



*Action Item*

TO: Board of Trustees and Superintendent of Schools

PREPARED BY: Tom McCoy, Ed.D., Assistant Superintendent Educational Services Tom

PRESENTED BY: McCoy, Ed.D., Assistant Superintendent Educational Services

BOARD AGENDA ITEM: Consideration of Approval of LCAP COVID-19 Addendum

BOARD MEETING DATE: June 24, 2020

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**BACKGROUND**

Given the uncertainties caused by the COVID-19 pandemic and the impact California’s response has had on a local educational agency’s (LEA’s) ability to meaningfully engage with stakeholders, Executive Order N-56-20 was established. This Executive Order extended the deadline for adoption of the 2020–21 LCAP from July 1, 2020, to December 15, 2020.

**ADMINISTRATIVE DISCUSSION**

Executive Order N-56-20 requires that all LEAs complete a written report to explain the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency, the major impacts of such closures on students and families, and a description of how the LEA is meeting the needs of its unduplicated students.

**FISCAL IMPLICATION**

Supplemental/Concentration expenditures for 2020-2021 are within the proposed adopted District budget and aligned to the 2019-2020 approved OUHSD LCAP Goals, Actions, and Services.

**RECOMMENDATION**

It is the recommendation of District Administration that the Board of Trustees approve the LCAP COVID-19 Addendum, as presented.

# Oxnard Union HSD COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Oxnard Union High School District	Dr. Tom McCoy, Assistant Superintendent Educational Services	<a href="mailto:thomas.mccoy@oxnardunion.org">thomas.mccoy@oxnardunion.org</a> 805 385-2553	June 24, 2020

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Oxnard Union High School District closed all campuses beginning Monday March 16, 2020. On that date a phased plan for Distance Learning was initiated and updated each Friday through June 12, 2020. Prior to the closure six (6) of ten OUHSD high schools had already given students 1:1 devices and hot spots. In the first two weeks of closure the students at the other four (4) high schools who did not have their own device were given a 1:1 device from the school’s inventory and internet hot spots as necessary. As Distance Learning continued through the original return to school date of May 4, 2020 the District hosted a Grading Coalition to develop a Distance Learning grading resolution. The resolution, approved by the OUHSD Governing Board on May 14, allowed students to improve their grade through Distance Learning through May 14 and to submit additional assignments through June 5th. Students were given the opportunity to take grades as Pass/Credit or letter grades. Due to many students and families in OUHSD finding themselves in sudden economic distress that prevented full participation in Distance Learning the grading resolution determined that no F’s would be given for Spring 2020. Students unable to access Distance Learning were given an Incomplete that can be made up through the end of the 2020-2021 school year. The District also convened a Learning Redesign Coalition to recommend changes to the District that would better support students in the 2020-2021 school year. The major recommendations for Fall 2020 include a change from a Semester system to a Quarter system that will allow an improved workload of 3 classes taught and 3 classes taken rather than the current six courses. Six courses proved to be very difficult to complete at one time in Distance Learning. Additionally, subcommittees were established to specifically focus on developing hybrid Distance Learning for specialty coursework as well as specific Distance Learning supports for Students with Disabilities and English Learners.

Provide a description of how the LEA is meeting the needs of its English Learners, Foster Youth, and Low-Income students

OUHSD's District EL Parent Liaison reached out to EL families to connect them with resources for students including access to food, student devices, internet service/hotspots and information on Distance Learning for parents. Beginning in May weekly online meetings were held with ELAC parent groups from across the District to better understand the concerns of EL parents and families and the additional support they needed. Categorical Program counselors at each school site reached out weekly through phone and email to EL students and families to check their progress in Distance Learning. OUHSD Teachers also reached out to contact LI, EL, and FY students through their Distance Learning Classroom email, and phone calls. Each Teacher offered weekly office hours and live check-ins for students. The OUHSD Foster/McKinney-Vento Liaison reached out to offer access to resources and support to FY and Homeless students and families in an effort to keep students engaged during distance learning. Devices and internet hotspots were provided to all LI, EL, and FY students in the District.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

A phased Distance Learning plan asked OUHSD Teachers to create and organize a Distance Learning classroom through Google Classroom or Canvas. A survey of Teachers was conducted, and Teachers were asked to rank their current skills as 'beginner', 'intermediate', or 'advanced' Professional Development was initially provided through more advanced Teachers assisting intermediate and beginner Teachers. Teachers began with 1 - 2 assignments per week and increased the workload as students became more familiar with the Distance Learning model. Each Friday morning during Distance Learning a committee of Teacher Leaders and school and district administrators met to update the Distance Learning plan. The committee came to a consensus decision that three assignments per week were best given the Teaching and Learning workload of six semester classes that were underway. The committee additionally recommended and implemented weekly live office hours and live meet ups through Google hangouts. Each week professional development in different Distance Learning strategies and tools were held on Google meet with hundreds of Teacher participants checking into the meetings. The committee also began to develop recommendations for a 'Learning Redesign' in the Fall that will include both fully remote Distance Learning and a Hybrid Distance Learning model with one in person meeting a week with appropriate Social Distancing and Personal Protective Equipment.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Oxnard Union HSD distributed meals at six (6) comprehensive high school sites and one site in the community three days per week. The meals (two days of breakfast and lunch) were prepared at each high school's central kitchen. After two weeks the District determined it more efficient to prepare and distribute five meals one day per week. Each staff member wore a mask, gloves, and maintained a physical distance of six feet during food preparation. Depending on the unique configuration of each facility, meal distribution is either drive through at curbside or a grab and go while practicing supervised social distancing. The site distribution of meals also served as a vehicle to address food insecurity and other needs with many families as each distribution site also received donated produce to provide to students and families and distributed feminine hygiene products. The District also sent all families information about a new food assistance program for children who were living in households struggling with food insecurity. The Pandemic Electronic Benefit Transfer (P-EBT) program would provide benefits to families of \$365 per child to use on food and groceries. OUHSD also provided facilities for a weekly Food Pantry through Ventura County Food Share at Rio Mesa High School.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Because all sites are closed, the district does not currently provide supervision. The Oxnard Union High School District Learning Redesign Coalition is proposing school day childcare for elementary aged children of employees as part of the District's reopening plan for Fall 2020.

California Department of Education  
May 2020