

2023-2024 NLJH STUDENT HANDBOOK

Welcome to North Layton Junior High School (NLJH): Home of the Longhorns! North Layton Junior High opened in 1969 and currently serves the elementary school communities of Adams, Mountain View, Lincoln, Hill Field, and Vae View. North Layton students move on to attend Northridge High School in Layton. A core course of study, established by Davis School District and the Utah State Board of Education, is taught to approximately 1,100 students in grades 7th, 8th, and 9th each year. Please read the information in this handbook and become familiar with North Layton Junior High School's policies, standards, and activities.

Principal

Corby Eason, M.Ed.

Assistant Principals

Heather Bauer, M.Ed.

Brandt Shaw, M.Ed.

Counselors

Cindy Garlick (A-Gi)

Kari Nydegger (Go-Ni)

Brooklyn Twomey (No-Z)

Student Body Officers

SBO President – Abigail Kelly

SBO Vice President – Nash Wilson

SBO Activities – Frida Garcia

SBO Historian – Fernanda Felix

9th President – Lydia Christiansen

9th Vice President – Nevaeh Hiatt

9th Publicity – Maddie Blakey

9th Tech- Millie Johnson

8th President – Addie Price

8th Vice President – Bianca Merrill

8th Activities – Madison Deras

8th Outreach – Ellie Archibald

7th Grade Historian – Brewster Shears

7th Grade Tech – Beckham Fershtut

7th Grade Publicity – Molly Larsen

7th Grade Outreach – Alyson Leveille

7th Officer – Elliott Quincy

School Address

1100 West Antelope Drive Layton, Utah 84041

Office Hours

7:30 a.m. - 3:15 p.m.

Office Phone

(801) 402-6600

Attendance Phone & Email

(801) 402-6606

nljhattendance@dsdmail.net

Counselor Phone

(801) 402-6610

School Website

<http://www.davis.k12.ut.us/414>

Office Staff

Amber Ferre • Head Secretary

Ryan Dowdell • Facility Manager

Denise Hill • Attendance Secretary

Alex Markham • Office Secretary

Karla Galvez • Registrar

Taylor Gallegos • Citizenship/ISS Secretary

Mandy Anderson • Special Education Secretary

Davis School District

Superintendent Dan Linford • (801) 402-5258

School Director Ryck Astle • (801) 402-5252

Student & Family Resources • (801) 402-5159

Special Education • (801) 402-5169

Nutrition Services • (801) 402-7640

Transportation Services • (801) 402-7500

ACADEMICS AND HONORS

All students can achieve academic success by attending class daily, completing and handing in assignments on time, and studying for exams. Students may also receive teacher assistance before and after school by appointments with individual teachers.

North Layton Junior High School recognizes academic success in a variety of ways. Ways that students are recognized include placement on the Honor Roll, classroom incentives, and grade-level competitions. Students that meet certain grade point average criteria are placed on the honor roll.

Academic Honor Roll
Highest Honor Roll 4.0-grade point average
High Honor Roll - 3.75 to 3.99-grade point average
Honor Roll - 3.45 to 3.74-grade point average

ACCIDENTS AND ILLNESS

Accidents, injuries, and illnesses must be reported immediately to the office. Parents will be notified. If no emergency contact can be made with those listed in the student's file, paramedics may be called, depending on the severity of the student's condition.

ACCOMMODATIONS FOR INDIVIDUALS WITH DISABILITIES

In compliance with Section 504 of the Rehabilitation Act (504) and the Americans with Disabilities Act (ADA), the Davis School District and NLJH will provide reasonable accommodations to qualified individuals with disabilities. Students, parents, or employees needing accommodation should contact their school ADA/504 Coordinator Heather Bauer #801-402-6600, their principal or supervisor, or you may contact the District ADA Coordinator, Steve Baker (402-5315), for parent or employee accommodations; or Section 504 Coordinator, Midori Clough (402-5180) for student accommodations.

AUTHORITY TO SUSPEND OR EXPEL

The school administration can suspend students for up to ten school days per incident. If the school administrator desires or contemplates suspending for longer than ten school days or expelling a student, the school administrator shall make a referral to the district's case management team.

ATTENDANCE

North Layton Junior High strongly encourages all parents to support their students as they develop good attendance habits. There is a direct correlation between attendance and academic success. Chronic absenteeism is missing 10%, or 18 school days, of the school year. We strive to help students develop successful habits now that will benefit them in the future.

- Students are expected to be to class and ready to work before the late bell rings.
- Students arriving to class 20+ minutes late will be considered absent. All students arriving late or leaving early must check in or out in the main office. The student's teacher will be emailed at the time of check-in.
- Parents may access student attendance information by using myDSD.
- Prearranged absence forms are available in the office for students to pick up to inform their teachers and the office of a pending absence. This practice allows teachers to communicate what the student should have prepared upon returning.
- Absences should be cleared within three days of the student's return to school. Parents may clear an absence by calling (801) 402-6606, emailing the attendance office at nljhattendance@dspdmail.net, or on myDSD.
- Absences cannot be excused after seven days.
- Absences due to school-related functions (e.g., athletic events, field trips, testing) will be listed as Excused in the attendance system.
- Excessive uncleared absences and non-school-related tardies may result in lowered citizenship grades or truancy citations (see Citizenship Credit section for more information).

BACKPACKS/LOCKERS

Students will be allowed to carry backpacks to classes. Backpacks are only to transport school materials to and from school and classes. Backpacks left unattended will be put in the lost and found. Lockers will not be issued to students unless requested. Students participating in athletics will have lockers in the team locker room.

If the school administration receives credible information that a backpack contains contraband that could be harmful to the student, their peers, or the entire school, all backpacks are subject to being searched by a school administrator.

BELL SCHEDULE

Monday, Tuesday, Thursday, and Friday		Wednesday	
1 st /5 th Period	8:15-9:45	1 st /5 th Period	10:15-11:15
2 nd /6 th Period	9:50-11:20	First Lunch	11:15-11:45
First Lunch	11:20-11:50	2 nd /6 th Period	11:50-12:50
3 rd /7 th Period	11:55-1:25	2 nd /6 th Period	11:20-12:20
3 rd /7 th Period	11:25-12:55	Second Lunch	12:20-12:50
Second Lunch	12:55-1:25	3 rd /7 th Period	12:55-1:55
4 th /8 th Period	1:30-3:00	4 th /8 th Period	2:00-3:00

BULLYING/CYBER-BULLYING/HAZING/RETALIATION/ABUSIVE CONDUCT

A student may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/or prosecuted for engaging in any written, physical, or verbal aggression, intimidation, discrimination, or abusive conduct of any school employee or student at school or school-related activities regardless of location or circumstance, including but not limited to bullying, cyber-bullying, hazing, or retaliation.

District policy may be found at [5S-100 Conduct and Discipline](#). NLJH policy is listed above this document. For incidents of harassment (unwelcome conduct based on a protected class) and discrimination, please refer to [11IR-100](#).

BUS TRANSPORTATION AND CONDUCT

Students living two miles or more from the school are bus eligible. To determine bus eligibility, visit <https://www.davis.k12.ut.us/departments/transportation>, select "Bus Stop Information," and enter the requested information. This site provides information on eligibility status, what bus they ride, and bus stop location. The district uses an exact measuring system to determine the 2-mile radius for bus eligibility. Due to constraints, buses cannot transport students who are not eligible. Do not hesitate to contact the District Transportation Office at (801) 402-7500 for any questions or concerns.

Safety precautions are necessary, and all students must obey the following rules:

Bus Rules

1. Follow all bus driver's directions; the bus driver is in charge.
2. Remain seated while on the bus until the bus has reached its destination.
3. Treat others with courtesy, dignity, and respect.
4. Communicate quietly, with school-appropriate language and gestures.
5. Keep your head, hands, and objects to yourself and inside the bus.

Any student who violates these rules may be denied the privilege of riding the bus and other consequences (suspension, fines, etc.). A school administrator will contact parents if there are rule infractions. Please refer to the school district's transportation rules website for additional information.

<https://www.davis.k12.ut.us/departments/transportation/transportation-policy-and-procedures>

CAFETERIA SERVICES

Breakfast and lunch are served daily in the cafeteria. Breakfast starts 20 minutes before the first bell rings. Students may only leave campus for lunch when a parent/guardian checks them out of school. Eating in the cafeteria is a privilege, and inappropriate behavior will result in disciplinary action.

Mealtime Rules:

- Saving places or cutting in line is prohibited.
- During breakfast and lunch, students may have food in the cafeteria, the non-carpeted hallways outside the cafeteria, and the outside area on the north side of the building.
- Students needing to visit the counselor's office or the main office during lunch should request permission from a lunchtime duty, administrator, or secretary.
- Students in a closed hall during lunch without permission may be issued lunch detention.
- During the lunch break, students should not engage in rough play such as tackle football, play fighting, or wrestling.
- Students should not be on the loading docks or parking lots.
- Consequences for lunchtime misconduct may include a discipline referral, lunchroom clean-up duty or lunch detention, and parent notification.

Meal Charges in Schools

The purpose of these procedures is to establish consistent meal charging and collection procedures districtwide. The district's goals are:

- To maintain a positive experience for students during meal service.
- To treat all students with dignity and respect.
- To establish practices that are age appropriate.
- To minimize meal charges and encourage parents to pre-pay for all meals.
- To promote parents' responsibility for meal payment and the self-responsibility of the student.

Meal Accounts: Payment in advance for meals enables the District to achieve these goals. Personal checks and cash deposits are accepted daily at the schools. For convenience, deposits may also be made by credit/debit card through a parent's myDSD account.

Emergency Meal Service: The Board of Education acknowledges that on occasion, students may forget or lose meal money. In such cases, the student's statement of need shall be accepted, and a meal will be made available. School lunch employees shall not, withhold a meal, provide an alternate meal, pull a student from the line, ask the student to call his parent or friend, stamp the student's hand, or otherwise call attention to the student who has forgotten or lost meal money. A school lunch employee may remind a student attending a secondary school that his account is in the negative. The cost of the unpaid meal will be charged to the student's account.

Evaluate Individual Circumstances: When a student repeatedly comes to school without a meal from home or money to participate in the school meal program, school administrators should consider if circumstances in the home warrant contacting social workers or Child Protective Services. Frequent requests may indicate the family's need for free- or reduced-price meals. School administrators may work with the family to apply for school meal benefits. All meals eaten before a free- or reduced-price meal application is processed and approved are the responsibility of the parent and must be paid for.

Repayment for Meal Charges and Bad Checks: Federal guidelines prohibit the Food and Nutrition operation from writing off bad debts as a result of charged meals. Every effort will be made to collect unpaid meals. Unpaid meal charges may result in the following:

- An automated telephone call to the parent.
- An email is sent to the parent/guardians.
- A verbal reminder to students attending a secondary school.
- School lunch manager contacts parents by phone or notes in teacher mailboxes.
- In case of significant delinquent payments, a letter will be sent home from the Food and Nutrition Department.

Parents are responsible for paying all their student's meal charges. All unpaid charges will be added to the list of any outstanding fees or unpaid fines at the end of the school year. Uncollected meal charges shall be handled the same as other school debt.

Menus

School lunch menus and nutritional information can be accessed using the Nutrislice app or by visiting the district website:

<https://www.davis.k12.ut.us/departments/nutrition-services/school-menus>.

Refunds

If you move out of the district, have a student that graduates, or need a refund for any other reason, please get in touch with the Nutrition Services office by emailing csears@dsdmail.net. A current mailing address, student name, school, and id # are needed for all refunds. A check will be mailed out to you. Cash refunds are not available.

CANVAS

Canvas is an online learning platform that all North Layton Junior High teachers use. It allows students to access lessons, communicate with their teachers, collaborate with other students, and turn in assessments. It also has multiple ways that it helps students organize their workload, including calendars and reminders. It is highly recommended that all parents have a parent account to help their student manage their schoolwork.

- Parents and students may access course information, including class disclosure, assignments, and calendar items, via Davis School District Canvas at <https://www.davis.k12.ut.us/other/canvas-login>.
- Students log into Canvas using their full school district email address (example: 22asmith@go.dsdmail.net). The password is the student PIN (Personal Identification Number).
- Parents can create a parent observer account to view assignment due dates, announcements, and other course content by going to the same website and selecting "Parent of a Canvas User? Click Here for an Account." Parents will be prompted to create an account but will need a "Student Pairing Code" to do so. Students will generate a pairing code by logging into Canvas and going to their Account Settings. Select "Pair with Observer," which will generate a unique code.

Here is a link to tutorials to help parents set up their "Canvas Observer Accounts" for their students.

<https://www.davis.k12.ut.us/departments/technology-services/technology-integration-center/canvas-for-parents>

CELL PHONES AND OTHER ELECTRONIC DEVICES

Electronic devices have become a standard means of communication and information access today. However, these devices can disrupt learning at school. The school has created this policy to govern the possession and use of electronic devices on school premises, during school hours, school-sponsored activities, and school-provided transportation.

Electronic Device Policy

Students are required to comply with the Davis School District Technology Resources Acceptable Use Agreement for Secondary Students. Appropriate use of any electronic device is always expected. Any electronic device used in the classroom will be at the discretion of the teacher in that classroom. Each teacher will determine the use of electronic devices in their classroom and labs. Students are expected to know their teacher's policies and follow them. When an adult gives directions to a student about their electronic device, students are expected promptly follow the direction. If the student disagrees with the direction, the best way to address those concerns is to put the device away and have a respectful conversation with the adult that gave the direction.

Prohibitions.

- Electronic devices shall not be used in a way that threatens, humiliates, harasses, or intimidates individuals, including students, employees, and visitors, or violates local, state, or federal law.
- Devices may not be used to annoy, alarm, intimidate, offend, abuse, threaten, harass, frighten, or disrupt the electronic communications of another.
- Students should not record, film, or take pictures of others on the school premises without their consent.
- Students should not record, film, or take pictures of illegal activity or violation of school rules.
- Students should not participate in voyeurism of any kind.
 - Voyeurism is defined as a person that intentionally uses any recording device concealed or disguised to secretly or surreptitiously record or view electronically any portion of an individual's body for which the individual reasonably expects privacy. It is also prohibited for any individual to record, display, or forward any material that could be considered pornographic, lewd, or inappropriate in a jr. high/high school setting.
- Electronic devices may not be used during assessments unless specifically allowed by law, student IEP, or assessment directions.
- Cell phone cameras should never be used in restrooms or locker rooms.

Exceptions

- The use is specifically required to implement a student's current and valid IEP/504.
- The use is at the direction of a teacher for educational purposes.
- The administration determines that the use is necessary for other special circumstances, health-related reasons, or emergencies.

Discipline and Confiscation

1st Offense: Student warning and asked to fix the problem.

2nd Offense: Reteaching school/classroom expectations and parents notified of the issue

3rd Offense: The electronic device is held in the office until the end of the school day. The student will be able to pick up the electronic device.

4th Offense: The electronic device is held in the office until a parent/guardian can pick up the electronic device.

5th Offense: The electronic device is held in the office until a parent/guardian can pick up the electronic device. A meeting with a member of the administration is held, and an acceptable use contract is signed.

Security of devices

Students shall be personally and solely responsible for the security of electronic devices brought to school. The school shall not assume responsibility for theft, loss, damage, or unauthorized use of an electronic device. Students are expected to be in control of or always properly secure their electronic devices while on campus. If devices are loaned to or borrowed and misused by non-owners, device owners are jointly responsible for the misuse or policy violation(s).

CITIZENSHIP CREDIT

Citizenship grades are used to help measure the professional skills that students are developing. They are used to encourage students to develop good habits with attendance, punctuality, attitude, and behaviors. Citizenship grades count towards high school graduation. Students in 9-12 grades who receive an unsatisfactory citizenship grade must participate in a U makeup activity.

Classroom Citizenship Rubric

Honor (H)	Good (G)	Satisfactory (S)	Needs Improvement (N)	Unsatisfactory (U)
<ul style="list-style-type: none"> Always on time. Always prepared. Always on task Always contributes to the class learning environment in positive ways. Always follows directions and class rules. Always treats people with respect 	<ul style="list-style-type: none"> 1 Tardy Almost always prepared. Almost always on task. Almost always contributes to the class learning environment but sometimes waits to be asked instead of volunteering. Almost always follows directions and class rules. Almost always treats people with respect. 	<ul style="list-style-type: none"> 2 Tardies Usually prepared for class. Usually contributes to the class environment but only when asked. Usually follows directions and class rules. Usually treats people with respect. 	<ul style="list-style-type: none"> 3 Tardies Seldom prepared. Seldom on task. Seldom contributes to the class learning environment but will occasionally when asked. Seldom follows directions and class rules. Seldom treats people with respect. Routinely harasses, teases, or makes fun of other students in the class. Parent contacted by the teacher for behavior issues. Parent notification of "N" citizenship grade. 	<ul style="list-style-type: none"> 4 or more Tardies Rarely prepared Rarely on task. Rarely contributes to the class learning environment, not even when asked. Rarely follows directions and class rules. Rarely treats people with respect. Cheats: copies from others (including plagiarism) or allows others to copy off their work. Continues to harass, tease, or make fun of other students in the class. Parent notification of "U" citizenship grade.

Administrative Unsatisfactory grades:

The school administration may issue a student in grades 7-9 one citizenship grade each term to cover the periods before, during, and after school. This includes but is not limited to when a student participates in an after-school event or activity, riding the bus, passing times between classes, and at lunch. Unsatisfactory citizenship grades are given by the administration when a student participates in any serious or negative behavior outlined in section S5-100, titled Student Conduct and Discipline, in the Davis School District Policy Manual.

Citizenship Make-up Credit For 7th-9th Grade Students

- Complete two hours of unpaid community service pre-approved by the administration and pay a \$5.00 fine (per U).
- Complete an online citizenship recovery course and pay a \$5.00 fine (per U).
- All citizenship makeup must be accompanied by the proper paperwork, including documentation on what was done and an attached receipt of fine payment. This paperwork is turned in to the main office.

Citizenship Appeals Procedure

North Layton Junior High School has an appeals process for students and families who believe they received an Unsatisfactory Citizenship grade in error. Students and families need to follow the appeals process to dispute the grade.

- Informal Resolution occurs when the student and family work with the teacher who gave the unsatisfactory citizenship grade and collaboratively develop a plan that allows the student to repair the grade before it is posted on the report card.
- Formal Resolutions occurs when the student and family are unable to resolve the issue at the informal resolution level. A Standards Review Committee is convened when a written request for a hearing is sent to the building principal. This request must be received before the midterm of the following term after the citizenship grade was awarded. The Standards Review Committee comprises of one

school administrator, one counselor, two teachers, and others as needed. A student may request a representative to advocate for them in the meeting. The building principal must approve the advocate before the meeting.

- a. The Standards Review Committee will consider the student's productivity in their class, the reason for the unsatisfactory grade, the circumstances the student faced that led to the unsatisfactory grade, attempts to repair the grade already, and the teacher's recommendations.
- b. The decision of the Standards Review Committee is the final administrative appeal for citizenship grades.

CLASS CHANGES

Students are encouraged to be thoughtful about their course selections. Course selections determine staffing and class options for the upcoming school year. Students cannot amend their course requests after they have been submitted. Students can change their schedules when the schedule change period is open, typically one week before and two weeks after a new semester begins. The school will post Specific dates through the weekly principal's emails, in the morning announcements, and on the outside marquee.

Schedules and Schedule Releases

After registration documents and fees have been submitted, students and parents may access schedules on myDSD in mid-August. North Layton Junior High will do everything possible to help create appropriate student schedules that align with their college and career plan. However, not all requests are possible as we are limited by the number of seats in a classroom, when classes are offered, and other scheduling issues. Students can request any class they would like to enroll in. Students will not be able to pick teachers.

Schedule Changes

Schedule Changes can be made during the open schedule change period. Schedule changes occur for two reasons, school error or student and parent/guardian request.

School Error: If there is an error in the student's schedule, please notify the assigned student counselor as soon as possible. The counselor will do what they can to resolve the issue and complete the request. Problems include re-enrollment of previous classes, dual enrolment of the same class, a missing required class, on an incomplete course schedule. This type of schedule change will be completed free of charge.

Student/Parent-initiated Change: If a student has a schedule that the student and family would like to change, which does not contain any errors, the student must complete a schedule change request form. These changes must be initiated during the open schedule change period, and students will be charged a \$10 fee. Not all requests will be possible. Class changes allow students to explore other classes, not change teachers.

Class Changes After Window Closes:

Class changes will only be allowed after the window closes if the parent/student follows the guidelines below. To initiate a class change, students and parents must follow these procedures:

1. If a problem exists within the classroom, the student and parent(s) should promptly contact the individual teacher to discuss the concern and needed changes to resolve any issues.
2. When an attempt and effort on the part of the student, parent(s), and teacher has been made to remedy the situation, and no satisfactory solution is found, a meeting with the student, parent(s), teacher, and a counselor or administrator is necessary. A completed class change form and payment of the \$10 class change fee will be required.

CLOSED CAMPUS

North Layton Junior High School is a closed campus. This is to help ensure the safety of every student. Students must be on campus, in their assigned classes, or in an approved area during school hours. All classroom hallways are closed during lunch. Students off campus or in closed areas without a hall pass or permission are subject to a truancy citation. Likewise, students scheduled to be off campus and found on school grounds are subject to a trespassing citation from the School Resource Officer.

Anyone that is visiting the school must stop check-in at the main office. People will be required to show photo identification to the office and clearly state the purpose of their visit. Visitors will be given a lanyard with a visitor pass that gets returned at the end of their visit.

Students can have items, like food and things left at home, dropped off at school. All items dropped off must be left in the designated area at the front of the school. Students should only arrange for something to be dropped off at the designated drop-off area at the front of the building. This allows the school to continue to provide a safe and secure educational environment. Students must continue to follow mealtime procedures on when and where eating occurs if food is dropped off for them.

COMPULSORY EDUCATION REQUIREMENT

A parent with custody over a school-age minor is required under State law to enroll and send the minor to a public school in the district where the minor resides, a public charter school, or an established private school during the school year. The education process requires continuity of instruction, class participation, and study. Parents are encouraged to work with the school to promote all students' regular attendance.

COMPUTER ACCEPTABLE USE

Computers used by students are for instructional purposes. Prior to computer use, students and parents will sign an Acceptable Use Policy, which addresses issues related to the use of the Internet. Students are required to use their assigned device in each class. Students should report damage to their assigned device immediately. Student misuse and damage of school electronic devices will result in school discipline, a reimbursement fine, and loss of computer privileges. At the end of each school year, student folders and files will be deleted. Students wishing to keep certain files should download them on a personal storage device.

CREDIT RECOVERY

Credits are earned when students pass their classes. Each class is worth 0.25 academic credits per term. When a student fails a class, they may be required to remediate that class to stay on track for high school graduation. North Layton Junior High School offers credit recovery classes to 9th-grade students. Students may also be assigned summer school as part of the remediation process. The cost of Summer School can be as much as \$180 per class.

DANCES

School dances are provided to students for their entertainment and social development. Dances are held at designated times according to the school calendar and sponsored by our NLJH Student Body Officers. Only students that currently attend NLJH may participate in school dances. Students are expected to behave courteously and responsibly. No inappropriate behavior or anything that endangers the safety of others will be allowed. The school dress code will be enforced.

DISRUPTION OF SCHOOL OPERATIONS

Any student may be suspended, transferred to an alternative placement, or expelled for any conduct that creates an unreasonable and substantial disruption or risk of disruption of a class, activity, program, or other function of the school, including but not limited to frequent, flagrant, or willful disobedience; defiance of school authority; criminal activity; fighting; noncompliance with school dress code; possession of contraband (i.e., drug paraphernalia, pornography, mace, pepper spray, laser pen, chains, needles, razor blades, bats and clubs); or the use of foul, profane, vulgar, harassing or abusive language. Conduct that is a class B misdemeanor may also be referred to law enforcement. Conduct which is a class C misdemeanor, an infraction, a status offense on school property, or an offense that is truancy may not be referred to law enforcement or a prosecuting attorney unless a student refuses to participate in alternative restorative interventions offered at the time of the infraction, or the student has committed the same offense on two prior occasions and has been referred to alternative restorative interventions in each prior case.

DRESS AND GROOMING

North Layton Junior High School respects students' rights to express themselves in how they dress. All North Layton Junior High School shareholders are expected to respect the school community by dressing appropriately for the educational environment. Dress and grooming should facilitate learning and help maintain an appropriate learning environment for all. Following the school, the dress and grooming code helps the school maintain a sanitary, safe, and appropriate educational environment. This policy is intended to guide students, staff, parents, and community members as they prepare daily for school.

1. Everyone shall maintain themselves clean, groomed, and well-washed.
2. Clothing must cover areas from the top of the shoulders, with a reasonable neckline, down to the mid-thigh.
3. Students' undergarments should not be seen.
4. Rips or tears in clothing should not be found from the top of the shoulders to the mid-thigh.
5. Shoes must always be worn. They should be safe and practical for the school environment and classroom.
6. Pajamas, bedroom shoes, or slippers shall not be worn; except for school-sponsored and approved special activities.
7. See-through, mesh, transparent or other garments that expose parts of the body that is outlined to be covered through the dress code may only be worn with an undergarment underneath that meets the minimum requirements of the dress code.
8. Specialized courses may require specialized attire, such as sports uniforms, shoes that safely protect the foot, or other safety gear.
9. Clothing may not depict, imply, advertise, or advocate violence, lewd conduct, weapons, or the use of alcohol, tobacco, marijuana, or other controlled substances.
10. Clothing may not depict or imply pornography, nudity, or sexual acts.
11. Clothing may not display or imply vulgar, discriminatory, or obscene language or images.
12. Clothing may not state, imply, or depict hate speech/imagery targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or other protected classification.
13. Sunglasses may not be worn inside the building.
14. Clothing and accessories that endanger student or staff safety may not be worn.
15. Apparel, jewelry, accessories, tattoos, or manner of grooming that, by virtue of its color, arrangement, trademark, or any other attribute, denotes membership in a gang that advocates illegal or disruptive behavior is prohibited.
16. Costumes, costume-like clothing, capes, and other non-apparel items may not be worn.

The North Layton Junior High School's administration reserves the right to determine appropriate dress. Students who do not adhere to these guidelines will not be allowed to attend class. Parents will be called if appropriate clothing is unavailable or the student refuses dress-code-appropriate clothing. Individual teachers may determine whether hoods and hats may be worn in their classrooms.

DROP OFF AND PICKUP

Parents should drop off and pick up their students in the back of NLJH before and after school. To eliminate safety hazards, parents cannot use the bus drop-off lot in front of the main doors 15 minutes before and after school begins and ends. For the safety of all students and staff members, the speed limit in the parking lot is 5 mph. Please follow the correct flow of traffic to avoid any issues. Students walking to NLJH are asked to use crosswalks at traffic signals.

Parents can pick up their students at the front of the school during the school day. Students must be checked out by a parent/ guardian or another authorized adult on the emergency contact list. To check a student out, the person picking the student up must come into the office and sign the student out.

DRUGS/CONTROLLED SUBSTANCES

Any student, who possesses, controls, uses, distributes, sells, or arranges the sale of an illegal drug or controlled substance (which includes alcohol, tobacco in any form, electronic cigarettes, or electronic cigarette substance or product), an imitation controlled substance, or drug paraphernalia in a school building, in a school vehicle, on District property, or in conjunction with any school activity, may be suspended, transferred to an alternative placement, tested for drugs, expelled, referred for police investigation, and/or prosecuted. Students that violate this policy will be referred to district case management.

DUE PROCESS

When a student is suspected of violating NLJH or District policy, the school administrator must meet with and inform them of the allegations and provide the student the opportunity to give their version of the incident. If the school administrator determines sufficient evidence exists to impose a discipline, the school administrator shall notify the parent that 1) this student has been suspended; 2) grounds for the suspension; 3) the period for which the student is suspended; and 4) the time and place for the parent to meet a designated school official to review the suspension.

EMERGENCY AND EVACUATION PLAN

Every public school is required to annually update and publish an Emergency Evacuation Plan to address potentially dangerous situations. An emergency supply backpack is in each classroom, as well as a posted route for evacuation. Drills will be conducted according to district guidelines and state law.

In the case of an emergency, the school fire alarms will generally sound. All individuals in the school building must immediately evacuate whenever the alarm sounds. Each classroom has an evacuation map posted near the doorway, and teachers will assist students in knowing the exit route from the classroom. Students and teachers will return to the building only when directed by the administration. If the alarm sounds before school, students will find their 1st teacher of the day at the teacher's designated evacuation area. If the alarm sounds during lunch, students will find their 3rd teacher of the day at the teacher at their designated evacuation area. If the alarm sounds after school, students will evacuate to the designated area and find their most recent teacher.

EXTRACURRICULAR ACTIVITIES

All students are encouraged to participate in extracurricular school activities. North Layton Junior High offers athletic teams, academic teams, school clubs, intramural team sports, cheerleading, student government, and other leadership organizations.

Academic Standard for Participation

- Student Government and Cheerleaders must maintain the following standards:
 - 2.5 GPA each of the three preceding terms to run for office or try out for cheerleader. Once the student has made the team, they must maintain a 3.0 GPA each term to remain in that position.
 - A GPA below 3.0 will put the student on probation until the next grading period. Midterm progress reports do not apply and will not qualify a student to come off probation.
 - A student can have only one probationary period as an officer or cheerleader per year.
- To participate on a sponsored team or act as a manager for the team:
 - Students must have a 2.0 GPA from the previous term, with no more than one Failing grade.
 - This standard must be maintained throughout the season to participate.
 - Individual coaches have the ability to raise the minimum standards for participation on their team.
- All students can participate in intramural team sports and school clubs.

Citizenship Standard for Participation

- Student Government and Cheerleaders must maintain the following guidelines:
 - May not have a U citizenship grade or more than 1 N the previous term before the election or tryouts.

- Two probation periods, any safe school violation, pattern of school policy violations, or an Administrative U will result in immediate removal from office or cheerleading.
- To participate on a sponsored team or act as a manager for the team:
 - Students with one U in citizenship for the term before participation will be subject to review by the School Standards Committee. A student may be put on probation and allowed to participate if the committee feels that there have been mitigating circumstances or that a concerted effort is being made to improve.
 - Students receiving more than one U in the previous grading period will be ineligible to participate in extracurricular athletic or academic team activities immediately and for the following term.
- All students can participate in intramural team sports and school clubs.

School Standards Committee & Appeals Process

As a participant in these activities, students are responsible for representing the school. Therefore, students who are suspended, transferred to an alternative placement, or expelled, may lose the privilege of participation in all extracurricular activities during the period of discipline and will not be afforded due process procedures to challenge the denial of participation. Students that feel that they have extenuating circumstances can request that a Standards Review Committee reviews their situation. The process for a standard review is as follows:

1. A formal request has to be made to the building principal requesting the review. The request should include information about why the student was ineligible, why they were ineligible, and what the student has done to make the situation whole.
2. All requests for a Standards Review Committee hearing must be received before midterms of the following term for which the student was found ineligible.
3. The standards committee comprises a school administrator, one counselor, two teachers, and others as needed. The student can request a student advocate to serve on the committee. The building principal must approve the advocate before the meeting.
4. The Standards Review Committee will consider the student's productivity in their classes, the reason for the ineligibility, the circumstances the student faced that led to the ineligibility, the attempts to repair the grade already, and the teacher's recommendations.
5. The committee will base its decisions on compliance with policy and the student's best interest.

EXTRACURRICULAR ACTIVITIES (District Statement)

The district will ensure that students have an equal opportunity to participate in, create, and maintain student groups without regard to their race, sex, disability, or other protected classification.

However, students who are suspended, transferred to an alternative placement, or expelled, may lose the privilege of participation in all extracurricular activities, such as interscholastic athletics, cheerleading, student government, student clubs, graduation ceremonies, and other extracurricular activities, during the period of discipline and will not be afforded separate due process procedures to challenge the denial of participation in an extracurricular activity.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

Student Education Records

The Family Educational Rights and Privacy Act (FERPA) is a federal law designed to protect the privacy of a student's education records. FERPA gives parents certain rights with respect to their student's education records. These rights are:

1. **Inspect and review** all their student's education records maintained by the school within 45 days of a request for access.
2. **Request** that a school correct an education record believed to be inaccurate, misleading, or otherwise violating the student's privacy rights under FERPA.

Parents who wish to ask the school to amend a record should write the principal or appropriate school official, clearly identify the part of the record they want to be changed and specify why it should be changed. If the school decides not to amend the record as requested by the parent, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment.
3. **Provide consent** before the school discloses personally identifiable information (PPI) from a student's record, except to the extent that FERPA authorizes disclosure without consent. Such exceptions include, but are not limited to:
 - [a] school officials with legitimate educational interests;
 - [b] other schools to which a student is transferring;
 - [c] individuals who have obtained court orders or subpoenas;
 - [d] individuals who need to know in cases of health and safety emergencies;
 - [e] official in the juvenile justice system to improve education outcomes;
 - [f] a State agency or organization that is legally responsible for the care and protection of the student, including the responsibility to investigate a report of educational neglect;
 - [g] specified officials for audit or evaluation purposes; or
 - [h] organizations conducting studies for or on behalf of the District.

A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving as a volunteer; a person serving on the District School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist), or to whom the District has outsourced institutional services or functions.

A school official has a legitimate educational interest if they need to review an education record to fulfill their professional responsibility.

FEES AND FINES

Fees and fines may be paid in the main office using cash, check, money order, or credit/debit card (for a 3.5% fee), by mail (check or money order), or online with myDSD using an e-check or credit/debit card (for a 3.5% fee). Any unpaid fees and fines after the school year ends will be turned over to collections. Unpaid fines and fees will be sent to Bonneville Collections for recovery. To view the fee schedule, please use the link below.

[2023-2024 Davis School District Junior High Fee Schedule](#)

[2023-2024 Davis School District Junior High Fee Schedule \(Spanish\)](#)

[2023-2024 Davis School District Fee Waiver Request](#)

[2023-2024 Davis School District Fee Waiver Request \(Spanish\)](#)

HALL PASSES

All students are expected to be in class as much as possible. However, students occasionally need to take a brief break from class. During these times, the student must request a hall pass from the teacher, quickly go about their reason for leaving class, and return promptly. If students are abusing hall pass privileges may be revoked for a period.

If a student is in the hall without a hall pass while supposed to be in class, they can receive a truancy.

NOTICE OF NON-DISCRIMINATION

Davis School District and North Layton Junior High School are committed to creating an environment free from harassment and discrimination, including addressing and correcting incidents of harassment and discrimination when they occur, ensuring that discipline is free from discrimination, and ensuring non-discriminatory access to student groups. Students and employees may not be discriminated against based on race, color, national origin, religion, sex (including sexual orientation and gender identity), age, disability, veteran status, or any other characteristic protected by law, in its programs and activities, and provides equal access to the Boy Scouts and other designated youth groups. Policy 11IR-100 prohibits harassment and discrimination against students based on race, color, national origin, religion, sex, or disability ("Protected Class").

Complaints of harassment or discrimination against students based on a Protected Class should be directed to the Office of Equal Opportunity.

Darrin Nash, Director of the Office of Equal Opportunity
Davis School District
45 East State Street, P.O. Box 588
Farmington, Utah 84025
(801) 402-8701

dnash@dsdmail.net

Further information regarding student-on-student or staff-on-student harassment will be provided in a separate Notice of Non-Discrimination.

Information regarding accommodations for disabilities should be directed to:

Midori Clough, **District 504 Coordinator**
Section 504 (Student Issues) Coordinator
Davis School District
70 East 100 North, P.O. Box 588
Farmington, Utah 84025
(801) 402-5180

mclough@dsdmail.net

Information or complaints about discrimination on the basis of sex in athletic programs may be directed to:

Tim Best, Healthy Lifestyles Coordinator
Title IX Athletic Compliance Coordinator
Sex-Based Discrimination in Athletic Programs

Davis School District
20 North Main Street, P.O. Box 588
Farmington, Utah 84025:
(801) 402-7850
tbest@dsdmail.net

Information or complaints about discrimination on the basis of a disability in access to facilities may be directed to:

Rich Swanson, Director of Risk Management
Physical Facilities Compliance Coordinator
Davis School District
20 North Main Street, P.O. Box 588
Farmington, Utah 84025
(801) 402-5307
rswenson@dsdmail.net

IN-SCHOOL SUSPENSION

In-school suspension is designed to provide a place where students who violate school policies may quietly complete schoolwork under an adult's direct supervision. While in the ISS the coordinator will have an opportunity to work through the incident with the student about ways that the student can learn from mistakes and how to repair the relationships that were negatively impacted by their mistake. Students are assigned to the ISS by the school administration based on student inappropriate behavior. Misbehavior in ISS will result in escalated consequences.

LOST AND FOUND

Lost and found items should be returned to the main office or the library. Students should check for any lost items in the library. Unclaimed items left after each semester will be donated. Failure to make a reasonable attempt to return lost property may become a legal matter.

MEDICATION AT SCHOOL

A student who needs to take over-the-counter medication or prescription medication during the school day may bring enough medication for a single day's use. This medication should remain in the student's possession and cannot be shared with other students. Parents should determine whether their student is mature enough to administer the medication independently.

Prescription medications generally should be kept in the office and require a medical release form (available in the main office) completed by the prescribing physician. Urgent medical items, such as asthma inhalers, epi-pens, and diabetic supplies, can be kept with the student or in the main office. Parents desiring the school to dispense prescription or nonprescription medication to their students should contact the main office.

myDSD

Parents and students may access grades, attendance, teacher email links, and more via myDSD (a direct link is available on all Davis School District webpages). Students log into myDSD using their district username and password. Parents can create a parent user account to view all the same information connected to their students.

Parents can create their account by going to the myDSD website and selecting "Create an account now." Parents will be prompted to enter the email address that the school has on file for them. An email will be sent to that address with a link to create an account with a password. Parents who do not have an email on file may contact the school to add an email to the student's file, or they may click the link "I don't have an email address on file with the school" and enter the student's school ID number and student PIN. After creating an account, parents and students may download the myDSD free app at the Appstore and Google Play Store to any e-device.

[myDSD Website](#)

[Tutorials to help navigate myDSD "myDSD" accounts](#)

NONDISCRIMINATION IN DISCIPLINE

The district will ensure that students are not discriminated against in the administration of discipline, including the duration and type of consequence, and in referrals to law enforcement.

PARENTAL RIGHTS IN PUBLIC EDUCATION

The Davis School District and North Layton Junior High shall reasonably accommodate** a parent's:

- Written request to retain a student in kindergarten through grade 8 on grade level based on the student's academic ability or the student's social, emotional, or physical maturity.

- Written request, prior to the scheduled event, to excuse the student from attendance for a family event or a scheduled proactive visit to a health care provider. (Student agrees to make up course work for school days missed for the scheduled absence).
- Written request to place a student in a specialized class, a specialized program, or an advanced course. (In determining whether a placement is reasonable, the district shall consider multiple academic data points).
- Request to excuse the student from taking a federally mandated assessment by the state, or requires the use of a state assessment system or software provided or paid for by the state.
- Initial selection of a teacher or request for a change of teacher.
- Request to visit and observe any class the student attends.
- Request to meet with a teacher at a mutually agreeable time if unable to attend a regularly scheduled parent-teacher conference.

Each accommodation shall be considered on an individual basis, and no student shall be considered to a greater or a greater or lesser degree than any other student.

****Reasonably accommodate** for purposes of this section means the District or school shall make its best effort to enable a parent to exercise a parental right specified here without substantial impact to staff and resources, including employee working conditions, safety, and supervision on school premises and for school activities, and the efficient allocation of expenditures; while balancing: the parental rights of parents; the educational needs of other students; the academic and behaviorally impact to a classroom; a teacher’s workload; and the assurance of the safe and efficient operation of a school.

The parental rights specified here do not include all the rights or accommodations available to parents from the public education system.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag shall be recited by students at the beginning of each school day in each public-school classroom in the State, led by a student in the classroom, as assigned by the classroom teacher on a rotating basis. Participation in the Pledge is voluntary and not compulsory.

RELIGIOUS EXPRESSION IN PUBLIC SCHOOLS

In compliance with existing federal and State laws regarding religion and religious expression in public schools, the district or school may neither advance nor inhibit religion. It is the district’s policy to:

1. Allow students and employees to express personal religious views or beliefs within the parameters of current law.
2. Maintain the schools’ official neutrality regarding sectarian religious issues according to the constitutional principle of separation between church and state.

RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT

The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding the use of surveys or other school activities that may involve collecting or using protected information.

These include the right to:

Consent before students are required to participate in any survey, analysis, or evaluation that reveals information, whether personally identifiable or not, concerning the students or any family member’s:

- [a] political affiliations or beliefs;
- [b] mental or psychological problems;
- [c] sexual behavior, orientation, or attitudes;
- [d] illegal, anti-social, self-incriminating, or demeaning behavior;
- [e] critical appraisals of others with whom the student or family have close family relationships;
- [f] legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
- [g] religious practices, affiliations, or beliefs; or
- [h] income, other than as required by law to determine program eligibility.

Receive notice and an opportunity to opt a student out of activities involving collection, disclosure, or use of personal information obtained from students regarding any of the protected information areas.

Inspect, upon request and before administration or use of:

- [a] protected information surveys designed to be administered to students; and
- [b] instructional material used as part of the educational curriculum.

Davis School District has policies to protect student privacy as required by both State and Federal law. North Layton Junior High will directly notify you of the specific or approximate dates of activities that involve the collection or use of protected information and provide an opportunity to opt your student out of participating in such activities.

Parents who believe their rights have been violated may contact the school’s administration or file a complaint with:

Student Privacy Policy Office (SPPO)
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920
(202) 260-3887

Informal inquiries may be sent to FPCO via the following email address: PPRA@ED.Gov

For additional information please visit the SPPO website at the following address: <https://studentprivacy.ed.gov/>

SAFE SCHOOL VIOLATIONS

Any student may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/or prosecuted for committing any of the following school-related serious violations: 1) threatening or causing harm to the school, school property, or person associated with the school, or property associated with that person, regardless of where the conduct occurs; 2) committing any criminal act, including but not limited to assault, hazing, rape, trespass, arson, theft, vandalism, possession or use of pornographic materials on school property; 3) engaging in any gang activity, including but not limited to flashing gang signs, displaying or spraying gang graffiti, wearing or displaying gang-related clothing or apparel, or soliciting others for membership in a gang.

SAFE & ORDERLY SCHOOLS

It is the policy of the Davis School District and North Layton Junior High to promote a safe and orderly school environment for all students and employees. Criminal acts or disruptive behavior of any kind will not be tolerated, and any individual who engages in such activity will be subject to school disciplinary action as determined by school administrators or the district case management team. Criminal acts that are a class B misdemeanor or above (including but not limited to drug possession or physical assault) may also be referred to local law enforcement. In determining appropriate discipline, school officials will consider the totality of the circumstances, including the offense's severity and the individual's age, disability status, intent, academic status, and prior disciplinary records.

SEARCH AND SEIZURE

School officials have the authority to search a student's person, personal property, or vehicle while located on school property or at a school-sponsored activity if they have reasonable grounds to believe that the search will turn up evidence that the student has violated or is violating a particular law or school rule.

School Lockers, desks, or other storage areas are the sole property of the Davis School District and North Layton Junior High. Periodic general inspections of school lockers may be conducted by school authorities randomly without notice, without student consent, or without a search warrant. Searches will take as little time and be as least disruptive to the school day as possible.

SNOW

For safety reasons, we follow a simple rule in the winter months regarding snow. Please "leave it on the ground." Students who choose to throw snowballs can cause injury or damage to school/personal property and as such, may be disciplined by administration.

STUDENT IDs AND LANYARDS

Students must wear their student IDs and school provided lanyards at all times while at school. IDs must be around their necks. If there are allergies etc. the guardian can work with administration to come up with a suitable solution.

STUDENT DIRECTORY INFORMATION

Directory Information, which is generally not considered harmful or an invasion of privacy if released, may be released at the discretion of school officials, without consent, for appropriate reasons such as school publications, newspaper articles, and outside education-related organizations. In addition, two federal laws require secondary schools to provide military recruiters, upon request, their students' names, addresses, and telephone numbers.

The Davis School District has designated the following information as directory information:

1) student's name, address, and telephone number; 2) student's date and place of birth; 3) grade level and enrollment status; 4) student's District email address; 5) student's ID number that is displayed on a student ID badge; 6) parent email address; 7) participation in officially recognized activities and sports; 8) weight and height of members of athletic teams; 9) dates of attendance; 10) degrees, honors, and awards received; 11) most recent educational institution attended by the student; 12) student's digital image.

The following shall be considered limited-use directory information that may be disclosed only to other students enrolled in the same course (regardless of whether such students are enrolled in the same class section) that has been audio or video recorded by the District for instructional and educational purposes only: 1) name to the extent it is referenced or captured during the audio or video recordings; 2) any photograph or image of the student captured during the audio or video recording; 3) any audio or video recording of the student participating in the course; and 4) any online chats or other recorded communications among participants in the course captured during the audio or video recording.

To protect the privacy of other students, parents/students are not permitted to make their recordings of class sessions or to share or distribute District recordings of class sessions.

If you, as a parent, do not want NLJH to disclose limited directory information about your child without your prior written consent, you must notify the school in writing annually.

Parents who believe their rights have been violated may contact the school's administration or file a complaint with the following:

Student Privacy Policy Office (SPPO)
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920
(202) 260-3887

Informal inquiries may be sent to FPCO via the following email address: FERPA@ED.Gov

[For additional information please visit the SPPO website at the following address: https://studentprivacy.ed.gov/](https://studentprivacy.ed.gov/)

Complaints should be reported as soon as possible but within 180 days from the date you learned of the circumstances of the alleged violation.

TARDY POLICY

Students need to attend class regularly and on time to help ensure students gain essential skills and knowledge are acquired as they prepare for career and civic responsibilities. It is our goal to help students be in their classes as much as possible. When getting to class on time becomes an issue, students will collaborate with counselors and administrators to resolve issues.

- 1st Offense- Student Warning
- 2nd Offense- One-on-one conversation with the teacher and expectations retaught
- 3rd Offense- Teacher phone call home and a counselor referral
- 4th Offense- Referral to the office and a signed attendance contract
- 5th Offense- Referral to the office and lunch detention
- 6th Offense- Referral to the office and spending the rest of the day in ISS

TEXTBOOKS

Students who lose or damage a textbook will be assessed a fine. Misuse or abuse will result in an automatic fine, rebinding costs, or the pro-rated book replacement cost.

TRUANCY

A truancy occurs when a student intentionally misses class without a valid reason or excuse. When a student is truant, the school will make efforts to help address the concern which led to the truancy.

- 1st Offense- Referral to the office and a phone call home
- 2nd Offense- Referral to the counseling office and student success coordinator for mentoring and frequent check-ins
- 3rd Offense- Referral to the student center and a conference with parents
- 4th Offense- Referral to the Administration and an Administrative U

Truancy Citation

Students who miss half or more of the school day can be assigned a truancy citation and fine. When a student is issued a truancy citation and fine, the parents/guardians will receive a truancy citation that identifies the classes and dates the student was marked truant, information on how to meet with a school administrator, and the cost of the fee issues.

VANDALISM

Any destruction or defacing of school property is considered vandalism. Students participating in vandalism will be subject to charges from law enforcement and expected to pay restitution on damages done. Students who know about or observe vandalism have the responsibility to report it to the administration. Students who witness and do not report vandalism will be considered an accomplice and may be expected to pay restitution for damages.

VISTORS

For the safety of North Layton Junior High students and staff, all visitors to the school for official and specific purposes must check in at the main office, receive permission, and be given a "visitor pass." North Layton Junior High students are not permitted to bring visitors with them to attend school during the school day. Parents must make prior arrangements with the administration when planning to visit classrooms.

WEAPONS AND EXPLOSIVES – UP TO ONE YEAR EXPULSION (Utah Code 53G-8-205)

Any student who in a school building, in a school vehicle, on District property, or in conjunction with any school activity, possesses, controls, sales, arranges for the sale of, uses, or threatens the use of a real weapon, explosive, noxious or flammable material, or actually uses or threatens to use a look-alike or pretend weapon with the intent to intimidate another person or to disrupt normal school activities, shall be expelled from all District schools, programs, and activities for a period of not less than one calendar year; unless the District Case Management Team determines, on a case-by-case basis, that a lesser consequence would be more appropriate. The terms “weapon,” “explosive,” and “noxious or flammable material” include but are not limited to guns, starter pistols, cap guns, knives, martial arts accessories, bombs, bullets and ammunition, fireworks, flammable liquids, matches, and lighters.