



Staff Report

TO: Board of Trustees

PRESENTED BY: Dr. Deborah Salgado, Assistant Superintendent-Human

BOARD AGENDA ITEM: Resources COVID-19 Protocols

BOARD MEETING DATE: September 15, 2021

BACKGROUND

Due to the global pandemic, schools and school Districts have been given guidance on protocols to help ensure the safety of students and staff on school campuses. While these protocols are fluid, it is prudent to inform the school community as to the processes we are currently required to follow regarding positive Covid cases, and how to respond to them.

ADMINISTRATIVE DISCUSSION

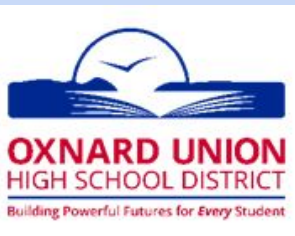
The District administration stays informed from VCOE, VCPHD, and the CDPH as to the current standards and processes that we must follow. In an effort to elevate the understanding all in our school community as to these protocols, we have prepared a staff report for your information.

FISCAL IMPLICATION

No fiscal implication.

RECOMMENDATION

Information and discussion only.



Managing COVID

Contact Tracing and Beyond

September 15, 2021



Preventing the Spread of Covid

Everyone at school wears a mask, social distances as much as possible, and self monitors for covid symptoms

Parents pre-screen their children for symptoms of COVID 19 before sending them to school each day. Call the school's attendance office if their child has COVID symptoms, or if they have been exposed to anyone who has tested positive for COVID.

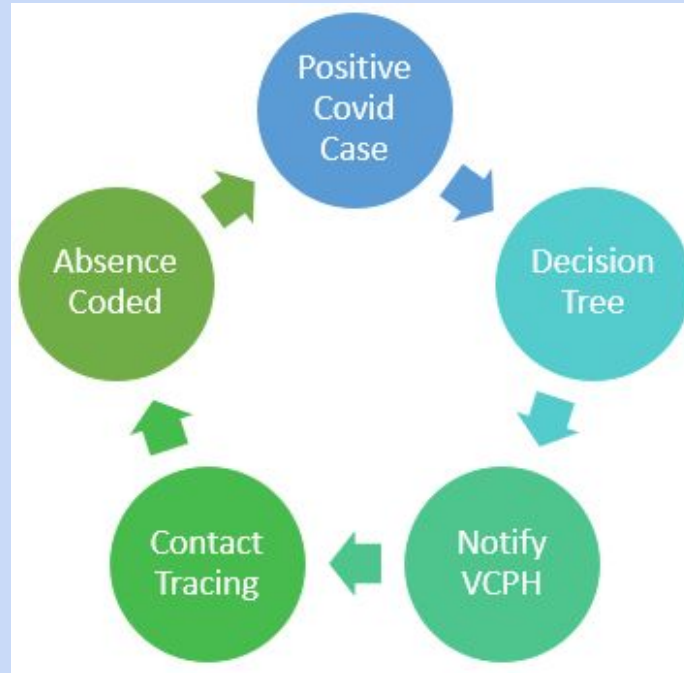
School Front Office Staff, using the Student Health Decision Tree, assists students in determining if a student should stay/go home to be quarantined.

School Nurse screens students who are ill, calls parents as needed, works with site Covid 19 Liaisons and designated SPOT users to enter data

School Attendance Clerk enters absence data into Synergy using the COVID codes.

Covid 19 Liaisons facilitate the designated SPOT (Shared Portal for Outbreak Tracking) users to enter data specific to their sites

Who Does What and When?

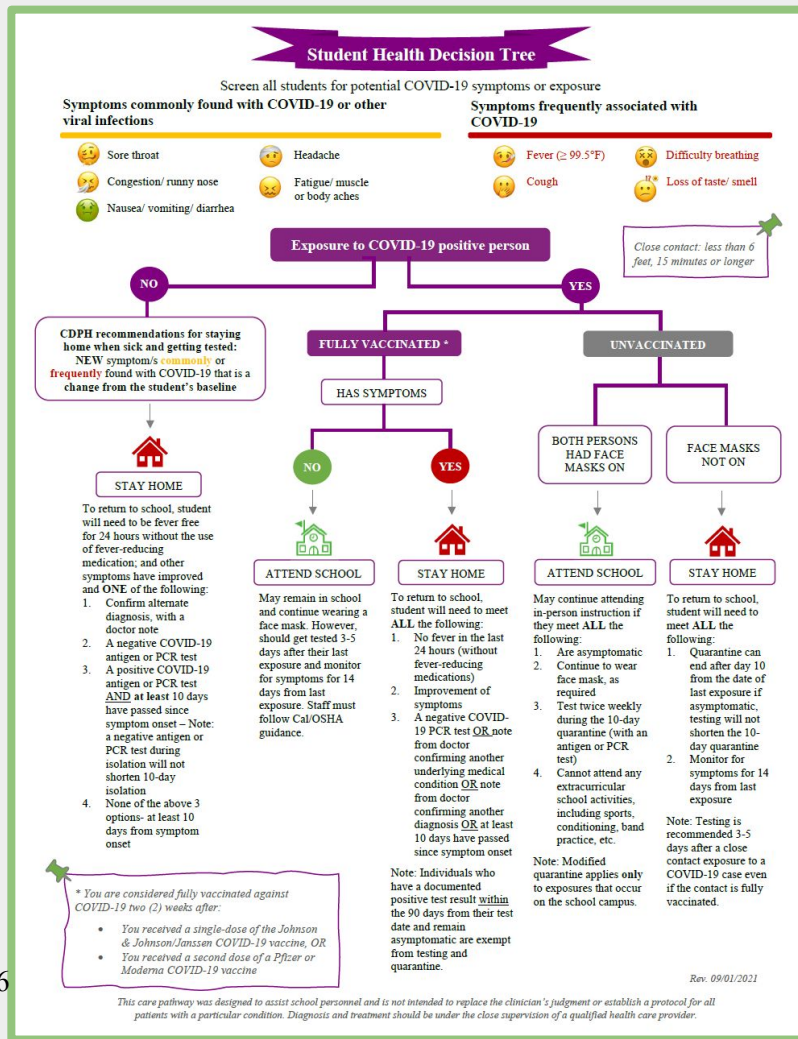


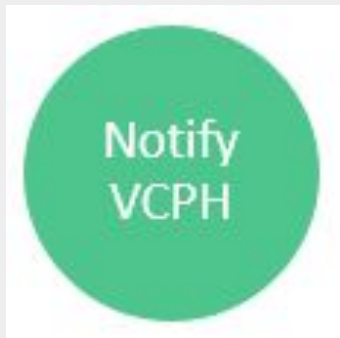


- Date the student started having illness/symptoms:
- List symptoms:
- Are these symptoms different from typical complaints? Y/N:
- Was student exposed to someone Covid+ or someone who had Covid symptoms? Y/N

When? _____

- Ask parent if their student is vaccinated or unvaccinated?
- Spoke with parent on: _____
- Initial: _____





SPOT User Instructions

Required when notified of a COVID positive

1. Compile the following information:
 - a. Site
 - b. Employee or student name and date of birth
 - c. If employee include job title
 - d. Last time on campus
 - e. Positive COVID test date
 - f. Were there contacts on campus*
2. **Email:** Lisa.wyrick@oxnardunion.org (for employee and student) with above information **(use above format)**.
3. Lisa will contact COVIDSCHOOLS to obtain an Exposure Event number (EE #).
4. EE# will be shared with the site SPOT users.
5. Print or make a copy of the District Contact Tracing Worksheet (see link below)
6. Call COVID positive person and their on campus contact(s) to complete the form. You will be entering [this Information](#) into SPOT.
 - Contacts* **do not need** to be entered into SPOT at this time **but** this information must be included in an email to Lisa.
7. Log into SPOT with the EE#, click on "new case" if this is a positive case. Continue to add new cases until you are done.
8. COVID positive employees and/or [students will](#) be contacted by VCPH and should isolate at home [until released by VCPH](#). Consult with your school [nurse for](#) any questions.
9. Follow Student Health Decision Tree [for guidance](#) on campus contacts* to COVID positive employees or students.

***A contact is someone who spent 15 minutes (total not consecutive) within 6 feet of the positive person from 2 days before symptom onset or the positive test through the time the positive person was on campus.**

Resources-

<https://www.youtube.com/watch?v=aWF29Dcy4YM> (SPOT demo youtube)

[SPOT User Guide - School Liaisons](#)

[*COVID-19 school contact tracing worksheet *](#)

[Student Health Decision Tree, English, Rev 2021-09-01.pdf](#)

Contact Tracing

OUHSD COVID-19 Contact Tracing Worksheet

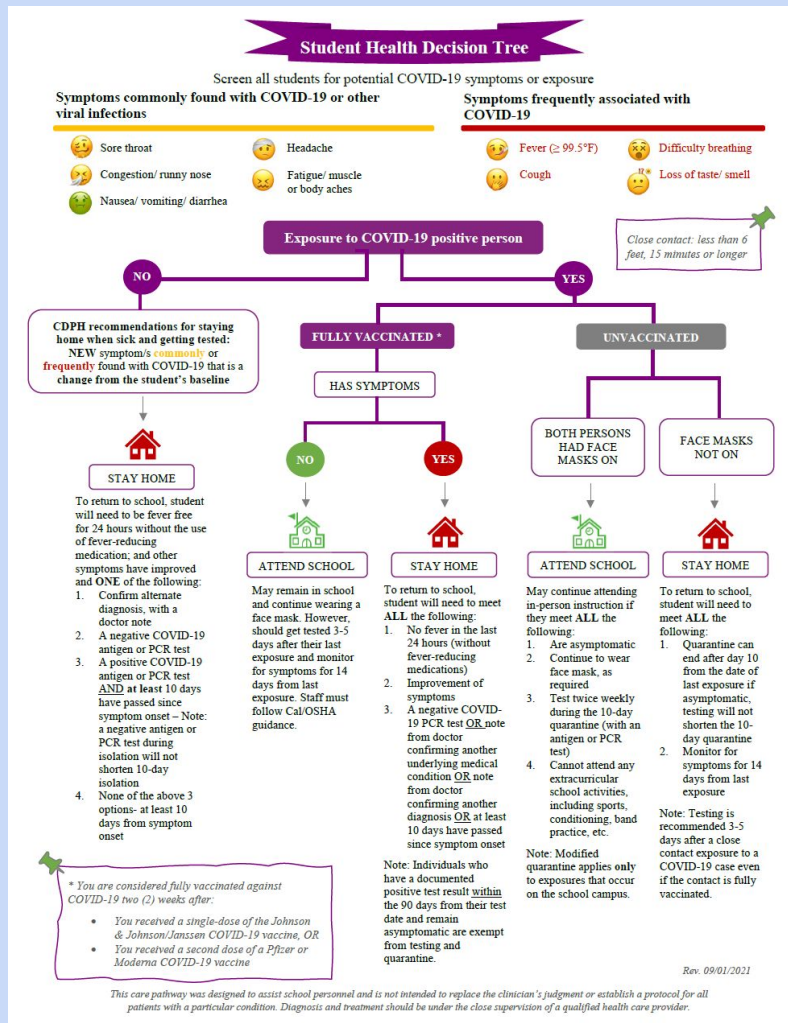
Instructions: Complete a separate form for each incident. A contact is someone who spent 15 minutes (total not consecutive) within 6 feet of the positive person, from 2 days before symptom onset or the positive test through the time the positive person was on campus. Contacts do not need to be entered into SPOT at this time. * = required field

Date of Report:	
Staff or student information	
* Exposure Event # for COVID-positive person	
* First and last name	
* DOB	
Indicate if person is COVID+ or a contact:	COVID-positive School-based Contact Household Contact
Email address	
Parent/guardian name	
* Mobile phone (remove dashes)	
* Home street address	
Home phone (remove dashes)	
* City	
* State	
* Zip	



Role of the Health Office

- ★ If a student becomes ill during the school day, they tell their teacher that they're not feeling well and ask to go to the health office.
- ★ The student will be directed to go to a separate area set up for ill students.
- ★ They will be instructed to continue wearing a mask and the nurse or the health clerk will take the student's temperature.
- ★ The parent or guardian will be notified to pick up the student and they will wait in an isolation area until they can be picked up to transport home or to a healthcare facility.

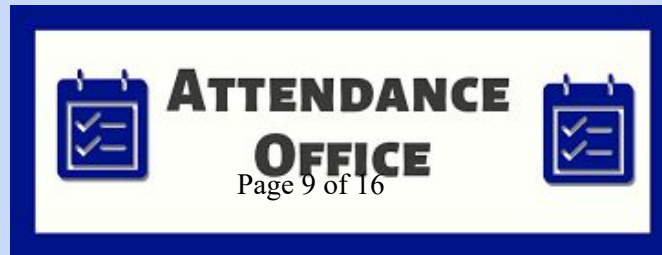


Role of the Attendance Office

When a parent calls into the Attendance Office to report an absence related to COVID:

- Asks for the date of the exposure and/or the onset of symptoms
- Uses the Student Health Decision Tree to advise parents if there is a need to quarantine
- Notifies administration and the counseling office if the student is going to be absent.
- Codes the absence as follows:
 - AAC (administrator approved-Covid)
 - AAE (administrator approved-Exposure)
 - AAQ (administrator approved-Question of status)
- Administration emails teachers to request homework for the student
- Administration enters the data (exposure or positive covid case) into SPOT

} These are excused absences }



Quarantine Protocols

In cases where there has been an exposure to a person who tested positive for Covid:

A fully vaccinated person with COVID 19 symptoms will be quarantined at home until:

1. No fever in the last 24 hours (without fever-reducing medications)
2. Improvement of symptoms
3. A negative COVID-19 PCR test **OR** note from doctor confirming another underlying medical condition **OR** note from doctor confirming another diagnosis **OR** at least 10 days have passed since symptom onset

A fully vaccinated person with no COVID 19 symptoms:

May remain in school and continue wearing a face mask. However, should get tested 3-5 days after their last exposure and monitor for symptoms for 14 days from last exposure.

Quarantine Protocols

In cases where there has been an exposure to a person who tested positive for Covid:

An unvaccinated person who was not wearing a mask will be quarantined at home until:

1. after day 10 from the date of last exposure if asymptomatic, testing will not shorten the 10-day quarantine
2. Monitor for symptoms for 14 days from last exposure

An unvaccinated person who was wearing a mask, and the covid positive person was wearing a mask, may stay in school if they:

1. Are asymptomatic
2. Continue to wear face mask, as required
3. Test twice weekly during the 10-day quarantine (with an antigen or PCR test)
4. Cannot attend any extracurricular school activities, including sports, conditioning, band practice, etc.

Closure Points for Classrooms/Buildings/Schools/District

At what point would a school close?

VCPH - Individual school closure is recommended based on the number of cases, the percentage of the teacher/students/staff that are positive for COVID-19 and following consultation with the Health Officer. Individual school closure may be appropriate when there are multiple cases in multiple classrooms or stable groups at a school or when the total is 5% of the total number of teachers/student/staff are cases within a 14-day period, depending on the size and physical layout of the school. The Local Health Officer may also determine school closure is warranted for other reasons, including results from a public health investigation or other local epidemiological data.

What are the criteria for closing a school district?

VCPH - A superintendent should close a school district if 25% or more of schools in a district have closed due to COVID-19 within 14 days, and in consultation with VCPH. Districts may typically reopen after 14 days

Testing Protocols



OUHSD is providing on-site testing for students and staff at each site.

Covid Testing Weekly Schedule				
Site	Begin Date	Day of the Week	Time	Location on Site
ACHS	September 7th	Monday	3:30 pm	F Building
ACHS	September 7th	Thursday	7:30 am	F Building
CIHS	September 14th	Tuesday	10:30-3:30pm	Near Health Office
FHS	September 8th	Wednesday	8:30-12pm	Nurse's office
HHS	September 3rd	Friday	7:30-10:30 am	Behind Band Room
PHS	September 13th	Monday	2 – 4 pm	Foyer at the PAC
OAS/Condor/D.O.	September 15th	Wednesday	3 – 4:30 pm	Camarillo Conference Rm
OHS	September 8th	Wednesday	2:30 – 4:30 pm	Foyer in the big gym
OMCHS	September 8th	Wednesday	11 am - 12 pm	Main office
RCHS	September 6th	Wednesday	7:30 – 9:30 am	Admin Classroom
RMHS	September 14th	Tuesday	1:30-4:00 pm	Outside Near Health Office

Athletics and Contact Tracing

Fully vaccinated athletes who have had a close contact do not need to be quarantined.

- they can return to athletics
- they should monitor very closely for symptoms
- if any symptoms develop, they must isolate and test
- they should be compliant with their face covering and keeping distance as best they can to avoid any exposures to anyone else in the event they do convert to positive, and
- they should keep themselves quarantined away from the positive household member so they do not keep getting re-exposed.



FAQ's

Is a student who has been exposed required to quarantine, or is this simply a restriction of extracurricular activities and allows for close-contact within a normal school day?

A student who is fully vaccinated and has been exposed, but is exhibiting no symptoms does not have to quarantine. Fully vaccinated athletes who are a close contact do not need to be quarantined per VCPH.

- they can return to athletics
- they should monitor very closely for symptoms
- if any symptoms develop, they must isolate and test
- they should be compliant with their face covering and keeping distance as best they can to avoid any exposures to anyone else in the event they do convert to positive, and
- they should keep themselves quarantined away from the positive household member so they do not keep getting re-exposed.

How is "close contact", (as defined in the decision tree as being within 6 feet for more than 15 minutes), between students and teacher/staff being assessed?

In our experience working with students and staff in these situations, they have always been able to self assess if they have been within 6 feet of another person for more than 15 minutes. The guidance regarding how to define close contact that we receive from CDPH and VCPH has not changed from July of 2020 to now. If we receive updated guidance we will adjust.

FAQs

Is there a COVID "Spot" team that COVID positive cases are reported to?

The Spot team is a VCPH database that the District reports positive cases to when they are reported to us. Every District in the county reports to the spot team through their COVID Liaisons. Our Spot Liaisons are Dr. Salgado in HR and a site administrator and the nurse at each school site.

Is the AAC code on attendance a COVID positive student?

Yes, AAC - means the student has a positive COVID case and is in quarantine; AAE - student is a close contact and quarantined per the decision tree.

What are the parameters to let teachers know one of their students tested positive in their class?

Due to privacy rights of students, we cannot provide the name of the student to the teacher. We do notify each close contact individually per the decision tree. If the Teacher is not at risk, because they are not a close contact, they are not individually notified. Also the attendance codes notify the Teachers. The principal or site administrator will email the Teacher to provide work to students on AAC and AAE absences.

What is the expectation for BTSN being in-person or virtual?

Virtual Back to School is up to the site, OMCHS was in person, RCHS, ACHS, and OHS Leadership Teams have decided to go virtual.