

Commonwealth of Kentucky

DEPARTMENT OF EDUCATION

Bureau of Finance

STANDARD INVOICE

FOR HOMEBOUND INSTRUCTION ONLY

(This invoice should be sent directly to the local Board of Education for payment. Do not send to the State Office.)

Nicholas County Board of Education, Carlisle, Kentucky

Name of Vendor

Address

(All invoices must be promptly made out in required form and filled with the Board "in writing, itemized and verified" - according to law. A properly prepared invoice shows exact kind of service, where, when and by whom performed; also time, rate per day or hour and is signed by the vendor or his authorized representative.)

Table with 9 columns: Quantity, Hours, Date(s) Worked, Start Time, End Time, Code No., Unit Price, Amount, Parent Signature. It contains 15 rows for data entry.

VENDORS CERTIFICATION

I hereby certify that the above is a correct statement of amount due from the above named board of education for articles furnished or services rendered as itemized.

Signed

X by

Approved for Payment

By

VENDOR LEAVE BLANK

Claim number

Check number

Amount paid

Date paid