

California Montessori Project

Regular Meeting of the Governing Board

August 14, 2023

Meeting Information

- **Date:** Monday, August 14, 2023
- **Time:** 6:00 p.m.
- **Location:** CMP-Carmichael, 5325 Engle Road, Ste 200, Pacific Room, Carmichael, CA 95608
- **Remote Locations**
 - **CMP-American River:** 6838 Kermit Lane, Fair Oaks, CA 95628
 - **CMP-Capitol:** 2635 Chestnut Hill Drive, Sacramento, CA 95826
 - **CMP-Elk Grove @ Bradshaw:** 9649 Bradshaw Road, CA 95624
 - **CMP-Elk Grove @ Elk Grove Blvd:** 8828 Elk Grove Blvd, Suite 4, CA 95624
 - **CMP-Shingle Springs:** 4709 Buckeye Road, Shingle Springs, CA 95682
 - **CMP-Orangevale:** 6545 Beech Avenue, Orangevale, CA 95662
- **Zoom link:**
 - <https://us02web.zoom.us/j/88508016038?pwd=a3hVZlVCTVY0ZHE1eGNPNnlibjQ2UT09>
Passcode: wSg9r2
 - One tap mobile: US: +16694449171,88508016038#, *842568# US; +16699006833,, 88508016038#, *842568# US (San Jose)
 - Telephone: 1 (669) 900-6833, 1 (669) 444-9171; Webinar ID: 885 0801 6038; Passcode: 842568
International numbers available: <https://us02web.zoom.us/j/kqOOkeaJC>
- **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100

The CMP Governing Board currently conducts in-person Governing Board Meetings from the CMP-Carmichael Campus in the Pacific Room with an opportunity to join via Zoom at any of the CMP School Sites allowing for stakeholders to attend, and provide public comment, from their local campus. Each site will have two representatives (campus monitors) hosting the site meeting space. Upon arrival at your local campus, please look for signs directing you to the meeting room.

Stakeholders may also join via Zoom from any alternate location and provide live public comment from that location.

If you are attending at one of the physical locations and have a public comment, please fill out the [Speaker Card](#) and hand it to your campus monitor, or Board Secretary. If you are attending from any alternate location and have public comment, please submit public comment through the Google Form here: [Request to Address the Governing Board](#). Both forms can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Note, speaker cards can be submitted up until an item has a motion made on it. Speakers will be called to the microphone by campus and via Zoom per agenda item.

All public comments will be limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to, and reads, all public comments and appreciates community input and participation. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to all public comments and appreciates community input and participation.

Access to Board Materials: A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.



Agenda

Meeting Call to Order and Roll Call: 6:00pm

Board Member Names and Titles for Roll Call		
	Julia Sweeney - Business Representative 1	Renée Dall - Parent Representative, San Juan
	Bob Lewis - Business Representative 2	Jenna Westbrook-Kline - Parent Representative, Capitol
	Laura Kerr - Charter Representative	Open - Parent Representative, Elk Grove
	Mickey Slamkowski - Montessori Representative	Ann Curtis - Parent Representative, Shingle Springs
	Open - Community Representative	

Closed Session: 6:05pm

- **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
 Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code Section 54956.9: (one potential case)

Reconvene to Open Session

Communication from the Public: 6:45pm

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board’s subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Governing Board is not allowed to act on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

Consent Items: 6:50pm

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the Regular Governing Board Meeting of June 3, 2023** (Attachment #C1)
2. **Minutes from the Annual Governing Board Meeting of June 13, 2023** (Attachment #C2)
3. **Revised 2022-2023 Governing Board Calendar** (Attachment #C3)
4. **Revised 2023-2024 Governing Board Calendar** (Attachment #C4)
5. **Governing Board Finance Committee 2023-2024 Meeting Calendar** (Attachment #C5)
6. **Teachers Curriculum Institute Purchases** (Attachment #C6)
7. **Montessori Teacher College Invoice** (Attachment #C7)
8. **Shingle Springs Roofing Contract** (Attachments #C8)
9. **Shingle Springs Multi-Purpose Room Acoustics Contract** (Attachment #C9)
10. **EDCOE Certification of Signatures** (Attachment #C10)
11. **Annual Approval of Authorization of CMP Staff Members as Confidential Designees for Matters Relative to Free and Reduced Lunch Data Collection**
 - Superintendent
 - Director of Operations
 - Director of Charter Compliance and Student Services
 - Director of Program
 - Director of Special Education
 - Director of Data Management

- Data Management Coordinator
- Data Systems Analyst
- Student Services Coordinator
- Testing Coordinator
- Site Administrators (Principals and Deans of Students)
- AA Designees at Central Admin and the Campuses

Informational Items: 7:00pm

1. **Meet a Board Member:** Laura Kerr
2. **Recognition of Newly Seated Board Members:** Ann Curtis, Jenna Westbrook-Kline, and Laura Kerr
3. **Host Campus Student Montessori Demonstration / Acknowledgement**
4. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding members of the CMP Community for their extraordinary contributions to the California Montessori Project.
5. **Strategic Plan Highlight Environmental 1.3 and Student 2.2:** Brett Barley and Omani Guy
6. **Elk Grove Parent Representative Appointment Committee:** Julia Sweeney
7. **Board Governance Update and Next Steps:** Julia Sweeney

Action Items: 7:50pm

1. **Appointment of Business Representative**
 - **Comment:** The Business Representative Interview Committee has recommended Bob Lewis for the position. The appointment will be valid through June 30, 2026.
 - **Recommendation:** The Board is requested to approve the recommended appointment to serve as the Business Representative for the July 1, 2023 - June 30, 2026 term.
2. **Appointment of Community Representative**
 - **Comment:** The Community Representative position on the Board became vacant July 1, 2023. The Community Representative Interview Committee has recommended Scott Richards for the position. The appointment will be valid through June 30, 2024.
 - **Recommendation:** The Board is requested to approve the recommended appointment to serve as the Community Representative for the remainder of the July 1, 2021 - June 30, 2024 term.
3. **Approval of FY23 Consolidated Application for Funding for CMP-Capitol (Attachment #A1)**
 - **Comment:** The Consolidated Application for Funding certifies that CMP is applying for Title I, Title II, and Title IV funding for the coming fiscal year.
 - **Recommendation:** The Board is requested to approve the FY23 Consolidated Application for Funding for CMP-Capitol.
4. **Approval of FY23 Consolidated Application for Funding for CMP-Elk Grove (Attachment #A2)**
 - **Comment:** The Consolidated Application for Funding certifies that CMP is applying for Title I, Title II, and Title IV funding for the coming fiscal year.
 - **Recommendation:** The Board is requested to approve the FY23 Consolidated Application for Funding for CMP-Elk Grove.
5. **Approval of FY23 Consolidated Application for Funding for CMP-San Juan (Attachment #A3)**
 - **Comment:** The Consolidated Application for Funding certifies that CMP is applying for Title I, Title II, and Title IV funding for the coming fiscal year.
 - **Recommendation:** The Board is requested to approve the FY23 Consolidated Application for Funding for CMP-San Juan.

6. **Approval of FY23 Consolidated Application for Funding for CMP-Shingle Springs** (Attachment #A4)
 - **Comment:** The Consolidated Application for Funding certifies that CMP is applying for Title I, Title II, and Title IV funding for the coming fiscal year.
 - **Recommendation:** The Board is requested to approve the FY23 Consolidated Application for Funding for CMP-Shingle Springs.
7. **Selection of Finance and Audit Committee**
 - **Comment:** The Governing Board selects a Finance Committee to assist the Superintendent in reviewing organizational finances.
 - **Recommendation:** Members of the Governing Board are requested to select a Finance Committee.
8. **CMP 2023-2024 COVID Safety Plan** (Attachment #A5)
 - **Comment:** Consider and approve COVID Safety Plan for 2023-24 school year.
 - **Recommendation:** The Board is requested to approve the 2023-2024 COVID Safety Plan as presented.
9. **Declaration of Need for Fully Qualified Educators** (Attachments #A6)
 - **Comment:** In the event CMP is unable to fill every classroom with a fully credentialed teacher, this Declaration allows CMP to hire staff who are not yet fully credentialed but are working towards completion of their credential. This Declaration is for the 2023-2024 school year.
 - **Recommendation:** The Board is requested to approve the Declaration of Need for Fully Qualified Educators for CMP-San Juan as presented.
10. **Declaration of Need for Fully Qualified Educators** (Attachments #A7)
 - **Comment:** In the event CMP is unable to fill every classroom with a fully credentialed teacher, this Declaration allows CMP to hire staff who are not yet fully credentialed but are working towards completion of their credential. This Declaration is for the 2023-2024 school year.
 - **Recommendation:** The Board is requested to approve the Declaration of Need for Fully Qualified Educators for CMP-Capitol as presented.
11. **Declaration of Need for Fully Qualified Educators** (Attachments #A8)
 - **Comment:** In the event CMP is unable to fill every classroom with a fully credentialed teacher, this Declaration allows CMP to hire staff who are not yet fully credentialed but are working towards completion of their credential. This Declaration is for the 2023-2024 school year.
 - **Recommendation:** The Board is requested to approve the Declaration of Need for Fully Qualified Educators for CMP-Elk Grove as presented.
12. **Declaration of Need for Fully Qualified Educators** (Attachments #A9)
 - **Comment:** In the event CMP is unable to fill every classroom with a fully credentialed teacher, this Declaration allows CMP to hire staff who are not yet fully credentialed but are working towards completion of their credential. This Declaration is for the 2023-2024 school year.
 - **Recommendation:** The Board is requested to approve the Declaration of Need for Fully Qualified Educators for CMP-Shingle Springs as presented.

Discussion Items and Closing Comments: Suggested Items for Discussion at Future Meetings presented by Board Members.

Meeting Adjournment: 9:00pm

- **Recommendation:** The Board is requested to approve the adjournment of the August 14, 2023 Regular Meeting of the California Montessori Project Governing Board.



Upcoming Governing Board Meetings:

- **2023-2024 School Year:** 9/11/23 (EG Hosting); 10/9/23 (SS Hosting); 11/4/23 (Retreat); 12/11/23 (AR Hosting); 1/8/24 (OR Hosting); 2/12/24; 3/11/24 (CAR Hosting); 4/8/24; 5/13/24 (CAP Hosting); 6/10/24

PUBLIC NOTICES

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.