



# Harrington High School

of Lower Merion School District

July 2023

Hello Parents, Guardians, and Caregivers of incoming New and Transfer Students:

I would like to offer a warm welcome to the Lower Merion School District and Harrington High School specifically. I am writing to provide you with information about the LMSD One-to-One program as well as the steps you and your students need to take to help them receive their laptop. You can also access information on our LMSD website by clicking [HERE](#).

We will make every effort to secure a laptop device for your student prior to the start of the school year. However, depending on when your student was registered for school, it is possible the device may not be ready before the first day of school. Laptops for new and transfer students to Harrington are scheduled to be available for pick up on **Tuesday, August 29, 2023 between 8:00 AM – 1:00 PM**. You will receive an email with a specific time for your student to pick up the device. Please email ([HarringtonLaptopInfo@lmsd.org](mailto:HarringtonLaptopInfo@lmsd.org)) with any questions or concerns. In order to minimize any delays in this process it is important that you complete the steps listed below.

To assist with the early distribution of laptop computers, we are offering students the opportunity to come to Harrington High School on specific days with scheduled times by grade level. **New and transfer students will be scheduled to pick up their laptops on Tuesday, August 29, 2023 from 8:00 AM – 1:00 PM. More information about each student's individual scheduled time will be shared later this summer.**

In order for students to receive their laptop, they must:

1. **Have proof of insurance premium payment (\$70.00).**
  - We **strongly** encourage you to pay by using My School Bucks online. Please click on this link and follow the instructions at [www.lmsd.org/insurance](http://www.lmsd.org/insurance) or scan the QR code below to make your payment.
  - If you are unable to pay using My School Bucks you may send the \$70.00 check/money order to Harrington High School. The check/money order should be payable to the **Lower Merion School District**. Please include your **student's full name** and **student ID number** in the memo line of the check/money order.
2. **Have successfully completed the Laptop Quiz on Safe Use and Policy 137.**  
(Directions for completing the Laptop Quiz on Safe Use and Policy 137 are attached.)
3. **Have provided a signed parent/guardian and student electronic agreement** (via PowerSchool eCollect) granting the student permission to take the LMSD laptop off of school grounds (AUPA). Please note, both the parent/guardian and the student must electronically sign the appropriate agreement in their respective PowerSchool Portal accounts. You can click on *Custom Screens* on the left navigation list, then click on *Acceptable Use Policy*. If you do not have access to the PowerSchool Portal you may sign the attached PDF of the AUP agreement, scan it, and bring it to the Tech Office when your student picks up their laptop.

If students do not have computer access at home to complete the quiz, it may be taken at school when they come in to pick up their laptop. **Laptops will only be distributed to the individual student. The student must be present at the time of distribution.** Other helpful information regarding the one-to-one laptop program is available on the School District's website at [www.lmsd.org/1to1](http://www.lmsd.org/1to1). If you have any questions, contact [HarringtonLaptopInfo@lmsd.org](mailto:HarringtonLaptopInfo@lmsd.org) or call 610-658-3950.

Sincerely,

Scott Weinstein, Principal

MSB HHS 1:1 Laptop Fee

