



“Quality Service on a Personal Level”

Fairfield County Business Advisory Council May 17, 2022-Workforce Center Minutes

1. Call to Order -12:04 p.m.
2. Approval of the Agenda motion [Shawn Haughn](#), second [Jennifer Friel](#), all aye
3. Approval of the Minutes from March 22, 2022 motion Mary Pierce, second Shawn Haughn, all aye
4. Elect officers for the 2022-23
 - a. President motion Jennifer Friel, second Mike Johnson to elect Rick Szabrak
 - b. Vice-President motion [Mike Johnson](#), second [Shawn Haughn](#) to elect Jon Parker
 - c. Secretary motion [Will Kirby](#), second Mary Pierce to elect [Courtney Stebelton](#)
 - i. All Aye
5. Adopt Meeting Calendar
 - a. Time/date review-3rd Tuesday of the month for September, November, February, May at 12 p.m. motion [Shawn Haughn](#), second Will Kirby, all aye
6. Review and Adopt Bylaws for 2022-23-Expansion of sub-committee of businesses meeting virtually without motions, just recommendations and reviews. Necessary to establish the membership of the council.
 - a. School Districts need to bring back a business member, allow a proxy vote, each district would represent one business from a high demand job sect. Want to create a council with 1 representative per district and then 4 at large members. 10 school representatives and 12 businesses. Business must have a physical location within the boundaries of the representing school district/Fairfield County. Currently have 4 business representatives: Kumler, MidWest, FMC, TWC.
 - b. Motion Shawn Haughn, second [Mike Johnson](#), all aye to amend section 3
 - c. Motion by Jennifer Friel, seconded by Todd Hoffman to strike term limits. All aye
7. Guidance for the Action Plan Review and Adopt Goals for 2022-23
 - a. No change to Goal one, objectives: Provide advice annually on which jobs will most likely be available to students. First presentation in September, with final

recommendation in November.

- b. Provide Feedback for the employment skills-review the readiness endorsement seal annually (May) to see if skills still are aligned.
- c. No change: dive into the grad requirements for better understanding.
- d. Combine wording with objective 1 and objective 4
- e. 5a, need to develop the survey, 5b career expo has been on going annually in March/April, 5c Career readiness partners have been created that assist students (touch back with students recently graduated within the past couple of years 3, 9, 12 month look back for adult learning opportunity), strike 5d, strike 5e, 5f funds are available if schools want to use a PD day to visit a business create a day for counselors, 5g HVAC, carpentry, and wastewater pre-apprenticeships created, phlebotomy was also offered, looking to add more. 5h summer camps being offered.

8. Review Business members/sub-committee

- a. Handout presented by Jennifer Friel, sub committee to act as a bridge between the BAC and businesses, facilitate career exposure. Initial goals listed as create a fund for early career exploration in the county, lunch and learn opportunities, transportation solutions, sponsor parent focused career events at schools, assist with Career exploration days.
- b. Steve Spangler with LCS discussed working together with Muskingum Valley ESC to promote and train for Driver's Ed possibility, possible additional funding through JFS to assist with Driver's Ed.

9. Career Readiness Program Recap-Rick Szabrak

- a. April Career Expo-69 businesses and around 300 students
- b. Summer Camps-85 students signed up, 8 1 week classes being offered.
- c. Career Signing Day-Karie Stone did all the organization, [Mary Rawlins](#) MC'd the event. Sponsorship from MidWest, TWC, Company Wrench to provide gas card. 10 businesses, over 20 students signed on.

10. Other

- a. Will be hiring a third career navigator to help with the county.

11. Adjourn motion Will Kirby, [Shawn Haughn](#) at 1:40 p.m.