



BELL CREEK ACADEMY

Carline Procedures

General:

- Before care begins at 6:30
- Drop off at 7:45
- No cell phones
- No changing of lanes
- Do not move cones
- **Teal** is student- do not park in a student spot and wait until 7:45
- **Black** is staff.
- **White** is visitor
- Only drop students off at the designated area

MS Drop off:

- Follow the carline route
- Pull all the way up to the end of the overhang by cafeteria
- Students will proceed to the Pavilion

MS Pick up:

- MS students will be housed in the cafeteria
- Hang tag will need to be placed in window
- Do not exit your vehicle and walk up
- Students will exit the cafeteria and proceed to the end of the overhang

HS Drop off:

- Pull all the way up to the end of the first overhang
- Students will need to exit vehicle quickly
- Students will proceed through the 100 hallway entrance

HS Pick up:

- Pull all the way up to the end of first overhang and student will come to vehicle