# WARDLAW + HARTRIDGE Lower School

# IMPORTANT LOWER SCHOOL INFORMATION FOR THE 2023/2024 SCHOOL YEAR

#### ARRIVAL

8:00 - 8:10 AM Drop Off in Gray Zone. (Please refer to transportation and traffic insert.) 8:00 AM Classrooms open for students.

8:15 AM Lower School Entrance is locked. All students arriving after that point must be walked to Reception with an adult who will sign them in. The Lower School Administrative Assistant will, in turn, notify the child(ren)'s teacher, and send or bring (as applicable) the student to their classroom.

#### DISMISSAL

2:45 PM Early Childhood (PK3, JK4, KDG) Dismissal 3:00 PM Lower School (G1-G5) Dismissal

### CAR NAME CARDS

Dismissal Name Cards will be handed out on the first day. Please affix the two cards and rubber bands on the inside of the passenger side visor. Any vehicle picking up your child during regular dismissal time MUST have the card attached to the outside of the passenger side visor. During dismissal, all vehicles should have this card turned down with the last name visible from several cars away. This process will allow teachers, students and parents to have an efficient, expeditious dismissal each day.

## SEPTEMBER IMPORTANT DATES

Monday, 9/4 Labor Day, School and Offices Closed Tuesday, 9/5 9:00 AM New Family and Student Orientation Tuesday, 9/5 Various Parent Partnership Conferences Wednesday, 9/6 Various Parent Partnership Conferences Thursday, 9/7 141st Opening Day for All Divisions | Full Day | Convocation Thursday, 9/7 5:30 PM Welcome Back BBQ Friday, 9/15 Rosh Hashana begins at sunset Monday, 9/25 Yom Kippur, School and Offices Closed Thursday, 9/28 7:00 PM Lower School Back to School Night



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### Tuesday, September 5

• New Family and Student Orientation programs begin at 9:00 am at the PAC and both will end at 11:00 am. Student and parent programs are run separately. New parents will join LS Administration for orientation to our Lower School. New students will be in their classrooms with their homeroom teachers.

• Lower School Parent Partnership Conferences will be scheduled on Tuesday, September 5 or Wednesday, September 6. Your Parent Partnership Conference invitation will be sent out to families the week of August 21, 2023. If you do not receive information on Parent Partnership Conferences, please contact Silvia Ciccone, our Lower School Administrative Assistant, email: sciccone@whschool.org or phone Ext. 141.

#### Wednesday, September 6

• Lower School Parent Partnership Conferences will also be scheduled on Wednesday, September 6. Your Parent Partnership Conference invitation will be sent out to families the week of August 21, 2023. If you do not receive information on Parent Partnership Conferences, please contact Silvia Ciccone, our Lower School Administrative Assistant, email: sciccone@whschool.org or phone Ext. 141.

#### Thursday, September 7

• 141st Convocation will take place at 9:00 am. All W+H students, faculty, and staff will be present as the Upper School students carry their class flags and march into Convocation. There will be a short program featuring greetings from Dr. Corinna Crafton, a representative from the Board of Trustees, and Upper School Student Council President Gbemi Olarewaju.

• On September 7, our Welcome Back Barbeque begins at 5:30 pm. The entire Wardlaw+Hartridge community gathers behind the school to celebrate the start of a new school year. This is a wonderful opportunity to see old acquaintances, make new friends and eat some fantastic food. I sincerely hope your whole family can join us for this fun tradition.



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