

**Robertson County Schools**

**PROPOSED FUNDRAISER ACTIVITIES REQUEST**

The activity sponsor is to complete the fundraiser request form and submit to the bookkeeper.

School: \_\_\_\_\_ Account balance: \_\_\_\_\_

Fund/Account Name: \_\_\_\_\_

Proposed fundraising activities: \_\_\_\_\_

Purposed use of funds raised: \_\_\_\_\_

If purpose of funds is for a trip, the trip must be approved prior to fundraiser approval request. Attach trip approval with this request.

Anticipated date(s) of fundraiser:

1. Beginning Date: \_\_\_\_\_

2. Ending Date: \_\_\_\_\_

3. Ongoing throughout year: Yes \_\_\_\_\_ No \_\_\_\_\_

Expected student involvement : School Wide \_\_\_\_\_

Organization /Club Name: \_\_\_\_\_

Method by which school will receive profit: \_\_\_\_\_

Requested By \_\_\_\_\_ Date \_\_\_\_\_  
Sponsor's Name

Approved By \_\_\_\_\_ Date \_\_\_\_\_  
Principal

Approved By \_\_\_\_\_ Date \_\_\_\_\_  
\*Director of Schools

\*The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

**Tax must be included in all resale products.**