

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING
Tuesday, October 5, 2021

ECYD MINORITY CLERK
SEP 30 21 AM 6:26

LOCATION OF MEETING: **Arlo K. Funk Building**
751 A Street
Hawthorne, NV 89415

I would like to acknowledge that this meeting is being held on traditional lands of the Paiute People, and pay our respect to elders both past and present.

Board and Staff will utilize an online presence as well as social distancing for this meeting.

Please Note: The Board reserves the right: (1) to take agenda items in a different order, (2) to combine two or more agenda items for consideration, and (3) to remove an item from the agenda or delay discussion relating to an item on the agenda at any time, in order to accomplish the business on the Agenda in the most efficient manner.

CALL TO ORDER: 5:30 PM

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance
2. Approval of a flexible agenda. (For Possible Action)
3. Person or Group Recognition - Maintenance
4. Presentations

CONSENT ITEMS: (FOR POSSIBLE ACTION)

Items listed under the consent calendar will be voted on as a block. If a member of the public or a Board Member wishes to discuss an item in the consent calendar, that item will be removed from the Consent Items and placed with the Action Items for possible action.

1. Minutes: September 21, 2021
2. Payroll Vouchers: 1038,1039,1040
3. Payroll Checks: 86663-86714
4. Warrants: 23969-24011
5. Personnel Report – Information Only

DISCUSSION ONLY ITEMS:

1. Discussion of Voter Outreach
2. Discussion of Board Retreat on October 16, 2021

ACTION ITEMS: (FOR POSSIBLE ACTION)

There will be an opportunity for public comment on each **Action Item** following Board discussion on the item and before the Board makes a motion on the item. You may request to speak by raising your hand during the Public Comment period or by completing a **Request to Address the MCSD Board** form prior to the Public Comment period. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

1. **Recommendation:** Discussion and possible approval of the MOU between MCSD and Community Chest
Supporting Information: Discussion and possible approval of the MOU between Mineral County School District and Community Chest
Budget Consideration: **Undetermined**

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
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BOARD OF TRUSTEES MEETING
Tuesday, October 5, 2021

2. **Recommendation:** Discussion and possible approval of a surplus 2005 Thomas, 84 passenger bus to Mineral County School District.
Supporting Information: Discussion and possible approval of a surplus 2005 Thomas, 84 passenger bus to Mineral County School District. This surplus bus has a CAT C7 front engine.
Budget Consideration: NONE

3. **Recommendation:** Discussion and possible approval of a surplus Ford Escape to Mineral County School District.
Supporting Information: Discussion and possible approval of a surplus Ford Escape to Mineral County School District.
Budget Consideration: NONE

COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)

1. Correspondence & Announcements
2. Board Member Reports
3. Superintendent Report
4. Principals Report

GENERAL PUBLIC COMMENT:

It is the School Board's intention to listen and be responsive to the public's concerns. Comments from the public regarding topics not on the agenda are invited at this time. You may request to speak by raising your hand during the General Public comment period or by completing a Request to Address the MCSD Board form prior to the General Public Comment period. The Board will answer questions or discuss to the best of their ability items that are introduced. However, by law, the Board cannot take any action, reach a consensus or hear personal attacks at this time. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

ADJOURNMENT:

The Agenda of this meeting has been posted at the following locations: 1) Administration Office, 2) Hawthorne Post Office, 3) Mineral County Independent News Office, 4) Schurz Post Office, 5) Mina Post Office, 6) County Courthouse 7) School Offices. Mineral County School District is pleased to provide accommodations for individuals with disabilities. If you have a disability, please let us know, and we will provide assistance or accommodate you in any way that we possibly can. Copies of agenda and supporting material may be picked up at the Mineral County School District Arlo K. Funk District Services Center, 751 A. Street, Hawthorne, Nevada, or by contacting Crystal Sasser at (775) 945-2403, prior to the scheduled meeting.

MINUTES

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, September 21, 2021

The Mineral County School District held a public meeting on Tuesday, September 7, 2021 beginning at 5:33 pm at the Mineral County School District.

MEMBERS PRESENT: Kathryn Castagnola, Tyler Viani, Candice Birchum, Juanita Diede

MEMBERS ABSENT: Keith Neville

ADMINISTRATORS: Andre Ponder, Superintendent; Jeff Wales, Principal, HJH/MCHS; Stephanie Keuhey, Principal HES; Lance West, Principal SES

OTHERS PRESENT: Melanie Burt, Erika Sanchez, Drew Schaar, Donna Glazier, Mrs. Saltino, Claire Hayhurst, Kathy Trujillo

CALL TO ORDER:

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance
2. Approval of a flexible agenda. (For Possible Action) – *Tyler made a motion to move item #5 to item #2. Kathy Castagnola second the motion. Kathy Castagnola-Yes, Tyler Viani-Yes, Juanita Diede-Y; 3-0-0*
3. Person or Group Recognition – *Introduction of the new high school math teacher – Mrs. Salitono*
4. Presentations - *NONE*

CONSENT ITEMS: (FOR POSSIBLE ACTION)

1. Minutes: September 7, 2021
2. Payroll Vouchers: 1027,1028,1029
3. Payroll Checks: 86622-86661
4. Warrants: 23921-23968
5. Personnel Report – Information Only
Tyler Viani made a motion to approve Minutes from September 7, 2021; Payroll Vouchers 1027,1028,1029; Payroll Checks 86622-86661; Warrants: 23921-23968 and the Personnel Report.. Juanita Diede seconded the motion. Kathy Castagnola-Yes, Juanita Diede-Y; Tyler Viani-Yes, Candice Birchum-Yes; 4-0-0

ACTION ITEMS: (FOR POSSIBLE ACTION)

1. **Recommendation:** Information Only-NEPF Survey Review
2. **Recommendation:** Discussion and Possible Approval relative to the possible sale, remediation/renovation, or future utilization of the old administration building.
Donna Glazier at the meeting for discussion. The district needs to change from public to commercial property. This location needs an updated appraisal completed on it, could cost up to \$2,000. We need to discuss where the money from the sale would go. Table this item to the Board Retreat on October 16, 2021.
3. **Recommendation:** Discussion and Possible Approval of a Schurz Elementary School Stipend for PE on Fridays only.
Candice Birchum made a motion to approve the Schurz Elementary School Stipend. Kathy Castagnola seconded the motion. Kathy Castagnola-Yes, Juanita Diede-Y; Tyler Viani-Yes, Candice Birchum-Yes; 4-0-0
4. **Recommendation:** Discussion and Possible Approval of updates to the Reopening Plan
Discussion Only
5. **Recommendation:** Discussion and Possible Approval of updates to the Mitigation Plan
Discussion Only – Make changes to the names of the people that worked on the plan. Change red to black in the plan.

COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING MINUTES
Tuesday, September 21, 2021

1. Correspondence & Announcements – *The school district has a new school bus and vehicle donated from other schools. It will be on the next agenda for approval.*
2. Board Member Reports – *NONE*
3. Superintendent Report – *NONE*
4. Principals Report – Jeff Wales – *There will be a football game on Thursday. Homecoming is in two weeks. The kids will be working on their floats. Today staff did observations in each other's classes.*
5. Stephanie Keuhey – *The PJ for cancer fundraiser is on this Thursday. You can wear PJ's or make a donation for the cause.*

GENERAL PUBLIC COMMENT: *Tyler Viani went to the safety seminar. He would like to have a presentation on modernization. A new mindset, create a vision, sils, incentives and action plans. Mr. Ponder thank you Tyler, He appreciates everyone.*

ADJOURNMENT: 6:15 pm

Respectfully submitted:

Kathryn Castagnola, Clerk

PAYROLL VOUCHERS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1038

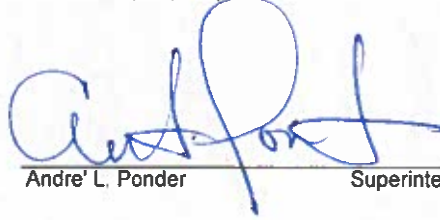
Voucher Date: 09/24/2021

Prepared By:

Hope Blinco
Printed: 09/22/2021 09:31:12 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$24,044.12 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Andre' L. Ponder Superintendent

Keith Neville School Board President

Tyler Viani School Board Vice President

Kathryn Castagnola School Board Clerk

Candice Birchum School Board Member

Juanita Diede School Board Member

MINERAL COUNTY SCHOOL DISTRICT

EFTPS

| Fund | | Amount |
|------|---|--------------------|
| 100 | General Fund | \$19,167.36 |
| 206 | PCFP English Learner (Restricted Funding) | \$91.53 |
| 210 | Class Size Reduction | \$475.58 |
| 230 | Adult Education | \$332.17 |
| 240 | State Grants | \$312.45 |
| 250 | Special Education | \$2,266.87 |
| 280 | Federal Funds | \$1,087.24 |
| 290 | Food Service Funds | \$310.92 |
| | | \$24,044.12 |

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1039

Voucher Date: 09/24/2021

Prepared By:

Hope Blince
Printed: 09/22/2021 09:35:13 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$0.60 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Andre' L. Ponder Superintendent

Keith Neville School Board President

Tyler Viani School Board Vice President

Kathryn Castagnola School Board Clerk

Candice Birchum School Board Member

Juanita Diede School Board Member

MINERAL COUNTY SCHOOL DISTRICT

*EFTPS
on Payroll
Collection*

| Fund | Amount |
|------------------|---------------|
| 100 General Fund | \$0.60 |
| | \$0.60 |

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1040

Voucher Date: 09/24/2021

Prepared By:

Hope Blinco

Printed: 09/22/2021 09:44:07 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$116,377.36 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Andre' L. Ponder

Andre' L. Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

| Fund | | Amount |
|------|----------------------|---------------------|
| 100 | General Fund | \$93,649.27 |
| 210 | Class Size Reduction | \$3,671.17 |
| 230 | Adult Education | \$935.73 |
| 240 | State Grants | \$2,207.76 |
| 250 | Special Education | \$9,408.83 |
| 280 | Federal Funds | \$3,789.62 |
| 290 | Food Service Funds | \$2,714.98 |
| | | \$116,377.36 |

Direct Deposits

PAYROLL CHECKS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 5

Voucher Date: 09/10/2021

Prepared By:

Hope Blinc
Printed: 09/16/2021 02:00:23 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$823.95 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.


Andre L. Ponder Superintendent

Keith Neville School Board President

Tyler Viani School Board Vice President

Kathryn Castagnola School Board Clerk

Candice Birchum School Board Member

Juanita Diede School Board Member

MINERAL COUNTY SCHOOL DISTRICT

| Fund | Amount |
|------------------|-----------------|
| 100 General Fund | \$823.95 |
| | \$823.95 |

ee check correction

86663

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 6

Voucher Date: 09/24/2021

Prepared By:

Hoped Blinn

Printed: 09/22/2021 09:57:24 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$37,939.29 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Andre L. Ponder

Andre L. Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

| Fund | | Amount |
|------|---|--------------------|
| 100 | General Fund | \$28,047.96 |
| 206 | PCFP English Learner (Restricted Funding) | \$759.26 |
| 210 | Class Size Reduction | \$0.00 |
| 230 | Adult Education | \$0.00 |
| 240 | State Grants | \$0.00 |
| 250 | Special Education | \$4,233.09 |
| 280 | Federal Funds | \$3,804.54 |
| 290 | Food Service Funds | \$1,094.44 |
| | | \$37,939.29 |

*ll
Checks #
80664-
802697*

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1041

Voucher Date: 09/24/2021

Prepared By:

Hope Blinco
Printed: 09/22/2021 09:50:17 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$85,466.60 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Andre' L. Ponder

Andre' L. Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

| Fund | | Amount |
|------|---|--------------------|
| 100 | General Fund | \$62,843.67 |
| 206 | PCFP English Learner (Restricted Funding) | \$365.21 |
| 210 | Class Size Reduction | \$2,641.04 |
| 230 | Adult Education | \$66.85 |
| 240 | State Grants | \$1,114.54 |
| 250 | Special Education | \$10,403.83 |
| 280 | Federal Funds | \$6,343.65 |
| 290 | Food Service Funds | \$1,687.81 |
| | | \$85,466.60 |

*Vendor Checks
86698 -
86714*

WARRANTS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1036

Voucher Date: 09/20/2021

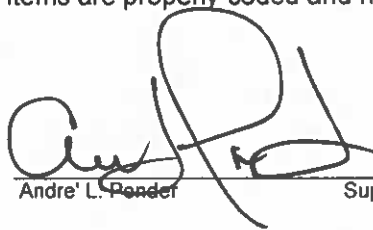
Prepared By:

Spring

Printed: 09/20/2021 05:32:27 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$70,446.14 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



Andre L. Ponder

Superintendent

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

MINERAL COUNTY SCHOOL DISTRICT

| Fund | | Amount |
|------|--------------------|--------------------|
| 100 | General Fund | \$39,177.16 |
| 230 | Adult Education | \$139.75 |
| 240 | State Grants | \$2,011.68 |
| 250 | Special Education | \$230.68 |
| 280 | Federal Funds | \$15,528.20 |
| 290 | Food Service Funds | \$13,358.67 |
| | | \$70,446.14 |

23969-
24011

PERSONNEL REPORT

CERTIFIED HIRINGS:

| SCHOOL/SITE | POSITION | | | FUNDING SOURCE | EFFECTIVE DATE | NAME OF RECOMMENDED NEW HIRE |
|-------------|---------------------------|--|--|----------------|----------------|------------------------------|
| HJH/MCHS | Critical Shortage Teacher | | | General Funds | 9/28/2021 | Mike Domagala |

CLASSIFIED HIRINGS:

| SCHOOL/SITE | POSITION | | | FUNDING SOURCE | EFFECTIVE DATE | NAME OF RECOMMENDED NEW HIRE |
|-------------|----------|--|--|----------------|----------------|------------------------------|
| HES | ParaPro | | | General Funds | 10/4/2021 | Nina Knight |
| SES | Coach | | | General Funds | 9/30/2021 | Bobby Sanchez |

RESIGNATIONS/ TERMINATION:

| SCHOOL/SITE | POSITION | | | FUNDING SOURCE | EFFECTIVE DATE | NAME OF RESIGNED/TERMINATED EMPLOYEED RECOMMENDED EMPLOYEE |
|-------------|----------|--|--|----------------|----------------|--|
| | | | | | | |

OTHER CONSIDERATIONS:

| SCHOOL/SITE | POSITION | NEW | TRANSFER/ ESTABLISHED | ADDED DUTY | FUNDING SOURCE | EFFECTIVE DATE | NAME OF RECOMMENDED NEW HIRE |
|-------------|--------------------------|-----|-----------------------|------------|----------------|----------------|------------------------------|
| HJH/MCHS | Academic Olympics | | | X | General Funds | | Drew Schaar |
| HJH/MCHS | Pep Band Advisor | | | X | General Funds | | Kati Gentry |
| HJH/MCHS | Mentor | | | X | General Funds | | Darren Hamrey |
| HJH/MCHS | Mentor | | | X | General Funds | | Melissa Cardenas |
| HJH/MCHS | HJH/MCHS Leadership Team | | | X | General Funds | | Jim Berryman-Shafer |
| HJH/MCHS | HJH/MCHS Leadership Team | | | X | General Funds | | Melissa Cardenas |
| HJH/MCHS | HJH/MCHS Leadership Team | | | X | General Funds | | Monica Keady |

09.21.21 Personnel Report

| | | | | | | |
|----------|---------------------------------|--|---|---|---------------|---------------|
| HJH/MCHS | HJH/MCHS Leadership Team | | | X | General Funds | Leo Dykstra |
| HES | HES Sped to HES Tech ParaPro | | X | | General Funds | Tylor Rhyness |

ACTION

ITEM #1

MEMORANDUM OF UNDERSTANDING
BETWEEN COMMUNITY CHEST, INC.,
&
MINERAL COUNTY SCHOOL DISTRICT

This MOU made and entered into on this 20th day of September 11, 2021, and between the Mineral County School District (MCSD) and Community Chest, Inc. (CCI).

The intent and purpose guiding this MOU is the provision of supportive services to MCSD students at both the middle and high schools through the "Systems of Care" grant through the Nevada Department of Health and Human Services, Division of Child and Family Services. This project shall, heretofore, be referred to as the "Mineral County Systems of Care (MCSD) Project."

In consideration of the mutual promises, covenants, and agreements hereinafter set forth, and pursuant to the laws of the State of Nevada the following is agreed upon:

1. MCSD will provide CCI MCSD Project staff with physical space and other reasonable supports to provide support services at the Middle and High Schools with which to meet students during the school day and throughout the school year.
2. Community Chest, Inc. will train and provide MCSD Project staff to provide project services / programming.
3. Community Chest Inc., and Mineral County School District agree that this MOU is good for the 2021-2021 school year only. This MOU can only be renewed every year at the sole discretion of Community Chest, Inc., and Mineral County School District.
4. Community Chest, Inc. and MCSD will jointly comply with all grant reporting requirements as outlined and requested by the Division of Child and Family Services.
5. Each party shall have the right to terminate the Memorandum of Understanding by giving three (3) months' written notice to the other party at any time. If the Memorandum of Understanding is terminated by either party, then steps shall be taken to ensure that the termination does not affect any prior obligation, project or activity already in progress.

Responsibilities of Community Chest:

1. To work in collaboration with the Mineral County School District to share information about the Mineral County Systems of Care Project with MCSD students and faculty.
2. To screen and enroll eligible MCSD students for the Mineral County Systems of Care Project.
3. To provide assistance to shared clientele as appropriate.
4. To provide referrals to designated MCSD personnel as warranted and appropriate.

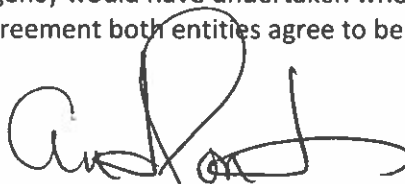
5. To agree that information shared in conjunction with or arising out of the performance of this agreement is to remain private and will not be disclosed to any individual or organization without prior written consent of students' parents and/or legal guardians.
6. Work in collaboration with partner agency to ensure seamless transition plan of appropriate support and services to families involved with both MCSD and CCI.
7. For youth and families involved with both agencies, proper Release of Information documentation will be completed so that CCI and MCSD can share relevant and appropriate information about these families by secure fax, email, phone, or in person contact if necessary.

Responsibilities of Mineral County School District:

1. To work in collaboration with Community Chest to share information about the Mineral County Systems of Care Project services with its students and faculty.
2. To provide assistance to shared clientele as appropriate.
3. To provide and encourage referrals by faculty to CCI staff as appropriate.
4. To agree that information shared in conjunction with or arising out of the performance of this agreement is to remain private and will not be disclosed to any individual or organization without prior written consent of the client.
5. Work in collaboration with Community Chest to ensure seamless transition plan of appropriate support and services to families involved with both agencies.
6. For youth and families involved with both agencies, proper Release of Information documentation will be completed so that CCI and MCSD can share relevant and appropriate information about these families by secure fax, email, phone, or in person contact if necessary.

Each entity agrees to hold harmless, indemnify, and defend its respective members from and against any and all claims, demands, actions, causes of action, and litigation, financial or otherwise arising out of their independent activities or activities the agency would have undertaken whether or not the service agreement was in existence. By signing this agreement both entities agree to be active partners and agree to abide by this agreement.

Community Chest, Inc.



Mineral County School District

Date

10/1/21

Date