

Instructional Council Meeting Minutes

Date 8/9/23

Time _8:15 - 9:00am___

Location _Library___

Facilitator name _Christin Johnson_____

Time Keeper name _Cara Heck_____

Recorder name _ Mandy Allred_____

Members Present

___ Amanda Allred

___ Sheila Barbour

___ Joyce Comer

___ Lauren Condon

___ Teresa Fierro

___ Cara Heck

___ Christin Johnson

___ Brian Laurent

___ Steve MacMaster (may not attend every meeting due to being a co-leader)

___ Nolan Mulroy (may not attend every meeting due to being a co-leader)

___ Jessie Olson

___ Olivia Oyinatumba

___ Glenn McNeely

___ Anna Rogge

___ David Sedillo

___ Geoff Smith

___ Megan Thompson

___ Michelle Vela - interviewing

___ Racquel Leland (may not attend every meeting due to being a co-leader)

___ Samantha Warren

Agenda Topic – Announcements

Michelle is working on interviewing for SpEd Head Teacher. There are a few candidates, so hopefully we will know soon. There have been some eligibility issues, and teachers are working on correcting those issues. Please let the admin know if you have a student in your class who needs to be in SpEd.

Administration- is working to level classes, and they are working on creating classes which do not have students who should not work together. Ms. Rogge is working with Olivia on the issues with math classes.

Our current numbers are now 680. We only projected about 650, so we are above our projected numbers. We are not currently looking at adding FTE, but there is a chance we will get more allocations in the future. Please make sure you are taking attendance and turning in your warm body count. We have to know exactly how many students are actually present. The eighth grade has grown the most, and those are the areas where we are working to level.

All duty slots have been filled. Please make sure to fill out the Google Forms when you are going to duty in order to make sure that you are getting paid. The administration will publish the duty stations and assignments so that teachers can support one another in case of emergencies.

So far no fights, and that is a better start than last year.

Lexia Power Up should be getting added soon. Olivia has reached out to the district, and they have scheduled Mandy, Christin, and Olivia for a training on Lexia. We should also be getting PD on Paper soon. This program is a program which will support student writing across curriculum.

PD will be scheduled where some are district mandated and some are developed by the school site.

If you have a crucial issue that needs resolution. Please make sure to touch base with administration via phone or in person.

There will be accountability for teachers who are assigned SMART iSS (SpEd teachers with "extra" prep periods.) Those teachers will be working in the TIPS room with any students who are in there each day during their SMART ISS period. Additionally, 6th period prep teachers will be assigned rooms to support during DEAR time.

Agenda Topic: Mission Statement

"We, the Instructional Council and leadership team of James Monroe Middle School, will **collaborate** and contribute to the group discussion in order to focus on school improvement, **share input** from teams, and **initiate reform/change** based on the objective of increasing the development of the whole child.."

Any suggestions for changes? Nobody requested changes. It will stay as is.

Agenda Topic: Academic Scores and Goals

https://docs.google.com/document/d/1yapzzaCrmwYBba_B602yfQeqigzljt6NQd3rFdDoEmA/edit?usp=sharing

The scores Christin published on the back of our Mission Statement are linked in the document above and include the data from the most recent testing window in Spring of 2023. Christin has the ability to look up scores if needed for SAT paperwork or IEP's, but the scores aren't widely available just yet. They should be soon.

iReady scores are available from the previous year through math or ELA.

There are questions about the discrepancy between the iReady test scores in ELA and their test scores on NMSSA.

ELA goal will focus on comprehension of informational text again, along with a focus on writing across content areas. Math will continue to work on incorporating algebraic thinking in all content areas.

Agenda Topic: IC Bi-Laws

https://docs.google.com/document/d/1yapzzaCrmwYBba_B602yfQeqigzljt6NQd3rFdDoEmA/edit?usp=sharing

Please review the attached document for information on test scores, IC membership, and an outline of how our IC functions.

Agenda Topic:

We liked the way 8th grade promotion worked last year in the commons area. We will work as a staff to settle on a date. Right now May 29th is the proposed date for 8th grade promotion.

It is proposed that May 23rd be the date for the 8th grade dance. 6-8pm

May 28th proposed as reward day (6th grade in the AM) and possibly field trips.

May 20th for yearbook distribution.

Agenda Topic: Open House

What format do people want for Open House? Schedule or Drop-in? September 7th. 6:00 - 7:45pm

Next Meeting: August 23, 2023 8:15am

