

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING
Tuesday, January 17, 2023

REC'D MINCNTY CLERK
JAN 10 '23 PM3:17

LOCATION OF MEETING: **Arlo K. Funk District Services Center**
751 A Street
Hawthorne, Nevada

I would like to acknowledge that this meeting is being held on traditional lands of the Paiute People, and pay our respect to elders both past and present.

Please Note: The Board reserves the right: (1) to take agenda items in a different order, (2) to combine two or more agenda items for consideration, and (3) to remove an item from the agenda or delay discussion relating to an item on the agenda at any time, in order to accomplish the business on the Agenda in the most efficient manner.

CALL TO ORDER: 5:30 PM

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance
2. Approval of a flexible agenda. (For Possible Action)
3. Person or Group Recognition
4. Presentations
 - a. Paul McDonald
 - b. Impact Aid (Ann Kee)

CONSENT ITEMS: (FOR POSSIBLE ACTION)

Items listed under the consent calendar will be voted on as a block. If a member of the public or a Board Member wishes to discuss an item in the consent calendar, that item will be removed from the Consent Items and placed with the Action Items for possible action.

1. Minutes: December 13, 20, 2022 and January 5, 2023
2. Payroll Vouchers: 1068,1080,1081
3. Payroll Checks: 88016-88083
4. Warrants: 25816-25922
5. Personnel Report – Information Only

ACTION ITEMS: (FOR POSSIBLE ACTION)

There will be an opportunity for public comment on each **Action Item** following Board discussion on the item and before the Board makes a motion on the item. You may request to speak by raising your hand during the Public Comment period or by completing a **Request to Address the MCSD Board** form prior to the Public Comment period. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

1. **Recommendation:** Discussion and Possible Approval for Mike Mayes attend the Mountain Plains Adult Education Association Conference
Supporting Information: Discussion and Possible Approval for Mike Mayes attend the Mountain Plains Adult Education Association Conference in Cheyenne, Wyoming on April 23 – 26, 2023. Total cost of the conference \$2,052.13 (Adult Ed Funds).
2. **Recommendation:** Discussion and Possible Approval to partner with Consultant Diane Rodriguez to update MCSD Policy Section D.
Supporting Information: Discussion and Possible Approval to partner with Consultant Diane Rodriguez to update MCSD Policy Section D. In collaboration with Paul Johnson and/or White Pine School District to reconcile the audit findings. Estimated total dollar amount \$5,500.

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3. **Recommendation:** Discussion and possible approval of the contract between Mineral County School District and TNTP.
Supporting Information: Discussion and possible approval of the contract between Mineral County School District and TNTP. Beginning May 26, 2023, TNTP will provide Needs Analysis and Strategic/Improvement Planning services for the MCSD as specified. The total cost of \$69,666.00. (Grant Funded 1003B)
4. **Recommendation:** Discussion and Possible Approval of a District Calendar
Supporting Information: Discussion and Possible Approval of a District Calendar
5. **Closed Session** – Pursuant to Nevada Revised Statute (NRS) 241.015(2)(b)(2) to receive information from legal counsel relative to general pending litigation.
6. **Open Session** – Discussion and possible action relative to pending litigation.

COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)

1. Correspondence & Announcements
2. Board Member Reports
3. Superintendent Report
4. Principals Report

GENERAL PUBLIC COMMENT:


It is the School Board's intention to listen and be responsive to the public's concerns. Comments from the public regarding topics not on the agenda are invited at this time. You may request to speak by raising your hand during the General Public comment period or by completing a Request to Address the MCSD Board form prior to the General Public Comment period. The Board may discuss items that are introduced, however, by law, the Board cannot take any action, reach a consensus or hear personal attacks at this time. Those who submit the form will normally be called on first. Speaking time will be limited to a maximum of 3 minutes. The President may allow additional time to a given speaker as time allows and in his/her discretion.

ADJOURNMENT:


The Agenda of this meeting has been posted at the following locations: 1) Administration Office, 2) Hawthorne Post Office, 3) Mineral County Independent News Office, 4) Schurz Post Office, 5) Mina Post Office, 6) County Courthouse 7) School Offices. Mineral County School District is pleased to provide accommodations for individuals with disabilities. If you have a disability, please let us know, and we will provide assistance or accommodate you in any way that we possibly can. Copies of agenda and supporting material may be picked up at the Mineral County School District Arlo K. Funk District Services Center, 751 A. Street, Hawthorne, Nevada, or by contacting Crystal Sasser at (775) 945-2403, prior to the scheduled meeting.

**PAUL
MCDONALD**

Special Education Strategic Plan



Presented by Dr. Paul McDonald
January 17, 2023



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What Have We Done To Date

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Accomplishments

September 2021

- Development of Scope Documents for Gap Analysis

October 2021

- Special Education Gap Analysis Site Visit
- Board Presentation of Purposed Work
- Data Analysis

November 2021

- Continued Interviews for Gap Analysis
- IEP Reviews for Gap Analysis
- Report Writing for Gap Analysis

January 2022

- Site Visit
- Developed Job Descriptions for all Special Education Positions
- Developed and Presented a Special Education Strategic Plan

June 2022

- Completed an Update to the Special Education Handbook

July 2022

- Contracted Related Service Providers
- Implemented a New Contract for Related Services
- Implemented a Service Log Requirement for Related Services



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Accomplishments

September 2022

- Responding to Staff Emails
- Collaborating with Admin on Sped issues
- Worked on IC Issues
- Interviewed SLP
- Implemented Teach Town Curriculum
- Caseload Review and Analysis
- Mt. Grant Hospital PT for Hawthorne Students

October 2022

- Began Coaching and Mentoring New Special Education Coordinator
- Updated Caseload Reports
- IC IEP Issues Resolved
- Attended Nevada Development of Education Inclusive Education Meetings

November 2022

- Special Education Budget Work
- Continued Coaching and Mentoring of New Special Education Coordinator
- Student Assistance Team Organization and Development (Child Find Process)
- Set Up Shared Drives
- Attended Nevada Development of Education Inclusive Education Meetings
- Fast ForWord Curriculum Research
- Developed a Process to Track Invoices of Related Service Providers
- Attended Nevada Development of Education Inclusive Education Meetings



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Accomplishments

December 2022

- Special Education Budget Development
- Reviewed Resource Classroom Schedules
- Held First Department Meeting
- Developed a protocol for Para Support
- Developed a Draft Parent Communication Protocol
- Developed and Implemented Resource Schedule Expectations
- Presented Special Education Handbook
- Developed and Shared an IEP Handbook



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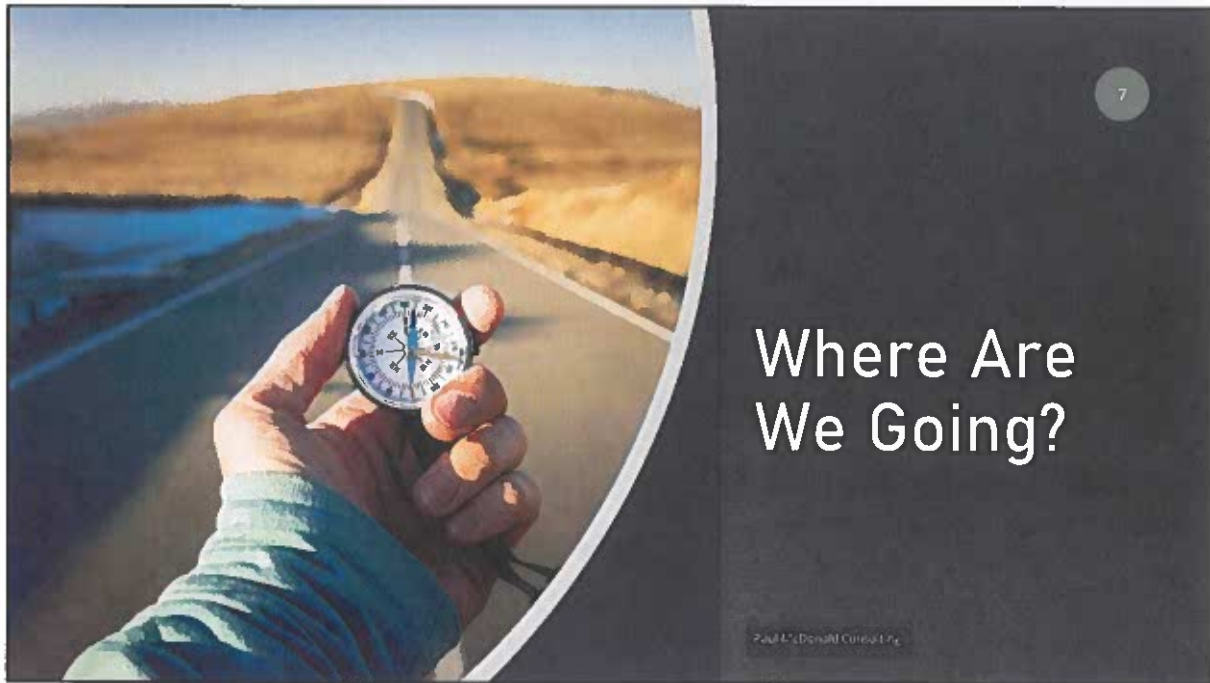


Questions...

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**Goal 1:**

Develop and implement a comprehensive child find campaign and process.

Objective:

Revise, train staff, and implement the procedures outlined in the Mineral County School District Procedural Manual, including child find requirements, general education interventions, and referral processes

Strategies:

- Revise MCSD Child Find procedures
- Train all staff on the new child-find procedures
- Develop/revise public awareness campaign for the community
- Develop a robust special education department page on the district's website
- Develop/revise and train school staff on the Student Assistance Team (SAT)

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**Goal 2:**

Develop/revise the Multidisciplinary team process (evaluation)

Objective:

Revise, train staff, and implement the procedures outlined in the Mineral County School District Procedural Manual, including an eligibility team (E.T.) and the Multidisciplinary team practices

Strategies:

- Revise MCSD Evaluation and Eligibility procedures
- Train all staff on the new evaluation and eligibility procedures

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**Goal 3:**

Develop and disseminate the continuum of services in special education

Objective:

Provide staff with a better understanding of the entire continuum of services available to students with disabilities

Strategies:

- Analyze the student population and determine what programming is necessary to meet all student needs
- Train special education staff on the continuum of services for all students

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Goal 4:

Develop an appropriate and compliant Individual Education Program (IEP) that ensures student growth using research-based, specially designed instructional materials.

Objective:

Revise, train staff, and implement the procedures outlined in the Mineral County School District, Procedural Manual, Individualized Educational Program (I.E.P.)

Strategies:

Continue to provide professional development for I.E.P. compliance

- Present Levels
- Goals and Objectives
- Specially Design Instruction (SDI)
- Accommodations and Modifications
- IEP Facilitation

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Goal 4:

Develop an appropriate and compliant Individual Education Program (IEP) that ensures student growth using research-based, specially designed instructional materials.

Objective:

Revise, train staff, and implement the procedures outlined in the Mineral County School District, Procedural Manual, Individualized Educational Program (I.E.P.)

Strategies:

- Provide professional development on the difference between differentiated instruction and specialized instruction
- Train the general education teachers on their roles and responsibilities while the student is in the general education classroom
- Train and monitor the development of special education teacher schedules to ensure the implementation of student IEPs

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Goal 4:

Develop an appropriate and compliant Individual Education Program (IEP) that ensures student growth using research-based, specially designed instructional materials.

Objective:

Revise, train staff, and implement the procedures outlined in the Mineral County School District, Procedural Manual, Individualized Educational Program (I.E.P.)

Strategies:

- Develop and train staff on a system to track all services for each student
- Train staff on instructional strategies that are research-based and have shown results for the special education population

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Goal 5:

Develop and disseminate the continuum of services in special education

Objective:

Provide staff with a better understanding of the entire continuum of services available to students with disabilities

Strategies:

- Analyze the student population and determine what programming is necessary to meet all student needs
- Train special education staff on the continuum of services for all students

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Goal 6:

Improve the achievement performance of students with disabilities by completing the following objective and strategies

Objective:

Response to intervention is a multitiered framework used within the general education system to promote student achievement, identify at-risk students for poor learning outcomes, and provide intervention support using evidence-based programs and teaching strategies. Rtl is a proactive, preventative framework designed to increase overall achievement by identifying struggling learners as early as possible and providing support to minimize long-term learning issue

Strategies:

- Develop, train, and implement a district-wide response to intervention (Rtl) system

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Goal 6:

Improve the achievement performance of students with disabilities by completing the following objective and strategies

Objective:

Response to intervention is a multitiered framework used within the general education system to promote student achievement, identify at-risk students for poor learning outcomes, and provide intervention support using evidence-based programs and teaching strategies. Rtl is a proactive, preventative framework designed to increase overall achievement by identifying struggling learners as early as possible and providing support to minimize long-term learning issue

Strategies:

- Create a district-wide data team that analyzes and develops user-friendly data and explains the data to the District Leadership team, school leadership teams, and teaching staff. Make understanding data a priority
- Build a professional development schedule district-wide that addresses all staff needs, including special education staff

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Goal 7:

Ensure that a district-wide Section 504 process and procedure is implemented

Objective:

Develop, train, and implement a Section 504 handbook and procedures

Strategies:

- Develop a Section 504 handbook and forms for all schools to implement
- Train staff on all aspects of Section 504

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Goal 8:

Develop system-wide related service entrance and exit criteria

Objective:

Provide consistency in the entrance and exit of students' eligibility for related services. Areas to focus on include Paraprofessionals, Speech, OT, PT

Strategies:

- Design a process for determining the use of paraprofessionals to support a student's independence
- Bring related service staff together to review research on entrance and exit procedures
- Develop and implement these procedures system-wide

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Questions...

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Final Thoughts...



Paul McDonald, Ed.D.
Special Education Consultant
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Website: www.paulmcdonaldconsulting.com

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Mineral County School District
Special Education Strategic Plan

Goal: 1		
Develop and implement a comprehensive child find campaign and process.		
Objectives:		
Revise, train staff, and implement the procedures outlined in the Mineral County School District Procedural Manual, including child find requirements, general education interventions, and referral processes		
Strategies:	Measurement:	Timeline:
Revise MCSD Child Find procedures	Complete revision of the child find procedures within the MSCD Procedural Manual	January 2023
	New forms developed	January 2023
Train all staff on the new child-find procedures	Training materials developed	February 2023
	Training complete	March-June 2023
Develop/revise public awareness campaign for the community	Materials developed/revised	February 2023
	Posted on the website, in the district, and community	March 2023
Develop a robust special education department page on the district's website	Develop special education website materials and content	January-June 2023
	Page posted on the district website	July 2023
Develop/revise and train school staff on the Student Assistance Team (SAT)	Materials developed/revised, including	February 2023
	Staff trained and process implemented	March-June 2023

Mineral County School District
Special Education Strategic Plan

Goal: 2		
Develop/revise the Multidisciplinary team process (evaluation)		
Objectives:		
Revise, train staff, and implement the procedures outlined in the Mineral County School District Procedural Manual, including an eligibility team (E.T.) and the Multidisciplinary team practices		
Strategies:	Measurement:	Timeline:
Revise MCSD Evaluation and Eligibility procedures	Complete revision of evaluation and eligibility procedures within the MCSD Procedural Manual	March 2023
Train all staff on the new evaluation and eligibility procedures	Training materials developed and training complete	August 2023

Goal: 3		
Develop and disseminate the continuum of services in special education		
Objectives:		
Provide staff with a better understanding of the entire continuum of services available to students with disabilities		
Strategies:	Measurement:	Timeline:
Analyze the student population and determine what programming is necessary to meet all student needs	Spreadsheet developed, analyzed, and programmatic descriptions developed.	January-May 2023
Train special education staff on the continuum of services for all students	Training materials developed	June-July 2023
	Training complete	August 2023

Mineral County School District
Special Education Strategic Plan

Goal: 4		
Develop an appropriate and compliant Individual Education Program (IEP) that ensures student growth using research-based, specially designed instructional materials.		
Objectives:		
Revise, train staff, and implement the procedures outlined in the Mineral County School District, Procedural Manual, Individualized Educational Program (I.E.P.)		
Strategies:	Measurement:	Timeline:
Continue to provide professional development for I.E.P. compliance <ul style="list-style-type: none"> • Present Levels • Goals and Objectives • Specially Design Instruction (SDI) • Accommodations and Modifications • IEP Facilitation 	Training on the Present Levels Section completed	TBD
	Training on the Goals and Objectives completed	TBD
	Training on how to determine the need for Specially Design Instruction (SDI) completed	TBD
	Training on accommodations and modifications completed	TBD
	Training on IEP meeting facilitation completed	TBD
Provide professional development on the difference between differentiated instruction and specialized instruction	Training materials developed	December 2022
	Training complete	January 2023
Train the general education teachers on their roles and responsibilities while the student is in the general education classroom	Training materials developed	2023-2024
	Training complete	2023-2024
Train and monitor the development of special education teacher schedules to ensure the implementation of student IEPs	Analysis of all special education teacher schedules completed. Training materials are built based on the information gained from the study.	January 2023
	Training of staff completed. Prepared to implement new schedules 2023-2024 school year	May-June 2023
Develop and train staff on a system to track all services for each student	A tracking system developed, and training materials made	August 2022 Related Services 2023-2024 New System

Mineral County School District
Special Education Strategic Plan

	Training complete	August 2022 Related Services 2023-2024 New System
Train staff on instructional strategies that are research-based and have shown results for the special education population	Review of current curriculum materials to ensure implementation and analyze results completed	November-December 2022
	The committee was formed, and materials/products reviewed	January-May 2023
	Recommendation for additional supplementary curriculum materials/products completed	June 2023
	Train and implement materials/product completed	July-August 2023

Goal: 5		
Develop and disseminate the continuum of services in special education		
Objectives:		
Provide staff with a better understanding of the entire continuum of services available to students with disabilities		
Strategies:	Measurement:	Timeline:
Analyze the student population and determine what programming is necessary to meet all student needs	Spreadsheet developed, analyzed, and programmatic descriptions developed.	January-May 2023
Train special education staff on the continuum of services for all students	Training materials developed	June-July 2023
	Training complete	August 2023

Mineral County School District
Special Education Strategic Plan

Goal: 6		
Improve the achievement performance of students with disabilities by completing the following objective and strategies		
Objectives:		
Response to intervention is a multi-tiered framework used within the general education system to promote student achievement, identify at-risk students for poor learning outcomes, and provide intervention support using evidence-based programs and teaching strategies. Rtl is a proactive, preventative framework designed to increase overall achievement by identifying struggling learners as early as possible and providing support to minimize long-term learning issue		
Strategies:	Measurement:	Timeline:
Develop, train, and implement a district-wide response to intervention (Rtl) system	Committee formed Handbook and forms developed Benchmark and progress monitoring data obtainable Assessment calendar in place Intervention materials identified and purchased, if necessary	Year-long process – committee to plan, design, gain buy-in, and implement district-wide TBD
Create a district-wide data team that analyzes and develops user-friendly data and explains the data to the District Leadership team, school leadership teams, and teaching staff. Make understanding data a priority	A data system is developed, the team is trained, and schools use the process	Year-long process – committee to plan, design, gain buy-in, and implement district-wide TBD
Build a professional development schedule district-wide that addresses all staff needs, including special education staff	Develop and implement a needs survey to staff regarding areas of priority for staff learning	TBD

Mineral County School District
Special Education Strategic Plan

Goal: 7		
Ensure that a district-wide Section 504 process and procedure is implemented		
Objectives:		
Develop, train, and implement a Section 504 handbook and procedures		
Strategies:	Measurement:	Timeline:
Develop a Section 504 handbook and forms for all schools to implement	Committee selected	2023-2024
	Handbook and forms developed	
	Training materials developed	2023-2024
Train staff on all aspects of Section 504	Training for all staff scheduled and completed	2023-2024

Goal: 8		
Develop system-wide related service entrance and exit criteria		
Objectives:		
Provide consistency in the entrance and exit of students' eligibility for related services. Areas to focus on include Paraprofessionals, Speech, OT, PT		
Strategies:	Measurement:	Timeline:
Design a process for determining the use of paraprofessionals to support a student's independence	Design a process	December 2022
	Train staff on how to use the new requirements	March-May 2023
	Fully implement new processes into the special education process	August 2023
Bring related service staff together to review research on entrance and exit procedures	Committee formed.	May-July 2023
Develop and implement these procedures system-wide	Entrance and exit criteria were developed	August 2023

Mineral County School District's Special Education Accomplishments

September 2021

- Development of Scope Documents for Gap Analysis

October 2021

- Special Education Gap Analysis Site Visit
- Board Presentation of Purposed Work
- Data Analysis

November 2021

- Continued Interviews for Gap Analysis
- IEP Reviews for Gap Analysis
- Report Writing for Gap Analysis

January 2022

- Site Visit
- Developed Job Descriptions for all Special Education Positions
- Developed and Presented a Special Education Strategic Plan

June 2022

- Completed an Update to the Special Education Handbook

July 2022

- Contracted Related Service Providers
- Implemented a New Contract for Related Services
- Implemented a Service Log Requirement for Related Services

September 2022

- Responding to Staff Emails
- Collaborating with Admin on Sped issues
- Worked on IC Issues
- Interviewed SLP
- Implemented Teach Town Curriculum
- Caseload Review and Analysis
- Mt. Grant Hospital PT for Hawthorne Students

October 2022

- Began Coaching and Mentoring New Special Education Coordinator
- Updated Caseload Reports
- IC IEP Issues Resolved
- Attended Nevada Development of Education Inclusive Education Meetings

Mineral County School District's Special Education Accomplishments

November 2022

- Special Education Budget Work
- Continued Coaching and Mentoring of New Special Education Coordinator
- Student Assistance Team Organization and Development (Child Find Process)
- Set Up Shared Drives
- Attended Nevada Development of Education Inclusive Education Meetings
- Fast ForWord Curriculum Research
- Developed a Process to Track Invoices of Related Service Providers
- Attended Nevada Development of Education Inclusive Education Meetings

December 2022

- Special Education Budget Development
- Reviewed Resource Classroom Schedules
- Held First Department Meeting
- Developed a protocol for Para Support
- Developed a Draft Parent Communication Protocol
- Developed and Implemented Resource Schedule Expectations
- Presented Special Education Handbook
- Developed and Shared an IEP Handbook

IMPACT AID

ANN KEE

MINUTES

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING
Tuesday, December 13, 2022

The Mineral County School District held a public meeting on Tuesday, December 13, 2022 beginning at 5:30 the Arlo K. Funk District Services Center.

MEMBERS PRESENT: Kathy Castagnola (online), Juanita Diede, Tyler Viani, Keith Neville,

MEMBERS ABSENT: Candice Birchum

ADMINISTRATORS: Stephanie Keuhey, Interim Superintendent

OTHERS PRESENT: In-Person: Crystal Sasser, Jaren Stanton, Erika Sanchez, Ann Kee, Drew Schaar, Diana Isom, Sarah Dillard, Schyler Hagen, Michelle Haak, Anna Bandoni, Janet Wilson, Brooke Sterns, Theresa Vinson, Sarah Dillard, Hope Blinco, Kathleen Daulo, Claire Hayhurst, Helen Sanchez, Janis Horn, Kaiti Gentry, Philip Jaramillo, Amber Blinco, Jeremy Williams, Curtis Schleff, Kathy Trujillo, Jim Sciarani, Ann Alexander, Online: Kristen Reeves, Josh Dillard, JayDee Porras-Grant, Courtney Isom, Breanna Hatfield, Janina, Michael-Ann, Erik Schoen, Kerie Morgan, Claire Hayhurst

Keith Neville read, "I would like to acknowledge that this meeting is being held on traditional lands of the Paiute People, and pay our respect to elders both past and present".

CALL TO ORDER: 5:30 PM

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance
2. Approval of a flexible agenda. (For Possible Action) move item #10 to item #1.
3. Person or Group Recognition
4. Presentations – *Hope Blinco – Recruitment Fair*
Kathy Trujillo – AB495 – Grant waiting final approval
Schyler Hagen – "Developing Mindfulness for Maximum Success"

CONSENT ITEMS: (FOR POSSIBLE ACTION)

1. Minutes: September 27, October 12, October 18, November 1, 2022
2. Payroll Vouchers: 1055,1056,1060,1061
3. Payroll Checks: 87899-87983
4. Warrants: 25628-25770
5. Personnel Report – Information Only
6. *Tyler Viani made a motion to approve the minutes from Minutes from November 1, 2022; Payroll Vouchers: 1055,1056,1060,1061; Payroll Checks: 87899-87983; Warrants: 25628-25770. Juanita Diede seconded the motion.*
Keith Neville-Y; Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y. Motion passed 4-0-0

ACTION ITEMS: (FOR POSSIBLE ACTION)

Moved to item #1

1. **Recommendation:** Discussion and Possible approval for the District to pay for Senior class banners.
Tyler Viani made a motion to approve. Juanita Diede seconded the motion.
Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Keith Neville-Y. Motion passed 3-0-1
Public comment made by Kristin Reeves and Kerie Justus.
2. **Recommendation:** Discussion and Possible Approval of the 2022 Financial Audit.
Tyler Viani made a motion to approve. Kathy Castagnola seconded the motion.
Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Keith Neville-Y. Motion passed 4-0-0

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Kerie Justus made a comment regarding SPED funds.

3. **Recommendation:** The Board will discuss and take possible action to adopt a resolution in support of iNVEST 2023, which is a document produced by Nevada's seventeen (17) school superintendents outlining what is needed to improve student achievement in Nevada.

Tyler Viani read the document out loud.

Tyler Viani made a motion to approve. Kathy Castagnola seconded the motion.

Kathy Castagnola-Abstain; Juanita Diede-Y; Tyler Viani-Y; Keith Neville-Y. Motion passed 3-0-1

4. **Recommendation:** Discussion and possible approval of the contract between Mineral County School District and Paul McDonald

Tyler Viani made a motion to approve. Keith Neville seconded the motion.

Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Keith Neville-Y. Motion passed 4-0-0

Public comment made by Drew Schaar.

5. **Recommendation:** Discussion and possible approval of the contract between Mineral County School District and Diane Rodriguez

Tyler Viani made a motion to approve. Keith Neville made a motion to approve.

Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Keith Neville-Y. Motion passed 4-0-0

Public comment made by Drew Schaar and Schyler Hagen.

6. **Recommendation:** For consideration and possible action relative to conveying the 6th Street School property to Mineral County, pursuant to NRS 393.240(3), to then be conveyed to Community Chest, Inc., pursuant to NRS 244.284(1)(b), for the purpose of establishing an early childhood center.

Sarah Dillard, Erik Schoen and Michael Ann gave a presentation. Public comments made by Jeremy Williams, Drew Schaar, Jaren Stanton. Tyler Viani read the resolution for the record.

Tyler Viani made a motion to approve. Kathy Castagnola seconded the motion.

Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Keith Neville-Y. Motion passed 4-0-0

7. **Recommendation:** Discussion and possible action to authorize outside legal counsel, Board Chair, and district staff, including but not limited to, the superintendent, to settle litigation in the Supreme Court of Nevada, Case No. 84240 titled Rick Taylor, An Individual, vs. Mineral County School District, a Government Entity, et al., for approval of proposed negotiated settlement, including but not limited to, the resignation of Rick Taylor at the conclusion of the current fiscal year and payment to the Nevada Public Employees' Retirement System ("PERS") for the benefit of Rick Taylor in a sum equal to five year's contribution.

Tyler Viani made a motion to approve. Juanita Diede seconded the motion.

Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Keith Neville-Y. Motion passed 4-0-0

Public comment made by Drew Schaar.

5 minute break

8. **Recommendation:** Discussion and Possible Approval for Stephanie Keuhey to attend the AASA Conference on February 15-18, 2023 in San Antonio, Texas.

Tyler Viani made a motion to approve. Kathy Castagnola seconded the motion.

Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Keith Neville-Y. Motion passed 4-0-0

MINERAL COUNTY SCHOOL DISTRICT
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Tuesday, December 13, 2022

9. **Recommendation:** Discussion and Possible Approval of Independent Contract for Tashina Williams, Master of Social Work.

Items 7 (Tashina Williams contract) and 8 (Amanda Wachsmuth) were read together.

Tyler Viani made a motion to approve the contract for Tashina Williams, Master of Social Work and Contract for Amanda Wachsmuth, Master of Social Work.

Keith Neville seconded the motion.

Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Keith Neville-Y. Motion passed 4-0-0

Public comment made by Drew Schaar.

10. **Recommendation:** Discussion and Possible Approval of Independent Contract for Amanda Wachsmuth, Master of Social Work.

11. **Recommendation:** Discussion and Possible Action to approve policies:

- a. GCE – Benefits – Confidential Employees
- b. JFCA – Student Dress and Grooming
- c. GBC7 – Sick Leave Bank Policy
- d. KBB – Public Record Request Fees

Tyler Viani made a motion to approve. Keith Neville seconded the motion.

Kathy Castagnola-Abstain; Juanita Diede-Y; Tyler Viani-Y; Keith Neville-Y. Motion passed 3-0-1

Public comment made by Kristin Reeves.

These items are tabled. Not needed.

12. **Closed Session** – Pursuant to Nevada Revised Statute (NRS) 241.015(2)(b)(2) to receive information from legal counsel relative to general pending litigation.

13. **Open Session** – Discussion and possible action relative to pending litigation.

COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)

1. Correspondence & Announcements- NO
2. Board Member Reports-Tyler training coming up. NASB training on January 14,2023 and Pool Pact training on January 20, 2023
3. Superintendent Report – NASS conferences with the State Superintendents. Working on the invest that was just approved. The other Superintendents are helping with the transition. Meeting with the new governor in January. We are partnering up with other districts to mentor our departments. Met with each district office staff. They are doing great things behind the scenes in the office. Professional development. The district has hired 3 bus drivers primarily for sports trips. We have hired back the 2 SSP's. Pool pact training in person for Supervisors on Friday.
4. Principals Report - HES Christmas program tomorrow at 6:00pm.

GENERAL PUBLIC COMMENT:

Drew Schaar – Making vast improvements thanks to Mrs. Keuhey and Tech in the CTE Program and the school store. Working on items to have a grand opening in January. Thank you to Mr. Wales, Ms. Keuhey and the Tech Team.

ADJOURNMENT: 8:35PM

Respectfully submitted:

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING
Tuesday, December 13, 2022

Juanita Diede, Clerk

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES SPECIAL MEETING
Tuesday, December 20, 2022

The Mineral County School District held a public meeting on Tuesday, December 13, 2022 beginning at 5:30 the Arlo K. Funk District Services Center.

MEMBERS PRESENT: Kathy Castagnola, Juanita Diede, Tyler Viani, Keith Neville,

MEMBERS ABSENT: Candice Birchum

ADMINISTRATORS: Stephanie Keuhey, Interim Superintendent

OTHERS PRESENT: In-Person: Crystal Sasser, Drew Schaar, Kathy Trujillo, Theresa Vinson,
Online: Jaren Stanton, Erika Sanchez

CALL TO ORDER: 5:30 pm.

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance

ACTION ITEMS: (FOR POSSIBLE ACTION)

1. **Recommendation:** Discussion and Possible Approval of the 2022-2023 Augmented Budget
Theresa Vinson went over the budget for board discussion. Tyler Viani asked about the projected ending fund balance for the general fund. Keith Neville asked if the auditor's recommendations have been implemented. Stephanie Keuhey commented that the district office is working on policies and AR's to correct the audit remarks. .
Tyler Viani made a motion to approve. Kathy Castagnola seconded the motion.
Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Keith Neville-Y. Motion passed 4-0-0

GENERAL PUBLIC COMMENT:

With this being Keith Neville's last meeting Tyler wanted to say thank you to Keith for everything he has done. Stephanie Keuhey thanked Keith Neville for his 10 years on the board. She also presented him with a certificate of appreciation, a cup and a plaque.
Keith Neville made a comment about some things that he thinks needs to be completed that have not.

ADJOURNMENT: 5:56 pm

Respectfully submitted:

Juanita Diede, Clerk

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING
Thursday, January 5, 2023

The Mineral County School District held a public meeting on Thursday, January 5, 2023 beginning at 5:30 the Arlo K. Funk District Services Center.

MEMBERS PRESENT: Kathy Castagnola, Juanita Diede, Tyler Viani, Keith Neville, Candice Birchum (online)

MEMBERS ABSENT:

ADMINISTRATORS: Stephanie Keuhey, Interim Superintendent

OTHERS PRESENT: In-Person: Crystal Sasser, Janis Horn, Breanna Hatfield, Ann Kee, Phillip Jarmillo, Kenneth Tedford

Online: Sarah Ledon, Erika Sanchez, Amy Rae Foss, Erin Ashley, Janina Easley

CALL TO ORDER: 5:30 PM

1. Certification of Public Notice, Roll Call, and Pledge of Allegiance
2. Approval of a flexible agenda. (For Possible Action)
3. Person or Group Recognition - NONE
4. Presentations –TNTP Presentation – *Given by Sarah Ledon, Amy Rae Foss, Erin Ashley*
Questions asked by the board. The proposal will be on the next board agenda.

CONSENT ITEMS: (FOR POSSIBLE ACTION)

1. Minutes: September 27, October 12, October 18
2. Payroll Vouchers: 1067,1069,1073,1074
3. Payroll Checks: 87984-88015
4. Warrants: 25771-25787
5. Personnel Report – Information Only
Tyler Viani made a motion to approve the minutes from: September 27, October 12, and October 18, 2022; Payroll Vouchers: 1067,1069,1073,1074; Payroll Checks: 87984-88015; Warrants: 25771-25787. Juanita Diede seconded the motion.
Kristin Reeves-Y; Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Candice Birchum. Motion passed 5-0-0

ACTION ITEMS: (FOR POSSIBLE ACTION)

1. **Recommendation:** Discussion and Possible Action to direct the Superintendent to have an inspection performed on the Schurz School Playground and parking areas.
Tyler Viani made a motion to approve. Candice Birchum seconded the motion.
Kristin Reeves-Y; Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Candice Birchum. Motion passed 5-0-0
The board would like an update on the 2nd board meeting in February.
2. **Recommendation:** Discussion and Possible Approval of the 2023 Board Meeting Calendar
Tyler Viani made a motion to approve with the meeting in December being held in Schurz. Kathy Castagnola seconded the motion.
Kristin Reeves-Y; Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Candice Birchum. Motion passed 5-0-0

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING
Thursday, January 5, 2023

3. **Recommendation:** Discussion and Possible Approval to Allow the Interim Superintendent, Stephanie Keuhey to apply for any and all Federal, State, and competitive grants that benefit Mineral County School District.

Tyler Viani made a motion to approve. Juanita Diede seconded the motion.

Kristin Reeves-Y; Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Candice Birchum. Motion passed 5-0-0

4. **Recommendation:** Discussion and Possible Approval to Nominate and Elect the following Officers:

Supporting Information:

a. Board President – Tyler Viani made a motion to nominate himself.

b. Vice President – Juanita Diede made a motion to nominate herself. Kathy Castagnola nominated Candice Birchum. Candice Declined.

c. Clerk – Tyler Viani nominated Kristin Reeves

Tyler Viani made a motion to approve Tyler for President, Juanita for Vice President and Kristin for clerk. Kristin Reeves seconded the motion.

Kristin Reeves-Y; Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Candice Birchum. Motion passed 5-0-0

5. **Recommendation:** Discussion and Possible Approval to Appoint Board Members to the following Committees:

Supporting Information:

a. Administrative Negotiations Team – 1st Tyler Viani, 2nd Juanita Diede

b. Attendance Committee – 1st Kathy Castagnola, 2nd Kristin Reeves

c. Budget Committee – 1st Candice Birchum, 2nd Juanita Diede

d. Career and Technical (CTE) Committee – 1st Kathy Castagnola, 2nd Juanita Diede

e. Certificated Negotiations Team - Candice Birchum and Juanita Diede

f. Classified Negotiations Team - Kristin Reeves and Juanita Diede

g. Consolidated Agencies of Human Resources (CAHS) - Kathy Castagnola

h. Indian Policies and Procedures – 1st Candice Birchum, 2nd Juanita Diede

i. Insurance Committee - Juanita Diede

j. Legislative Committee - Juanita Diede

k. Mineral County Debt Management Committee - Juanita Diede

l. Nevada Public Agency Insurance Pool – Tyler Viani

m. Nevada Association of School Boards (NASB) Board of Directors – Primary Tyler Viani, 2nd Juanita Diede

n. Policy Committee – Primary Juanita Diede, 2nd Kathy Castagnola

o. Park and Recreation Committee – Primary Tyler Viani, 2nd Juanita Diede

p. Sexual Education Committee – Primary Kathy Castagnola, 2nd Juanita Diede

q. Wellness Committee – Primary Juanita Diede, 2nd Candice Birchum

Tyler made a motion to approve these board members are appointed to the following teams. Candice Birchum second the motion. Kristin Reeves-Y; Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Candice Birchum. Motion passed 5-0-0

Public Comment made by Breanna Hatfield regarding the board members attending the committee meetings.

MINERAL COUNTY SCHOOL DISTRICT
751 A. STREET
Hawthorne, Nevada 89415
BOARD OF TRUSTEES MEETING
Thursday, January 5, 2023

COMMUNICATIONS AND REPORTS: (FOR DISCUSSION ONLY)

1. Correspondence & Announcements – *NO*
2. Board Member Reports – *Tyler – Board training next. Welcome to Kristin Reeves.
Kathy – CAHS had no meeting in December.*
3. Superintendent Report – *Working with the DO Team. There are some amazing team members. She had one on one meetings with everyone. Ann attended Impact Aid Training. Working on the budget. On the cabinet level working on getting the VOIP system running properly. Paul McDonald will be at the next board meeting with a SPED Presentation and working at the schools. Pool Pact will be doing an enterprise risk management program assessment with the District. TNTP want to have at least one working session with the board in late February. He will be out the week of the March 17th. Candice asked the Impact aid meeting. It was because Ann was at training. We will be scheduling an Impact Aid Meeting in January. When is the roof damage in Schurz going to be repaired? It will be completed by the end of February.
We would really like to work on the Board's Vision.*
4. Principals Report – Working on the school Performance Plans and state reports. Winter Break

*Tyler Viani made a motion to go into closed session per (NRS) 241.015(2)(b)(2). Kathy Castagnola second the motion.
Kristin Reeves-Y; Kathy Castagnola-Y; Juanita Diede-Y; Tyler Viani-Y; Candice Birchum. Motion passed 5-0-0*
6. **Closed Session** – Pursuant to Nevada Revised Statute (NRS) 241.015(2)(b)(2) to receive information from legal counsel relative to general pending litigation.
7. **Open Session** – Discussion and possible action relative to pending litigation.

Tyler Viani made a motion to adjourn. Kathy Castagnola second the motion. All in favor.

GENERAL PUBLIC COMMENT:

ADJOURNMENT: 6:55PM

Respectfully submitted:

Juanita Diede, Clerk

PAYROLL VOUCHERS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1072

Voucher Date: 12/16/2022

Prepared By:

Printed: 12/16/2022 12:31:19 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$52,502.19 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

Stephanie Kauhey

Interim Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$42,108.19
230	Adult Education	\$53.75
250	Special Education	\$3,623.75
280	Federal Funds	\$3,000.00
290	Food Service Funds	\$3,716.50
		\$52,502.19

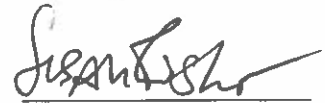
25816-
25846

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1077

Voucher Date: 12/22/2022

Prepared By:



Printed: 12/22/2022 11:09:07 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$46,050.52 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

Stephanie Keuhey

Interim Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$28,309.91
208	PCFP At-Risk (Restricted Funding)	\$110.76
230	Adult Education	\$51.34
250	Special Education	\$113.38
280	Federal Funds	\$10,334.31
290	Food Service Funds	\$7,120.55
704	Unemployment Compensation	\$10.27
		\$46,050.52

25847-
25887

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1078

Voucher Date: 12/29/2022

Prepared By:

Susan Bow

Printed: 12/29/2022 02:18:08 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$6,775.19 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

~~Keith Noville~~

Kristin Reeves

~~School Board President~~

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

Stephanie Keuhey

Stephanie Keuhey

Interim Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$1,353.94
250	Special Education	\$531.25
280	Federal Funds	\$4,890.00
		\$6,775.19

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1079

Voucher Date: 01/06/2023

Prepared By:



Printed: 01/06/2023 10:32:29 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$59,887.83 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

Stephanie Keuhey

Interim Superintendent

MINERAL COUNTY SCHOOL DISTRICT

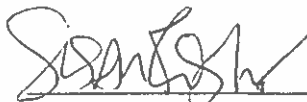
Fund		Amount
100	General Fund	\$42,785.11
240	State Grants	\$233.97
250	Special Education	\$5,500.00
280	Federal Funds	\$6,597.47
290	Food Service Funds	\$4,771.28
		\$59,887.83

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1084

Voucher Date: 01/09/2023

Prepared By:


Printed: 01/09/2023 10:15:03 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$1,233.60 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

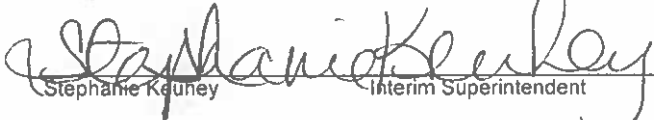
School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member


Stephanie Keuney Interim Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund	Amount
280 Federal Funds	\$1,233.60
	\$1,233.60

25922

PAYROLL CHECKS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 11

Voucher Date: 12/22/2022

Prepared By:

Spring Blazewick
Printed: 12/20/2022 04:15:02 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$26,195.37 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Keith Neville School Board President

Tyler Viani School Board Vice President

Kathryn Castagnola School Board Clerk

Candice Birchum School Board Member

Juanita Diede School Board Member

Stephanie Keuhey Interim Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$19,907.24
206	PCFP English Learner (Restricted Funding)	\$703.19
230	Adult Education	\$1,081.97
240	State Grants	\$0.00
250	Special Education	\$1,634.05
280	Federal Funds	\$742.35
290	Food Service Funds	\$2,126.57
		\$26,195.37

*Employee
Checks #88016-88041*

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1075

Voucher Date: 12/22/2022

Prepared By:

Spring Blazewick
Printed: 12/21/2022 10:53:35 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$504.35 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Keith Neville School Board President

Tyler Viani School Board Vice President

Kathryn Castagnola School Board Clerk

Candice Birchum School Board Member

Juanita Diede School Board Member

Stephanie Keuhey Interim Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund	Amount
100 General Fund	\$504.35
	\$504.35

*Vendor Checks
88042 - 88045*

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1076

Voucher Date: 12/22/2022

Prepared By:

Printed: 12/21/2022 10:56:08 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$105,957.16 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Keith Neville School Board President

Tyler Viani School Board Vice President

Kathryn Castagnola School Board Clerk

Candice Birchum School Board Member

Juanita Diede School Board Member

Stephanie Keuhey Interim Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$79,122.92
206	PCFP English Learner (Restricted Funding)	\$169.14
230	Adult Education	\$122.26
240	State Grants	\$1,222.60
250	Special Education	\$11,969.23
280	Federal Funds	\$10,847.62
290	Food Service Funds	\$2,503.39
		\$105,957.16

Vendor Checks
88046-88058

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 12

Voucher Date: 01/10/2023

Prepared By:

Spring Blazewick
Printed: 01/06/2023 05:50:00 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$16,071.89 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Keith Neville School Board President

Tyler Viani School Board Vice President

Kathryn Castagnola School Board Clerk

Candice Birchum School Board Member

Juanita Diede School Board Member

Stephanie Redhey
Stephanie Redhey Interim Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$11,358.42
206	PCFP English Learner (Restricted Funding)	\$629.93
230	Adult Education	\$886.95
240	State Grants	\$0.00
250	Special Education	\$1,296.68
280	Federal Funds	\$725.84
290	Food Service Funds	\$1,174.07
		\$16,071.89

*Employee Checks
CK# 88059-88078*

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1082

Voucher Date: 01/10/2023

Prepared By:

Spring Blazewick
Printed: 01/06/2023 06:02:02 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$504.35 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

Stephanie K. Dwyer
Stephanie K. Dwyer

Interim Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund	Amount
100 General Fund	\$504.35
	\$504.35

*Vendor Checks
88079 - 88082*

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1083

Voucher Date: 01/10/2023

Prepared By:

Spring Blazewick
Printed: 01/09/2023 11:36:06 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$116,123.90 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Keith Neville School Board President

Tyler Viani School Board Vice President

Kathryn Castagnola School Board Clerk

Candice Birchum School Board Member

Juanita Diede School Board Member

Stephanie Keuhney
Stephanie Keuhney Interim Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$92,937.46
206	PCFP English Learner (Restricted Funding)	\$497.98
240	State Grants	\$4,167.48
250	Special Education	\$8,925.34
280	Federal Funds	\$7,722.80
290	Food Service Funds	\$1,872.84
		\$116,123.90

*Vendor Check
CK # 88083*

WARRANTS

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1068

Voucher Date: 12/09/2022

Prepared By:

Spring Blazewick

Printed: 12/08/2022 01:20:22 PM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$38,380.90 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

Stephanie Keuhey
Stephanie Keuhey

Stephanie Keuhey
Interim Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$33,924.97
206	PCFP English Learner (Restricted Funding)	\$86.10
230	Adult Education	\$339.10
240	State Grants	(\$352.39)
250	Special Education	\$2,480.52
280	Federal Funds	\$1,617.27
290	Food Service Funds	\$285.33
		\$38,380.90

*EFTPS
Fed Tax*

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1080

Voucher Date: 01/10/2023

Prepared By:

Spring Blazewick
Printed: 01/09/2023 11:40:15 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$24,499.25 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

Stephanie Keulley

Interim Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$19,660.48
206	PCFP English Learner (Restricted Funding)	\$71.76
230	Adult Education	\$339.10
240	State Grants	\$420.15
250	Special Education	\$2,302.38
280	Federal Funds	\$1,469.93
290	Food Service Funds	\$235.45
		\$24,499.25

EFTPS
Federal Taxes

MINERAL COUNTY SCHOOL DISTRICT VOUCHER

Voucher No: 1081

Voucher Date: 01/10/2023

Prepared By:

Spring Blazewick
Printed: 01/09/2023 11:50:06 AM

MINERAL COUNTY SCHOOL DISTRICT is hereby authorized to draw warrants against MINERAL COUNTY SCHOOL DISTRICT funds for the sum of \$153,475.76 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Keith Neville

School Board President

Tyler Viani

School Board Vice President

Kathryn Castagnola

School Board Clerk

Candice Birchum

School Board Member

Juanita Diede

School Board Member

Stephanie Keuney
Stephanie Keuney

Interim Superintendent

MINERAL COUNTY SCHOOL DISTRICT

Fund		Amount
100	General Fund	\$120,794.76
230	Adult Education	\$833.79
240	State Grants	\$4,412.30
250	Special Education	\$14,094.86
280	Federal Funds	\$11,064.16
290	Food Service Funds	\$2,275.89
		\$153,475.76

*EFT
Direct Deposit*

ACTION

ITEM #1

**MINERAL COUNTY SCHOOL DISTRICT
TRAVEL REQUEST
IN-STATE AND OUT OF STATE**

NAME(S) Of ATTENDEE: Michael Allen Mayes DATE: Dec 15, 2022
Full Name on Passport/I.D if needing a flight reservation.

NAME OF CONFERENCE: Mountain Plains Adult Education Association Conference
(Attach conference program information and provide website address)

CITY/STATE OF CONFERENCE: Cheyenne, Wyoming

DATE OF DEPARTURE: April 23, 2023 DATE OF RETURN: April 26, 2023

ESTIMATED EXPENSES

Registration Budget # 230.231.2213.580.11925

Registration Fees: non-member rate \$ 400.00

Travel Budget # 230.231.2213.340.11925

Travel By: Car / Plane \$ 907.28

(Air, district vehicle, private vehicle at rate of .625¢/mile district convenience or .22¢/mile for personal convenience, etc.)

Lodging: Room rate \$ 129.95 X 3 nights \$ 389.85

(Use GSA ratings for lodging and meals www.gsa.gov) All miscellaneous and lodging receipts must be obtained and sent to District Office attached to Per Diem & Mileage Reimbursement Form upon return. Meal receipts DO NOT need to be turned in.

Meals:	Breakfast	\$	<u>13.00</u>	X	<u>4</u>	days	\$	<u>52.00</u>
	Lunch	\$	<u>14.00</u>	X	<u>4</u>	days	\$	<u>56.00</u>
	Dinner	\$	<u>26.00</u>	X	<u>4</u>	days	\$	<u>104.00</u>
	Incidentals	\$	<u>5.00</u>	X	<u>4</u>	days	\$	<u>20.00</u>
Substitutes:	# of Days		<u>2</u>	X	\$ 90-105 /day		\$	<u>2</u>

Other transportation fees: (i.e. car rental, taxi, Uber, shuttle, parking etc.) Reno Airport \$ 96.00

Other Miscellaneous expenses: (attach explanation) \$

TOTAL EXPENSES \$ 2,025.13

NOTE: After site administrator/supervisor approval, All OUT-OF-STATE travel **MUST** have the approval of the Board of Trustees prior to making travel arrangements. **Submit request a minimum of TWO WEEKS PRIOR to Board Meeting.**

TRAVEL APPROVED: ☒ Yes ☐ No
 DATE: 12/20/22

TRAVEL APPROVED: ☐ Yes ☐ No
 DATE:
 BOARD
 DATE:

Site Administrator Signature

Grant Manager Signature

Finance Manager Signature

Superintendent Signature

**Added
Stands*

Conference Name - Mountain Plains Adult Education Association

Place Cheyenne Wyoming

Date April 23 - 25

Location Little Americ Hotel & Resort

Web-site WWW.mpaea.org

Contact Information Sandy Myers - sandy.myers@nwc.edu
Phone number - 307-754-6280

Conference Code 0421MPAEA

Early Registration Ends March 1, 2023
Fees/Cost

Non-Member Registration Rate \$ 400⁰⁰

Little America Hotel (code 0421MPAEA) \$ 389.85

Air fare

United Airline Reservation

Reno RNO \longrightarrow Cheyenne CYS

April 23 • 4:14 to 9:59 PM

1 Stop (in Denver)

Cheyenne CYS \longrightarrow Reno RNO

April 26 • 1:44 PM - 8:28 PM

1 Stop

Plane fare

\$746.40

Car fare (Private Car to Reno and Back)

• 625 X 257.4 miles =

160.88

Parking Car in Airport for 4 days
(Long term is \$24⁰⁰ a day)

\$96.⁰⁰

Meals

Break fast \$13⁰⁰ x 4

52⁰⁰

Lunch \$14.⁰⁰ x 4

56.⁰⁰

Dinner \$26.⁰⁰ x 4

104.⁰⁰

Incidental \$5.⁰⁰ x 4

20.⁰⁰

\$232.⁰⁰

total Expenses

2,025.13



SEARCH



MPAEA - WyLLA 2023 Conference



Registration is now OPEN!

REGISTER HERE

Early Registration Rates:

- MPAEA Member – \$320
- New MPAEA Member – \$360
- Non-Member – \$400
- Student – \$200

Preconference:

- 1 Half-Day Session – \$30
- 2 Half-Day Sessions – \$50 (lunch included)

Early Registration Ends March 1, 2023

[SCHEDULE](#)[PRECONFERENCE](#)[HOTEL INFORMATION](#)[GETTING TO CHEYENNE](#)

Graduate Credit Available for 2023 Conference!

Graduate Credit will be available for the 2023 Conference through Valley City State University in North Dakota. You can register for the credit using this link:

Country *

United States ▼

Address *

Street Address

City, State and ZIP
Code *

City

State ▼

ZIP Code

Is it okay to share your
contact information with
our Sponsors &
Exhibitors?' *

(Choose One) ▼

Running Total

\$400.00

Coupon Code

Total

\$400.00

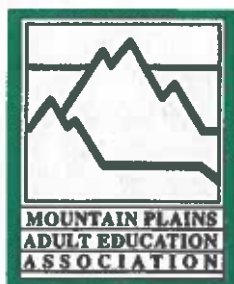
***You cannot return to any registration options after leaving this page. Please make
sure everything is correct before continuing.***

***If you're having trouble with your registration, please contact Sandy at
AdultEd@nwc.edu or***

307-754-6280.



Event Registration Software by RegFox



SEARCH



2023 • MPAEA • WyLLA
April 24 & 25 • Preconference April 23
Little America • Cheyenne, WY

No Limits



- Tentative Schedule -

[Print Schedule](#)

Sunday, April 23

8:00 A.M. - 4:00 P.M.

Registration Open

9:00 A.M. - 12:00 P.M.

Half-Day Preconference Sessions

12:00 P.M. - 1:00 P.M.

Lunch

1:00 P.M. - 4:00 P.M.

Half-Day Preconference Sessions

1:00 P.M. - 2:30 P.M.

Offsite Event: Historical Cheyenne Tour

5:00 P.M. - 6:00 P.M.

Welcome Reception

Monday, April 24

7:00 A.M. - 1:30 P.M.

Registration Open

2023 MPAEA/WyLLA Conference

Tentative Schedule

Little America Hotel & Resort ▪ Cheyenne, Wyoming

Sunday, April 23

8:00A-4:00P	Registration Open
9:00A-12:00N	Half-Day Preconference Sessions
12:00N-1:00P	Lunch
1:00-4:00P	Half-Day Preconference Sessions
1:00-2:30P	Offsite Event: Historical Cheyenne Tour (Guided Tour on Trolley Car)
5:00-6:00P	Welcome Reception

Monday, April 24

7:00A-1:30P	Registration Open
7:00-8:00A	Breakfast
8:00-9:45A	Opening/General Session
9:45-10:30A	Exhibit Area Grand Opening
10:30-11:25A	Concurrent Session 1
11:30A-12:30P	Lunch
12:30-1:25P	Concurrent Session 2
1:45-2:40P	Concurrent Session 3
2:40-3:00P	Afternoon Break w/Vendors
3:00-3:55P	Concurrent Session 4
4:30P-???	Offsite Event: Terry Bison Ranch (Transportation to/from Ranch with Guided Train Tour, Opportunity to Feed and Take Selfies with the Bison, and Dinner at the Ranch's Restaurant)

Tuesday, April 25

7:30-10:00A	Registration Open
7:45-8:45A	Breakfast
8:45-9:40A	Concurrent Session 5
10:00-10:55A	Concurrent Session 6
10:55-11:30A	Morning Break w/Vendors
11:30A-12:25P	Concurrent Session 7
12:30-1:45P	MPAEA/WyLLA Awards Luncheon
1:45-2:40P	Concurrent Session 8
2:40-3:00P	Afternoon Break
3:00-3:55P	Concurrent Session 9



VALLEY CITY STATE UNIVERSITY

Graduate Credit will be available for the 2023 Conference through Valley City State University in North Dakota. You can register for the credit using this link:

2023 Conference Graduate Credit

To find the course:

- Search for **15791**
- Semester is **Spring 2023**
- Title is **2023 MPAEA/WyLLA Professional Development Conference for Adult Educators**
- Cost is \$70 for 1 Credit

For additional information, please contact Sandy at AdultEd@nwc.edu

Conference Hotel



- Room Rate: \$115/night
- Last Day to Book: March 29, 2023
- Hotel Rate Available: April 20-28, 2023

Little America Hotel & Resort

2800 WEST LINCOLNWAY

CHEYENNE, WY 82009

Tel: 307-775-8400



Room Reservation



Getting to Cheyenne

- United Airlines has daily flights to Cheyenne Regional Airport (CYS)
- You can also fly to Denver International Airport (DIA) and take a shuttle:

1	2	3	4
ADULTS & CHILDREN	DATES OF STAY	ACCOMMODATIONS	TOTAL CHARGES
2/0	Apr 23-26	MPAEA & WyLLA	\$ 389.85

[Add More Rooms](#)

State/Province: *

Postal Code *

Payment Method



Name on Card *

Card Number *



MM/YY *

- ☒ Use the same address as contact information.
- ☐ Notify me about special offers
- ☐ I have read and agree to the [Terms & Conditions](#)

BOOK NOW

✓ [Frequent flyer program \(optional\)](#)

Frequent flyer program

Select a program

United Airlines

Frequent flyer number

> [Traveler contact information \(optional\)](#)

> [Add TSA Precheck/PASS ID](#)

> [Special meal requests \(optional\)](#)

> [Special travel needs \(optional\)](#)

United Airlines Reservation

FareLock

Reno RNO → Cheyenne CYS

April 23 • 4:14 to 9:59 PM

1 stop

Hold this fare and complete your purchase at a later date.

☐ 3 days for \$5.99

☐ 7 days for \$8.99

☐ 14 days for \$12.99

Cheyenne CYS → Reno RNO

April 26 • 1:44 PM - 8:28 PM

1 stop

Feedback

Fare

\$658.79

Taxes and fees

\$87.61

Total due

\$746.40

or starting
from

[\\$67/month](#) ?

ACTION

ITEM #3

THIS SERVICES AGREEMENT (this “**Agreement**”) is made by and between TNTP, Inc., a not-for-profit corporation organized under the laws of the State of Delaware, with its principal office at 500 7th Avenue, 8th Floor, New York, New York 10018 (“**TNTP**”), and Mineral County School District, with its principal office at 751 A Street P.O. Box 1540, Hawthorne, Nevada 89415 (the “**Client**”). This Agreement shall be effective as of the later of the dates beneath the parties’ signatures below (the “**Effective Date**”).

STATEMENT OF PURPOSE: The Client wants to engage TNTP to provide school support as detailed in this Agreement.

Section 1. Term and Services.

For the period commencing on the Effective Date until **May 26, 2023** (the “**Term**”), TNTP agrees to provide services for the Client as specified in Schedule A (“**TNTP’s Services**”), attached to and incorporated by reference in this Agreement. TNTP’s Client proposal will be considered accepted upon execution or upon commencement of the services at Client’s direction following Client’s instructions to commence services under the Proposal.

Section 2. Client Responsibilities.

Cooperate with TNTP, to facilitate the performance of TNTP’s Services, and provide TNTP with access (which may be in-person or via virtual means such as teleconference and videoconference, as agreed upon by the parties) to Client personnel, classrooms, meeting spaces, and buildings as needed for TNTP’s Services. The Services may require student and/or teacher surveys, focus groups, student work samples and video recordings of classroom activities, students or groups.

TNTP and Client may mutually agree to permit in-person essential work-site visits under certain, very limited circumstances. In making a determination to permit in-person, essential work-site visits, TNTP and Client will take into account CDC guidance, state and local regulations and guidance, the school and district’s health and safety COVID-19 response plan and the internal policies of both Client and TNTP. The parties must mutually agree that in-person work-site visits are essential, cannot be done virtually. If the parties agree to work-site visits, school staff and TNTP will be instructed to follow all healthy and safety procedures, including the requisite Personal Protective Equipment prior to commencing on-site work. TNTP reserves the right to discontinue work-site visits at any time if TNTP determines that cessation of work-site visits is necessary to protect the health and safety of its personnel.

If required by the scope of services, provide to TNTP, at no cost to TNTP, and within thirty (30) days of a written request all requested student data (“**Student Data**”), teacher and staff related data (“**Staff Data**”), and demographic and school/district information (“**School Data**”). Student Data, Staff Data, and School Data is collectively referred to herein as “**Data**,” as provided in Section 10 of this agreement. The Client’s failure to provide TNTP with Data, or access to collect the Data, may cause a material delay in the delivery of services for which TNTP will not be held responsible.

Section 3. Acknowledgements.

- a. For the purposes of this agreement and pursuant to FERPA, CFR 99.31, a School Official is a contractor that: (1) Performs an institutional service or function for which the agency or institution would otherwise use employees; (2) Is under the direct control of the agency or institution with respect to the use and maintenance of education records; and (3) Is subject to CFR 99.33(a) governing the use and re-disclosure of personally identifiable information from student records. The Client designates TNTP to act in a School Official role for the purposes outlined in the Scope of Work.
- b. TNTP’s relationship to the Client is that of an independent contractor. The Client and TNTP intend that an independent contractor relationship be created by this Agreement, and not an employer/employee relationship, partnership, joint venture or other business group or concerted action. TNTP may upon written notice to you, subcontract any portion of TNTP’s Services in its sole discretion. The Client, and not TNTP, is responsible for all employment-related obligations, liabilities, and decisions that may relate to the implementation of TNTP’s services.
- c. TNTP will use its reasonable efforts to achieve the deadlines for services, if any, set forth in any timetable and/or dates for delivery contained in the Scope of Services.

- d. TNTP may use video for any of TNTP's Services in its sole discretion and for its legitimate business purposes in perpetuity so long as it is made pursuant to all federal, state and local laws, rules and policies relating to confidentiality and protected information.

Section 4. Representations and Warranties. Each party agrees that it:

- a. Has the full right, power, legal capacity and authority to enter into this Agreement and to carry out its obligations hereunder.
- b. Maintains adequate and appropriate insurance, including comprehensive general liability, professional liability and workers' compensation insurance, to cover activities under this Agreement.
- c. Will comply in all material respects with all applicable federal, state, and local laws, ordinances, codes, and regulations in performing its services hereunder.
- d. Is not subject to and will not enter into any agreement or arrangements which preclude compliance with the provisions of this Agreement.

Section 5. Payment and Invoicing.

The Client shall pay a flat fee to TNTP in the amount of \$69,666 for TNTP Services (the "**Client Fee**"). TNTP shall invoice the Client for the total Client Fee according to the following schedule:

Invoice Date	Invoice Amount
March 20, 2023	\$34,833
May 20, 2023	\$34,833
Total	\$69,666

TNTP will submit an invoice reflecting the flat fee according to the above schedule and include a breakdown of services rendered to the Client. TNTP's failure to timely invoice will not constitute a waiver of any of TNTP's rights hereunder or constitute a breach by TNTP of this Agreement. The invoice is due and payable by ACH or wire transfer within 30 days of your receipt of the invoice, without regard to any delay for purchase order or invoice reference. The Client will validate any changes to ACH or wire payments by contacting TNTP at finance@tntp.org. After 30 days, interest may be charged at a rate of 1% per month. The Client agrees to provide, for inclusion in each Project Proposal, the specific information that must be included on an invoice (e.g., a Purchase Order Number or other reference). If there are disputed amounts on any invoice, the balance of such invoice, after deducting any disputed amounts, shall be paid in full when due and payable, and the disputed amounts shall be presented to TNTP for resolution as soon as such disputed amounts have been determined by the Client. The Client shall not be obligated to compensate TNTP for, and TNTP shall not be obligated to provide, services to be performed after termination of this Agreement. TNTP shall pay all "out-of-pocket" expenses, including travel to and from the district, associated cost for housing and food while delivering Services, pandemic related expenses such as personal protective equipment, sanitizer, or other items used to prevent the spread of the COVID-19 virus, and shall not be entitled to reimbursement from Client for such expenses, unless specifically detailed in this Agreement.

Financial Contacts:

For TNTP: Tonya Horton
EVP, Central Operations
ar@tntp.org

For Client: _____ (Financial Contact Name)
_____(Title)
_____(Email Address)
(TNTP will direct invoices to this address)

Section 6. Termination.

If at any time either of the parties believes that the other party has materially breached its obligations hereunder, written notice shall be given setting forth the asserted breach and providing an opportunity to cure the same within thirty (30) days after such

written notice. If the asserted breach shall not have been cured to the reasonable satisfaction of the party providing the written notice, but reasonable attempts to cure are claimed in writing by the party to whom the written notice of asserted breach was given, said party will have an additional opportunity to cure for a period of thirty (30) days following the expiration of the initial thirty (30) day cure period. If the asserted breach shall not have been cured to the satisfaction of the party providing written notice of asserted breach, that party may elect to terminate this Agreement upon written notice to the breaching party. If this Agreement is terminated, the rights and obligations of each party hereunder will terminate, provided, however, that such termination will not terminate the rights and obligations of the parties that expressly survive the termination of this Agreement, including, without limitation, the obligation of the Client to pay TNTP for expenses incurred and for all services provided pursuant to this Agreement prior to the effective date of such termination.

Section 7. Indemnification, Limitation of Liability and Subpoenas.

TNTP agrees to defend, indemnify and hold harmless Client from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against Client that result from or arise out of the acts or omissions of TNTP, TNTP's employees, if any, and TNTP's agents. Client agrees to defend, indemnify and hold harmless TNTP from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against TNTP that result from or arise out of the acts or omissions of Client, Client's employees, if any, and Client's agents. Except for a party's indemnification obligations under this Agreement: (i) in no event shall either party be liable for any indirect, consequential, special, incidental or punitive damages arising from or relating to performance under this Agreement, and (ii) in no event shall either party's liability for any and all claims arising out of or relating to its performance under this Agreement exceed the amounts paid by or payable by the Client hereunder, or as allowed by law. Nothing herein is intended to limit or restrict the indemnification rights or obligations outlined in Section 7.

In no event will TNTP be liable for any loss profits, loss of use, loss of contracts or for any indirect or consequential loss or damage. TNTP will not be liable to the Client for any liability arising in connection with TNTP's services, except to the extent such liability results from TNTP's fraud or intentional misconduct.

If TNTP is requested by Client or required by subpoena or similar legal process to produce TNTP's materials or personnel with respect to an engagement for Client, provided that TNTP is not a party to the proceeding, the Client will reimburse TNTP for our professional time and reasonable out of pocket expense, including the reasonable fees and out of pocket expenses of our outside counsel which we incur in responding to such a request.

Section 8. Intellectual Property Rights.

Ownership by TNTP. Title to and ownership of all work product, data, reports, and materials created by or on behalf of TNTP prior to the Effective Date of this Agreement or in the course of implementing and executing the Services, whether partial or complete, and any work product derived therefrom (collectively referred to as the "**Work**"), shall be and remain solely in TNTP except for the Client Data. The Client agrees that all Work created by will not be transferred, shared, licensed or sold by the Client to any other entity under any circumstances without the prior written consent of TNTP. TNTP shall be considered the author of the Work for purposes of copyright and only TNTP shall have the right to copyright the same. Additionally, TNTP retains all rights, title and interest in and to all processes, methods, systems, layouts, and information including TNTP's Video Library, Learning Portal, Insight, Academic Scorecard and online platforms (collectively the "**TNTP Tools**") used in creating the Work. Nothing in this Agreement shall be deemed to grant to the Client any ownership rights in the Work or the TNTP Tools, and except as expressly granted to the Client hereunder, the Client shall have no right or license with respect thereto.

Ownership by the Client. As between the Client and TNTP, the Client owns all Client Data provided to TNTP by or on behalf of Client in connection with this Agreement. The Client agrees that TNTP may use de-identified Client Data to perform its obligations hereunder and may use de-identified Client Data for its legitimate business purposes, including, without limitation, for purposes of publication, research, evaluation and presentation by TNTP.

Client Partners. The Client grants TNTP permission to share the Client Data with third party researchers, evaluators, partners and funders designated by the Client upon receiving written permission (including permission through electronic mail) from the Client.

Promotional Materials. The Client and TNTP agree that either party may use descriptions of the Services in future promotional materials and client lists, and that TNTP may explicitly identify the Client as a client of TNTP and the Services.

License to the Client. TNTP grants the Client the following limited, revocable non-exclusive, non-transferable, non-sublicensable license to use the deliverables for the Client's own internal business operations, trainings and analysis only and agree not to disclose the deliverables to any third party except as otherwise permitted under this Agreement. The Client agrees that transfer of ownership in the Deliverables will occur only after the Client's payment in full to TNTP for all services associated with the Deliverables. TNTP does not convey to Client any ownership or license rights in any TNTP IP used in performance of the Services, or in the frameworks, processes, methodologies, analytical tools and industry data and insights that may be used or developed by TNTP in the performance of the Services. The Client agrees to keep the TNTP IP confidential and nothing in this agreement shall grant any ownership rights in the TNTP IP to the Client.

License to TNTP. The Client grants TNTP a worldwide, perpetual, irrevocable, royalty-free license, with the right to grant sublicenses, to use, modify, reproduce, display, transmit, distribute, publicly perform, and create derivative works of the Client Data in de-identified and/or aggregated form. The Client agrees that TNTP may use any de-identified data and metrics regarding the Client's business which are provided to TNTP by the Client or which are otherwise collected by TNTP during the course of the engagement.

TNTP may identify the Client as the source from which the data originated if it complies with the other terms in this Agreement. The Client and TNTP agree that either party may use descriptions of TNTP's Services in future promotional materials, media and client lists, and that TNTP may explicitly identify the Client as a client of TNTP.

Trademarks. Client acknowledges that TNTP owns the TNTP name, flame logo, and the tagline Reimagine Teaching (collectively the "Marks"). TNTP grants Client a limited, non-exclusive, non-transferrable, revocable license to the Marks for the specific purpose of the marketing and promotion of the Project, services and partnership. Any use of the Marks beyond the scope of the services shall be subject to the prior written approval by TNTP, be consistent with the terms of this Agreement, and be used for the sole purpose of the Project, TNTP's services and partnership with the Client. The Marks may not be altered or modified in any way unless approved by TNTP. Client will immediately cease using the Marks upon the earlier of TNTP's request, the termination of this Agreement or the completion of the Project and services. Client shall not attempt to register the Marks and will cooperate with TNTP protecting, defending them.

Survival. The terms of this Intellectual Property Rights Section shall survive the termination of this Agreement.

Section 9. Data

The Parties agree that confidential or proprietary Data may be shared between the Parties and may only be used by the other Party for the purposes identified in Appendix A. The Client agrees to provide the requested data in a timely manner to ensure that project timelines are followed. The Parties agree to comply with all relevant federal, state, and local laws and regulations governing the privacy and security of personally identifiable information (including transmission of data), to the extent applicable.

The Parties agree that any disclosure of Confidential Information shall be made available only to its employees, officers, directors, financial and legal advisors, agents or representatives (Representatives) who need to know in order to further the purpose of the services addressed in this agreement and as required by law. The Parties further agree to inform its Representatives of the confidential nature of the Confidential Information and direct them to treat the Confidential Information in accordance with the terms of this Agreement. The Parties acknowledge that irreparable injury and damage may result from disclosure of the Confidential Information to unauthorized third parties or from utilization of the Confidential Information for purposes other than those connected with TNTP's Services.

Client recognizes and agrees that for purposes of the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g; 34 CFR Part 99 ("FERPA"), TNTP is considered a School Official with a legitimate educational interest, providing services that would otherwise be performed by the Client, and under the control and direction of the Client with respect to the education records. The Client shall define the criteria for determining who constitutes a "school official" and what constitutes a "legitimate

educational interest" as permitted by FERPA, broadly enough to permit the provision of the Services hereunder, and reasonably inform students or their parents of the same in accordance with 34 C.F.R. § 99.31. TNTP shall comply with all applicable provisions of the United States Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, 34 CFR Part 99 (FERPA) in receiving and handling personally identifiable information from education records as a "school official" under FERPA.

Notwithstanding the above, Client shall not provide or make available to TNTP any student's personally identifiable information from education records (for purposes of FERPA) unless: (i) Client has obtained, with respect to each student's PII provided to TNTP, appropriate written consent to disclose such PII to TNTP, and authorization for TNTP to use such PII in connection with performing Services, and (ii) written notice identifying particular Data as PII. All personally identifiable information will be destroyed within 60 days of the termination of this agreement.

Separate from the parties' obligations with respect to student data, the Client agrees not to send TNTP any data that can identify an individual ("Personal Data") unless otherwise mutually agree that it is a requirement in order to effectuate TNTP's services under the Agreement. In such circumstances, the parties shall comply with the obligations imposed on us by applicable data privacy legislation and these paragraphs. In providing TNTP with Personal Data the Client will be acting as the data controller and will confirm that Client has complied with relevant laws and obtained all necessary consents for lawful processing, including in connection with any transfers of Client's Personal Data.

Section 10. Miscellaneous.

- TNTP's services are limited to those specifically described in the Agreement and applicable Scope of Services and do not under any circumstances constitute accounting, audit, or tax related assistance or advice, investment advice, legal advice or services (including as to the manner, if any, in which you the Client may lawfully implement any advice provided by TNTP), expert witness services.
- In any event any provision of this Agreement is held by a court to be unenforceable as written, that provision will be reformed so as to give effect to the intentions of the parties, and the other provisions of the Agreement.
- Neither the Client nor TNTP may assign their rights under this Agreement without the prior written consent of the other.
- Either party will not be liable to the other party, nor be deemed to have breached this Agreement, for any failure or delay in performing any of its obligations under this Agreement when such failure or delay is caused by or results from an event beyond That party's reasonable control, including without limitation (1) acts of God, (2) natural disasters, (3) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest, (4) governmental orders or restrictions, (5) international, national or regional emergency, (6) flood, fire, or explosion, (7) strikes, labor shortages, stoppages or slowdowns, (8) epidemics, pandemics, diseases, quarantines, or other extraordinary event which is determined to constitute a public health risk ("Force Majeure Event"). Each party will use commercially reasonable efforts to give notice of the Force Majeure Event to the other party stating the period of time the occurrence is expected to continue, provided that (a) that party is able, given the nature and scope of the Force Majeure Event, to reasonably state such time period, and (b) any delay by that party to provide such notice or to state the time period when performance will be resumed will not negate the enforceability of this Section. Upon cessation of such Force Majeure Event, that party will thereupon use commercially reasonable efforts to resume efforts to promptly perform or complete the performance of hereunder as soon as reasonably practicable after the cessation or resolution of the Force Majeure Event. If that party's failure or delay to resume efforts to promptly perform or complete the performance remains uncured for a period of 60 days following notice given by it to other party under this Section, either party may thereafter suspend or terminate its performance under the applicable Scope of Work upon 30 days' written notice.

All notices required by this Agreement will be in writing and either personally delivered or mailed, to such party at its address specified on the first page of this Agreement or to such other address as such party may designate by notice

given in accordance herewith. If to TNTP, the notice will be to Florrie Chapin Vice President, General Counsel and Corporate Secretary, Legal Department. If for Client:

Mineral County School District
Stephanie Keuhey
Interim Superintendent
751 A Street P.O. Box 1540
Hawthorne, Nevada 89415

- This Agreement will be governed by Nevada law without reference to conflicts of laws principles. The Parties agree and consent to the jurisdiction of and venue in the state or federal courts in the state of Nevada in all disputes arising out of or relating to this Agreement.
- This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations, understandings, representations and agreements, if any, with respect to the subject matter hereof. Neither this Agreement nor any provision hereof may be modified, amended, supplemented, waived, discharged, or terminated except in a writing signed by the parties. No failure or delay in exercising any right or remedy hereunder shall constitute a waiver of such, any other, right or remedy.
- Client recognizes that TNTP may have access to proprietary information (collectively, "Information") which are valuable, special and unique assets of Client and need to be protected from improper disclosure. In consideration for the disclosure of the Information, TNTP agrees that TNTP will not at any time or in any manner, either directly or indirectly, use any Information for TNTP's own benefit, or divulge, disclose, or communicate in any manner any Information to any third party without the prior written consent of Client. TNTP will protect the Information and treat it as strictly confidential. A violation of this paragraph shall be a material violation of this Agreement. Nothing in this Agreement shall be construed to prevent disclosure of Confidential Information as may be required by applicable law or regulation, or pursuant to the valid order of a court of competent jurisdiction or an authorized government agency, provided that the disclosure does not exceed the extent of disclosure required by such law, regulation, or order. TNTP agrees to provide written notice of any such order to an authorized officer of Client within 5 calendar days of receiving such order, but in any event sufficiently in advance of making any disclosure to permit Client to contest the order or seek confidentiality protections, as determined in Client's sole discretion.
- The Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The Agreement may also be executed by email, or other electronic means, and so executed shall have the full force and legal effect of an original.

[Signature Page to Follow]

Signatures.

The parties, by signing below, by their duly authorized representatives confirm their acceptance of the terms and agree to execute this Agreement, which shall be effective on the Effective Date.

Mineral County School District

By: _____

Date: _____

Name (print): _____

Title: _____

TNTP, Inc.

By: _____

Date: _____

Tonya Horton
EVP, Central Operations

Schedule A Statement of Work

(All work will be conducted virtually unless agreed to by both parties as described in Section 2.)

Our Strategy

Needs Analysis and Strategic/Improvement Planning

Our approach uniquely engages key stakeholders throughout the process while placing an emphasis on the most important actions a district can take to advance student learning. The following approach represents a comprehensive sequence of events related to analysis and planning, which we would adjust as needed based on where the district might be in the continuum of this work.

The work begins with a brief Preparation Phase, when we align with the district on the priorities, approach, and operations for the design. We then quickly pivot to Community Visioning Phase so we can support Mineral County to develop values and a theory of action based on community input, followed by a Learning Phase to assess the district's current performance and approach, a deep-dive analysis into academics, talent, and operations. Our efforts will culminate in a Strategy Design Phase where we translate findings into a strategic vision and associated plans to realize that vision.

1. **Preparation Phase <Jan. 2023>:** The work will begin with an initial, brief period of planning. TNTP's approach to design aims to leverage the context and knowledge of the staff and the Mineral community to inform the district's vision. To begin our work together, TNTP will work with Mineral County to engage in the following planning activities:
 - **Setting Design Operations:** To ensure that Mineral County and TNTP have clear communications and expectations throughout the process, we will meet to discuss what touchpoints and communications the organizations will have throughout the process. TNTP will also communicate information needed from the district to begin the work. **To ensure the success of this planning process, it is critical that Mineral County School District identify a senior point of contact to serve as the lead partner with TNTP.** This person will partner with TNTP on all aspects of this process, from advancing data requests to identifying existing meetings, working groups, advisory panels to be leveraged for expediency, to identifying critical stakeholders within the district to elevate previously marginalized voices in the process. While TNTP will work with many other stakeholders within the district and community, this partner will be primary support to TNTP as we engage with Mineral County School District in the strategic planning process.
 - **Refining Research Questions:** TNTP will propose a set of research questions that will gather the critical data to inform a comprehensive and cohesive plan for this unique community and would work with Mineral County School District to finalize these questions. The plan will address key areas of the system's functioning, for example:

Component of Plan	Sample Questions
Vision, mission, core values, overall theory of action for the district	<ul style="list-style-type: none">• What are the hopes, dreams and aspirations for students of Mineral County School District?• What should "school" be and mean to families?• What is the current experience of students? Families? Educators? Leaders? What should the signature experience be for each of these important groups? What could be achieved if that experience was realized?• What is important to families and other members of the Mineral County School District community?• Do students and families receive the specific supports they need to be equally engaged in their education? Are community assets effectively leveraged to advance the academic achievement of students?• What are the academic bright spots and exemplars across Mineral County School District? What are the gaps and opportunities?
Organizational Structure	<ul style="list-style-type: none">• What is the current organizational structure and associated functionality?• How does the central office support school-based efforts?• What do schools need from the central office to create the ideal student, family and educator experience?

	<ul style="list-style-type: none"> What opportunities exist within the current structure that aren't currently optimized?
Academics	<ul style="list-style-type: none"> How are Mineral County schools performing academically today? Historically? Are all students held to the same high standard of success? Do they have the same access to educational options? Do they have fair and equitable opportunities to succeed? How does Mineral County School District support teachers and principals in the execution of its academic model? Are curricular materials aligned to rigorous standards? Are teachers supported in their efforts to deliver high quality instruction? What PLCs or professional learning opportunities exist for teacher and leaders? What battery of assessments are in use across the district? How are they used? How much time is devoted to testing? What other resources are deployed to this end? What is the district's approach to student interventions? To gifted and talented education and opportunities? What services and supports (e.g. special education, ELL programming) exist across the district? And they equally accessible to all students?
Talent	<ul style="list-style-type: none"> Does Mineral County School District have access to the talent it needs at each level of the system (central office and schools)? What is the approach to recruit, select and retain talent? Are there opportunities for regular feedback and ongoing development for all district staff? What evaluation practices are in place? Does the talent workforce reflect the diversity of the students within the system? Is talent equitably distributed across the district? What are the roles and responsibilities of all district central office staff? How do these compare to best practices? How well do they perform these activities?
Finances and Resource Allocation	<ul style="list-style-type: none"> What is the current financial position and outlook for the organization? What are the major cost growth drivers? How are resources currently allocated? <ul style="list-style-type: none"> Schools Administration How are budgets aligned with District priorities?
District Operations	<ul style="list-style-type: none"> What opportunities exist to strengthen district and school operations? What routines, structures and systems are in place for goal-setting, monitoring and continuous improvement? What communication structures are in place for internal change management efforts?

- Identifying Structures and Approaches for Communicating with Key Stakeholders:** To engage stakeholders effectively and efficiently in the design process, we must first identify each stakeholder group we plan to engage as well as leverage existing structures or creating new ones when necessary. TNTP suggests conducting a focus group with community members, board members, students, teachers, and principals to ensure their voice is captured and informs the initial recommendations. We will support this process by identifying key leaders, scheduling meetings, supporting with preparation, and creating tools to support the stakeholder engagement process.

2. Community Visioning Phase <Feb. 2023>: After we have established the goals of the effort and scope of inquiry, in partnership with Mineral County School District leadership, we will shift our focus on gaining community perspectives to create a **draft District vision, values and theory of action.**

To paint a holistic picture that considers our review alongside the perspectives of key constituents, *TNTP will engage families, school staff, central office staff, and community members using a variety of methods.* These conversations will help Mineral County School District learn about what community hopes for their children and students. This work will include multiple points of communication, outreach, and ideation.

- Focus Groups:** We will host a focus group with families and community members. We will support this process by identifying potential focus group participants, conducting outreach, facilitating the focus groups and reporting the results.

- **Targeted Community Survey:** TNTP will develop a survey which provides the Mineral County community with the opportunity to share their opinions in an anonymous and efficient way. TNTP will collect the data during and analyze the results to identify trends and recommendations. The goal of this outreach is to provide an opportunity for community members to be involved in the strategic planning process in a low-touch way.

3. Learning Phase <March 2023>: The Learning Phase aims to establish a realistic, data-driven understanding of Mineral County School District's strengths, areas of growth, resources, and instructional and management philosophies and priorities. Our learning will focus on several key topics as described below. ***Please note that, when possible, we will rely on existing data to maximize time during the learning phase and so that we don't duplicate any data collection efforts that the district may have already completed.***

- **Organizational Structure:** TNTP will review the overall structure of the district that includes the central office and schools. We will review department functionality, role and responsibilities, goals and, where available, progress toward goals/performance metrics. We will interview department leads and a sampling of staff members to understand how departments work together, collaborate, communicate, and work toward shared outcomes. Where relevant and as applicable, we will review policy and procedure documents to help refine our understanding.
 - **Academics:** TNTP will utilize district data to understand trends in student achievement and then looks the quality of the instructional experiences and other supports available to students. We will review approaches to students supports such as interventions for English Language Learners. We will also review existing policies and practices for student discipline and supporting teachers and school leaders to identify strengths and opportunities for growth. We will conduct classroom observations to gather evidence of the current state of instruction.
 - **Talent:** TNTP will work with relevant district departments to look at key measures of effective talent practices—such as vacancy rates, recruitment and hiring practices. Our inquiry will include a review of talent management practices such as evaluation and feedback routines, professional development opportunities, and retention trends. Through conversations with District leadership and staff, data collection and reviews of District policies and practices related to central office, school leader and teacher talent, we will identify specific adjustments the District could make to improve talent practices overall.
 - **District Operations:** We will also engage in a high-level review of District operations with a specific focus on understanding mechanisms for communication externally with stakeholders, general internal communication structures and supports, and practices in place to communicate for change management efforts. We will examine the routines, structures, systems, and expectations that are in place for District, department, and individual-level goal setting, monitoring and improvement, and data management. These areas are critical to the success of any change management initiative and therefore we will seek to understand current strengths and opportunities to ensure the success of the district redesign effort. Finally, our review of other areas, especially resource allocation, will likely lead to a deeper understanding of operations areas for future focus and refinement.
- 2. Design Phase <April 2023 – May 26, 2023>:** TNTP will lead Mineral County School District through an iterative Design Phase that continues to get input from community members while preparing leadership to spearhead implementation. We do this facilitating two, parallel conversations between an advisory team and a core design team.
- **Core Design Team:** The core design team consists of key decision-makers responsible for District direction and success. TNTP will facilitate a series of conversations that lead to the following components of a final plan:
 - District values and vision that reflect the insights from community perspective gathering
 - A theory of action that is quantified by short-term and long-term goals
 - 3-5 overarching strategies that collectively attend to immediate needs—such as teacher staffing and school safety—advance the theory of action
 - Action plans with clear benchmarks of success for the next 3-6 years and even more detailed action steps for the first 12-18 months
 - An action plan to transition from its current plan to its aspired design, including recommendations for aligning resources and staff to optimize implementation of the strategy
 - A separate action plan for improving District data capacity and performance management so that Mineral County School District can assess progress toward goals
 - Recommendations for improving core functions related to implementing change—such as communications, family and school engagement, school support, accountability structures, data management, and performance management.
 - **Advisory Team:** TNTP will design and facilitate an advisory group to offer feedback to the core design team on the emerging plan. This group will consist of a diverse group of stakeholders that might include teachers, school leaders, community members, and

families. The advisory team will answer additional feedback questions the core design team identifies and offer real-time feedback to foundational components of the design including Mineral County School District's values, vision, theory of action, and overarching strategies.

Communication & Implementation: While the work described above will lead to a written strategic plan incorporating the planning process, research, analysis, opportunities, and strategies, we also know that the most difficult part of a strategic plan process is implementing the plan and recommendations. Given this, throughout the project we will work with relevant district staff and key stakeholders, along with TNTP's internal communications team, to develop internal and external communication tools to assist with building momentum and investment in the strategic plan. We will also support the creation of an implementation plan that will guide the transformation efforts that TNTP and Mineral County School District will take on over the next several years.

Proposed Timeline

Effective transformation efforts require detailed and thoughtful planning to develop a comprehensive and integrated strategy that includes timelines, key milestones, and performance metrics. We aim to have the strategic plan finalized by May 26, 2023 and meet this expedited timeline and still have a robust community engagement process, we would propose having some of the phases of the work overlapping. For example, the data collection process of the learning phase would begin during the community visioning phase.