

# Oxnard Union High School District

## Oxnard, California

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### REGULAR BOARD MEETING

#### October 27, 2021

#### 1. CALL TO ORDER

The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Hall on October 27, 2021 at 5:00 p.m., District Office Board Room, 1800 Solar Drive, Oxnard, California.

#### Trustees present:

Steve Hall, Ed.D., President  
Beatriz R. Herrera, Vice President  
Karen M. Sher, M.Ed., Clerk  
Wayne Edmonds, Member  
Elizabeth M. Botello, Member

#### Administration present:

Tom McCoy, Ed.D., Superintendent  
Deborah Salgado, Ed.D., Assistant Superintendent Human Resources  
Roger Adams, M.Ed., Assistant Superintendent Educational Services  
Ted Lawrence, M.Ed., Assistant Superintendent Business Services  
  
Sylvia M. Diaz, Executive Assistant

#### Student Representative:

Zoe Gonzalez

#### Translator:

Maria Uribe and David Gala.

#### Guests present:

Bryan Rodriguez, Cristian Ayala, Esmeralda Guzman, Alma Correa, Maria Villadana, La Sha Jordan, Leticia Meza, Angelica Villadana, Anacelia Agaton, Raul Barreto Jr., Lori Espinosa, Atauloma Vega, Bev Dransfeldt, Adriana King, Cindy Hernandez, Heather Molloy, Tim Allison, Doug McDowell, Libby Higgins, Adrienne Brasted, Susan Thee, Rob Edison, Melissa La Rochelle, Jeff Shettler, Reiko Evans, Sandra Galvan, Alejandra Ortiz, Patsy Thomas, Dr. Darlene Garcia, Shannon Houston-Scott.

#### 2. PLEDGE OF ALLEGIANCE

President Hall asked Dr. McCoy to lead the Pledge of Allegiance to the flag.

#### 3. ADOPTION OF AGENDA

Motion: Moved by Trustee Herrera to adopt the agenda of October 27, 2021. Trustee Herrera amended her original motion to include item DD being tabled to the November 10, 2021 Board meeting. Seconded by Trustee Botello and carried unanimously by a vote of 5:0.

#### 4. APPROVAL OF MINUTES

Motion: Moved by Trustee Herrera to approve the minutes of October 13, 2021 Regular Board meeting, as presented. Seconded by Trustee Edmonds and carried unanimously by a vote of 5:0.

#### 6. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Bryan Rodriguez, OUHSD graduate and VCCCD Student Representative, asked Trustees to continue the partnership between OUHSD and VCCCD.

#### 7. CLOSED SESSION

President Hall announced that the Board was going into Closed Session at 5:02 p.m. to discuss confidential material relating to the following items noted below.

##### A.

Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/ Reassignment /Employment - Government Code Section 54957(b)(1)

##### B.

Conference with Labor Negotiator(s) Government Code Section 54957.6 – Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent – Human Resources  
Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)  
- Classified, Certificated and ParaEducator Bargaining Units

##### C.

Student Personnel: [Education Code §35146, 48912, 48919]

##### D.

Superintendent's Evaluation

##### E.

Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146

##### F.

Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)

a. Number of cases: Three

G.

Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) District Office Campus 309 and 315 South K Street, Oxnard, CA, APNs 202-0-010-630; (2) 1101 W. 2<sup>nd</sup> St., Oxnard, APN 202-0-233-255; (3) 280 and 300 Skyway Drive, Camarillo, CA, APN 230-0-130-105  
Agency Negotiator: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc.  
Negotiating Parties: To be determined  
Under Negotiation: Price and terms of payment

**7. RECONVENE IN PUBLIC: REPORT ON CLOSED SESSION ACTION**

The Board reconvened at 6:44 p.m. President Hall reported that no action was taken during Closed Session.

**8. RECOGNITION**

Outstanding Students – Rio Mesa High School

Isaac Richardson is a senior and has actively progressed with his participation in school activities. Coming back to campus, Isaac has provided our students with a positive example when showcasing school spirit, often the "hype man." He also volunteers to help out ASB simply because he wants to and currently participates in the school yearbook class; often being seen on the sidelines capturing memories for his classmates to see. Isaac is a great role model for his peers.

Daphne De La Torre is a senior, an AVID student and loves being a RMHS Spartan. She's involved in the Book Club, Life Skills Club, Sign Language Club and a Peer Mentor for the Wellness Center. Daphne deeply cares about the emotional well-being of all students. She's driven and determined to be an exemplary student.

**9. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES**

Several members of the community addressed Trustees about HHS band concerns. After all concerns were heard by Trustees, Dr. McCoy offered for all of these community members to meet with Mr. Adrian Ayala, HHS Principal, and Mr. Roger Adams, Assistant Superintendent Educational Services, to receive updates regarding meetings that took place this week between Mr. Ayala and the HHS football coach.

HHS football parents asked that the players be allowed to continue to practice on the football field.

Community members addressed Trustees about their support of map 1 for the Trustee Area Election.

Cindy Hernandez, parent, addressed Trustees about testing concerns that a teacher offered to students in the classroom.

Several OUHSD teachers and Tim Allison, OFTSE Executive Director, addressed Trustees about the OFTSE COVID-19 MOU arbitration results.

OUHSD Teachers addressed Trustees about Special Education.

**10. SUPERINTENDENT'S REPORT**

Heard after Public Comments

Dr. McCoy's highlights:

- 2021-2022 School Year Information
- OUHSD Jobs!
- Substitute Teacher Qualifications
- California Basic Educational Skills Test (CBEST) verification
- School Nurses
- 1:1 Device Update
- Trustee Area Elections – Timeline
- Public Comment in Board Meetings

❖ Trustee Sher thanked Dr. McCoy for his report and commented about the arbitrators' decision regarding the grievance that had been filed by OFTSE against OUHSD not being included in his report. She thanked the public speakers that attended the board meeting.

❖ Mr. Darren Kameya, Lozano Smith Attorney, advised the district on the return to campus in spring 2021. Trustee Sher asked that the district not utilize his services in the future.

**11. STUDENT REPRESENTATIVE REPORT**

Zoe Gonzalez provided her report since the last meeting on October 13, 2021.

**12. CONSENT CALENDAR**

Motion: Trustee Herrera moved to approve the Consent Calendar. Seconded by Trustee Sher and carried unanimously by a vote of 5:0.

President Hall reminded everyone that item DD was pulled during the adoption of the agenda and would be considered at the November 10, 2021 Board meeting.

Purchase orders totaling \$1,527,847.27 be approved, as presented.

A. Consideration of Approval of Purchase Orders, October 5-18 2021

B. Consideration of Adoption of Resolution No. 21-40 for Disposition of Obsolete or Surplus Classroom Furniture through Auction and/or Donation

It is the recommendation of District Administration that the Board of Trustees adopt to the disposition of obsolete and surplus classroom furniture via auction and donation, as presented.

C. Consideration of Approval of Contract Renewals with Multiple Transportation Companies for District-Wide Trips

It is the recommendation of District Administration that the Board of Trustees approve contract renewals to multiple student transportation carriers for District-wide trips, as presented.

D. Consideration of Approval of a Contract Award to Honor Door to Replace Door Hardware and Some Doors at RMHS Gymnasium - Routine Restricted Maintenance

It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Honor Door to Replace Door Hardware and Some Doors at Rio Mesa HS Gymnasium, as presented.

E. Consideration of Approval of a Contract Award to Finish Line Paving to Resurface the South East Corner of the Solar Drive Parking Lot - Routine Restricted Maintenance

It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Finish Line Paving to Resurface the South East Corner of the Solar Drive Parking Lot, as presented.

F. Consideration of Approval of a Contract Award to Hughes General Engineering to Replace the SouthWest Section of Tennis Court Fencing at HHS - Routine Restricted Maintenance

It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Hughes General Engineering to Replace the SouthWest Section of Tennis Court Fencing at Hueneme HS, as presented.

G. Consideration of Approval of a Contract Award to Kiwitt's General Building for Office, Restroom and Two Sensory Rooms at Anacapa Adult Transition Program - Measure A

It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Kiwitt's General Building for Office, Restroom and Two Sensory Rooms at Anacapa Adult Transition Program, as presented.

H. Consideration of Approval of a Contract Award to Standard Demolition to Remove the FHS Gymnasium Foundations - Routine Restricted Maintenance

It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Standard Demolition to Remove the Frontier HS Gymnasium Foundations, as presented.

I. Consideration of Approval of Contract Menemsha Solutions for Added Scope to Complete the Design and Address the Unforeseen Within the Existing Space at Mechatronics Project OHS - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to Menemsha Solutions, as presented.

J. Consideration of Approval of Contract Fast Track Construction for Added Scope to Complete Unforeseen Conditions at HVAC Project CIHS - Measure A

It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to Fast Track Construction, as presented.

- K. Consideration of Approval of Contract Ardalan Construction for Unforeseen Conditions Located Within the Existing Space for HVAC Project OHS- Measure A  
It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to Ardalan Construction, as presented.
- L. Consideration Approval of Contract Ardalan Construction for Added Scope to Complete Unforeseen Conditions at HVAC Project OHS - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to Ardalan Construction, as presented.
- M. Consideration of Approval of Contract Enterprise Construction to Complete Added Scope for Unforeseen Conditions at ACHS - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to Enterprise Construction, as presented.
- N. Consideration of Approval of Contract Menemsha Solutions to Add Seismic Joints at Building Separation for Mechatronics Project OHS - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to Menemsha Solutions, as presented.
- O. Consideration of Approval of Contract to Vernier Construction Services for DSA Field Inspections at CIHS and HHS for Interior Gymnasium Bleacher Projects - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve a Contract adjustment to Vernier Construction Services, as presented.
- P. Consideration of Approval of Contract Contingency Reduction to AP Construction for Change Order Work at HHS - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to AP Construction, as presented.
- Q. Consideration of Approval of Contract Fee Adjustment #2 to Little Diversified Architects for the Bleacher & Track Project at RMHS - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to Little Diversified Architects, as presented.
- R. Consideration of Approval of Contract Fee Adjustment #2 to Little Diversified Architects for the Bleacher & Track Project at HHS - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to Little Diversified Architects, as presented.
- S. Consideration of Approval of Contract Contingency Reduction to A&B Construction for Change Order Work at ACHS - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to A & B Construction, Inc., as presented.
- T. Consideration of Approval of Contract AP Construction, Inc for Added Unforeseen Scope at RCHS - Measure A  
It is the recommendation of District Administration that the Board of Trustees approve a contract value as noted to AP Construction, as presented.
- U. Consideration of Approval of a Contract Award to Hughes General Engineering to Retrofit the Concrete Stairs at the ACHS Front Office Area - Routine Restricted Maintenance  
It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Hughes General Engineering to Retrofit the Concrete Stairs at the Adolfo Camarillo HS Front Office Area, as presented.
- V. Consideration of Approval of a Contract Award Sea Clear Pools to Replace the Swimming Pool Hot  
It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award Sea Clear Pools to Replace the Swimming Pool Hot Water Heater at Hueneme HS, as presented.

Water Heater at HHS - Routine Restricted Maintenance

W. Consideration of Approval of a Contract Award to Clean Cut Painting to Paint the Exterior of RMHS Building I "Special Classrooms" - Routine Restricted Maintenance

It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Paint the Exterior of Rio Mesa HS Building I "Special Classrooms," as presented.

X. Consideration of Approval of a Contract Award to Pro Fab Construction to Relocate One Resource Building from the Former Oxnard Adult School to DSHS - Measure A

It is the recommendation of District Administration that the Board of Trustees Approve a Contract Award to Pro Fab Construction to Relocate One Resource Building from the Former Oxnard Adult School to Del Sol HS, as presented.

Y. Consideration of Approval of the Memorandum of Understanding Between the Oxnard Union High School District (OUHSD) and the Ventura County Office of Education (VCOE) for the Strong Workforce Program (SWP)

It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding Between the Oxnard Union High School District (OUHSD) and the Ventura County Office of Education (VCOE) for the Strong Workforce Program (SWP), as presented.

Z. Consideration of Approval of the Memorandum of Understanding Between the Oxnard Union High School District (OUHSD) and the Ventura County Office of Education (VCOE) - Career Technical Education (CTE) Curriculum Agreement

It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding Between the Oxnard Union High School District (OUHSD) and the Ventura County Office of Education (VCOE) - Career Technical Education (CTE) Curriculum Agreement, as presented.

AA. Consideration of Approval of the Memorandum of Understanding Between the Oxnard Union High School District (OUHSD) and the Ventura County Office of Education (VCOE) for Providing ROP Courses at Frontier High School (FHS)

It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding Between the Oxnard Union High School District (OUHSD) and the Ventura County Office of Education (VCOE) for Providing ROP Courses at Frontier High School (FHS), as presented.

BB. Consideration of Approval of the Subscription Agreement Between the Oxnard Union High School District (OUHSD) and VitaNavis for a Career Assessment Platform

It is the recommendation of District Administration that the Board of Trustees approve the Subscription Agreement Between the Oxnard Union High School District (OUHSD) and VitaNavis for a Career Assessment Platform, as presented.

CC. Consideration of Approval of Prom Venue Contract Between Hueneme High School and Las Posas Country Club

It is the recommendation of District Administration that the Board of Trustees approve Prom Venue Contract Between Hueneme High School and Las Posas Country Club, as presented.

~~DD. Consideration of Approval of Agreement Between Empire Therapy and Family Services and Frontier High School for Individual and Group Counseling Services Beginning October, 2021 and Ending June 1, 2022~~

~~It is the recommendation of District Administration that the Board of Trustees approve the Agreement Between Empire Therapy and Family Services and Frontier High School for Individual and Group Counseling Services Beginning October, 2021 and Ending June 1, 2022, as presented.~~

***Pulled***

This item was pulled and will be considered at the November 10, 2021 Board meeting.

EE. Consideration of Approval of Memorandum of Understanding Between City Impact and Pacifica

It is the recommendation of District Administration that the Board of Trustees approve the Memorandum of Understanding between City Impact and Pacifica High School to

High School to Provide Individual and Group Counseling Services Beginning the Week of November 1, 2021 Through the Week of January 10, 2022

provide individual and group counseling services beginning the week of November 1, 2021 through the week of January 10, 2022, as presented.

FF. Consideration of Approval of Proposal for Suicide & Threat Assessment Training Provided by Cynthia Olaya to Ensure Sites Have the Systems and Resources in Place for Suicide and Threat Assessments

It is the recommendation of District Administration that the Board of Trustees approve the Proposal for Suicide & Threat Assessment Training Provided by Cynthia Olaya to Ensure Sites Have the Systems and Resources in Place for Suicide and Threat Assessments, as presented.

GG. Consideration of Approval of the Class of 2021 June and Summer Revised Graduate List for OHS

It is the recommendation of District Administration that the Board of Trustees approve the Class of 2021 June and Summer Revised Graduate List for OHS, as presented.

HH. Consideration of Approval of Non-Public Schools (NPS) Placements According to the Student's IEP Team and the Director of Special Education

It is the recommendation of District Administration that the Board of Trustees approve the Non-Public Schools (NPS) Placements According to the Student's IEP Team and the Director of Special Education, as presented.

II. Consideration of Approval of Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22

It is the recommendation of District Administration that the Board of Trustees approve Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22, as presented.

JJ. Consideration of Approval of Personnel Items

It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.

KK. Consideration of Approval of Annual Revisions to 2021-2022 Paraeducator Schedule A, Schedule B, and Certificated Extra Help Hourly Rates Salary Schedules as Required by California STRS and PERS

It is the recommendation of district administration that the revisions to 2021-2022 Paraeducator Schedule A and Schedule B, and Certificated Extra Help Hourly Rates Salary Schedules as Required by California STRS and PERS be approved by the Board of Trustees, as presented.

LL. Consideration of Approval of Revision to Job Description: *Director-Human Resources*, [First Reading]

It is the recommendation of district administration that the revisions to job description: *Director-Human Resources*, [Second Reading] be approved by the Board of Trustees, as presented.

MM. Consideration of Revision of Board Policy 1312.3: *Williams Complaint Policies and Procedures* [First Reading]

It is the recommendation of District Administration that the Board of Trustees approve the Revision of Board Policy 1312.3: *Williams Complaint Policies and Procedures* [First Reading], as presented.

President Hall called for a break at 8:42pm and the meeting resumed at 8:51pm

### 13. ACTION ITEMS

A. Consideration of Appointment of Ronald Arruejo to Serve as a Member of the Measure A Bond Citizens Oversight Committee

Motion: Trustee Herrera moved to appoint Ronald Arruejo to serve as a member of the Measure A Bond Citizens Oversight Committee, as presented. Seconded by Trustee Botello and carried unanimously by a vote of 5:0.

**Approved**

- Trustees thanked Mr. Arruejo in advance for volunteering his time to the Measure A Citizens Oversight Committee.

B. Consideration of Adoption of Resolution No. 21-41 Proclaiming November 2021 as Native American Heritage Month

Motion: Trustee Herrera moved to adopt Resolution 21-41 proclaiming November 2021 as Native American Heritage Month, as presented. Seconded by Trustee Botello and carried unanimously by a vote of 5:0.

**Approved**

C. Consideration of Adoption of Resolution No. 21-42 Proclaiming October 2021 as Filipino American History Month

Motion: Trustee Sher moved to adopt Resolution No. 21-42 Proclaiming October 2021 as Filipino American History Month, as presented. Seconded by Trustee Herrera and carried unanimously by a vote of 5:0.

Trustee Sher honored Ms. Marianne Ramos, CIHS Principal, as the first Filipino Principal.

D. Consideration of Approval of the 2021-2022 OUHSD ESSER III Expenditure Plan

Motion: Trustee Sher moved to approve the 2021-2022 OUHSD ESSER III Expenditure Plan, as presented. Seconded by Trustee Herrera and carried unanimously by a vote of 5:0.

**Approved**

- Mr. Adams and Dr. Garcia have been in discussions with site Special Education (SpEd) staff on creating an environment for SpEd students to be successful in the Canvas format.
- SpEd teachers would have the ability to be the teacher in the Canvas classroom.
- The advantage of a SpEd teacher being the collaborator in Canvas would allow them the ability to manipulate an assignment for student accommodations.
- CSUCI Resident Teachers receive a stipend. If they are hired as a substitute teacher, they are compensated in addition to their stipend.
- The after school tutoring at all district school sites is targeted.
- The first three Saturday academies would begin November 6 at CIHS, HHS & RMHS.
- SpEd voices were used in the development of the ESSER III Plan.
- Community groups, Wellness Centers, OUHSD parents and students received the survey for the development of this plan.
- Mr. Lawrence is gathering data from sites regarding water filtration systems to see if any sites need more. Trustees requested students be allowed to give direction of where additional water filtration systems should be placed, if needed.
- VCOE has a deadline of October 29 for this plan to be Board approved and submitted. Dr. McCoy added the plan can be amended at the time of the adopted budget, if needed, as part of the process when the LCAP is developed.
- OUHSD is not under any pressure to utilize the ESSER III funds immediately.

E. Consideration of Adoption of New Job Description: *Administrative Secretary-Adult Transition*, [First Reading]

Motion: Trustee Sher moved to adopt the New Job Description: *Administrative Secretary-Adult Transition*, [First Reading], as presented. Seconded by Trustee Edmonds. Trustees Sher and Edmonds amended their motions to waive the second reading and carried unanimously by a vote of 5:0.

**Approved**

F. Consideration of Approval of Incentive Pay for Substitute Teachers

Motion: Trustee Herrera moved to approve the incentive pay for substitute teachers, as presented. Seconded by Trustee Sher and carried unanimously by a vote of 5:0.

**Approved**

- The incentive pay pertains to the number of teaching days only.
- This incentive pay pertains to substitutes that are off campus only.
- Dr. Salgado stated that no conversation with OFTSE has taken place yet for onsite teachers to get additional pay for teaching during their prep periods.
- Trustees appreciated the amount offered as it would make the district competitive against other districts. Additional subs would help alleviate OUHSD teachers from being impacted.
- If a substitutes' daily rate is increased this would impact teachers out on catastrophic leave because it impacts their wages due to differential pay. Dr. Salgado stated it was more prudent to offer an incentive pay and leave the increase of a substitute's daily rate for another discussion.
- Dr. McCoy added that a proposal for recently retired staff with prior district service would be brought to the November 10 Board meeting.
- Trustees requested that this item be promoted very heavily to allow for recruitment ASAP.

G. Consideration of Adoption of Board Policy 1325: *Advertising and Promotion* [First Reading]

Motion: Trustee Botello moved to adopt Board Policy 1325: *Advertising and Promotion* [First Reading], as presented. Seconded by Trustee Herrera. Trustees Botello and Herrera amended their motions to waive the second reading and carried unanimously by a vote of 5:0.

*Approved*

## **14. STAFF REPORTS and BOARD DISCUSSION**

### **A. Special Education Structure**

The OUHSD Special Education Department services 2,548 students districtwide. This report focused on the structure of the Special Education Department, addressed evaluation and accountability as it pertains to direct and timely services, reviewed Special Education revenue and expenditures, provided perspectives from members of the Special Education faculty and staff, and provided recommendations to support the needs of Special Education efforts.

- An IEP venue, in-person or via Zoom, is decided by the parent.
- OUHSD inherits a Special Education (SpEd) students' IEP services that the feeder districts funded which adds to OUHSD's SpEd unfunded liability.
- SpEd staffing is based on the number of SpEd students the district expects to receive from the feeder districts.
- If a department chair is in need of assistance they can go to an Assistant Principal, Principal or to the Director of Special Education.
- If a SpEd teacher has concerns, they can go to their department chair, SpEd concerns committee or to the program specialist. Trustees requested that a consistent process and protocol be established as to where a person can go if they have a concern.
- The Director of Special Education can inform and support a Principal, administrator or staff member, if it's in the best interest of a student.
- Assistant Principals are rotated to sit-in on IEP meetings.
- Program Specialists or the Director of Special Education are allowed to sit in on IEPs as an extra to advise and support.
- Trustee Sher appreciated that Ventura County Office of Education (VCOE) has been asked to help assist but feels that all professional learning should be teacher driven and teacher led.
- A student's IEP team all have equal say and any recommendations from a SpEd teacher has weight.
- Trustees recommended SpEd possibly having two department chairs so the work can be divided equally to allow for support of the SpEd team on campuses.
- OUHSD SpEd teachers are credentialed in the subject matter they're teaching.
- Trustees recommended the possibility of issuing a signing bonus to hire fully qualified SpEd teachers.
- Each site has one Speech and Language Therapist. IEP Clerks are only located at the comprehensive sites.
- Trustees expressed concern about the district funding the SpEd Program 22 FTE out of LCFF because if there is ever a decline in this area there will be permanent staff that can't be provided for.
- President Hall noted that he visited the Anacapa Adult Transition Program and was impressed by the engagement and excitement of the students and the attentiveness of the staff. He appreciated the effort that's been made to give the school an identity, Anacapa Sea Dogs. He encouraged having a banner placed in the Boardroom for that site and to have outstanding students recognized at Board meetings as well.
- A discussion took place about the possibility of offering students that graduate with a certificate of biliteracy a job after graduation as a district translator since the need is so high. On occasion some IEP meetings can't be completed due to the lack of translators.
- Due to construction, some teachers don't have enough space to have a prep to write their IEP as they have no desk space.
- Trustee Sher recommended requiring benchmarks that every principal attend certain trainings every single year as part of the process and protocols.
- Trustees recommended having the SpEd teacher leader or department chair present at every faculty meeting to help them feel part of the school community and family.
- Trustees recommended that Mr. Adams bring forward a proposal showing what the structure would look like with the additional support needed in all SpEd areas.

Trustees thanked Dr. Garcia and Mr. Adams for their report and for including the staff. Mr. Adams thanked all of the members of the Special Education Department that he and Dr. Garcia met with.

**15. BOARD REPORT AND COMMUNICATIONS**

- Trustee Hall
  - Enjoyed his visit to Anacapa Adult Transition Program, Seadogs, on Thursday, October 26, 2021.
- Trustee Herrera
  - No report.
- Trustee Sher
  - No report.
- Trustee Edmonds
  - No report.
- Trustee Botello
  - Looked forward to hearing how the HHS band meeting went.
  - Thanked the Special Education team as well as Mr. Adams and Dr. Garcia for their report.
  - Thanked the HHS AVID team for inviting her to speak to the students this week.
  - Thanks Alex Barrera, CIHS Peer Counselor, for the Prevention Fair Red Ribbon Week event at CIHS. She hopes to see this event at other school sites.
  - Encouraged everyone to attend Dia de los Muertos events at school sites.

**16. ITEMS FOR FUTURE CONSIDERATION**

- Trustees reviewed the items for future consideration.

**17 . ADJOURNMENT**

President Hall adjourned Open Session at 11:08p.m.

**BOARD OF TRUSTEES**

Approved, as presented  
XXXXXX

Karen M. Sher, Clerk

Dr. Tom McCoy, Secretary  
and Superintendent

Board meetings are video recorded and are available at:  
<http://www.oxnardunion.org/about/schoolboard/datesagendas.htm>