



August 2023

BACKGROUND

The Oxnard Union High School District Board adopted a LEA Plan for Safe Return to In-Person Instruction and Continuity of Services, named by OUHSD as the COVID Safety Plan and COVID Schools' Checklist on February 10, 2021 based on the following requirements.

The IFR issued by ED outlines several requirements for all LEAs that receive ESSER III funds, including that LEAs have in place a plan for ensuring safety during in-person instruction (either in-progress or planned) as well as ensuring continuity of services should the LEA or one or more of its schools be required to close temporarily for COVID-19-related public health reasons in the future. LEAs who had a plan in place by March 11, 2021, which incorporated opportunity for public comment and was posted publicly have six months from the date their ESSER III Assurances were completed to update and revise the plans to meet those requirements. Examples of previous plans that may be allowable would be a completed Cal/OSHA or Assembly Bill 86 plan, as long as it meets the requirements previously stated. LEAs which did not have a statutorily compliant plan in place as of March 11, 2021, must create and post this plan within 30 days of completing their ESSER III Assurances.

The District complied with the LEA Plan for Safe Return to In-Person Instruction and Continuity of Services requirements prior to the March 11, 2021 deadline. This document represents a review of the plan to note that there are any revisions to any elements of the plan as of August 2023.

Current State of California COVID-19 protocols - August 2023

Current state guidelines can be found at
<https://covid19.ca.gov/safely-reopening/what-to-do-now>

Past restrictions

COVID-19 Disease Control Prevention

California has moved Beyond the Blueprint to safely and fully reopen the economy.

As of February 28, 2023, the governor terminated the state's COVID-19 State of Emergency. He also phased out the executive actions put in place since March 2020 as part of the pandemic response.

The public health order effective March 13, 2023, supersedes all prior health orders. The order provides prevention and mitigation strategies for slowing the spread of COVID-19 in homes, workplaces, and communities.

Read the governor's news release and find details in CDPH's news release.
<https://covid19.ca.gov/safely-reopening/what-to-do-now>



TOMÁS J. ARAGÓN, M.D., Dr.P.H.
State Public Health Officer & Director

State of California—Health and Human Services Agency **California Department of Public Health**



GAVIN NEWSOM
Governor

May 23, 2023

TO: All Californians

SUBJECT: COVID-19 Public Health Guidance for K–12 Schools to Support Safe In-Person Learning, 2022–2023 School Year

RELATED MATERIALS: [Safe Schools for All Hub](#) | [Get the Most Out of Masking](#) | [Guidance for Individuals Infected with or Exposed to COVID-19](#) | [COVID-19 Outbreak Definitions](#) | [COVID-19 Testing at Schools](#)

Preamble

This guidance is intended to support safe, in-person learning in K–12 schools and mitigate the spread of COVID-19. Disease management strategies in K–12 schools are guided by the principle that safe, in-person learning is critical to student well-being and development.

COVID-19 is here to stay, but we have learned methods and gained tools to decrease its impact in our health and well-being. California's schools can manage this disease in sustainable and adaptive manners. In alignment with the state's SMARTER plan, California will continue to provide resources—including COVID-19 tests—to support these goals and prevent broad disruption to in-person learning.

Additionally, many of the strategies used to address COVID-19 can protect school communities from other diseases and support healthy learning environments. In alignment with the CDC, California schools should consider the approaches described below as potential methods to also safeguard students and staff from other airborne pathogens, allergens, and pollutants (e.g., wildfire smoke).

The guidance is based on current scientific knowledge and anticipated trends. It is subject to change, as COVID-19 conditions can shift rapidly and our response in schools must remain nimble and responsive to dynamic challenges.

General Considerations:

1. The guidance is effective July 1, 2022, unless otherwise stated, and will continue to be reviewed regularly by the California Department of Public Health (CDPH).
2. For ease of reference, the guidance includes information about certain relevant requirements outside of CDPH authority. See the linked sources noted within Required Actions below for more details.
3. California affirms the authority of local health departments and local educational agencies to maintain or establish additional guidance, including required actions, for K–12 school settings in their respective jurisdictions. When making a determination of whether additional measures are warranted to mitigate in-school transmission of COVID-19, CDPH recommends local health and education officials confer and review this guidance, relevant local considerations, and CDC guidance.
4. In workplaces, employers are subject to the Cal/OSHA COVID-19 Prevention Non-Emergency Regulations or in some workplaces the Cal/OSHA Aerosol Transmissible Diseases Standard, and should consult those regulations for additional applicable requirements.
5. When applying this guidance, consideration should be given to the direct school population and the surrounding community. Factors include:
 - o COVID-19 data from the CDPH dashboard and your local health department data page;
 - o COVID-19 vaccination coverage in the community and among students, teachers, and staff;
 - o local COVID-19 outbreaks or transmission patterns;
 - o indoor air quality at relevant facilities;
 - o availability and accessibility of resources, including masks and tests;
 - o ability to provide therapeutics in a timely and equitable manner

- equity considerations, including populations disproportionately impacted by and exposed to COVID-19;
 - local demographics, including serving specialized populations of individuals at high risk of severe disease and immunocompromised populations; and
 - community input, including from students, families, and staff.
6. It is recommended that schools communicate to students, parents, staff, and the broader school community about the measures in place to safeguard health and well-being. This can include direct dissemination of safety plans (e.g., via email), providing information for students to take home to their families, and/or posting plans on a school's website or around campus. Communication should be cognizant of languages spoken and literacy levels of community members.

Mitigation Strategies

Staying Up to Date on Vaccinations

Vaccinations prevent illness by working with the body's natural defenses to help safely develop immunity to disease. Not only do vaccinations provide individual-level protection, but high vaccination coverage reduces the burden of disease in schools and communities and may help protect individuals who are not vaccinated or those who may not develop a strong immune response from vaccination.

1. Recommended Actions:

- a. California strongly recommends that all eligible individuals get vaccinated against COVID-19 and remain up-to-date to protect oneself and reduce transmission of the virus.
- b. Additionally, children have fallen behind on receiving other vaccines over the course of pandemic, placing them and their communities at increased risk of falling ill from other vaccine-preventable illnesses. Schools should review statutory requirements for vaccination requirements for entry into K–12 schools and visit Shots for School for information.

Optimizing Indoor Air Quality:

The risk of getting COVID-19 is greater in indoor settings with poor air quality. Effective ventilation and filtration can curb the spread of COVID-19 and other infectious diseases. It may also protect students and staff from exposure to wildfire smoke, along with other airborne allergens and pollutants.

1. Recommended Actions:

- a. Follow CDPH recommendations to improve indoor air quality to mitigate against COVID-19 in K–12 schools. Facility maintenance staff may also review technical considerations (PDF).
- b. In circumstances where outdoor air quality is poor (such as from wildfire smoke), schools are encouraged to confer with local health officials to determine the best approach forward. Considerations include access to the following:
 - air filtration strategies that do not rely on outdoor air sources (e.g., portable air cleaners);
 - higher quality facemasks (e.g., N95, KN95, or KF94 respirators);
 - alternative spaces with better air quality to host in-person learning
 - alternative ways to commute to/from school; and
 - local COVID-19 epidemiologic factors (i.e., vaccination coverage status, community case rates).

For more information, see resources and guidance from the California Department of Education and the California Air Resources Board.

Using Facemasks:

Masks, particularly high-quality and well-fitting masks (PDF), remain highly effective, inexpensive, and are dynamic tools to protect oneself and mitigate transmission of COVID-19 and other respiratory pathogens.

1. Required Actions:

- a. As noted in CDPH guidance Get the Most Out of Masking, “no person can be prevented from wearing a mask as a condition of participation in an activity or entry into a venue or business (including schools or childcare), unless wearing a mask would pose a safety hazard” [e.g., watersports].
- b. As noted in Cal/OSHA COVID-19 Prevention Non-Emergency Regulations, “Employers shall provide face coverings and ensure they are worn by employees when required by a CDPH regulation or order.”

2. Recommended Actions:

- a. Unless otherwise directed by local health departments or local educational agencies, students and staff should follow CDPH guidance to Get the Most Out of Masking, as well as masking guidance for specific situations referenced below (e.g., when having symptoms, being infected, or exposed).
- b. Schools are encouraged to develop and implement local protocols to provide masks to students who inadvertently fail to bring a face covering to school and desire to use one.

Getting Tested for COVID-19:

Testing remains a key mitigation layer to detect and curb transmission of COVID-19. Schools are encouraged to ensure access to COVID-19 testing for students and staff, particularly for vulnerable communities. Schools should review support and resources offered by the California COVID-19 Testing Task Force, as well as those available through healthcare insurers, local, and federal sources.

1. Recommended Actions:

- a. CDPH recommends that antigen tests be considered the primary option for detecting COVID-19 in schools, compared to PCR tests. For more information, see the Testing Framework for K–12 Schools.
- b. Testing recommendations are referenced in relevant sections below.
- c. Additionally, testing should be considered when engaging in activities that might result in high-risk exposures (e.g., large gatherings, travel). Such activities may occur more often during major breaks from school (e.g., summer, winter, spring).

Maintaining Clean Hands:

Hand hygiene can prevent the spread of infectious diseases, including COVID-19.

1. Recommended Actions:

- a. Schools should teach and reinforce proper handwashing to lower the risk of spreading viruses, including the virus that causes COVID-19.
- b. Schools should ensure adequate supplies to support hand hygiene behaviors, including soap, tissues, no-touch trashcans, and hand sanitizers with at least 60 percent alcohol for staff and children who can safely use hand sanitizer. Hand sanitizers should be stored up, away, and out of sight of younger children and should be used only with adult supervision for children ages 5 years and younger.
- c. Schools should teach and reinforce etiquette for covering coughs and sneezes to help keep individuals from getting and spreading infectious diseases, including COVID-19.

Managing Individuals with Symptoms:

Staying home when sick can lower the risk of spreading infectious diseases, including COVID-19, to other people.

1. Recommended Actions:

- a. K-12 schools are encouraged to develop standard criteria for managing students who develop symptoms of infectious diseases, including COVID-19. In most situations, any student who develops new, unexplained symptoms should not return to campus until it is clear that symptoms are mild and improving or are due to a non-infectious cause (e.g., allergies). This includes waiting until 24 hours have passed since resolution of fever without the use of fever-reducing medications.
- b. Additionally, if symptoms are concerning for COVID-19, it is strongly recommended that students wear a mask and get tested immediately. Students should also follow CDPH recommendations for retesting and/or isolating if results are positive.
- c. Schools should avoid policies that incentivize coming to school while sick.

Reporting COVID-19 disease burden to local health authorities:

Notifying local health authorities of the disease burden in schools can expedite deployment of additional strategies and resources to manage illness and contain transmission and outbreaks.

1. Required Actions:

- a. K–12 schools should refer to California Code of Regulations (CCR) Title 17, §2500 and §2508 for reporting requirements. Note that 17 CCR §2500 has been temporarily modified by the State Public Health Officer Order of February 10th, 2022.
- b. As workplaces, schools are subject to COVID-19 workplace outbreak reporting requirements stipulated in Cal/OSHA COVID-19 Non-Emergency Regulations.

Managing Students Diagnosed with COVID-19:

Prompt management of students with COVID-19 can prevent further spread and, in some cases, allow for early treatment.

1. Recommended Action:

- a. Students diagnosed with COVID-19 should follow recommendations listed in Table 1 (Persons with COVID-19) of CDPH's guidance for the general public.

Managing Students Exposed to COVID-19:

Addressing exposures to infectious diseases, including COVID-19, can allow for rapid testing, early treatment, and prevention of further spread.

1. Recommended Actions:

- a. Schools should consider providing a general notification to the entire school community when many in the community may currently have COVID-19 and be infectious to others. This communication can alert all to the increased potential of being exposed to COVID-19 due to a rise in cases among school and community members, and remind all to monitor for symptoms and get tested.
- b. All students with known exposure to persons with COVID-19 should follow recommendations listed in Table 2 (Asymptomatic Persons Who are Exposed to Someone with COVID-19) of CDPH's guidance for the general public. If they remain without symptoms, students may continue to take part in all aspects of K–12 schooling including sports and extracurricular activities.

Managing COVID-19 Outbreaks:

CDPH will continue to support local health and education officials in managing suspected or confirmed outbreaks of COVID-19.

1. Recommended Actions:

- a. Broad disruptions to in-person learning, such as temporary school or classroom closures, due to COVID-19 should remain a last resort and considered only after all available resources have been exhausted, and only after conferring with local health officials.
- b. Local public health officials are encouraged to contact CDPH to learn more about consultation, testing and vaccination resources to support management of COVID-19 outbreaks.

Cleaning Facilities:

In general, routine cleaning is sufficient to remove the virus that causes COVID-19 from surfaces. If disinfectants are used, use asthma-safer products.

1. Recommended Action:

- a. Drinking fountains may be open and used by students and staff. Routine cleaning is recommended.

Additional Considerations

- 1. Considerations to address student mental and behavioral health:** Schools are highly encouraged to implement strategies to address student mental and behavioral health. Schools should review guidance and resources available to support social and emotional learning and mental health resources for youth, including California's Healthy Minds, Thriving Kids Project.
- 2. Considerations for students with disabilities or other health care needs:** When implementing this guidance, schools should carefully consider how to address the legal requirements related to provision of a free appropriate public education and requirements to reasonably accommodate disabilities, which continue to apply. For additional recommendations for students with disabilities or other health care needs, refer to guidance provided by the American Academy of Pediatrics.
- 3. Considerations for higher risk activities:** Certain activities that involve increased and forceful exhalation can pose increased risk for getting and spreading COVID-19, particularly if conducted indoors, in poorly ventilated settings, and/or without the use of masks. Accordingly, schools may consider implementing additional measures to mitigate transmission in these settings, including masking, screening testing and vaccination, particularly during COVID-19 outbreaks or surges.
- 4. Considerations for large events at K–12 schools:** Particularly during surges of COVID-19, school dances, large assemblies, and other school-based crowded events, especially those held indoors, all have the potential to cause substantial spread of COVID-19 within and beyond the school community. Prior to hosting large events, schools are encouraged to review the Safe and SMART Events Playbook (PDF) for mitigation strategies that should be considered.
- 5. Considerations for visitors to K–12 schools:** Schools should not limit access for essential direct service providers who comply with school visitor policies due to a concern about mitigating spread of COVID-19.
- 6. Considerations for boarding schools and programs that may operate residential components:** Participants in activities with a residential component are at increased risk of getting and spreading COVID-19 to one another. Accordingly, they should consider all the layered mitigation strategies described in this guidance, especially recommendations to get vaccinated and undergo testing for COVID-19 prior to returning to school following major breaks (e.g., summer, winter, spring).

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Department Website (cdph.ca.gov)



Safety in the workplace

Last updated April 19, 2023 at 9:16 AM

California has rules to keep workplaces safe from COVID-19. Learn how you can keep yourself protected.

Workplace Safety and Health Rules

Employers must follow workplace safety and health regulations to protect workers. That includes protecting workers from COVID-19.

Follow the California Division of Occupational Health and Safety (Cal/OSHA) [COVID-19 Prevention Prevention Non-Emergency Regulations](#) and [Frequently Asked Questions](#) to keep your workplace safe. They cover:

- Masking and other personal protective equipment
- How to prevent infection in the workplace
- What to do about outbreaks
- How to keep employees safe in employer-provided transportation and housing
- Benefits available for excluded workers

Workers who are at much higher risk of being exposed to someone with an infectious disease spread in the air are protected by the Cal/OSHA Aerosol Transmissible Disease (ATD) Standard.

Examples include workers in healthcare and correctional facilities. Visit the [ATD Safety & Health Fact Sheet](#) to learn more.

Employee Protections

You're protected by [California laws that prohibit retaliation](#) for exercising workplace rights. If your employer retaliates because you requested exclusion pay,

[file a retaliation complaint](#) [Contact the California Labor Commissioner's Office](#) for help.

If long COVID affects your ability to work, you may be able to ask your employer for accommodations to help you do your job. Visit the [US Department of Labor website](#) for more information.

Learn more about resources on the [Post-COVID conditions \(Long COVID\) – Coronavirus COVID-19 Response \(ca.gov\)](#) page and the CDPH [Post-COVID Conditions \(Long COVID\) Questions & Answers \(ca.gov\)](#).

Stay informed

- California Labor and Workforce Development Agency and Department of Industrial Relations: [Safer At Work](#)
- California Department of Public Health: [Guidance for Local Health Jurisdictions on Isolation and Quarantine of the General Public](#)
- California Labor Commissioner: [COVID-19 Guidance and Resources](#)
- California Department of Fair Employment and Housing: [COVID-19 Resources and Guidance](#)
- Find details about reasonable accommodations in the [U.S. Equal Employment Opportunity \(EEO\) Commission's information about COVID-19](#).
- Read the [Division Workers' Compensation Benefits for Essential Workers](#) to learn more.

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How to get tested

Last updated July 17, 2023 at 2:21 PM

COVID-19 testing is confidential and available to every Californian.

On this page:

- > [How to get tested](#)
- > [When to get tested](#)
- > [Testing at work](#)
- > [Questions and answers](#)

How to get tested

Use an at-home test

Test yourself and get results in less than 30 minutes.

Plan ahead to have COVID-19 tests on hand before getting sick. Read more about at-home tests:

- CDC: [Self-Testing](#)[↗]
- CDPH: [COVID-19 Testing – What You Need to Know](#)^[PDF]

Get free tests

At-home tests from a pharmacy are free or reimbursable for most people.

Free tests if you have Medi-Cal

- **Get the Medi-Cal card(s) for each person in your family.** Each person with a Medi-Cal card can receive up to 8 free tests (or 4 boxes if each box has 2

tests) each month with their card.

- Go to a pharmacy or a store with a pharmacy.
- **Go to the pharmacy counter where prescriptions are dropped off.** Other registers in the store cannot provide free COVID-19 tests.
- Show your Medi-Cal card(s) and ask for 8 at-home COVID-19 antigen tests for each person.

Read more: [Three Easy Steps To Get Free COVID-19 Antigen Tests](#) PDF

- Translations: [Spanish](#) PDF, [Arabic](#) PDF, [Armenian](#) PDF, [Chinese Simplified](#) PDF, [Chinese Traditional](#) PDF, [Hmong](#) PDF, [Khmer](#) PDF, [Korean](#) PDF, [Punjabi](#) PDF, [Russian](#) PDF, [Tagalog](#) PDF, [Thai](#) PDF, [Vietnamese](#) PDF

Free tests if you have private insurance

Most California insurance plans must pay or reimburse for 8 at-home test kits per month through November 11, 2023. Ask your insurance company for details. Find out more at [COVID-19 Coverage Changes](#) PDF.

Tests if you have Medicare or Medicare Advantage

Details are different for each plan; contact your provider for more information. Find out more at [COVID-19 Coverage Changes](#) PDF.

Before you throw out “expired” tests

Most at-home tests can be safely used past the date on the box. Check to see if your COVID-19 tests’ expiration dates have been extended on the FDA’s [At-Home COVID-19 Test page](#) ↗.

Replace your tests with fresh ones as the extended expiration dates approach. If you have to, you can use an expired test until you can get new ones, as long as the control line is working. See your test instructions for details about the control line.

Find testing near you

Use these links to find testing sites near you:

- [Testing locations in California](#) ↗
- [CDC No-Cost Testing Locator](#) ↗

Find Test to Treat locations

At some testing sites, you can get medication for COVID-19 right away if you test positive and are eligible. These sites are called [Test to Treat](#).

COVID-19 medication can prevent hospitalization and death. It works best if started right away. Test to Treat is an easy way to get this medication early.

When to get tested

If you have symptoms

Vaccinated or not, get tested immediately if you're feeling any [COVID-19 symptoms](#). If an antigen test is negative, take another in 24-48 hours, as early cases can be missed.

If you were exposed

If you were exposed, you should consider getting tested as soon as possible, even if you have no symptoms.

Test again 3-5 days after exposure.

If you go to a high-risk setting

Consider testing before entering settings where persons at higher risk of severe disease are more likely to be present.

Read more about COVID-19 risk in the [CDC Understanding Risk guidance](#).

If you travel

Learn more on how to [prepare for travel](#).

Testing at work

Read more about workplace testing at:

- [Cal/OSHA COVID-19 Prevention Non-Emergency Regulations](#)
- [CDPH's Updated Testing Guidance](#)

Questions and answers

What should I do if I test positive for COVID-19?



What should I do if I may have been exposed to COVID-19?



Does my health plan have to cover my COVID-19 test at a testing site?



What if I don't have health insurance and I need COVID-19 testing?








How long does it take for COVID-19 test results to come back?



What is acceptable as proof of a negative COVID-19 test result?



Stay informed

- FDA: [Coronavirus Testing Basics](#) 
- FDA video: [An Introduction to COVID-19 Tests](#) 
- CDPH: [COVID-19 Testing](#) 
- CDC: [COVID-19 Testing: What You Need to Know](#) 
- CDC: [Self-Testing At Home or Anywhere \(with videos\)](#) 

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Quarantine and isolation

Last updated August 2, 2023 at 3:23 PM

If you were exposed to COVID-19, you should get tested. If you test positive, you should isolate to protect others.

On this page:

- > [Quarantine vs. isolation](#)
- > [Calculate your isolation period](#)
- > [Exposure and isolation guidelines](#)
- > [Support during isolation](#)
- > [Questions and answers](#)

Quarantine vs. isolation

Quarantine means staying home after an exposure but before symptoms start. Quarantine is no longer recommended as a strategy for controlling COVID-19.

Isolation means staying home and away from others in your household if you have symptoms or you test positive. If you test positive, contact your doctor to see if you should receive treatment. COVID-19 treatments are free, widely available, and reduce the risk of serious illness. [Learn about your treatment options](#).

Read more at CDPH's [Isolation and Quarantine Guidance](#)[↗] and CDC's [Isolation and Precautions](#)[↗].

Calculate your isolation period

If you test positive, use this calculator to determine how long you should isolate. This helps keep others safe.

Start calculating

Exposure and isolation guidelines

If you were exposed but have no symptoms

Regardless of your vaccination status:

- Get tested immediately and 3-5 days after last exposure*
- Wear a mask when around others for 10 days after exposure, even at home if other people are present
- If you test positive, isolate

*If you had COVID-19 within the last 30 days:

- You don't need to test after exposure unless symptoms start
- If symptoms start, isolate and get tested

Learn more in [What to Do if You Are Exposed](#) from CDPH.

If you test positive, whether you have symptoms or not

Regardless of your vaccination status or infection history:

- **Isolate** for at least 5 days
 - Sleep and stay in a separate room from those not infected
 - Use a separate bathroom if you can
 - Wear a mask around others, even at home
- You can end isolation early, after Day 5, if:
 - You have no fever for 24 hours without taking fever-reducing medication, AND
 - Your other symptoms are gone or improving
- If you still have a fever, continue to isolate until the fever is gone for at least 24 hours
- If other symptoms are not improving, continue to isolate through Day 10

- After you end isolation:
 - Wear a mask around others for 10 full days after start of symptoms. If you had no symptoms, wear a mask for 10 full days after your positive test.
 - You may remove your mask sooner than Day 10 if you have two negative tests in a row, at least one day apart.

For children who test positive:

- Children under 2 years can end isolation after Day 5
- Children 2 years and older should follow the steps above for ending isolation

Learn more in [What to Do if You Test Positive](#) from CDPH.

Exceptions

Rules for isolation and quarantine may be more restrictive in your area. Check [your area's COVID-19 website](#).

See [CDPH Guidance on Quarantine and Isolation for Health Care Personnel](#).

Support during isolation

If you can't work because you have COVID-19, you can file a [Disability Insurance \(DI\) claim](#).

If you can't work because you are caring for a family member with COVID-19, there is help for your lost wages. File a [Paid Family Leave \(PFL\) claim](#).

In both these cases, you must have a note from a healthcare worker.

Questions and answers

When can I be around other people after I tested positive for COVID-19 but had no symptoms?



If you continue to have no symptoms:

- You may leave isolation after Day 5
- Wear a mask when around others for 10 days, even at home.

If I test positive for COVID-19, what should I do to protect others in my household?



You should **self-isolate** (stay home and away from others). Avoid those in your household who have not tested positive:

- Sleep and stay in a separate room from them
- Use a separate bathroom, if possible
- Wear a mask when around others

Multiple infected people in the same household can use the same room for isolation. Learn more in [What to Do if You Test Positive](#) from CDPH.

Uninfected members of your household should get tested and mask for 10 days. They do not have to test if they had a confirmed case of COVID-19 within the last 30 days unless symptoms start.

Use CDPH's [Isolation Calculator](#) to determine what to do when.

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COVID-19 PREVENTION PROGRAM

COVID-19 Prevention Program (IIPP) for Oxnard Union High School District.

Table of Contents

Purpose..... 1

Scope..... 2

Authority and Responsibility 2

Definitions..... 2

System for communicating 4

Identification and evaluation of COVID-19 hazards 6

Investigating and responding to COVID-19 cases in the workplace 7

Correction of COVID-19 hazards 8

Training and instruction 9

Physical distancing..... 10

Face coverings 10

Other engineering controls, administrative controls, and personal protective equipment..... 11

Reporting, recordkeeping, and access 15

Exclusion of COVID-19 cases 16

Return to work criteria 16

Multiple COVID-19 Infections and COVID-19 Outbreaks..... 17

Major COVID-19 Outbreaks 19

1. Purpose

- a. In an effort to protect the health and safety of our employees, Oxnard Union High School District has prepared this COVID-19 Prevention Program (“CPP”) intended to provide information related to the prevention of coronavirus, describe procedures and safe practices to keep employees and students safe and to help prevent the spread of coronavirus in the workplace.

2. Scope

- a. This program applies to all employees and contains general prevention and best practices as well as procedures related to COVID-19 in the Oxnard Union High School District workplace.
 - 1) This program does not apply to employees while working from home.
- b. This program can also be implemented during a declared outbreak, epidemic, or pandemic of other infection disease for which public health officials have issued guidelines and recommendations.
 - 1) Including H1N1 influenza (swine flu), H5N1 influenza (avian flu), Norovirus, Methicillin Resistant Staphylococcus Aureus (MRSA) and Tuberculosis
- c. This program can help keep staff healthy during an outbreak including during cold and flu season.

3. Authority and Responsibility

- a. Program Manager
 - 1) Dr. Deborah Salgado has overall authority and responsibility for implementing the provisions of this CPP in our workplace.
- b. In addition, all site administrators, managers, and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and for ensuring employees receive answers to questions about the program.
- c. Employee Responsibilities
 - 1) All employees are responsible for using safe work practices, following all directives, policies and procedures, and assisting in maintaining a safe work environment.
 - 2) Employees must immediately report any symptoms of COVID-19 they experience whether the symptoms developed while at work or elsewhere. Employees must also promptly disclose positive COVID-19 tests.
 - 3) An employee must stay home if they are sick, follow public health agency guidelines, and contact their supervisor or manager for further instructions.
 - 4) Employees must cooperate with any investigation related to the onset of illness, date of symptoms, others with whom the employee had close contact, and coronavirus testing among other topics.

4. Definitions

- a. COVID-19 Case: an employee, student, or other person who:
 - 1) Has a positive “COVID-19 test” as defined,
 - 2) Is subject to COVID-19-related order to isolate issued by a local or state health official, or
 - 3) Has died due to COVID-19, in the determination of a Ventura County Public Health Department or is included in the COVID-19 statistics of Ventura County.
- b. COVID-19 Exposure: being within six feet of a COVID-19 case for a cumulative total of 15 minutes or greater in any 24-hour period within or overlapping with the “high-risk exposure period” as defined.
 - 1) This definition applies regardless of the use of face coverings.
- c. COVID-19 Test: a viral test for SARS-CoV-2 that is:
 - 1) Approved by the United States Food and Drug Administration (FDA) or has an Emergency Use Authorization from the FDA to diagnose current infection with the SARS-CoV-2 virus; and
 - 2) Administered in accordance with the FDA approval or the FDA Emergency Use Authorization as applicable.
- d. High-Risk Exposure Period:
 - 1) For persons who develop COVID-19 symptoms: from two days before they first develop symptoms until 10 days after symptoms first appeared, and 24 hours have passed with no fever, without the use of fever-reducing medications, and symptoms have improved; or
 - 2) For persons who test positive who never develop COVID-19 symptoms: from two days before until ten days after the specimen for their first positive test for COVID-19 was collected.
- e. Outbreak:
 - 1) When there are three or more COVID-19 cases in an exposed workplace within a 14-day period, or
 - 2) A place of employment that has been identified by Ventura County Public Health Department as the location of a COVID-19 outbreak.
 - 3) An outbreak ends when there are no new COVID-19 cases detected in a workplace for a 14-day period.
 - 4) For workers’ compensation purposes:
 - a) the employer has 100 employees or fewer at a specific place of employment, 4 employees test positive for COVID-19;
 - b) If the employer has more than 100 employees at a specific place of employment, 4 percent of the number of employees who reported to the specific place of employment, test positive for COVID-19; or

- c) A specific place of employment is ordered to close by Ventura County Public Health Department (VCPH), the California Department of Public Health (CDPH), the Division of Occupational Safety and Health (Cal/OSHA), or a school superintendent/charter school administrator due to a risk of infection with COVID-19.
 - f. Major Outbreak: when there are 20 or more COVID-19 cases in an exposed workplace within a 30-day period.
 - 1) A major outbreak ends when there are no new COVID-19 cases detected in a workplace for a 14-day period.
 - g. Protective wear includes face coverings and equipment typically considered personal protective equipment
 - h. Exposed Workplace
 - 1) Any work location, working area, or common area at work used or accessed by a COVID-19 case during the high-risk period, including restrooms, walkways, hallways, aisles, break or eating areas, and waiting areas.
 - 2) the building, store, facility, agricultural field, or other location where a worker worked during the infectious period.
 - a) It does not apply to buildings, floors, or other locations of the employer that a COVID-19 case did not enter.
 - 3) Examples: Schools, school buildings, offices, office buildings, maintenance and operations facilities, transportation facilities, and other local educational agency facilities
5. System for Communicating
- a. Oxnard Union High School District will ask employees to report the following to their supervisor or Human Resources / Personnel:
 - 1) COVID-19 symptoms,
 - 2) Possible COVID-19 exposures, and
 - 3) Possible COVID-19 hazards at the district or school sites.
 - 4) LEA will not discriminate or retaliate for reporting symptoms, exposure, or hazards.
 - b. Provide information regarding procedures or policies for accommodating employees with medical or other conditions that put them at increased risk of severe COVID-19 illness.
 - c. Provide information to ensure access to COVID-19 testing.
 - 1) Testing as required by state law, regulation, or state or local public health order, the district or charter school shall inform affected employees of the reason for the COVID-19 testing and the possible consequences of a positive test.
 - d. Communicate information about COVID-19 hazards and the employer's COVID-19 policies and procedures to employees and to other employers, persons, and entities within or in contact with the employer's workplace.

- 1) Give notice of the potential COVID-19 exposure, within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case, to the following:
 - a) All employees who may have had COVID-19 exposure and their authorized representatives.
 - b) Independent contractors and other employers present at the workplace during the high-risk exposure period.
- 2) Effective January 1, 2021,
 - a) Oxnard Union High School District will provide a written notice to all employees, and the employers of subcontracted employees, who were on the premises at the same worksite as the qualifying individual within the infectious period that they may have been exposed to COVID-19, in a manner the employer normally uses to communicate employment-related information.
 - b) Provide a written notice to the exclusive representative, if any, of employees who have received notification.
 - c) Notification must include information regarding COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws.
 - FMLA/CFRA (Family Medical Leave Act/California Family Rights Act Leave)
 - Available Sick Leave/ Paid Time Off (PTO)
 - Negotiated leave provisions
 - Workers Compensation
 - d) Notification must include information on the disinfection and safety plan that the employer plans to implement and complete per the guidelines of the federal Centers for Disease Control.
 - e) Send notification of a COVID-19 outbreak, as defined by the CDPH within 24 hours, to VCPH the notification must include:
 - Names, number, occupation, and worksite of employees who meet the definition in subdivision of a qualifying individual.
 - The business address and NAICS code of the worksite where the qualifying individuals work.
 - Employer shall continue to give notice to the VCPH of any subsequent laboratory-confirmed cases of COVID-19 at the worksite.
 - The notice shall contain the same information as would be required in an incident report in a the Cal/OSHA Form 300 injury and illness log unless the information is inapplicable or unknown to the employer.
- 3) Confidentiality

- a) Personal identifying information of COVID-19 cases or persons with COVID-19 symptoms shall be kept confidential. All COVID-19 testing or related medical services provided by the Oxnard Union High School District shall be provided in a manner that ensures the confidentiality of employees.
 - Exception: Unredacted information on COVID-19 cases shall be provided to the VCPH, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (NIOSH), or as otherwise required by law immediately upon request.
 - b) Ensure that all employee COVID-19 medical records are kept confidential and are not disclosed or reported without the employee's express written consent to any person within or outside the workplace.
 - EXCEPTION 1: Unredacted medical records shall be provided to the VCPH, CDPH, Cal/OSHA, NIOSH, or as otherwise required by law immediately upon request.
 - EXCEPTION 2: This provision does not apply to records that do not contain individually identifiable medical information or from which individually identifiable medical information has been removed.
 - e. If a staff member is exposed to COVID-19, they should:
 - 1) Call in sick, notifying their supervisor/HR
 - 2) Self-quarantine at home for 14 days
 - 3) Discuss with supervisor or Human Resources / Personnel possible exposure to co-workers
 - f. When a staff member develops COVID-19 symptoms at school or the office:
 - 1) Staff member should be sent home immediately
 - 2) Staff member must be rapidly tested and provided instructions while waiting for test results.
 - 3) Staff member should monitor their health
 - 4) Call in sick as necessary.
 - g. Employees that return to work following an illness promptly report any recurrence of symptoms
6. Identification and evaluation of COVID-19 hazards
- a. Oxnard Union High School District takes seriously its obligation to locate, identify and correct potential COVID-19 hazards in the workplace. The following will be implemented:
 - 1) Review applicable orders and general and industry-specific guidance from the State of California, Cal/OSHA, and VCPH related to COVID-19 hazards and prevention.
 - 2) Conduct workplace-specific evaluations using the Identification of COVID-19 Hazards forms.

- 3) Evaluate existing COVID-19 prevention controls in our workplace and the need for different or additional controls as outlined in section 12.
 - 4) Evaluate employees' potential workplace exposures to all persons at, or who may enter, our workplace.
 - 5) Conduct periodic inspections using the COVID-19 Inspections form.
 - a) Inspections will be:
 - Monthly
 - b. Employee Participation
 - 1) Employees and their authorized employees' representatives are encouraged to participate in the identification and evaluation of COVID-19 hazards by:
 - a) Making recommendations for improvement for evaluation and control of COVID-19 hazards.
 - Employees may use their name or remain anonymous.
 - b) Oxnard Union High School District has elected to use a labor/management safety and health committee to discuss safety and health including identification, evaluation, and control of COVID-19 hazards
 - c. Employee screening
 - 1) Oxnard Union High School District screens our employees by:
 - a) Taking temperatures upon arrival with non-contact thermometers.
 - face coverings will be used during screening by both screeners and employees
 - b) Employees will certify on self-screen forms they have not had or done any of the following:
 - Fever above 99.5 in the past 24 hours;
 - Cough or other respiratory symptoms;
 - Other symptoms related to COVID-19,
 - COVID-19 Exposure, as defined,
 - c) Self-screening via smartphone application using QR codes provided at each site.
7. Investigating and responding to COVID-19 cases in the workplace
 - a. The following procedures shall be taken in advance of a report of a COVID-19 case and after their report to help identify employees who may have been exposed:
 - 1) To facilitate contact tracing, employees will sign in and out when visiting a department that is not their own.
 - 2) When a report is made of a positive test of symptoms identified by a health care professional, the employee with COVID-19 will be excluded from the worksite and interviewed to establish:

- a) Dates they have been at the work site
 - b) Dates COVID-19 Case tested positive or first experience symptoms
 - c) With whom they have been in contact
 - d) What other work sites they may have visited
 - Refer to VCPH Positive Case Line List Form, if being used.
- 3) Determine who may have been exposed and would be considered a close contact by definition
- a) Review sign in logs
 - b) Consider COVID-19 Case primary worksite
 - c) Review report for additional locations
- b. Responding to COVID-19 cases
- 1) COVID-19 cases and exposed employees and students will be excluded in accordance with sections 14 and 15 of this program.
 - 2) Notify all staff who have been at the worksite with the qualified individual during the infectious period in accordance with Section 5, System for Communicating.
 - 3) Ensure COVID-19 tests to employees who were exposed at the worksite
 - a) Exposed employees
 - Employees are permitted to go to a testing site during work hours and LEA will assist with scheduling as needed
 - Testing provided at no cost to the employees
 - all information received in connection with testing and reporting shall be kept confidential except for reports to VCPH as required.
 - b) Other employees will be directed to VCPH testing sites.
 - 4) Investigate whether any workplace conditions could have contributed to the risk of COVID-19 exposure and what could be done to reduce exposure to COVID-19 hazards in accordance with Section 6 of this program.
 - 5) Hazard correction will occur in accordance with Section 8 of this program and paragraph 16.e.3), if applicable.
 - 6) Clean and disinfect all areas the qualified individual has been to help prevent the spread of the virus in accordance with paragraph 12.b.6) of this program.
 - 7) Notification to VCPH will be sent according to paragraph 13.a.1) of this program and paragraph 16.f., if applicable.
 - 8) Notification to Cal/OSHA will be sent according to paragraph 13.a.2) of this program, if applicable.
 - 9) All employee COVID-19 cases will be reported to the workers' compensation claims administrator, Athens Administrators.

- a) Use the COVID-19 Positive Test Report from the workers' compensation claims administrator.
8. Correction of COVID-19 hazards
- a. Unsafe or unhealthy work conditions, practices or procedures shall be corrected in a timely manner based on the severity of the hazards.
 - b. Hazards shall be corrected according to the following procedures:
 - 1) When observed or discovered; and
 - 2) Corrected in a timely manner based on the severity of the hazards
 - c. Hazard correction is implemented through:
 - 1) Maintenance work orders
 - 2) Purchasing of necessary cleaning and sanitizing supplies, restroom supplies, hand sanitizer, and/or sanitizing wipes;
 - 3) Training and instruction
 - 4) Direct, verbal or written communication with employees and when necessary.
9. Training and instruction
- a. Training and instruction will include the following:
 - 1) Oxnard Union High School District COVID-19 policies and procedures to protect employees from COVID-19 hazards
 - 2) Information regarding COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws.
 - a) This includes any benefits available:
 - FMLA/CFRA (Family Medical Leave Act/California Family Rights Act Leave)
 - Available Sick Leave/ Paid Time Off (PTO)
 - Negotiated leave provisions
 - Workers Compensation
 - 3) COVID-19 transmission:
 - a) COVID-19 is an infectious disease that can be spread through the air when an infectious person talks or vocalizes, sneezes, coughs, or exhales;
 - b) COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth, although that is less common;
 - c) an infectious person may have no symptoms.
 - 4) Methods of physical distancing of at least six feet and the importance of combining physical distancing with the wearing of face coverings.

- 5) The fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing must be combined with other controls, including face coverings and hand hygiene, and ventilation to be effective.
 - 6) The importance of frequent hand washing with soap and water for at least 20 seconds and using hand sanitizer when employees do not have immediate access to a sink or hand washing facility, and that hand sanitizer does not work if the hands are soiled.
 - 7) Proper use of face coverings and the fact that face coverings are not respiratory protective equipment.
 - 8) COVID-19 symptoms, and the importance of not coming to work and obtaining a COVID-19 test if the employee has COVID-19 symptoms.
10. Physical distancing
- a. All employees, students, and visitors will be separated from other persons by at least six feet,
 - 1) Exception: momentary exposure while persons are in movement.
 - 2) Exception: where it can demonstrate that six feet of separation is not possible.
 - b. Methods of physical distancing include:
 - 1) Telework or other remote work arrangements, if practical;
 - 2) Reducing the number of persons in an area at one time, including students and visitors;
 - 3) Stanchions with straps or chains used to delineate physical distances.
 - 4) Visual cues such as signs and floor markings to indicate where employees and others should be located or their direction and path of travel;
 - 5) When a conference room, classroom, or office has two doors, one will be designated an entrance and the other will be designated as the exit;
 - 6) Staggered arrival, departure, work, and break times.
 - c. When it is not possible to maintain a distance of at least six feet, individuals shall be as far apart as possible.
11. Face coverings
- a. Oxnard Union High School District will provide face coverings and ensure they are worn by all employees, students, and visitors over the nose and mouth when indoors and when outdoors and less than six feet away from another person.
 - b. A face covering is worn over the nose and mouth, not under the nose or under the chin.
 - 1) Centers for Disease Control and Prevention (CDC) **does not recommend** using masks with exhalation valves or vents because this type of mask may not prevent a person from spreading COVID-19 to others.
 - a) The hole in the material caused by the valve or vent may allow respiratory droplets to escape and reach others.

- c. Face coverings are to be clean and undamaged.
 - d. Face shields are not a replacement for face coverings, although they may be worn together for additional protection.
 - e. Exemptions for wearing face coverings include:
 - 1) When an employee is alone in a room;
 - 2) While eating and drinking, provided employees are at least six feet apart and outside air supply to the area, if indoors, has been maximized to the extent possible;
 - 3) Employees wearing respiratory protection in accordance with a written Respiratory Protection Program or other written program required by Cal/OSHA;
 - 4) Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person;
 - 5) Specific tasks which cannot feasibly be performed with a face covering.
 - a) This exception is limited to the time period in which such tasks are actually being performed,
 - b) Example: because of difficulty breathing during high intensity activities in departments such as maintenance, grounds, custodial.
 - c) The unmasked employee shall be at least six feet away from all other persons unless unmasked employees are tested at least twice weekly for COVID-19.
 - f. Employees exempted from wearing face coverings due to a medical condition, mental health condition, or disability will wear an effective non-restrictive alternative, such as a face shield with a drape on the bottom, if their condition or disability permits it.
 - g. Any employee not wearing a face covering, face shield with a drape or other effective alternative, or respiratory protection, for any reason, shall be at least six feet apart from all other persons.
 - h. Any employee may wear a face covering when not required by a law, regulation, or health order, unless it would create a safety hazard, such as interfering with the safe operation of equipment.
 - i. Signs will be posted at each entrance to communicate to non-employees the face coverings requirements on the premises.
12. Other engineering controls, administrative controls, and personal protective equipment
- a. Engineering Controls
 - 1) To the extent feasible, the quantity of outside air for buildings with mechanical or natural ventilation systems will be enhanced by:
 - a) The heating ventilation and air conditioning (HVAC) system is adjusted to allow maximum outside air.

- b) The HVAC system air filters will be upgraded to the highest efficiency compatible with the system.
 - Maximum Efficiency Reporting Value (MERV) 13 or 14 are recommended when feasible.
- c) Opening doors and windows when weather permits, and the outdoor Air Quality Index is less than 100.
- 2) Portable air cleaners equipped with high efficiency particulate air (HEPA) filters are installed in health offices and isolation areas.
- 3) Solid, clear partitions are installed to enhance, not replace, physical distancing.
- 4) Stanchions with straps or chains are used to delineate physical distances.
- 5) Expandable pointers or laser pointers to help students with computer controls from distance.
 - a) Laser pointers will only be pointed at objects, not persons.
- b. Administrative Controls and Safe Practices
 - 1) Working remotely, when feasible.
 - 2) Meeting remotely.
 - 3) Stable cohorts of students to reduce risk of spread of COVID-19
 - 4) Visual cues such as signs and floor markings to indicate where employees and others should be located or their direction and path of travel.
 - 5) To facilitate physical distancing, when a conference room, classroom, or office have two doors, one will be designated an entrance and the other will be designated as the exit.
 - 6) Scheduled and Periodic Cleaning and Disinfecting
 - a) Frequently touched surfaces at offices, classrooms and on school buses are to be cleaned and disinfected at least daily and, as practicable, these surfaces should be cleaned and disinfected frequently throughout the day by trained custodial staff.
 - b) Frequently touched surfaces in the school include, but are not limited to:
 - Door handles,
 - Light switches,
 - Sink handles,
 - Restroom surfaces,
 - Tables and desks,
 - Chairs
 - Athletic equipment

- c) Buses will be thoroughly cleaned and disinfected daily and after transporting any individual who is exhibiting symptoms of COVID-19.
 - Drivers will be provided disinfectant wipes and disposable gloves to support disinfection of frequently touched surfaces.
 - Daily cleaning and disinfecting as specified should be added to the agreement with contracted transportation providers.
- d) Only disinfecting products approved for use against COVID-19 on the Environmental Protection Agency (EPA)- approved list “N” will be used.
- e) Shared tools and equipment
 - Items that employees come in regular physical contact with, such as telephones, headsets, desks, keyboards, writing materials, instruments and tools must also not be shared, to the extent feasible.
 - Where there must be sharing, such as photo copiers, the items will be disinfected between uses by each person after use.
 - Sharing of vehicles will be minimized to the extent feasible, and high-touch points (for example, steering wheel, door handles, seatbelt buckles, armrests, shifter, etc.) will be disinfected between users.
- 7) Cleaning and Disinfecting after a COVID-19 case
 - a) The area used by the COVID-19 case will be closed off from use.
 - b) Doors and windows will be opened, if possible, to increase air circulation.
 - c) The affected area will be left vacant for 24 hours or as long as possible before cleaning.
 - d) All areas used by the COVID-19 case will be cleaned and disinfected.
 - Offices, classrooms, restrooms, common areas, shared electronic equipment, photo copiers, touch screens, keyboards, etc.
 - e) Only disinfecting products approved for use against COVID-19 on the Environmental Protection Agency (EPA)- approved list “N” will be used.
 - f) Soft surfaces will be misted using an electrostatic sprayer or vacuumed with a vacuum equipped with a HEPA filter.
 - g) If more than seven days since the COVID-19 case visited or used the affected area, additional cleaning and disinfection is not necessary.
- 8) Healthy Hygiene Practices
 - a) An adequate number of restrooms with sinks and soap will be provided per the California Plumbing Code.
 - Areas without soap and water will be provided with hand sanitizer.
 - b) Employees and students are encouraged to wash their hands frequently throughout the day, including:

- Before and after eating;
 - After coughing or sneezing;
 - Before and after using the restroom;
 - Before and after classes where they handle shared items such as art or career technology.
- c) Employees and students are encouraged to wash their hands for 20 seconds with soap, rubbing thoroughly after application.
- Note: frequent handwashing is more effective than the use of hand sanitizers.
 - Soap products marketed as “antimicrobial” are not necessary or recommended.
- d) Employees and students are encouraged to use fragrance-free hand sanitizer when handwashing is not practicable.
- Sanitizer must be rubbed into hands until completely dry.
 - Sanitizer containing methanol (methyl alcohol) is prohibited.
- e) Employees and students are encouraged to avoid contact with one’s eyes, nose, and mouth.
- f) Employees and students are encouraged to use tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow.
- g) Any employees exhibiting symptoms should immediately be required to wear a face covering and should go home or to a healthcare facility, as soon as practicable
- h) Any students exhibiting symptoms should immediately be required to wear a face covering and be required to wait in an isolation area until they can be transported home or to a healthcare facility, as soon as practicable.
- c. Personal Protective Equipment
- 1) Personal protective equipment will not be shared.
 - 2) Protective gloves:
 - a) Nurses, health technicians, and/or office staff attending ill or injured students or assisting with medical needs of special education students.
 - b) Custodians and other employees who use cleaning and sanitizing products, other than surface wipes.
 - c) Special education teachers and paraeducators who assist students with personal needs or assisting with medical needs of special education students.
 - 3) Goggles or safety glasses
 - a) Nurses, health technicians, and/or office staff attending ill or injured students or assisting with medical needs of special education students.

- b) Custodians and other employees who use cleaning and sanitizing products, other than surface wipes.
 - c) Special education teachers and paraeducators who assist students with personal needs or assisting with medical needs of special education students.
- 4) Face shields
- a) To enhance the effectiveness of goggles, safety glasses, or face coverings.
 - b) Staff who are hearing-impaired or communicating with a hearing-impaired person.
 - c) Employees who cannot wear face coverings due to a medical or mental health condition or disability.
 - The face shield must have a drape on the bottom
- 5) Respiratory protection
- a) As supply allows, N 95 filtering face masks will be available for voluntary use to Nurses, health technicians, and/or office staff attending ill or injured students.
 - b) Respiratory protection will be provided according to the Oxnard Union High School District written respiratory protection program in the following situations:
 - The physical distancing requirements are not feasible with special education students who cannot wear face coverings due to a medical or mental health condition or disability.
 - During procedures for special education students that may aerosolize potentially infectious material such as saliva or respiratory tract fluids.
 - Nebulizer treatment
 - Working with a student with a tracheotomy
13. Reporting, recordkeeping, and access
- a. Reporting
- 1) Report information about COVID-19 cases at our offices and schools to the VCPH whenever required by health order, and provide any related information requested by the VCPH.
 - a) School Portal for Outbreak Tracking (SPOT)
 - <https://cdph.force.com/SPOT/s/login/?ec=302&startURL=%2FSPOT%2Fs%2F>
 - 2) Report immediately, but not more than eight hours, to Cal/OSHA any COVID-19-related serious illnesses or death, as defined, of an employee occurring in our offices and schools or in connection with any employment.
 - a) “Serious illness” means any illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing.

- b) Exception: This program does not apply to employees while working from home.
 - b. Recordkeeping
 - 1) Maintain records of the steps taken to implement our written COVID-19 Prevention Program including the following:
 - a) A log of written notifications to employees, authorized employee representatives, and VCPH.
 - Sample letters will also be maintained.
 - b) Use the “VCPH Initial Screening Form” to keep a record of and track all COVID-19 cases
 - c) Identification of COVID-19 Hazards form
 - d) COVID-19 Inspections form
 - e) Documentation that hazards are corrected,
 - f) Employee training and instruction
 - 2) These records will be maintained at least three years.
 - c. Access/Posting on District Website
 - 1) This written COVID-19 Prevention Program will be posted on the Oxnard Union High School District website homepage.
 - 2) Make this written COVID-19 Prevention Program available at the offices and schools to employees, authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.
 - 3) The information will be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed.
14. Exclusion of COVID-19 cases
- a. Where there is a COVID-19 case at Oxnard Union High School District, transmission will be limited by:
 - 1) Ensure that COVID-19 cases are excluded from the workplace or classroom until the return-to-work criteria are met;
 - 2) Exclude employees with COVID-19 exposure from the workplace for 14 days after the last known COVID-19 exposure to a COVID-19 case;
 - a) To reduce exposure to employees, students with COVID-19 exposure will be excluded from the classroom for 14 days after the last known COVID-19 exposure to a COVID-19 case.
 - 3) Continue and maintain an employee’s earnings, seniority, and all other employee rights and benefits whenever it is demonstrated that the COVID-19 exposure is work related;

- 4) Providing employees at the time of exclusion with information on available benefits, as described in section 5 of this program.
15. Return to work criteria
- a. COVID-19 cases with COVID-19 symptoms shall not return to work until:
 - 1) At least 10 days have passed since COVID-19 symptoms first appeared.
 - 2) At least 24 hours have passed since a fever of 99.5 or higher has resolved without the use of fever-reducing medications;
 - 3) COVID-19 symptoms have improved; and
 - b. COVID-19 cases who tested positive but never developed COVID-19 symptoms shall not return to work until:
 - 1) A minimum of 10 days have passed since the date of specimen collection of the first positive COVID-19 test.
 - c. A negative COVID-19 test will not be required for an employee to return to work.
 - d. If an order to isolate or quarantine an employee is issued by a local or state health official, the employee will not return to work until the period of isolation or quarantine is completed or the order is lifted.
 - 1) If no period was specified, then the period will be 10 days from the time the order to isolate was effective, or 14 days from the time the order to quarantine was effective.
16. Multiple COVID-19 Infections and COVID-19 Outbreaks
- a. This section applies to a place of employment covered by this program if it has been identified by a VCPH as the location of a COVID-19 outbreak or when there are three or more COVID-19 cases in an exposed workplace within a 14-day period.
 - 1) This section will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.
 - b. COVID-19 testing
 - 1) LEA will provide COVID-19 testing to all employees at the exposed workplace except for those not at work during the outbreak or the relevant 14 days. COVID-19 testing will be provided at no cost to employees during employees' working hours.
 - 2) COVID-19 testing consists of the following:
 - a) Employees in an exposed workplace will be immediately tested and then tested again one week later. Negative COVID-19 test results of employees with COVID-19 exposure will not impact the duration of any quarantine period required by, or orders issued by, the VCPH.
 - b) After the first two COVID-19 tests, COVID-19 testing will continue for employees who remain at the workplace at least once per week, or more frequently if recommended by the VCPH, until there are no new COVID-19 cases detected in the workplace for a 14-day period.

- c) We will provide additional testing when deemed necessary by Cal/OSHA
- c. Exclusion of COVID-19 cases
 - 1) LEA will ensure COVID-19 cases and employees who had COVID-19 exposure are excluded from the workplace in accordance with Sections 14 and 15 of this program.
 - a) Or as ordered by the local health officer if applicable
- d. Investigation of workplace COVID-19 illness
 - 1) An investigation will commence immediately to determine possible workplace-related factors that contributed to the COVID-19 outbreak in accordance with Section 7 of this program.
- e. COVID-19 investigation, review and hazard correction
 - 1) Investigation and review
 - a) In addition to Sections 6 of this program, we will immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19. The investigation and review will be documented and include:
 - Investigation of new or unabated COVID-19 hazards;
 - Leave policies and practices and whether employees are discouraged from remaining home when sick;
 - COVID-19 testing policies;
 - Air supply, outside and filtered;
 - Physical distancing
 - Use of face coverings.
 - 2) Review Updates
 - a) Every thirty days that the outbreak continues.
 - b) In response to new information or to new or previously unrecognized COVID-19 hazards.
 - c) When otherwise necessary.
 - 3) Hazard Correction
 - a) Implementing changes to reduce the transmission of COVID-19 based on the investigation and review
 - b) In addition to corrections outlined in Section 8, we will consider:
 - Moving indoor tasks outdoors or having them performed remotely.
 - Increasing outdoor air supply when work is done indoors.
 - Improving air filtration.
 - Increasing physical distancing as much as possible.

- Respiratory protection, as described in paragraph 12.c.(5).
- f. Notifications to VCPH
- 1) Immediately, but no longer than 24 hours after learning of three or more COVID-19 cases in the workplace,
 - 2) VCPH will be contacted for guidance on preventing the further spread of COVID-19 within the workplace.
 - 3) Information provided to VCPH will include the total number of COVID-19 cases and for each COVID-19 case, the following:
 - a) The name, contact information, occupation, workplace location, business address, the hospitalization and/or fatality status, of the COVID-19 cases
 - b) North American Industry Classification System code (6111) of the workplace of the COVID-19 case, and
 - c) Any other information requested by the VCPH.
 - 4) LEA will continue to give notice to the VCPH of any subsequent COVID-19 cases at our workplace.
17. Major COVID-19 Outbreaks
- a. This section applies to any place of employment covered by this program when there are 20 or more COVID-19 cases in an exposed workplace within a 30-day period.
 - 1) This section will stay in effect until there are no new COVID-19 cases detected in the workplace for a 14-day period.
 - b. COVID-19 testing
 - 1) COVID-19 testing will be provided twice a week, or more frequently if recommended by VCPH, to all employees present at the exposed workplace during the relevant 30-day period(s) and who remain at the workplace.
 - 2) COVID-19 testing will be provided at no cost to employees during employees' working hours
 - c. Exclusion of COVID-19 cases
 - 1) LEA will ensure COVID-19 cases and employees who had COVID-19 exposure are excluded from the workplace in accordance with Sections 14 and 15 of this program.
 - a) Or as ordered by the local health officer if applicable
 - d. Investigation of workplace COVID-19 illnesses
 - 1) An investigation will commence immediately to determine possible workplace-related factors that contributed to the COVID-19 outbreak in accordance with Section 7 and paragraph 16.e. of this program.
 - e. COVID-19 hazard correction
 - 1) Hazard correction will occur in accordance with Section 8 and paragraph 16.e.3) of this program.

f. Notifications to VCPH

- 1) Notification to VCPH will be sent according to paragraphs 13.a.1) and 16.f.

COVID-19 School Guidance Checklist

January 14, 2021



2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent: Oxnard Union High School District

Number of schools: 11

Enrollment: 17,185

Superintendent (or equivalent) Name: Dr. Thomas McCoy

Address: 309 South K Street

Phone Number: (805)385-2527

Oxnard, CA 93030

Email: Thomas.mccoy@oxnardunion.org

Date of proposed reopening:
Undetermined

County: Ventura

Grade Level (check all that apply)

Current Tier: Purple
(please indicate Purple, Red, Orange or Yellow)

TK 2nd 5th 8th 11th

K 3rd 6th 9th 12th

1st 4th 7th 10th

Type of LEA: High School District

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening.

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is:

K12csp@cdph.ca.gov

LEAs or equivalent in Counties with a case rate $\geq 25/100,000$ individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in **ALL TIERS**:

I, Dr. Deborah Salgado, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the **COVID-19 Prevention Program (CPP)**, pursuant to CalOSHA requirements, and this **CDPH COVID-19 Guidance Checklist** and accompanying documents,

which satisfies requirements for the safe reopening of schools per CDPH

[Guidance on Schools](#). For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

Stable group structures (where applicable): How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

Secondary Schools (Middle and High School)

Students can be placed into groups that remain together all day during in-person instruction. Middle or high school groups are often larger than elementary school groups. Because middle and high school curricula differ from elementary school curricula, teachers are not usually assigned to one stable group of students, creating an opportunity for mixing across stable groups or students. The following guidance provides examples of approaches to minimizing crossover of staff across stable groups of students.

The CDC guidance notes that schools may keep a single group together in one classroom and have educators rotate between groups, or have smaller groups move together in staggered passing schedules to other rooms they need to use (e.g., science labs) without allowing students or staff to mix with others from distinctive groups.

Teachers and supports staff from different content areas can work in teams that share students, preferably in a dedicated space, separate from others. For example: math, science, English, and history teachers might work as a team with a set group of students they share.

Seating charts of assigned seats will prevent expanded exposure.

When combined with block schedules that reduce the number of courses students take in any one day, the number of educators and students who interact can be minimized further.

It is also possible to keep students in one stable group that stays together with one or two instructors who teach them directly part of the day and support their instruction from others who teach them virtually during other parts of the day.

Electives can be offered virtually or organized so that no group of students takes more than one elective in a term and the elective teachers do not work with more than one or two groups.

Stable groups could switch schedules or even membership after a break at the quarter, trimester, or semester in ways that support students being able to take additional classes without substantial group mixing.

The school year can be divided into even smaller time units – 4 to 8 weeks for example – in which students study one or two subjects intensively, completing all of the work they might normally have completed in a semester or a year. They stay in stable groups with only 1 or 2 teachers during this time. At the end of unit, they switch schedules and groups to take 1 or 2 other courses, and so on throughout the year.

Additional examples of approaches to creating stable groups of students that limit the risk of transmission across large groups of students are available here.

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

Restructure Electives: Elective teachers who move in and out of stable groups can become points of exposure for themselves and the students they work with. Some models have made elective teachers part of middle and high school stable groups, while others have used them only for remote instruction. Other options include ensuring elective teachers maintain longer distance from students (e.g., 12 feet).

☒ Entrance, Egress, and Movement Within the School: How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

Movement of employees is addressed in the Covid-19 Prevention Plan, section 12, paragraph b.

Starts will be staggered by grade, class, and/or stable cohort

All available entrances will be open prior to school begins and after school ends to reduce congestion.

Students will move in stable cohort groups.

When possible, hallways will be designated as one-way when students move from class to class.

☒ Face Coverings and Other Essential Protective Gear: How CDPH's face covering requirements will be satisfied and enforced for staff and students.

Face coverings for employees is addressed in the Covid-19 Prevention Plan, section 11.

Students in all grade levels K-12 are required to wear face coverings at all times, while at school, unless exempted.

A cloth face covering should be removed for meals, snacks, naptime, or when it needs to be replaced. When a cloth face covering is temporarily removed, it should be placed in a clean, safe area, clearly marked with the student's name and date, until it needs to be put on again.

LEA will provide a face covering to students who inadvertently fail to bring a face

covering to school to prevent unnecessary exclusions.

Students will be excluded from campus if they are not exempt https://vcportal.ventura.org/covid19/docs/11-11-2020_Mask_Exemptions_for_Students.pdf from wearing a face covering under CDPH guidelines and refuse to wear one provided by the school.

Distance learning will be provided for these students.

Participants in youth and adult sports should wear face coverings when participating in the activity, even with heavy exertion as tolerated, both indoors and outdoors.

The face covering guidance recognizes that there are some people who cannot wear a face covering for a number of different reasons. People are exempted from the requirement if they are under age 2, have a medical or mental health condition or disability that would impede them from properly wearing or handling a face covering, those with a communication disability, or when it would inhibit communication with a person who is hearing impaired. Those with communication disabilities or caregivers of those with communication disabilities can consider wearing a clear mask or cloth mask with a clear panel when appropriate.

Persons exempted from wearing a face covering due to a medical condition, as confirmed by school district health team and therapists, must wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.

Health Screenings for Students and Staff: How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

Health screening of employees is addressed in the Covid-19 Prevention Plan, section 6.C.

Students will be screened by:

Taking temperatures upon arrival with non-contact thermometers.

- face coverings will be used during screening by both screeners and students

Parents will certify on self-screen forms that their child(ren) have not had or done any of the following:

- Fever (99.5) in the past 24 hours;
- Cough or other respiratory symptoms;
- Other symptoms related to COVID-19,
- COVID-19 Exposure,
 - being within six feet of a COVID-19 case for a cumulative total of 15 minutes or greater in any 24-hour period within or overlapping with the exposure period.
- Travel out of the state or country.

Parent screening of their child(ren) via smartphone application.

Healthy Hygiene Practices: The availability of handwashing stations and

hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

Healthy Hygiene Practices of employees is addressed in the Covid-19 Prevention Plan, section 12.b.8).

Students will follow the same Healthy Hygiene Practices as employees.

☒ Identification and Tracing of Contacts: Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

Notify parents/guardians of a cluster/outbreak investigation related to the school and encourage them to follow public health recommendations.

Notification of employees is addressed in the Covid-19 Prevention Plan, section 5.d.

Ventura County Public Health Department (VCPH) liaisons:

<u>Dr. Deborah Salgado</u>	<u>Assistant Superintendent Human Res.</u>
Name	Title

<u>Lisa Wyrick, RN, PHN</u>	<u>School Nurse</u>
Name	Title

These employees assist regarding the cluster/outbreak investigation by confirming which classes and stable groups included confirmed cases or symptomatic students and staff members, and if recent events or gatherings involved any cases or symptomatic persons.

Identify absenteeism among those in affected classes or stable groups, and coordinate with the VCPH to contact these absentees to screen for symptoms of COVID-19 if they were exposed to a case during the cases infectious period.

Coordinate with the VCPH to share a line list of cases and contacts with dates present at or absent from school.

Arrange for cleaning and disinfection of classrooms or other areas where cases or symptomatic students or staff members spend significant time.

Coordinate with the VCPH on notifications to the school community, including specific notifications of stable groups or classrooms regarding their exclusion status and instructions.

Coordinate with the VCPH on whether and when the school should be closed and reopened.

Notify the school community if the school is to be closed for 14 days due to widespread and/or ongoing transmission of COVID-19 at the school or in the general community, and repeat recommendations for prevention and control measures.

Implement online/distance teaching and learning during school closure.

Arrange for cleaning and disinfection of entire school before reopening in the case of closure.

Physical Distancing: How space and routines will be arranged to allow for physical distancing of students and staff.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum 12 feet.

Minimum 6 feet. If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

Physical distancing of employees is addressed in the Covid-19 Prevention Plan, section 10.

The maximum and minimums in feet is dependent upon the activities being accomplished such as distancing in weight rooms when they are allowed to open may required a larger minimum (12 feet instead of 6 feet)

Our LEA as required by reopening plans and the CPP has assessed all facilities to identify areas where distancing would result in a reduction of potential transmission. All sites will maintain a distance of 6 feet when students or staff are not in motion. Where 6 feet separation is impossible, engineering controls such as barriers will be applied (see CPP Section 11). For areas where physical distancing and Engineering controls cannot be used (such as special education procedures, diapering, feeding tubes).

Staff Training and Family Education: How staff will be trained and families will be educated on the application and enforcement of the plan.

TRAIN ALL STAFF AND EDUCATE FAMILIES

Train all staff and provide educational materials to families in the following safety actions:

- Staff have been trained in the following protocols before returning to work after remote work. Staff training has been documented. The staff training program can be found at Target Solutions, the District's training, compliance, operations and workforce management online training system.
 - Proper use, removal, and washing of face coverings.
 - Physical distancing guidelines and their importance.
 - Symptoms screening practices.
 - COVID-19 specific symptom identification.
 - How COVID-19 is spread.
 - Enhanced sanitation practices.
 - The importance of staff and students not coming to school when they have symptoms, or if they or someone they live with or they have had close contact with has been diagnosed with COVID-19.

- COVID-19 specific symptom identification and when to seek medical attention.
- Employer’s plan and procedures to follow when staff or students become sick at school.
- Employer’s plan and procedures to protect staff from COVID-19 illness.
- Family Education (has been/will be) accomplished through (notification emails, all calls push notifications and information found on the LEA website) addressing the following topics:
 - Use of face coverings.
 - Physical distancing guidelines and their importance.
 - Symptoms screening practices, prior to coming to school and once at the school site.
 - COVID-19 specific symptom identification.
 - How COVID-19 is spread.
 - Enhanced sanitation practices being practiced at the school.
 - The importance of students not coming to school when they have symptoms, or if they or someone they live with or they have had close contact with has been diagnosed with COVID- 19.
 - The LEA’s plan and procedures to follow when staff or students become sick at school.

☒Testing of Staff: How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

Testing of employees is addressed in the Covid-19 Prevention Plan, sections 6.b., 16.b., and 17.b.

☒Testing of Students: How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Exposed students or students who develop COVID-19 symptoms during the school day at school

- Students will be directed to go to a testing site and LEA will assist with scheduling as needed
- Students will be instructed to isolate at home until test results are communicated to the parent(s) or guardian(s).

- the parent(s) or guardian(s) will be instructed to communicate the test results with the designated person at the school.
- Instructions will be given regarding returning to school.
- all information received in connection with testing and reporting shall be kept confidential except for reports to VCPH as required.

Other students will be directed to VCPH testing sites.

Planned student testing cadence. Please note if testing cadence will differ by tier:

☒ Identification and Reporting of Cases: At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with [Reporting Requirements](#).

Staff and Employees

Identification and reporting of staff and employee cases is addressed in the COVID-19 Prevention Plan sections 6 and 13.

Students

LEA shall notify its Ventura County Public Health Department of any known case of COVID-19 among any student or employee who was present a district office, facility, or school campus within the 10 days preceding a positive test for COVID-19. Specifically, the local educational agency or private school shall report the following information:

- The full name, address, telephone number, and date of birth of the individual who tested positive;
- The date the individual tested positive, the school(s) at which the individual was present on-site within the 10 days preceding the positive test, and the date the individual was last on-site at any relevant school(s); and
- The full name, address, and telephone number of the person making the report.

This information shall be reported via School Portal for Outbreak Tracking (SPOT), <https://cdph.force.com/SPOT/s/login/?ec=302&startURL=%2FSPOT%2Fs%2F>, and school liaisons will communicate to the VCPH through covidschools@ventura.org, within 24 hours from the time an individual within the local educational agency or private school is first made aware of a new case.

☒ Communication Plans: How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

Employees and Staff

Identification and reporting of employee cases is addressed in the COVID-19 Prevention Plan section 5.

All communications will be modeled after the CPP guidance and AB 685.

Students

Any potentially exposed students and members of the school community, will be notified of the following:

- Date the case was last on school premises,
- All school areas where the case spent time will be cleaned and disinfected before they are in use again,
- VCPH contact tracing,
- A reminder to use face coverings, stay at least 6 feet from other people, and wash hands often with soap and water for at least 20 seconds
- LEA COVID-19 contact information

Initial contact will be general in nature via electronic letter, emails, push notifications, robocalls with information regarding timelines for potential exposure.

For close contacts of exposed cases, additional instructions such as classroom closures, testing as necessary and quarantining will be conveyed to those individuals.

Personal identifying information of COVID-19 cases or persons with COVID-19 symptoms shall be kept confidential.

Consultation: (For schools not previously open) Please confirm consultation with the following groups

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name: OFTSE Robert Kadin, President; Tim Allison, Vice President; Julie Cole, Executive Board Member; CSEA Bryon Huizinga President, Christopher Crump, Labor Relations Representative, Ginger Lopez, Negotiator

Date: January 28, 2021 (OFTSE) January 29, 2021 (CSEA)

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name: Parent Advisory Committee via email

Date: January 26, 2021

For Local Educational Agencies (LEAs or equivalent) in PURPLE:

Local Health Officer Approval: The Local Health Officer, for Ventura County: Dr. Robert Levin

County has certified and approved the CRP on this date:

If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved. _____

Additional Resources:

[Guidance on Schools](#)

[Safe Schools for All Hub](#)

COVID 19 Safety Plan (CSP)

February 10, 2021

COVID-19 Safety Plan (CSP)

As part of Governor Newsom's Safe Schools for All Plan, Local Educational Agencies are required to create/update their COVID-19 Safety Plan.

This plan has two required elements:

1. A written Covid-19 Prevention Plan (CPP)
2. A completed School Guidance Safety Checklist

What is new in the CPP?

Cal-OSHA compliant State LEA Template*

**with all 11 required elements present*

- 1. Systems for communication**
- 2. Identification and evaluation of COVID-19 hazards**
- 3. Investigation and responding to COVID-19 cases in the workplace**
- 4. Correction of COVID-19 hazards**
- 5. Training and instruction**
- 6. Physical distancing**
- 7. Face coverings**
- 8. Other engineering controls, administrative controls and personal protective equipment**
- 9. Reporting, recordkeeping and access**
- 10. Exclusion of COVID-19 cases**
- 11. Return to work criteria**

What is in the Checklist?

- 1. Face coverings**
- 2. Stable groups**
- 3. Physical distancing**
- 4. Adequate ventilation**
- 5. Hand hygiene**
- 6. Symptom and close contact exposure screening, with exclusion from school for staff or students with symptoms or with confirmed close contact.**
- 7. Surveillance or screening testing**

School Reopening Guidance

A key goal for safe schools is to reduce or eliminate in-school transmission. A helpful conceptual framing as schools plan for and implement safety measures for in-person instruction, is the layering of mitigation strategies.

The checklist outlines each of those strategies.

Safely returning Students and Staff

Active Screening: Temperature Scanner (Prior to boarding bus and/or at entry points)

Passive screening: Symptoms and exposure questions (Prior to boarding bus and/or at entry points)

Face masks required for students and all staff

Distancing - Visual markers throughout campus

Desks are spaced, belongings kept outside of classroom, eating areas also spaced

Hand sanitizing stations located throughout campus at entry points, outside classrooms

Sanitization of high touch/high traffic areas throughout the day

Enforcement of all measures throughout the day

Cohort Guidance based on COVID-19 watchlist Tiers

Seeking Guidance: Vaccines, Testing Cadence

Safely returning Students and Staff

In the [Purple Tier](#) - Distance Learning in the District will continue

Students will meet on the Quarter Bell Schedule in Live Synch meetings Monday - Thursday
Students will have Async assignments in an online Google or Canvas Classroom each week
Assignments and Activities for the week are published by each Teacher in a Weekly Agenda
Students may have up to 2 Async only days per week - *please see each Teacher's Weekly Agenda*
Students will have Live Synch Tutorial time each Friday

In Person *Learning Loss Tutorial, Safe Return to Athletics & Activities,*

CIF Cross Country, Golf, Swimming, and Track and Field are permitted in the [Purple Tier](#)

Hybrid Instructional Activities are not permitted in the [Purple Tier](#) for high schools

When Ventura County returns to the [Red Tier](#) - Hybrid Instructional Activities will resume (in Q3)

CIF Baseball and Softball are permitted in the [Red Tier](#)

There is no current guidance for **Orange Tier** and **Yellow Tier**

Safely returning Students and Staff - *On Campus protocols for School Nurses*

If a student, staff or visitor appears symptomatic while on campus:

- separate person from others, isolated in an area through which others do not enter or pass. *This evaluation area would be separate from the site Health Office.*
- Staff assisting will wear appropriate PPE and follow universal precaution guidelines.
- Follow established guidelines for triaging students, recognizing not all symptoms are COVID-19 related. Some chronic, pre-existing conditions can cause similar symptoms. Assessment of duration and intensity of symptoms is critical.
- continued supervision and care while waiting in the isolation area, until picked up by an authorized adult or transported to a healthcare facility.
- Advise parents of sick students that students are not to return until they have met VCPH/CDC criteria to discontinue home isolation
- Follow District/VCPH communication response tree regarding potential illness.
- Follow district cleaning, disinfecting and sanitizing protocols