

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING
Tuesday, August 10, 2021

ECYD MINCNTY CLERK
AUG 5 '21 AM 8:16

LOCATION OF MEETING: **Schurz Elementary School
4048 Hwy 95 South
Schurz, Nevada 89427**

I would like to acknowledge that this meeting is being held on traditional lands of the Paiute People, and pay our respect to elders both past and present.

Board and Staff will utilize an online presence as well as social distancing for this meeting.

Please Note: The Board reserves the right: (1) to take agenda items in a different order, (2) to combine two or more agenda items for consideration, and (3) to remove an item from the agenda or delay discussion relating to an item on the agenda at any time, in order to accomplish the business on the Agenda in the most efficient manner.

CALL TO ORDER: 5:30 PM

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance
2. Approval of a flexible agenda. (For Possible Action)
3. Person or Group Recognition
4. Presentations

CONSENT ITEMS: (FOR POSSIBLE ACTION)

Items listed under the consent calendar will be voted on as a block. If a member of the public or a Board Member wishes to discuss an item in the consent calendar, that item will be removed from the Consent Items and placed with the Action Items for possible action.

1. Minutes: July 13 and July 21, 2021
2. Payroll Vouchers: 1006,1007,1173,1177,1178
3. Payroll Checks: 86480-86554
4. Warrants: 23774-23865
5. Personnel Report – Information Only

ACTION ITEMS: (FOR POSSIBLE ACTION)

There will be an opportunity for public comment on each **Action Item** following Board discussion on the item and before the Board makes a motion on the item. You may request to speak by raising your hand during the Public Comment period or by completing a **Request to Address the MCSD Board** form prior to the Public Comment period. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

1. **Recommendation:** Discussion and Possible Approval to Allow the Superintendent, Andre' L. Ponder to apply for any and all Federal, State, and competitive grants that benefit Mineral County School District.
Supporting Information: NONE
Budget Consideration: NONE
2. **Recommendation:** Discussion and Possible Approval – Designation of Andre' L. Ponder, Superintendent as Designated Official for the Child Nutrition Program
Supporting Information: Authorization for Mineral County School District to participate in the Child Nutrition Program
Budget Consideration: NONE

MINERAL COUNTY SCHOOL DISTRICT
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3. **Recommendation:** Discussion and Possible Approval for Unpaid Leave (Leave without pay)
Supporting Information: Approval for Unpaid Leave (Leave without pay) for up to 6 months per policy GBC/GBC1/Section 2.a. for an employee
Budget Consideration: NONE
4. **Recommendation:** Discussion and Possible Approval for Unpaid Leave (Leave without pay)
Supporting Information: Approval for Unpaid Leave (Leave without pay) for up to 6 months per policy GBC/GBC1/Section 2.a. for an employee
Budget Consideration: NONE
5. **Recommendation:** Discussion and Possible Approval of the 2021-022 Employee Handbook
Supporting Information: Approval of the 2021-2022 Employee Handbook
Budget Consideration: NONE
6. **Recommendation:** Discussion and Possible Approval of the MCHS Updated Course Catalog
Supporting Information: Approval of the MCHS Updated Course Catalog
Budget Consideration: NONE
7. **Recommendation:** Discussion and Possible Approval of the Mitigation Plan
Supporting Information: Approval of the Mitigation Plan
Budget Consideration: NONE
8. **Recommendation:** Discussion and Possible Approval of the Restorative Justice Plan
Supporting Information: Approval of the Restorative Justice Plan
Budget Consideration: NONE
9. **Recommendation:** Discussion and Possible Approval of the Distance Learning Plan
Supporting Information: Approval of the Distance Learning Plan
Budget Consideration: NONE
10. **Recommendation:** Discussion and Possible Approval of the Code of Conduct Handbook
Supporting Information: Approval of the Code of Conduct Handbook
Budget Consideration: NONE
11. **Recommendation:** Discussion and Possible Approval to hire a Teacher or para-pro with a sub-license or a long term to sub to support the Distance Learning Program.
Supporting Information: Approval to hire a Teacher or para-pro with a sub-license or a long-term sub to support the Distance Learning Program for 1 year only to meet the requirements of NDI Guidance Memorandum 21-02 in accordance with Directive 044.
Supporting
Budget Consideration: Up to \$70,000 plus benefits
12. **Recommendation:** Discussion and Possible Approval of the Updated job description for the Gear Up Specialist
Supporting Information: Approval of the Updated job description for the Gear Up Specialist
Budget Consideration: NONE

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13. **Recommendation:** Discussion and Possible Approval of Policies:

- a. **IK – Academic Achievement**
- b. **IKA – Grading System**
- c. **JFCF – Safe and Respectful**
- d. **JFCA – Student Dress and Grooming**

Supporting Information: Approval of these policies that were reviewed by the Policy Committee on July 29, 2021.

Budget consideration: NONE

14. **Recommendation:** Discussion and Possible Approval of Independent Contract for Tashina Williams, Master of Social Work in the Safe Schools Professional Program

Supporting Information: To provide community health work for students needing support with social-emotional and behavioral challenges at a total cost of \$67,848 paid from the Safe Schools Professional Grant. This contract is designated for school social worker services in the Mineral County School District, Hawthorne and Schurz Elementary Schools, Hawthorne Junior High and Mineral County High School and support the community of Mineral County.

Budget Consideration: Grant Funded CRSSA ESSER II \$67,848

15. **Recommendation:** Discussion and Possible Approval of Independent Contract for Julia Viani, Master of Social Work Intern in the Safe Schools Professional Program

Supporting Information: To provide community health work for students needing support with social-emotional and behavioral challenges at a total cost of \$67,848 paid from the Safe Schools Professional Grant. This contract is designated for school social worker services in the Mineral County School District, Hawthorne and Schurz Elementary Schools, Hawthorne Junior High and Mineral County High School and support the community of Mineral County.

Budget Consideration: Grant Funded CRSSA ESSER II \$67,848

16. **Recommendation:** Discussion and Possible Approval of Independent Contract for Amanda Wachsmuth, Master of Social Work Intern in the Safe Schools Professional Program

Supporting Information: To provide community health work for students needing support with social-emotional and behavioral challenges at a total cost of \$49,340 paid from the Safe Schools Professional Grant. This contract is designated for school social worker services in the Mineral County School District, Hawthorne and Schurz Elementary Schools, Hawthorne Junior High and Mineral County High School and support the community of Mineral County.

Budget Consideration: Grant Funded CRSSA ESSER II \$49,340

COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)

- 1. Correspondence & Announcements
- 2. Board Member Reports
- 3. Superintendent Report
- 4. Principals Report

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING
Tuesday, August 10, 2021

GENERAL PUBLIC COMMENT:

It is the School Board's intention to listen and be responsive to the public's concerns. Comments from the public regarding topics not on the agenda are invited at this time. You may request to speak by raising your hand during the General Public comment period or by completing a Request to Address the MCSD Board form prior to the General Public Comment period. The Board will answer questions or discuss to the best of their ability items that are introduced. However, by law, the Board cannot take any action, reach a consensus or hear personal attacks at this time. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

ADJOURNMENT:

The Agenda of this meeting has been posted at the following locations: 1) Administration Office, 2) Hawthorne Post Office, 3) Mineral County Independent News Office, 4) Schurz Post Office, 5) Mina Post Office, 6) County Courthouse 7) School Offices. Mineral County School District is pleased to provide accommodations for individuals with disabilities. If you have a disability, please let us know, and we will provide assistance or accommodate you in any way that we possibly can. Copies of agenda and supporting material may be picked up at the Mineral County School District Arlo K. Funk District Services Center, 751 A. Street, Hawthorne, Nevada, or by contacting Crystal Sasser at (775) 945-2403, prior to the scheduled meeting.

MINUTES

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, July 13, 2021

The Mineral County School District held a public meeting on Tuesday, July 13, 2021 beginning at 5:35 pm at the Mineral County School District.

Keith Neville read this statement - I would like to acknowledge that this meeting is being held on traditional lands of the Paiute People, and pay our respect to elders both past and present.

MEMBERS PRESENT: Kathryn Castagnola, Juanita Diede, Keith Neville, Tyler Viani

MEMBERS ABSENT: Candice Birchum

ADMINISTRATORS: Stephanie Keuhey, Principal HES, Andre Ponder, Superintendent

OTHERS PRESENT: Ann Kee, Crystal Sasser, Erika Sanchez, Hope Blinco, Diane Rodriguez, JayDee Porras-Grant, Phillip Jaramillo, Janell Carlos, Monica Keady, Kristen Reeves, Melissa Cardenas, Tracy Larramendy, Jean Peterson, Janis Horn, Toni Dodge, Mandy Glazier, Claire Hayhurst

CALL TO ORDER:

Certification of Public Notice, Roll Call, and Pledge of Allegiance

1. Approval of a flexible agenda. (For Possible Action)
2. Person or Group Recognition - *NONE*
3. Presentations - *NONE*

CONSENT ITEMS: (FOR POSSIBLE ACTION)

1. Minutes: June 21 and June 29, 2021
2. Payroll Vouchers: 1160,1161
3. Payroll Checks: 86440-86479
4. Warrants: 23667-23772
5. Personnel Report – Information Only

Tyler Viani made a motion to approve Payroll Vouchers 1160, 1161; Payroll Checks 86440-86479; Warrants 23667-23772 and the Personnel Report as presented. Kathryn Castagnola seconded the motion.

Kathryn Castagnola-Yes, Juanita Diede-Yes, Tyler Viani-Yes, Keith Neville-Yes; 4-0-0

ACTION ITEMS: (FOR POSSIBLE ACTION)

1. **Recommendation:** Discussion and Possible Approval of a stipend for Pre-Contract Training/Transition for Andre Ponder to be paid up to the contracted daily rate of \$536.40.

Tyler Viani made a motion to deny the request. Juanita Diede seconded the motion.

Kathryn Castagnola-No, Juanita Diede-No, Tyler Viani-No, Keith Neville-No; 0-4-0

2. **Recommendation:** Discussion and Possible Approval for the MCSD maintenance department to calculate the cost of replacing and painting the ceiling tiles in the Junior High Gym and completing the job.

Tyler Viani made a motion to approve the Superintendent to replace the tiles with a goal of before school starts this year or by Christmas Break. Juanita Diede seconded the motion.

Kathryn Castagnola-Yes, Juanita Diede-Yes, Tyler Viani-Yes, Keith Neville-Yes, Candice Birchum-Yes; 5-0-0

3. **Recommendation:** Discussion and Possible Approval of all non-employee Special Education contracts as itemized below.

Tyler Viani made a motion to approve the Special Education contracts. Kathryn Castagnola seconded the motion.

Kathryn Castagnola-Yes, Juanita Diede-Yes, Tyler Viani-Yes, Keith Neville-Yes, Candice Birchum-Yes; 5-0-0

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4. **Recommendation:** Discussion and Possible Approval of the 2021-2022 Re-Opening Plan
Tyler Viani made a motion to approve the 2021-2022 Re-Opening Plan. Kathryn Castagnola seconded the motion.
Kathryn Castagnola-Yes, Juanita Diede-Yes, Tyler Viani-Yes, Keith Neville-Yes, Candice Birchum-Yes; 5-0-0

INFORMATION ONLY: (FOR DISCUSSION ONLY)

1. The Superintendent would like to have a Board Workshop to discuss the budget. He would like to discuss budget priorities that need to be addressed.
2. Discussion of possibly paying a stipend to a Lead Teacher to perform the role of the High School Principal position.
The Board would like to schedule a special meeting to discuss this item on July 21st at 5:30 pm.

COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)

1. Correspondence & Announcements - *NONE*
2. Board Member Reports – *CAHS is having immunizations on Wednesday, July 14.*
3. Superintendent Report
4. Principals Report

GENERAL PUBLIC COMMENT:

ADJOURNMENT: 6:30 PM

Respectfully submitted:

Kathryn Castagnola, Clerk

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, July 21, 2021

The Mineral County School District held a public meeting on Wednesday, July 21, 2021 beginning at 5:35 pm at the Mineral County School District.

Keith Neville read this statement - I would like to acknowledge that this meeting is being held on traditional lands of the Paiute People, and pay our respect to elders both past and present.

MEMBERS PRESENT: Kathryn Castagnola, Juanita Diede, Keith Neville, Tyler Viani, Candice Birchum

MEMBERS ABSENT:

ADMINISTRATORS:

OTHERS PRESENT: Ann Kee, Crystal Sasser, Erika Sanchez, Hope Blinco, Diane Rodriguez, JayDee Porras-Grant, Phillip Jaramillo, Janell Carlos

CALL TO ORDER:

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance

ACTION ITEMS: (FOR POSSIBLE ACTION)

1. **Recommendation:** Discussion and Possible Action to hire an Interim Administrator for the high school.
Tyler Viani made a motion to hire an interim administrator for the 2021/2022 school year for the high school/junior high administrator. Kathryn Castagnola seconded the motion.
Kathryn Castagnola-Yes, Juanita Diede-Yes, Tyler Viani-Yes, Keith Neville-Yes, Candice Birchum-Yes; 5-0-0
2. **Recommendation:** Discussion and Possible Action to discuss goals for the Superintendent.
The Board would like to have a Workshop to have a conversation about the goals in 60 days from this meeting. Discussion only for Superintendent goals and the Budget. It will be scheduled for Saturday, September 18th.

GENERAL PUBLIC COMMENT:

ADJOURNMENT: 6:35 pm

Respectfully submitted:

Kathryn Castagnola, Clerk

PAYROLL VOUCHERS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1006

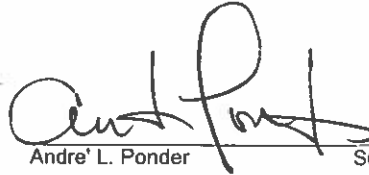
Voucher Date: 07/23/2021

Prepared By:

Printed: 07/21/2021 07:18:58 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$31,956.50 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Andre' L. Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$31,710.13
250	Special Education	\$147.82
280	Federal Funds	\$98.55
		\$31,956.50

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1173

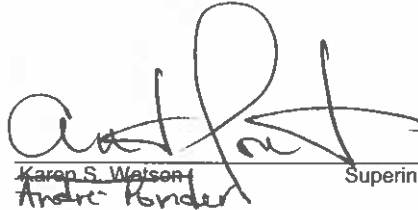
Voucher Date: 07/09/2021

Prepared By:

Printed: 07/07/2021 09:53:04 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$143,342.74 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Karen S. Watson
Andre Bender

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$112,427.50
210	Class Size Reduction	\$3,623.11
230	Adult Education	\$2,505.48
240	State Grants	\$2,725.26
250	Special Education	\$10,347.81
280	Federal Funds	\$8,910.17
290	Food Service Funds	\$2,803.41
		\$143,342.74

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1177

Voucher Date: 07/23/2021

Prepared By:

Dee Blinco
Printed: 07/21/2021 08:00:01 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$90,088.37 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Andre L. Ponder
Andre' L. Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$66,512.07
210	Class Size Reduction	\$3,636.74
230	Adult Education	\$831.84
240	State Grants	\$2,556.71
250	Special Education	\$10,430.50
280	Federal Funds	\$3,317.10
290	Food Service Funds	\$2,803.41
		\$90,088.37

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1178

Voucher Date: 07/23/2021

Prepared By:

Hope Blinco
Printed: 07/21/2021 08:02:43 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$15,549.22 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Andre L. Ponder
Andre' L. Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$11,234.49
210	Class Size Reduction	\$458.30
230	Adult Education	\$314.95
240	State Grants	\$508.96
250	Special Education	\$2,031.54
280	Federal Funds	\$775.57
290	Food Service Funds	\$225.41
		\$15,549.22

*EFTPS
Federation, m'care
See See*

PAYROLL CHECKS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 27


Voucher Date: 07/09/2021

Prepared By:

Printed: 07/07/2021 10:03:56 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$18,248.84 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Karen S. Watson
Andre Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$13,426.41
210	Class Size Reduction	\$0.00
230	Adult Education	\$0.00
240	State Grants	\$1,054.63
250	Special Education	\$1,287.36
280	Federal Funds	\$2,480.44
290	Food Service Funds	\$0.00
		\$18,248.84

employee
checks #
86485-
86497

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1153

Voucher Date: 06/10/2021

Prepared By:

Hope Blum
Printed: 07/07/2021 09:58:44 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$45,909.01 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Andre Ponder
~~Karen G. Watson~~
Andre Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$35,327.85
210	Class Size Reduction	\$1,345.04
240	State Grants	\$1,232.29
250	Special Education	\$5,005.03
280	Federal Funds	\$1,794.13
290	Food Service Funds	\$1,204.67
		\$45,909.01

Vendor
CK# 86498

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1174

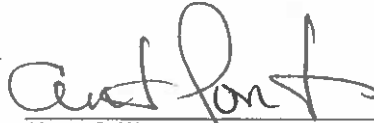
Voucher Date: 07/09/2021

Prepared By:

Printed: 07/07/2021 09:51:18 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$275.38 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Karen S. Watson
Andre Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund	Amount
100 General Fund	\$275.38
	\$275.38

Vendor
Checks #
8499-86502

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 28

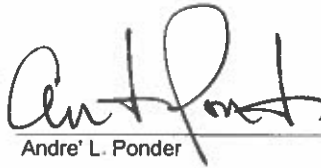
Voucher Date: 07/23/2021

Prepared By:

Printed: 07/21/2021 08:41:33 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$9,286.48 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Andre' L. Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$5,456.59
210	Class Size Reduction	\$0.00
230	Adult Education	\$0.00
240	State Grants	\$1,054.63
250	Special Education	\$1,088.26
280	Federal Funds	\$1,687.00
290	Food Service Funds	\$0.00
		\$9,286.48

EE checks
86503-
86512

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1179

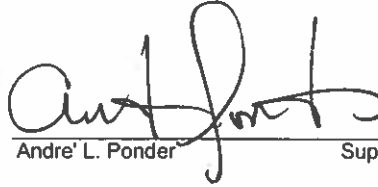
Voucher Date: 07/23/2021

Prepared By:

Printed: 07/21/2021 08:04:33 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$72,425.01 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Andre' L. Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$50,506.60
210	Class Size Reduction	\$2,363.96
230	Adult Education	\$119.38
240	State Grants	\$1,861.65
250	Special Education	\$9,984.02
280	Federal Funds	\$5,333.82
290	Food Service Funds	\$2,255.58
		\$72,425.01

Vendor check
80513-
86529

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1008

Voucher Date: 07/23/2021

Prepared By:

Hope Blinco
Printed: 07/21/2021 07:22:36 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$11,189.29 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Andre L. Ponder
Andre' L. Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$11,178.86
250	Special Education	\$4.47
280	Federal Funds	\$5.96
		\$11,189.29

Vendor checks
86537-
86547

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1

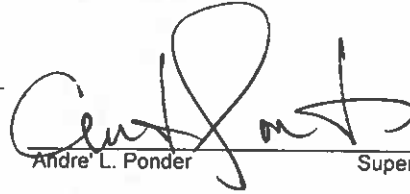
Voucher Date: 07/23/2021

Prepared By:

Printed: 07/21/2021 02:56:26 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$9,468.13 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Andre L. Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

EE Checks#
86530
86536
2/8/2021

Fund		Amount
100	General Fund	\$9,375.78
250	Special Education	\$0.00
280	Federal Funds	\$92.35
		\$9,468.13

86548-
86554

WARRANTS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1168

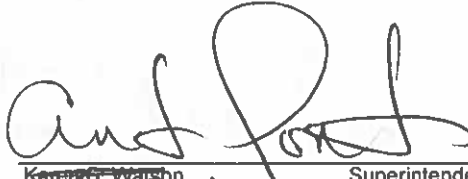
Voucher Date: 07/01/2021

Prepared By:

Spring Blazewick
Printed: 07/01/2021 03:43:33 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$44,525.89 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Karen G. Watson
Andre Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$28,389.42
230	Adult Education	\$1,401.68
240	State Grants	\$14,479.79
280	Federal Funds	\$255.00
		\$44,525.89

OK #'s
23774 - 23790

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1002

Voucher Date: 07/01/2021

Prepared By:

Printed: 07/01/2021 04:17:10 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$179,307.14 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Karen S. Wetson
Andre Tonder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund	Amount
100 General Fund	\$179,307.14
	\$179,307.14

CK# 23791

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1003

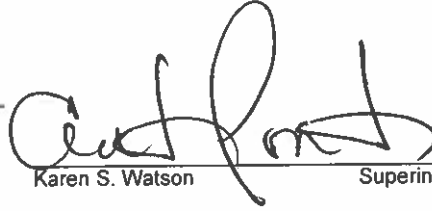
Voucher Date: 07/08/2021

Prepared By:

Spring Blazewick
Printed: 07/08/2021 03:28:13 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$17,970.36 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Karen S. Watson

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$17,970.36
		\$17,970.36

OK #5
23792-23794

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1175

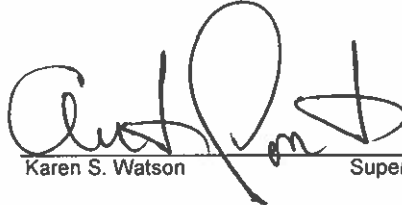
Voucher Date: 07/08/2021

Prepared By:

SpringBlazewie
Printed: 07/08/2021 03:42:43 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$54,001.34 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Karen S. Watson

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$40,556.03
240	State Grants	\$10,450.59
250	Special Education	\$68.16
280	Federal Funds	\$2,926.56
		\$54,001.34

OK #'s
23795-23800

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1176

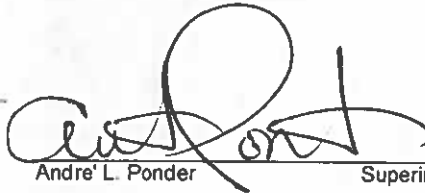
Voucher Date: 07/14/2021

Prepared By:

Spring Blazewick
Printed: 07/14/2021 02:39:35 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$55,769.29 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Andre' L. Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$52,733.24
230	Adult Education	\$34.41
240	State Grants	\$1,013.68
280	Federal Funds	\$792.00
300	Capital Projects Fund	\$1,195.96
		\$55,769.29

*OK #3
23801-23814*

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1004

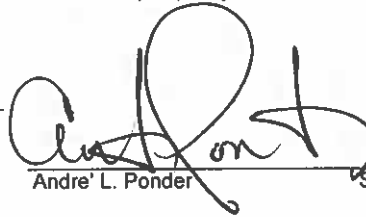
Voucher Date: 07/14/2021

Prepared By:

Spring Blazewicz
Printed: 07/14/2021 02:45:04 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$10,762.12 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Andre' L. Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund	Amount
100 General Fund	\$10,762.12
	\$10,762.12

*OK #5
23815-23822*

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1009

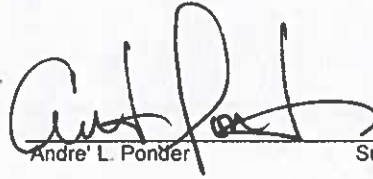
Voucher Date: 07/27/2021

Prepared By:

Spring Blazewick
Printed: 07/27/2021 03:58:56 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$26,054.59 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Andre' L. Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$20,812.59
300	Capital Projects Fund	\$5,242.00
		\$26,054.59

*CK #'S
23824-23846*

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1010

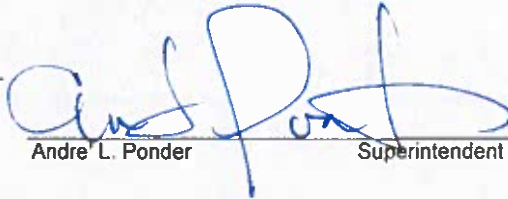
Voucher Date: 07/30/2021

Prepared By:

SpringBlazewick
Printed: 07/30/2021 02:19:02 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$208.90 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Andre L. Ponder Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund	Amount
100 General Fund	\$208.90
	\$208.90

CK # 23847

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1181

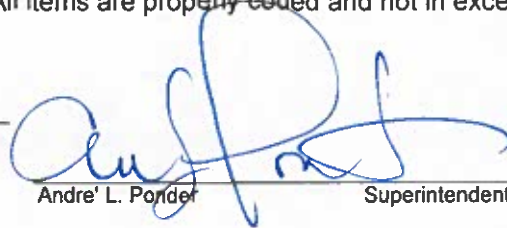
Voucher Date: 07/30/2021

Prepared By:

SpringBlazewick
Printed: 07/30/2021 03:55:13 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$208,377.80 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Andre' L. Ponder Superintendent

Keith Neville School Board President

Tyler Viani School Board Vice President

Kathryn Castagnola School Board Clerk

Candice Birchum School Board Member

Juanita Diede School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$36,708.01
210	Class Size Reduction	\$70,307.70
230	Adult Education	\$10.75
240	State Grants	\$76,559.48
250	Special Education	\$2,868.75
280	Federal Funds	\$21,923.11
		\$208,377.80

CK #'S
23848-23864

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1182

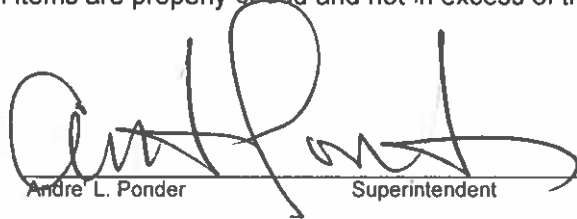
Voucher Date: 08/02/2021

Prepared By:

Spring Blazewick
Printed: 08/02/2021 04:02:30 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$706.78 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Andre L. Ponder Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund	Amount
400 Debt Service Funds	\$706.78
	\$706.78

CK# 23865

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1182

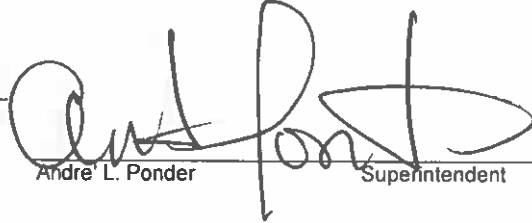
Voucher Date: 08/02/2021

Prepared By:

Spring Blazewick
Printed: 08/02/2021 04:02:30 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$706.78 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2020 to June 30, 2021 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Andre L. Ponder Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

Fund	Amount
400 Debt Service Funds	\$706.78
	\$706.78

CK #5
23866-23873

PERSONNEL REPORT

MINERAL COUNTY SCHOOL DISTRICT
PERSONNEL REPORT 081021

CERTIFIED HIRINGS:

SCHOOL/SITE	POSITION	NEW	ESTABLISHED	REPLACING	FUNDING SOURCE	EFFECTIVE DATE	NAME OF RECOMMENDED NEW HIRE
MCHS	Interim Principal				General	8/13/2021	Jeff Wales

CLASSIFIED HIRINGS:

SCHOOL/SITE	POSITION	NEW	ESTABLISHED	REPLACING	FUNDING SOURCE	EFFECTIVE DATE	NAME OF RECOMMENDED NEW HIRE
MCHS	Library Aide	X			General	waiting on Background	Robin Martinez

RESIGNATIONS/ TERMINATION:

SCHOOL/SITE	POSITION	NEW	ESTABLISHED	DOES POSITION NEED REPLACING	FUNDING SOURCE	EFFECTIVE DATE	NAME OF RESIGNED/TERMINATED EMPLOYEED RECOMMENDED EMPLOYEE

OTHER CONSIDERATIONS:

SCHOOL/SITE	POSITION	NEW	TRANSFER/ ESTABLISHED	REASON	FUNDING SOURCE	EFFECTIVE DATE	NAME OF RECOMMENDED NEW HIRE

ACTION

ITEM #1

ACTION

ITEM #2

Certification Page

(Must be completed and signed after signature page.)

Please note that a governing board member cannot designate himself or herself as the
Designated Official.

State of Nevada, County of Mineral

County in which the Governing Board or Top Military Official is located.

Mr. Keith Neville, the duly

Name of Governing Board Member/Top Military Official authorized to sign this certification page.

appointed or elected qualified member of, and acting on behalf of the governing board, so

certify that during a regular meeting held in

Hawthorne, Nevada

City in which Governing Board/Top Military Official met/gave approval regarding the CNP Food Program Agreement

On Tuesday, August 10, 2021, this top military official or governing board, (by

Date of meeting/approval.

motion made,) seconded and carried, approved and authorized execution of an agreement

between the Mineral County School District and the

Legal Title of the Institution.

Nevada Department of Agriculture, a State Agency, for the purpose of participating in the

Child Nutrition Program. Mr. Andre L. Ponder has been

Name of the designated official who will be signing the CNP Agreement.

designated by the governing board to sign this agreement. I further certify that this meeting

was duly noticed, called and convened and was attended by a majority of the members of the

governing board and that approval has not since been altered or rescinded.

Signature of governing board member/top military official.

Date

ACTION

ITEM #3

August 2, 2021

**Mineral County School District
ATTN: Hope Blinco
P.O. Box 1540
Hawthorne, NV 89415**

Dear Hope:

**I would like to request 6 months of leave. I am still currently
care. My next visit is on August 13th, from there I should know more of
what his plans are**

I will keep you updated on my progress.

Thank you,

CC:

GBC. LEAVES, BENEFITS, STAFF DEVELOPMENT, AND TRAVEL

GBC1. Leaves

The District believes that the regular attendance of employees is vital to the success of the District's educational program. Accordingly, employees are expected to report to work every day. However, the District does recognize that certain absences may be unavoidable. Therefore, full-time, year-round employees not covered by collective bargaining agreements are eligible for the following leaves:

1. Sick Leave

a. Policy

The District expects each employee to be available for work on a regular and reliable basis. The District will monitor attendance and leave use whether or not the employee has accumulated leave balances remaining in his/her sick leave account(s).

b. Sick Leave Accrual

Licensed employees will be credited with fifteen (15) days of sick leave at the beginning of each school year. Unused sick leave will continue to be carried over and added to the employee's sick leave balance up to a maximum of one hundred eighty (180) days. Sick leave accrual will cease when the employee's sick leave balance reaches one hundred eighty (180) days.

c. Use of Sick Leave

Sick leave is for use in those situations in which the employee must be absent from work due to

- 1) His/her own physical illness or injury.
- 2) His/her own exposure to contagious diseases or when attendance at work is prevented by public health requirements.
- 3) The need to care for a dependent child, spouse, or parent who resides with the employee or who is dependent upon the employee for support.
- 4) Medical or dental appointments for the employee provided that the employee makes a reasonable effort to schedule such appointments at times which have the least interference with the work day.
- 5) Any disability, including disability caused or contributed to by pregnancy, miscarriage, abortion, or childbirth.
- 6) A serious illness, accident, or death in the family. For purposes of this policy, "family" is defined as parent, spouse, or child for serious illness and accident. When a death has occurred, "family" is defined as an individual within the third degree of consanguinity or affinity as outlined on *Appendix GFA. Consanguinity / Affinity Chart*.

ACTION

ITEM #4

July 20, 2021

Mineral County School District
Board of Trustees
PO Box 1540
Hawthorne, NV 89415

RE: LEAVE WITHOUT PAY

Dear Members of the Board:

I would like to request a leave of absence from my position at [redacted] as a [redacted]
[redacted] I have held this position for the past three years and enjoy working
with the children of my community.

My [redacted] terminal cancer. I would like to be able to enjoy the time we
have left together as well as provide 24 - hour care.

I have discussed this issue with [redacted] supports my decision for leave. Please
consider my request at your earliest convenience to allow temporary hiring for my position.
Thank you.

Respectfully,

GBC. LEAVES, BENEFITS, STAFF DEVELOPMENT, AND TRAVEL

GBC1. Leaves

The District believes that the regular attendance of employees is vital to the success of the District's educational program. Accordingly, employees are expected to report to work every day. However, the District does recognize that certain absences may be unavoidable. Therefore, full-time, year-round employees not covered by collective bargaining agreements are eligible for the following leaves:

1. Sick Leave

a. Policy

The District expects each employee to be available for work on a regular and reliable basis. The District will monitor attendance and leave use whether or not the employee has accumulated leave balances remaining in his/her sick leave account(s).

b. Sick Leave Accrual

Licensed employees will be credited with fifteen (15) days of sick leave at the beginning of each school year. Unused sick leave will continue to be carried over and added to the employee's sick leave balance up to a maximum of one hundred eighty (180) days. Sick leave accrual will cease when the employee's sick leave balance reaches one hundred eighty (180) days.

c. Use of Sick Leave

Sick leave is for use in those situations in which the employee must be absent from work due to

- 1) His/her own physical illness or injury.
- 2) His/her own exposure to contagious diseases or when attendance at work is prevented by public health requirements.
- 3) The need to care for a dependent child, spouse, or parent who resides with the employee or who is dependent upon the employee for support.
- 4) Medical or dental appointments for the employee provided that the employee makes a reasonable effort to schedule such appointments at times which have the least interference with the work day.
- 5) Any disability, including disability caused or contributed to by pregnancy, miscarriage, abortion, or childbirth.
- 6) A serious illness, accident, or death in the family. For purposes of this policy, "family" is defined as parent, spouse, or child for serious illness and accident. When a death has occurred, "family" is defined as an individual within the third degree of consanguinity or affinity as outlined on *Appendix GFA. Consanguinity / Affinity Chart.*

ACTION

ITEM #11

ACTION

ITEM #12

GEAR UP School Specialist (Specialist)

FLSA Status: Exempt

Created: 6/9/2020

Safety Sensitive: NO

Last Revised:

DEFINITION: This is a grant-funded position that falls under the District's GEAR UP sub grant, a federal grant program funded through the Nevada Department of Education (NDE). **This is a new position. This position will directly develop and facilitate academic remediation and enrichment, and college and career readiness services/activities for GEAR UP students and families at his or her assigned school.**

ESSENTIAL FUNCTIONS: *(Performance of these functions is the reason the job exists. Assigned job tasks/duties are not limited to the essential functions).* The primary responsibility of this position will be comprehensive facilitation of college-readiness activities for each middle or high student served by the GEAR UP grant at which the Specialist is assigned. This includes:

- Providing college readiness activities for GEAR UP students and their parents at a designated GEAR UP middle or high school in Nevada;
- Ensuring students consistently receive high-quality services and each student makes satisfactory progress toward program goals;
- Gaining and maintaining knowledge of all students' interests, needs and backgrounds which the Specialist serves;
- Collecting, organizing, and accurately maintaining student and program documents;
- Submitting timesheets, periodic reports and other service-related documentation as required;
- Attending required professional development workshops, training events, and conferences
- Maintain excellent working relationships with supervisors, fellow Specialists, school district, NSHE and NDE personnel, students and families, volunteers, donors, and the wider community.
- 50% - Facilitate, innovative relevant, and engaging services and activities, including financial literacy, goal setting, social emotional learning, career exploration, academic assistance, academic enrichment, and college and career readiness activities for GEAR UP students in grades 7-8, and 9-12, and their parents as appropriate; meet with students annually to complete Postsecondary Education Planning Session forms; participate in annual Implementation Plan Team meetings.
 - The purpose of this function is to fulfill the GEAR UP grant mission of creating and sustaining a college-going culture among low-income, first-generation, minority and other underrepresented demographics of students in selected Nevada school districts and serving these students on an individual and on-going basis.
- 25% - Collect student demographic and academic progress data and student/parent service data. Upload required data in GEARS database organizing, and accurately maintaining student and program documents.
 - The purpose of this function is to collect data for NDE's use in fulfilling federal reporting. Additionally, data will be used by Specialists to create and maintain student profiles for use in academic advising and counseling.

- 15% - Collaborate with **GEAR UP College Coordinator and NSHE First Year College Advisors** to provide student and parent services/activities focusing on college awareness, financial aid (FAFSA), college preparedness.
 - The purpose of this function is to measurably increase student's and families' knowledge of postsecondary options, preparation and financing.
- 10% - Participate in regular professional development events, other training activities, and regional/national conferences.
 - The purpose of this function reflects the ongoing efforts of program improvement and to assist in the creation of a college-going culture in GEAR UP schools.

QUALIFICATIONS FOR EMPLOYMENT:

Knowledge, Skills, and Abilities: (KSAs are the attributes required to perform a job; generally demonstrated through qualifying experience, education, or training.)

Licensed school Counselor. Exceptions may be made for qualified District Administrators. In those cases, a Bachelor's degree from an accredited institution and a minimum of three years progressive experience, or a Master's degree with one year of experience directly applicable to the position.

Knowledge of

- Academic advising
- Social Emotional Learning
- College resources, admission requirements, referrals, and services
- Data collection and submission
- Event planning and coordination

Skills

- Coordination: must be able to perform multiple tasks involving stakeholders (students, parents, administrators, etc.).
- Organization: must be well organized with a keen attention to detail and appropriate time management.
- Communication: must have excellent written and oral communication skills to include preparing and giving presentations to large and small groups of students and parents.
- Facilitation: must be able to plan and facilitate academic remediation, enrichment, college-readiness services and activities to each assigned grade and student cohort in the GEAR UP Program.
- Technology: must be well versed in the use of Microsoft Office, Adobe products, Google docs, video conferencing, and similar technologies.

Ability to

- Work with low-income students and their families.
- Work with first generation college students and their families.

- Work with diverse populations.
- Manage time appropriately to meet established deadlines.
- Design and implement effective program services and activities.

EDUCATION AND/OR EXPERIENCE

Required

Counselor or Administrative License

Preferred

Experience in counselling or administrative, experience in student coaching and/or school improvement and student interventions.

Desired

~~The applicant should demonstrate willingness to work with students to help prepare each of them to earn credentials necessary for gainful and enjoyable college career. The applicant should possess skills necessary to assist students in dealing with the stresses of life after high school.~~

The applicant should demonstrate willingness to work with students to ensure they are prepared academically and socially to enter and succeed in postsecondary education. This position will directly develop and facilitate academic remediation and enrichment, and college and career readiness services/activities for GEAR UP students and families at his or her assigned school.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, walk, demonstrate manual dexterity, reach with hands and arms, talk or hear. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and depth perception.

WORK ENVIRONMENT & JOB RISK FACTORS

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

BloodBorne Pathogens: An encounter with blood or other bodily fluids may occur in this line of work, you will be expected to know and follow the safety steps in the safety training provided annually.

I have read and understand this explanation and job description.

Signature: _____

Date: _____

ACTION

ITEM #13

Academic Achievement

The Board feels it is important that teachers have as much accurate knowledge of student achievement as possible to assess students' needs and growth; thus, a sharing of information among parent, teacher and student is essential.

The Board directs staff to follow these guidelines in measuring and reporting student progress:

1. Every effort shall be made to eliminate this assignment of zeros for student work and systems shall be put into place in each school within the District to maximize student opportunity to complete all assigned work, even if for a reduced grade value. ~~The principal of each school shall work this staff to develop a plan to implement this policy and is to submit said plan to the Superintendent no later than September 30th of each year.~~
2. In an effort to assist parents with monitoring student progress, all assignments, and/or homework is to be scored and entered into the ~~Student Information System Infinite Campus~~ no later than Monday of the following week, which it is assigned. ~~in a timely manner and at least within the week.~~ Progress reports are to be sent home every 3 weeks for students who ~~have a 65% or lower grade are failing~~ and every 6-week for all students. Receipt by parent is to be recorded for all progress reports.
3. Parents will be informed regularly, at least four times a year or three times a year if on a trimester system, of their student's progress in school;
4. Parents will be alerted and conferred with as soon as possible when a student's performance attitude becomes unsatisfactory or shows marked or sudden deterioration;
5. Grades and/or portfolio content assessment will be based upon academic performance and will not include student attitude. ~~Participation does not count as a soul grade.~~ Grades will not be used for disciplinary purposes. Absenteeism or misconduct shall not be the sole criterion for the reduction of a student's grade;
6. At comparable levels, the school system will strive for consistency in grading and reporting. ~~except when this consistency is inappropriate for certain classes or certain students;~~
7. ~~When no grades are given but the student is evaluated in terms of progress, the school staff also will provide a realistic appraisal of the student's standing in relation to his/her peers;~~
8. The staff will take particular care to explain to parents the meaning of marks and symbols used to reflect student performance.
9. In an effort to promote effective communications with individuals with disabilities, the school will provide progress reports in an alternative format upon request and with appropriate advance notice.

10. Evaluate school achievement data and use it to develop District and individual school achievement objectives and to allocate necessary resources to ensure the District accomplishes its goals.

11. Report academic achievement status to the Board of Trustees and parents/legal guardians on a regular basis.

END OF POLICY

Legal Reference(s):

Nye County Policy 5600
NRS 389

Legal Reference(s):

Grading System

The district's grading system shall be based on Board-adopted course content and is designed to enable the student and parent to clearly know how well the student is achieving course requirements.

~~Letter grades will be used in the district.~~

~~The Mineral County School District requires that all instructional programs of the District be conducted to achieve objectives set forth by the state on Nevada Academic Standards and the district's instructional programs design development. Grades will be computed for each student in relation to these established relevant objectives.~~

~~The following grading system shall be employed in Mineral County School District:~~

~~KINDERGARTEN – 3RD GRADE – STANDARDS BASED REPORT CARD~~

~~The following reporting key will be used to denote student progress in each area:~~

~~1. ACADEMIC PERFORMANCE~~

EXPLANATION OF MARKINGS AND STANDARDS LEVELS:			
4 =Exceptional Exceeds grade level standards	3 = Meets Standard Meets grade level standards	2 = Approaches Approaching grade level standard	1 = Emergent Far below grade level standard
Note: Not all standards are measured each reporting period.			

~~2. BEHAVIORS THAT PROMOTE~~

~~LEARNING O = Outstanding
 S = Satisfactory
 N = Needs Improvement~~

~~GRADES 4TH – 8TH~~

- ~~Grades will be entered on report cards as a letter and percentage grades.~~
- ~~The following percentage distribution will be used, and marks other than letter/percentage grades may be used at times for various purposes. This system must have the approval of the building principal or an IEP team.~~

Academic Performance Level for Churchill County Schools										
A	B	C	D	F	P	S	U	NG	N/C	I
90%-100%	80%-89%	70%-79%	60%-69%	0%-59%	Passing	Satisfactory	Unsatisfactory	No Grade	No Credit	In Progress

- ~~Citizenship and/or conduct grades may also be given in addition to academic grades.~~

GRADES 9TH – 12TH

In Accordance with NRS 389.0195, the following uniform grading scale will be used.

1. Grades will be entered on report cards as a percentage grades.
2. The following percentage distribution will be used, and marks other than letter/percentage grades may be used at times for various purposes. This system must have the approval of the building principal or an IEP team

Academic Performance Level for Churchill County Schools										
A	B	C	D	F	P	S	U	NG	N/C	I
90%-100%	80%-89%	70%-79%	60%-69%	0%-59%	Passing	Satisfactory	Unsatisfactory	No Grade	No Credit	In Progress

ADDITIONAL REQUIREMENTS FOR GRADE 9TH – 12TH

For computation of grade point averages for transcripts, scholarship, and class ranking, the following scale will be used.

Percentage	Grade	Point Value
90-100	A	4.0
80-89	B	3.0
70-79	C	2.0
60-69	D	1.0
0-59	F	0.0

The grade point average of a pupil enrolled in grade 9, 10, 11 or 12 must be computed to the fourth decimal place and rounded to the third decimal place. A grade point average that:

1. Is less the 0.0005 must be rounded down; and
2. Is 0.0005 or higher must be rounded up.

For successful completion of honors courses, advanced placement courses, and District approved dual enrollment courses (beginning Semester 2, 2020-2021 school year):

Courses	A	B	C	D
Honors	0.025	0.025	0.025	0.025
Advanced Placement	0.050	0.050	0.050	0.050
Dual Enrollment	0.050	0.050	0.050	0.050

For each semester, the GPA is calculated based on the grade points received by the student and then the "value added" points are summed with the unweighted GPA to determine the final "weighted" GPA.

Example:

Class	Grade	Grade Points	Class	Grade	Grade Points
English-Honors	A	4.0 + .025	Biology	A	4.0
Spanish	A	4.0	Chemistry AP	A	4.0 + .05

Pre-Calculus	A	4.0	Music	A	4.0
Amer. Gov. AP	A	4.0 + .05		GPA	4.125 (4.13)

Grading will be on a nine-week basis or twelve-week basis for a trimester system. The grade will be based on many factors, such as: basic assignments, both oral and written; class participation; special assignments; research; activities of various types and kinds; and special contributions.

Teachers are to assess student work and progress regularly and are to make entry into the Student Information System at least twice weekly, assessment of student performance.

At the beginning of the grading period students and parents will be informed regarding the basis of the grades and the methods to be used in determining them.

END OF POLICY

Legal Reference(s):

Churchill County Policy 5111.0 and 5111.1

Code: JFCF
Adopted: August 8, 2006

SAFE AND RESPECTFUL LEARNING ENVIRONMENT

LEA Policy for Prohibiting Harassment, Intimidation, Bullying, Menacing and Hazing

Nye County School District (NCSD) is committed to providing all students and employees with a safe and respectful learning environment in which persons of differing beliefs, characteristics and backgrounds can achieve academic success and meet Nevada's high academic standards. Board members, administrators, principals, teachers and other NCSD personnel have a duty to create for all students and provide for all students a safe and respectful learning environment that is free of bullying and cyberbullying on the premises of any public schools, at school-sponsored events, or on school buses. The Internet must be used in a manner that is ethical, safe and secure, which is essential to a safe and respectful learning environment and essential for the successful use of technology.

Any form of bullying or cyberbullying seriously interferes with the ability of teachers to teach, students to learn and other employees to complete their assigned duties. No member of the Board of Trustees (BOT), NCSD employee, including, without limitation, administrator, principal, teacher or other staff member, volunteer, chaperone, or member of a club or organization which uses NCSD facilities regardless of whether the club or organization has any connection to the school, will engage in acts of bullying or cyberbullying on the premises of any NCSD school, school-sponsored event, or school bus in the District, on any school-sponsored activity outside the County or through any electronic communication.

Failure to report bullying witnessed by NCSD employees in accordance with the procedures connected with this Policy will subject the employee to disciplinary action. When acts of bullying or cyberbullying occur off campus, officials only have authority to respond if the impact of the speech or action will substantially disrupt school or will interfere with the rights of others at school. Disciplinary action may be imposed.

All individuals are entitled to maintain their own beliefs and to respectfully disagree without resorting to bullying, cyberbullying or violence. This Policy neither advocates nor requires the acceptance of differing beliefs in a manner that would inhibit the freedom of expression but does require that individuals with differing beliefs be free from harassment and abuse.

If the alleged **sexual misconduct toward students** could constitute sexual harassment under Title IX, NCSD Policy 6110 and Regulation 6110R apply rather than NCSD Policy 0212 and Regulation. Because NCSD must respond with specific steps whenever any employee has notice of sexual harassment under Title IX, all NCSD employees are required to report possible incidents of sexual harassment directly to the NCSD's Title IX Coordinator, **as soon as practicable, but not later than a time during the same day on which the employee became aware of an incident of sexual harassment, including allegations of sexual harassment.**

Reports by NCSD employees must be made in person, by telephone, and/or by email to the NCSD's Title IX Coordinator as follows:

The NCSD Title IX Coordinator will assist the employee, in consultation with the school administrator/designee if the employee is not the administrator, in the student bullying P/AR to determine whether the allegation could constitute sexual harassment under Title IX, in which case NCSD Policy 6110 will be followed rather than NCSD Policy 0212.

This Policy is subject to annual review. Revisions must be sent to the Nevada Department of Education within thirty (30) days.

~~The Nevada State Legislature declares that:~~

- ~~1. A learning environment that is safe and respectful is essential for the pupils enrolled in the public schools in this State to achieve academic success and meet this State's high academic standards.~~
- ~~2. Any form of harassment, intimidation, bullying, menacing or hazing in public schools seriously interferes with the ability of teachers to teach in the classroom and the ability of pupils to learn.~~
- ~~3. The intended goal of the Legislature is to ensure that:~~
 - ~~a. The public schools in this State provide a safe and respectful learning environment in which persons of differing beliefs, characteristics and backgrounds can realize their full academic and personal potential;~~
 - ~~b. All administrators, principals, teachers and other personnel of the school districts and public schools in this State demonstrate appropriate behavior on the premises of any public school by treating other persons, including, without limitation, pupils, with civility and respect and by refusing to tolerate any form of harassment, intimidation, bullying, menacing or hazing; and~~
 - ~~c. All persons in public schools are entitled to maintain their own beliefs and to respectfully disagree without resorting to violence, harassment, intimidation, bullying, menacing or hazing; and,~~
- ~~4. By declaring its goal that the public school in this State provide a safe and respectful learning environment, the Legislature is not advocating or requiring the acceptance of differing beliefs in a manner that would inhibit the freedom of expression but is requiring that pupils with differing beliefs be free from abuse, harassment, intimidation, bullying, menacing or hazing.~~

~~Section II-Definition of Harassment, Intimidation, Bullying, Menacing and Hazing.~~

~~NRS 388.125 Harassment Defined. "Harassment" means a willful act or course of conduct that is not otherwise authorized by law and is:~~

~~1. Highly offensive to a reasonable person; and~~

~~2. Intended to cause or actually causes another person to suffer serious emotional distress.~~

~~NRS 388.129--Intimidation Defined. "Intimidation" means a willful act or course of conduct that is not otherwise authorized by law and:~~

~~1. Is highly offensive to a reasonable person; and~~

~~2. Poses a threat of immediate harm or actually inflicts harm to another person or to the property of another person.~~

~~"Bullying" means any repeated acts that substantially interfere with an individual's educational benefits, opportunities or performance, that take place on or immediately adjacent to school grounds, at any school-sponsored activity, on school-provided transportation or at any official school bus stop, and that has the effect of:~~

- ~~• Repeatedly causing physical harm or mental anguish to an individual or damaging an individual's property;~~
- ~~• Knowingly placing an individual in reasonable fear of physical harm to the individual or damage to the individual's property;~~
- ~~• Creating a hostile educational environment~~

~~"Intimidation" also includes, but is not limited to, any threat or act intended to tamper, substantially damage or interfere with another's property, cause substantial inconvenience, subject another to offensive physical contact or inflict serious physical injury on the basis of race, color, religion, national origin or sexual orientation.~~

~~"Menacing" includes, but is not limited to, any act intended to place an individual in fear of imminent serious physical injury.~~

~~"Bully" is a person who repeatedly intimidates menaces or bullies another person. Bullies need extensive help and counseling. The sooner this help and counseling begins the better chance there is to change their behavior.~~

~~"Hazing" includes, but is not limited to, any act that recklessly or intentionally endangers the mental health, physical health or safety of a student for the purpose of initiation or as a condition or precondition of attaining membership in, or affiliation with, any district-sponsored activity or grade level attainment, i.e.,~~

- ~~• Forced consumption of any drink, alcoholic beverage, drug or controlled substance;~~
- ~~• Forced exposure to the elements;~~
- ~~• Forced prolonged exclusion from social contact;~~
- ~~• Sleep deprivation; or~~

- ~~Any other forced activity that could adversely affect the mental or physical health or safety of a student; requires, encourages, authorizes or permits another to be subject to wearing or carrying any obscene or physically burdensome article; assignment of pranks to be performed or other such activities intended to degrade or humiliate.~~

~~"Initiation activities" include any method of initiation or pre-initiation in a student organization, club, or team, or any past time or amusement engaged in with respect to such organization, club, or team, that causes or is reasonably likely to cause, bodily danger or physical harm, serious mental or emotional harm, extreme embarrassment or ridicule, or personal degradation or loss of dignity to any student or other person associated with the school.~~

Section III Policy: Safe & Respectful Learning Environment

Harassment, Intimidation, Bullying, Menacing or Hazing are Prohibited in Public Schools

~~Mineral County School District is committed to providing all students and employees with a safe and respectful learning environment in which persons of differing beliefs, characteristics and backgrounds can realize their full academic and personal potential. It is the intent of this policy to ensure that all administrators, principals, teachers and other personnel of Mineral County School District demonstrate appropriate behavior on the premises of any public school in the district by treating other persons, including, without limitation, pupils, with civility and respect and by refusing to tolerate harassment, intimidation, bullying, menacing or hazing in public schools.~~

~~No member of this district's board of trustees, employee of the board of trustees, including, without limitation, administrators, principals, teachers, or other staff members, nor pupils shall engage in acts of harassment, intimidation, bullying, menacing or hazing on the premises of any public school, school-sponsored event, or school bus, in the district.~~

~~It is the intent of this policy that all persons in Mineral County School District are entitled to maintain their own beliefs and to respectfully disagree without resorting to violence, harassment, intimidation, bullying, menacing or hazing. This policy does not advocate nor require the acceptance of differing beliefs in a manner that would inhibit the freedom of expression, but does require that pupils with differing beliefs be free from harassment and abuse.~~

~~Mineral County School District will provide for the appropriate training of all administrators, principals, teachers and all other personnel employed by this district as prescribed by this policy under the heading "Professional Development."~~

Requirements and Methods for Reporting Violations of NRS 388.135.

~~Mineral County School District shall assure that any person who believes that he or she has been a victim of harassment or intimidation as defined by NRS 388.125 and/or NRS 388.129 by any or all individuals as specified by NRS 388.135, be encouraged and instructed to adhere to the following reporting mechanism:~~

- ~~1. Students. It is the policy of Mineral County School District to encourage students who are targets of harassment or intimidation and students who have first-hand knowledge of such harassment, intimidation, bullying, menacing or hazing to report such claims. Students should report incident(s) to any teacher, counselor, or school administrator.~~
- ~~2. Employees. Any Mineral County School District employee who witnesses, overhears, or receives a report, formal or informal, written or oral, of harassment, intimidation, bullying, menacing or hazing at school, school-sponsored event or on a school bus shall report it to the principal or the principal's designee. If the report involves the school principal, the reporter shall make a report directly to the school district Title IX Officer or Superintendent. Contact information on current Title IX Officers are available on the Department of Education website at www.doe.nv.gov/titleix.html. If the report involves a board of trustees member or the district superintendent, the reporter shall contact the Nevada Department of Education equity coordinator.~~
- ~~3. Board of Trustees. The Board of Trustees of each school district shall on or before September 1 of each year, submit a report to the Superintendent of Public Instruction that includes a description of each violation of NRS 388.135 occurring in the immediately preceding school year that resulted in personnel action against an employee or suspension of a pupil, if any~~

~~The superintendent shall use all reasonable means to inform students, employees, and parents or guardians that the district will not tolerate harassment, intimidation, bullying, menacing or hazing. Mineral County School District shall include the text of the provisions of NRS 388.125 to 388.135, inclusive, and the policy adopted by the board of trustees of the school pursuant to section 3 of AB-202 under the heading "Harassment and Intimidation is Prohibited in Public Schools," within each copy of the rules of behavior for pupils that the school district provides pupils pursuant to NRS 392.463.~~

Professional Development

~~The superintendent shall develop age-appropriate methods of discussing the meaning and substance of this policy with staff and students in order to help prevent harassment. In addition to informing staff and students about the policy, the superintendent shall develop a plan, including requirements and procedures, to assure that the following professional development be provided to all administrators, principals, teachers, and other personnel employed by the board of trustees of Mineral County School District:~~

- ~~1. Awareness concerning the various types of harassment and intimidation; how the harassment and intimidation manifests itself; and the devastating emotional and educational consequences of harassment and intimidation.~~
- ~~2. Training in the appropriate methods to facilitate positive human relations among pupils without the use of harassment and intimidation so that pupils may realize their full academic and personal potential.~~

~~3. Methods to improve the school environment in a manner that will facilitate positive human relations among pupils.~~

~~4. Methods to teach skills to pupils so that the pupils are able to replace inappropriate behavior with positive behavior.~~

~~Legal Reference(s): NRS 388.125; NRS 388.129; NRS 388.132; NRS 388.135; NRS 392.463; Assembly Bill 202, Section 3~~

Adopted: December 1, 2006

Revised: November 6, 2020

Reviewed: November 6, 2020

END OF POLICY

Legal Reference: NRS 388.121-388.145 Section I-Provision of Safe and Respectful Learning Environment (NRS 388.132)

Student Dress and Grooming

The purpose of the ~~student dress code~~ this policy is to encourage students to dress for “success” and come to school properly prepared for participating in the educational process. The Mineral County School District recognizes that, within certain limits, each student’s mode of dress and grooming is a manifestation of individual and personal style and preference. The primary responsibility for dress and grooming rests with student and the student’s parent/guardian except where his/her choices affect the school’s educational program or the health and safety of others. The District reserves the right to insist that the dress and grooming of all students be within the limits of accepted community standards. ~~Students shall be required to show proper attention to personal cleanliness.~~ Fashions and fads that become a health or safety hazard to oneself or others will not be allowed.

~~Responsibility for dress and grooming rests primarily with students and their parents; however, the district expects~~ Student dress and grooming to meet standards, which ensure that the following conditions do not exist:

- Disruption or interference with the classroom learning environment;
- Threat to the health and/or safety of the student concerned or of other students.

Students who represent the school in a voluntary activity may be required to conform to dress and grooming standards and may be denied the opportunity to participate if those standards are not met.

Student’s dress, personal appearance, ~~and conduct~~ are required to be of such character as not to ~~disrupt or~~ detract from the educational environment of the school, present a hazard to the health or safety of the student or others in the school, cause excessive wear or damage to school premises or property, or to prevent the student from achieving his/her educational objective. Any style that tends to diminish instructional effectiveness or discipline control by teachers is not acceptable. The school administration shall have the right to designate which types of dress or appearance ~~distracts or~~ disrupts the educational program and may be considered a potential safety hazard.

Any student wearing or carrying gang, drug, or alcohol paraphernalia or symbols, or making gestures that symbolize gang membership shall be referred to the principal. The student’s parent/guardian shall be contacted, and the student shall be sent home to change clothes if necessary (See Gang Activity or Association regulation). Students ~~(grades 6-12)~~ can wear shorts ~~that are no shorter than 5” above the knee in length, but must not be P. E. Shorts, tight silky shorts, bicycle shorts, cutoffs, cutoff sweat pants, or cutoff long underwear, and must that meet all other dress code policy standards.~~ The wearing of shorts in elementary grades (K-5) will be at the discretion of the principal.

School organizations or departments that sponsor off-campus athletics may adopt special rules regarding dress and grooming to be followed when representing the school in such activities. ~~Handbooks and/or newsletters prepared at each school level (elementary, middle or high) shall express specific requirements and prohibitions.~~ Each school will be responsible for in-service activities to acquaint student and staff with the enforcement procedures of these requirements. This policy ~~All policies~~ must:

- Require the wearing of shoes. Footwear, which does not offer sanitary, or safety protection shall be prohibited. No shoes with wheels.
- Require the wearing of shirts or tops ~~blouses~~ appropriately buttoned and in accordance of the design of that shirt or ~~blouse~~ top. The length must extend below the belt level. No see-through or bare belly shirts or blouses (this includes off-color bras that bring attention to the undergarments of an individual). Shirts are not allowed to be low cut, or loose and revealing, showing any part of the chest or torso. Tops must cover at least 3” of the shoulder.
- Require that safety ~~dress code~~ be followed for any specialty class such as shop, home economics, physical education, and chemistry. Prohibit the wearing of transparent clothing, bare midriff tops, strapless tops, low cut clothing, or any other outfits/items that provide only minimum coverage. Dresses, ~~blouses~~ tops, and tank tops must have a minimum 3” strap, must cover the back, and must not have an extended dropped armhole.
- Prohibit the wearing of hats in classrooms and other areas designated as inappropriate by the principal.
- Prohibit obscene language, symbols, slogans or advertising, drug/alcohol slogans and symbols, symbols or slogans of violence or sexual innuendo, or that imply gang membership or affiliation.
- Require clothing to be so constructed as not to be revealing. All clothing must be styled and worn so no underwear is exposed.
- Prohibit any dress or lack thereof that causes a disruption of the educational process.
- Accessories that could be used as a weapon or pose a danger are forbidden due to safety concerns.
- Any clothes, colors, armbands, handkerchiefs, bandanas, or jewelry that display gang affiliation, lewd or profane slogans, hate language, ethnic slurs, and/or promote violence, sex, drugs, tobacco or alcohol are forbidden.
- Piercings that pose a danger are forbidden.

Because of safety concerns, the administration may restrict certain articles of clothing, jewelry, and/or footwear from being worn or brought to school. This could be done either on a temporary or permanent basis in order to protect students and staff.

The principal shall retain the authority to grant exceptions to the school dress policy for special occasions and/or special conditions.

Students enrolled in a lab or shop class must follow any special clothing guidelines specified by the teacher. Students are expected to bring special clothes to wear during Physical Education class (P.E.) and must change out of P.E. clothes prior to attending other classes.

Other Considerations

1. The site administrator will retain the authority to grant exceptions for special occasions and/or special conditions.
2. The site administrator, in connection with the sponsor, coach or other person in charge of an extra-curricular activity may regulate the dress and grooming of students who participate in the activity and may impose higher standards.

Effective Date:

Revisions:

Review:

END OF POLICY

Legal Reference(s): **NRS 392.4635**

ACTION

ITEM #14



Mineral County School District

751 A. Street, P. O. Box 1540, Hawthorne, Nevada 89415

Phone (775) 945-2403 Fax (775) 945-3709

Andre' L. Ponder, Superintendent

Board of Trustees:

Keith Neville - President

Tyler Viani - Vice-President;

Kathryn Castagnola-Clerk;

Candice Birchum -Member

Juanita Diede-Member

TASHINA WILLIAMS
INDEPENDENT CONTRACTOR
Safe Schools Professional Program

THIS AGREEMENT made and entered into this August 1, 2021, by and between the Mineral County School District, the party of the first part, hereafter referred to as "SCHOOL DISTRICT," and Tashina Williams, Master of Social Work, the party of the second part, hereafter referred to as "CONTRACTOR."

WITNESSETH

THAT, WHEREAS, the School District operates educational programs for public school aged and handicapped students; and

WHEREAS, the Board of Trustees of the School District has determined that it is in the best interest of the students to obtain qualified, professional School Social Worker services for all its students including those with special needs, and

WHEREAS, under Chapter 332 of the Nevada Revised Statutes, and specifically 332.115, the School District is authorized to contract for professional services; and

WHEREAS, under P.L. 101-476, Part B of the Individuals with Disabilities Act, the school district has provision for the purchase of professional services; and

NOW THEREFORE, for and in consideration of mutual promises of the parties, as hereinafter made and kept, and other good and valuable consideration, the receipt whereof is hereby acknowledged, the parties hereto mutually agree as follows:

1. INDEPENDENT CONTRACTOR STATUS

It is hereby mutually agreed that the School District agrees to enter into this agreement with the herein above named Contractor, as an independent contractor, to provide school social worker services to the School District for students who have the need for school social worker services. It is mutually understood and agreed between the parties hereto that the relationship of the parties is and will be at all times during the term of this agreement, that of independent contractor to public entity and not an employer-employee relationship. The contractor is responsible to stay current with qualifications and licensing.

2. TERM OF AGREEMENT

It is mutually agreed that this agreement shall be for a term of one (1) school year beginning August 1, 2021, on one school year to end no later than close of day June 30, 2022, subject to the right of termination as hereinafter set forth. Contractor will provide up to 1760 total hours of school



Mineral County School District

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Andre' L. Ponder, Superintendent

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Keith Neville - President

Tyler Viani - Vice-President;

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Candice Birchum -Member

Juanita Diede-Member

social worker services, days to be mutually agreed upon with the District Superintendent. This contract is designated for school social worker services in the Mineral County School District and support to the community of Mineral County.

In cases of school closure due to COVID-19 related illness, the Contractor will continue to receive payment based on the following, daily contact with students from the school sites the Contractor supports regarding the mental health and well-being of the students/families. The Contractor has the flexibility to continue this contact from their work site or home, depending on the reasons relevant to the situation.

3. COMPENSATION

It is mutually agreed that for and on behalf of the Contractor performing all of the duties as hereinafter set forth in a satisfactory manner to the School District, the School District agrees to pay said Contractor the amount of \$38.55 per hour for services provided during the 2021-2022 school year. Total grant funded expenditure for up to 1760 total hours of service to be up to \$67,848.00. Contractor will invoice the District Bi-monthly during the length of the Contract. Total compensation will be based upon actual days worked. Bi-Monthly payments will be made to Contractor in arrears following services.

4. HOLD HARMLESS AND INDEMNIFICATION BY CONTRACTOR

The School District will assume responsibility and legal representation on behalf of the contractor for work performed as part of this agreement with the School District to the extent that it provides these services for any individual employed by the School District. The School District will not be responsible for any liability or legal representation incurred due to willful neglect, negligence, or unlawful act by the Contractor. The district will not be responsible for any liability with regards to work performed for any other school district, entity, or individual. The School District does not provide workmen's compensation or liability insurance coverage for the Contractor.

5. DUTIES OF CONTRACTOR

It is mutually agreed that in consideration of the compensation payments as there above set forth, the contractor shall perform professional school social work services including consulting and training on identifying students with mental health needs and a referral process when services are sought, design and implement school-based programs to promote a positive school climate among all students. This contract is designated for school social worker services in the Mineral County School District and support to the community of Mineral County. They work with the entire school district to identify students in need of more intensive interventions and connect these students to additional services in the community where needed. Services will be provided under the general direction of the Superintendent.



Mineral County School District

751 A. Street, P. O. Box 1540, Hawthorne, Nevada 89415

Phone (775) 945-2403 Fax (775) 945-3709

Andre' L. Ponder, Superintendent

Board of Trustees:

Keith Neville - President

Tyler Viani - Vice-President;

Kathryn Castagnola-Clerk;

Candice Birchum -Member

Juanita Diede-Member

6. TERMINATION

This agreement may be terminated at the option of either party hereto, by giving the other party written notice of the intent to terminate at least thirty (30) days prior to the effective date of such termination. Such notice shall be given by certified mail to the following addresses:

MINERAL COUNTY SCHOOL DISTRICT
PO BOX 1540, 751 A. STREET
HAWTHORNE, NV 89415

TASHINA WILLIAMS
P.O. Box 1225
Hawthorne, NV 89415

In the event of such notice of termination, the Contractor shall continue to perform and render such services in a good and professional manner as required under the terms of this agreement, up to the date of termination, and the School District agrees to compensate the Contractor for all hours of service performed up to the date of termination.

TIME IS OF THE ESSENCE of this Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the day and year first above written.

SUPERINTENDENT: _____ DATE: _____
Andre' L. Ponder

CONTRACTOR: _____ DATE: _____
Tashina Williams

ATTEST: _____ DATE: _____
President, Mineral County School Board

INDEPENDENT CONTRACT

ACTION

ITEM #15



Mineral County School District

751 A. Street, P. O. Box 1540, Hawthorne, Nevada 89415

Phone (775) 945-2403 Fax (775) 945-3709

Andre' L. Ponder, Superintendent

Board of Trustees:

Keith Neville - President

Tyler Viani - Vice-President;

Kathryn Castagnola-Clerk;

Candice Birchum -Member

Juanita Diede-Member

JULIA VIANI
INDEPENDENT CONTRACTOR
Safe Schools Professional Program

THIS AGREEMENT made and entered into this August 1, 2021, by and between the Mineral County School District, the party of the first part, hereafter referred to as "SCHOOL DISTRICT," and Julia Viani, Master of Social Work, the party of the second part, hereafter referred to as "CONTRACTOR."

WITNESSETH

THAT, WHEREAS, the School District operates educational programs for public school aged and handicapped students; and

WHEREAS, the Board of Trustees of the School District has determined that it is in the best interest of the students to obtain qualified, professional School Social Worker services for all its students including those with special needs, and

WHEREAS, under Chapter 332 of the Nevada Revised Statutes, and specifically 332.115, the School District is authorized to contract for professional services; and

WHEREAS, under P.L. 101-476, Part B of the Individuals with Disabilities Act, the school district has provision for the purchase of professional services; and

NOW THEREFORE, for and in consideration of mutual promises of the parties, as hereinafter made and kept, and other good and valuable consideration, the receipt whereof is hereby acknowledged, the parties hereto mutually agree as follows:

1. INDEPENDENT CONTRACTOR STATUS

It is hereby mutually agreed that the School District agrees to enter into this agreement with the herein above named Contractor, as an independent contractor, to provide school social worker services to the School District for students who have the need for school social worker services. It is mutually understood and agreed between the parties hereto that the relationship of the parties is and will be at all times during the term of this agreement, that of independent contractor to public entity and not an employer-employee relationship. The contractor is responsible to stay current with qualifications and licensing.

2. TERM OF AGREEMENT

It is mutually agreed that this agreement shall be for a term of one (1) school year beginning August 1, 2021, on one school year to end no later than close of day June 30, 2022, subject to the right of termination as hereinafter set forth. Contractor will provide up to 1760 total hours of school



Mineral County School District

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Andre' L. Ponder, Superintendent

Board of Trustees:

Keith Neville - President

Tyler Viani - Vice-President;

Kathryn Castagnola-Clerk;

Candice Birchum -Member

Juanita Diede-Member

social worker services, days to be mutually agreed upon with the District Superintendent. This contract is designated for school social worker services in the Mineral County School District and support to the community of Mineral County.

In cases of school closure due to COVID-19 related illness, the Contractor will continue to receive payment based on the following, daily contact with students from the school sites the Contractor supports regarding the mental health and well-being of the students/families. The Contractor has the flexibility to continue this contact from their work site or home, depending on the reasons relevant to the situation.

3. COMPENSATION

It is mutually agreed that for and on behalf of the Contractor performing all of the duties as hereinafter set forth in a satisfactory manner to the School District, the School District agrees to pay said Contractor the amount of \$38.55 per hour for services provided during the 2021-2022 school year. Total grant funded expenditure for up to 1760 total hours of service to be up to \$67,848.00. Contractor will invoice the District Bi-monthly during the length of the Contract. Total compensation will be based upon actual days worked. Bi-Monthly payments will be made to Contractor in arrears following services.

4. HOLD HARMLESS AND INDEMNIFICATION BY CONTRACTOR

The School District will assume responsibility and legal representation on behalf of the contractor for work performed as part of this agreement with the School District to the extent that it provides these services for any individual employed by the School District. The School District will not be responsible for any liability or legal representation incurred due to willful neglect, negligence, or unlawful act by the Contractor. The district will not be responsible for any liability with regards to work performed for any other school district, entity, or individual. The School District does not provide workmen's compensation or liability insurance coverage for the Contractor.

5. DUTIES OF CONTRACTOR

It is mutually agreed that in consideration of the compensation payments as there above set forth, the contractor shall perform professional school social work services including consulting and training on identifying students with mental health needs and a referral process when services are sought, design and implement school-based programs to promote a positive school climate among all students. This contract is designated for school social worker services in the Mineral County School District and support to the community of Mineral County. They work with the entire school district to identify students in need of more intensive interventions and connect these students to additional services in the community where needed. Services will be provided under the general direction of the Superintendent.



Mineral County School District

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Andre' L. Ponder, Superintendent

Board of Trustees:

Keith Neville - President

Tyler Viani - Vice-President;

Kathryn Castagnola-Clerk;

Candice Birchum -Member

Juanita Diede-Member

6. TERMINATION

This agreement may be terminated at the option of either party hereto, by giving the other party written notice of the intent to terminate at least thirty (30) days prior to the effective date of such termination. Such notice shall be given by certified mail to the following addresses:

MINERAL COUNTY SCHOOL DISTRICT
PO BOX 1540, 751 A. STREET
HAWTHORNE, NV 89415

JULIA VIANI
P.O. Box 1225
Hawthorne, NV 89415

In the event of such notice of termination, the Contractor shall continue to perform and render such services in a good and professional manner as required under the terms of this agreement, up to the date of termination, and the School District agrees to compensate the Contractor for all hours of service performed up to the date of termination.

TIME IS OF THE ESSENCE of this Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the day and year first above written.

SUPERINTENDENT: _____ DATE: _____
Andre' L. Ponder

CONTRACTOR: _____ DATE: _____
Julia Viani

ATTEST: _____ DATE: _____
President, Mineral County School Board

INDEPENDENT CONTRACT

ACTION

ITEM #16



Mineral County School District

751 A. Street, P. O. Box 1540, Hawthorne, Nevada 89415

Phone (775) 945-2403 Fax (775) 945-3709

Andre' L. Ponder, Superintendent

Board of Trustees:

Keith Neville - President

Tyler Viani - Vice-President;

Kathryn Castagnola-Clerk;

Candice Birchum -Member

Juanita Diede-Member

AMANDA WACHSMUTH **INDEPENDENT CONTRACTOR** **Safe Schools Professional Program**

THIS AGREEMENT made and entered into this August 1, 2021, by and between the Mineral County School District, the party of the first part, hereafter referred to as "SCHOOL DISTRICT," and Amanda Wachsmuth Master of Social Work, the party of the second part, hereafter referred to as "CONTRACTOR."

WITNESSETH

THAT, WHEREAS, the School District operates educational programs for public school aged and handicapped students; and

WHEREAS, the Board of Trustees of the School District has determined that it is in the best interest of the students to obtain qualified, professional School Social Worker services for all its students including those with special needs, and

WHEREAS, under Chapter 332 of the Nevada Revised Statutes, and specifically 332.115, the School District is authorized to contract for professional services; and

WHEREAS, under P.L. 101-476, Part B of the Individuals with Disabilities Act, the school district has provision for the purchase of professional services; and

NOW THEREFORE, for and in consideration of mutual promises of the parties, as hereinafter made and kept, and other good and valuable consideration, the receipt whereof is hereby acknowledged, the parties hereto mutually agree as follows:

1. INDEPENDENT CONTRACTOR STATUS

It is hereby mutually agreed that the School District agrees to enter into this agreement with the herein above named Contractor, as an independent contractor, to provide school social worker services to the School District for students who have the need for school social worker services. It is mutually understood and agreed between the parties hereto that the relationship of the parties is and will be at all times during the term of this agreement, that of independent contractor to public entity and not an employer-employee relationship. The contractor is responsible to stay current with qualifications and licensing.

2. TERM OF AGREEMENT

It is mutually agreed that this agreement shall be for a term of one (1) school year beginning August 1, 2021, on one school year to end no later than close of day June 30, 2022, subject to the right of termination as hereinafter set forth. Contractor will provide up to 1279 total hours of school



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Board of Trustees:

Keith Neville - President

Tyler Viani - Vice-President;

Kathryn Castagnola-Clerk;

Candice Birchum -Member

Juanita Diede-Member

social worker services, days to be mutually agreed upon with the District Superintendent. This contract is designated for school social worker services in the Mineral County School District and support to the community of Mineral County.

In cases of school closure due to COVID-19 related illness, the Contractor will continue to receive payment based on the following, daily contact with students from the school sites the Contractor supports regarding the mental health and well-being of the students/families. The Contractor has the flexibility to continue this contact from their work site or home, depending on the reasons relevant to the situation.

3. COMPENSATION

It is mutually agreed that for and on behalf of the Contractor performing all of the duties as hereinafter set forth in a satisfactory manner to the School District, the School District agrees to pay said Contractor the amount of \$38.55 per hour for services provided during the 2021-2022 school year. Total grant funded expenditure for up to 1279 total hours of service to be up to \$49,340.00. Contractor will invoice the District Bi-monthly during the length of the Contract. Total compensation will be based upon actual days worked. Bi-Monthly payments will be made to Contractor in arrears following services.

4. HOLD HARMLESS AND INDEMNIFICATION BY CONTRACTOR

The School District will assume responsibility and legal representation on behalf of the contractor for work performed as part of this agreement with the School District to the extent that it provides these services for any individual employed by the School District. The School District will not be responsible for any liability or legal representation incurred due to willful neglect, negligence, or unlawful act by the Contractor. The district will not be responsible for any liability with regards to work performed for any other school district, entity, or individual. The School District does not provide workmen's compensation or liability insurance coverage for the Contractor.

5. DUTIES OF CONTRACTOR

It is mutually agreed that in consideration of the compensation payments as there above set forth, the contractor shall perform professional school social work services including consulting and training on identifying students with mental health needs and a referral process when services are sought, design and implement school-based programs to promote a positive school climate among all students. This contract is designated for school social worker services in the Mineral County School District and support to the community of Mineral County. They work with the entire school district to identify students in need of more intensive interventions and connect these students to additional services in the community where needed. Services will be provided under the general direction of the Superintendent.



Mineral County School District

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Andre' L. Ponder, Superintendent

Board of Trustees:

Keith Neville - President

Tyler Viani - Vice-President;

Kathryn Castagnola-Clerk;

Candice Birchum -Member

Juanita Diede-Member

6. TERMINATION

This agreement may be terminated at the option of either party hereto, by giving the other party written notice of the intent to terminate at least thirty (30) days prior to the effective date of such termination. Such notice shall be given by certified mail to the following addresses:

MINERAL COUNTY SCHOOL DISTRICT
PO BOX 1540, 751 A. STREET
HAWTHORNE, NV 89415

AMANDA WACHSMUTH
12 Bluestone Ave.
Yerington, NV 89415

In the event of such notice of termination, the Contractor shall continue to perform and render such services in a good and professional manner as required under the terms of this agreement, up to the date of termination, and the School District agrees to compensate the Contractor for all hours of service performed up to the date of termination.

TIME IS OF THE ESSENCE of this Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands the day and year first above written.

SUPERINTENDENT: _____ DATE: _____
Andre' L. Ponder

CONTRACTOR: _____ DATE: _____
Amanda Wachsmuth

ATTEST: _____ DATE: _____
President, Mineral County School Board

INDEPENDENT CONTRACT