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Eddie Morales
Ron Pagal
Diane Silva
Chad Simas

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Maria Barragan
Alvaro Barnes
Zachary Calleja
Steven Crescini
Deborah Garcia
Carmen Gonzalez
Mike James
Christian Macato
Gilbert Sanchez

GROUNDS KEEPERS

Carlos Cabello
Sean Sellers

SCHOOL RESOURCE OFFICER

Daniel Skrimager
Bear (K-9)