



**Section:** 1000 School Board Governance

**Title:** Board Operations Policy

**Code:** 1003

**Status:** Active

**Adopted:** December 2, 2015

**Revised:**

The Board of Directors of North Carolina Charter Educational Foundation, Inc. is responsible for deciding matters related to the operation of the charter school, including budgeting, curriculum, and operating procedures. The Board will operate according to its Articles of Incorporation, Bylaws, Charter, applicable law and regulations. In addition, the Board's operations will be governed by the following additional guidance.

### **A. Qualifications**

The Board will consist of members elected pursuant to the organization's Bylaws and whose additional qualifications shall include:

1. a willingness and ability to make decisions in the best interests of the school;
2. a commitment to the school's mission and goals;
3. the ability to work cooperatively with other board members;
4. consistent commitment of time and energy to the work of the board;
5. familiarity with the school's charter; and,
6. a resident of the State of North Carolina

### **B. Duties**

The Board's duties will include:

1. Establish and maintain articles of incorporation and bylaws in order to manage the business, property and affairs of the corporation.
2. Provide leadership for the school to pursue its mission and accomplish its goals.
3. Conduct board meetings consistent with the Bylaws and charter in order to carry out the organization's business.
4. Establishing policies for the operation of the school.
5. Develop an annual budget for the school and monitor its implementation.
6. Employ necessary teachers for the school.
7. Enter into contracts as needed for the operation of the school.
8. Work cooperatively with Charter Schools USA consistent with the Management Agreement.
9. Monitor the school's progress toward the goals set forth in the charter.
10. Review and approve the annual independent audit and other financial reports.
11. Adhere to the established Conflict of Interest Policy and other relevant standards of ethics and professionalism.



12. Represent and advocate for the school in the community.

Adopted: 12/2/15

Reviewed:

Revised:

Legal Reference: