



Adelanto *Elementary School District*

District Safety Guidelines for COVID (rev 080621)

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COVID Reporting, Notifications
AM LLC

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The Adelanto Elementary School District is committed to providing a quality educational experience for all students and families. In the COVID-19 environment, we have developed protocols for safe school operations for the 2021/22 school year.

1. Masks/Face Shields/Face Coverings

All staff and students will wear masks indoors. Outdoor masks will be optional for staff and students.

2. Plexiglas Desk Shields

Desk shields are available, upon request from staff and students.

3. Water Access

Staff and students will bring their own water bottles from home and water fountains/sinks will be available for filling bottles only, not for direct drinking.

4. Hand Washing

Staff and students should wash hands frequently and for a minimum of 20 seconds.

5. Social Distancing

No social distancing in buses, cafeterias, classrooms and playgrounds.

6. Self-Screening

Staff and students will self-screen at home before coming to District office or school sites.

7. Temperature Screening

All visitors will check in using temperature kiosks.

8. Cleaning/Disinfecting

All sites will be cleaned/disinfected daily.

9. COVID-19 Investigation

Investigations, contact tracing, testing and notifications will be coordinated by staff with AM LLC along with the District COVID-19 team. The need for quarantine is determined based on exposure type, length, vaccination status and the use of health protocols and will be determined by the team on a case-by-case basis.

COVID-19 Screening, Testing, Contact Tracing & Notifications

Who is handling COVID-19 reporting?

The District has partnered with AM LLC who specializes in COVID-19 investigation and contact tracking. AM LLC will work with the District and all school sites to assure that protocols and management of COVID positive cases, suspect cases and close contacts are followed according to CDC and CDPH guidelines. Each middle school (6-8th grade) will have a COVID Liaison on site. The K-5 and K-8 schools will have access to four teams who will rotate through the 11 schools.

Who should a parent report a student illness?

If a parent is reporting a student illness, please have them contact the District COVID Liaison Team:
Phone: (760) 398-0500 E-Mail: COVID_Support@aesd.net.

Who should a staff person report an illness?

If a staff person is reporting an illness, please have them contact the District COVID Liaison Team:
Phone: (760) 398-0500 E-Mail: COVID_Support@aesd.net.

Are we temperature checking students and staff when they arrive?

No. All staff and students are required to self-screen at home prior to arriving to work/school. As a manager/site leader, if you have the staffing available to temperature check at your site or department in an efficient manner, then please feel free to make a decision that best suits your site/department.

Will we document screenings?

No. Since staff and students are required to self-screen at home, sites do not have to document.

Who/how will contact tracing and testing work for staff and students?

Contact tracing for students will be led by AM LLC. AM specializes in COVID-19 investigation and contact tracking. AM will recommend who should test, who should quarantine and who to notify. Staff will provide support to AM, if necessary. AM is a partner and will work with the District and all school sites to assure that protocols and management of COVID positive cases, suspect cases and close contacts are followed according to CDC and CDPH guidelines.

Is vaccination for staff and students required?

No. Vaccination is not required for staff or students.

When and how will parents and staff be notified of a positive case?

Notifications to parents and staff will be led by AM LLC and AESD COVID Committee. Notifications may be in the form of e-mail, phone call and other communication tools.

If you have multiple students suspected of COVID-19, how will you safely isolate each student?

Each school site has an isolation room for one student. If there are multiple students, AM LLC will determine which students may have COVID and which students may not based on their investigation. Students that may have COVID will be monitored outside until parent pickup.

COVID Prevention & Sanitization

When students arrive in the morning, should they wash or sanitize their hands?

Recommended. Every school site should provide opportunities for a child to wash hands thoroughly or to use hand sanitizer throughout the day.

How often will buses, classrooms and offices be sanitized?

Buses, classrooms and offices will be sanitized at the minimum of once per day. Buses should be sanitized twice per day: after completion of the morning route and the afternoon route.

In general, cleaning once a day is usually enough to sufficiently remove potential virus that may be on surfaces. Disinfecting (using disinfectants on the U.S. Environmental Protection Agency COVID-19 list) removes any remaining germs on surfaces, which further reduces any risk of spreading infection.

If a facility has had a sick person with COVID-19 within the last 24 hours, clean AND disinfect the spaces occupied by that person during that time.

Are students allowed to share supplies?

Given the low likelihood of surface transmission of COVID-19, schools no longer have to avoid sharing objects. This includes classroom materials, items for physical education, or art supplies. Shared objects no longer have to be cleaned or disinfected between use and should follow the updated cleaning guidance outlined below.

How thoroughly are rooms and restrooms sanitized daily?

Yes. Rooms and restrooms will be cleaned once per day when in use.

In general, cleaning once a day is usually enough to sufficiently remove potential virus that may be on surfaces. Disinfecting (using disinfectants on the U.S. Environmental Protection Agency COVID-19 list) removes any remaining germs on surfaces, which further reduces any risk of spreading infection.

Who will clean the classrooms?

Custodians will clean classrooms. Also, if a staff person wishes to clean off surfaces to assure the environment is disinfected, cleaning supplies such as wet wipes are part of the PPE supplies provided by the District to all sites.

Will communal computers/computer labs be cleaned?

Yes. Communal computers and computer labs will be cleaned. Also, if a staff person wishes to clean off surfaces to assure the environment is disinfected, cleaning supplies such as wet wipes are part of the PPE supplies provided by the District to all sites.

Will playground equipment be cleaned?

Based on CDC guidance and updated information on the low likelihood of surface transmission, schools now only need to clean high touch surfaces (door handles, bus seats, drinking fountains) and shared objects within the school and on school transport vehicles once a day, excluding certain circumstances.

Will air purifier filter replacement?

Maintenance and Operations will oversee HVAC service including filter replacement.

Filters in HVAC systems should be changed according to the typical schedule or even left in place longer than normal. Extending the time between filter changes is a strategy being employed during the current COVID-19 pandemic. Thus, extending the time between filter changes may be beneficial. Either way, the risks from not changing filters right on time are small. The filters may load more than normal, which could lead to slight reductions in air flow.

Will plexiglass be installed/available?

Plexiglass/desk shields will be available to all staff/students upon request. Recent CDC research found that the desk or table barriers did not correlate with lower infection rates. Mask mandates and ventilation did.

COVID FAQ for Masks**Do I have to wear a mask when I am alone?**

No. A staff person alone in their classroom or office does not need to wear a mask.

Do I have to wear one when I am with my team?

Yes. In meeting with your team, all participants will wear a mask.

If a staff person or student requests a mask waiver, who do I direct them to?

For a staff person, refer them to Josie Stijepovic, Director of Risk Management: josie_stijepovic@aesd.net, 760.246.8691 x10208.

For a student, please have them complete the mask waiver form and turn into the designated school site contact. The school site contact will then forward the waiver to Student Services.

Will this mask requirement be enforced? If so, how?

All staff and students are required to wear a mask. If a student does not have access to a mask, one will be provided free of charge by the school/District.

If a student has a health concern, then a mask waiver should be submitted to waive the mask-mandate.

If the student does not have a health concern and does not want to wear a mask, then the student will be offered Independent Study.

Do vaccinated staff need to wear masks?

Yes. Vaccinated staff are required to wear a mask.

Will vendors, visitors and volunteers be allowed on a school site?

Vendors, visitors and volunteers will be allowed on school sites if it is for essential needs (e.g. IT, M&), supplies and equipment deliveries, emergency personnel/first responders). Site leaders will need to monitor and manage visitors and vendors.

COVID FAQ for Transportation**Do bus drivers need to take temperatures of students before stepping onto the bus?**

No. Since staff and students are required to self-screen at home, bus drivers do not need to take temperatures prior to the student stepping onto the bus.

What should the bus driver do if he/she suspects that a student is ill?

If the bus driver suspects that a student is ill while in transit, then the driver should make sure that the student is wearing their mask properly. A few windows should already be open on the bus for proper air circulation. Have the student sit in their own seat with no other student

sitting in front, back or next to the possibly ill student. Please notify dispatch so that the parent/guardian can pick up their child from the school site. At the school site, the student should wait in the isolation room. Once the student leaves the isolation room, clean and disinfect the isolation room.

COVID FAQ for Food Services

How will CNS setup the cafeteria? Package food? Handle the cashier?

Given very low risk of transmission from surfaces and shared objects, there is no need to limit food service approaches to single use items and packaged meals. Cashier services shall operate like before, pre-pandemic.

Maximize physical distance as much as possible while eating (especially indoors). Using additional spaces outside of the cafeteria for mealtime seating such as classrooms or the gymnasium can help facilitate distancing. Arrange for eating outdoors as much as feasible.

Clean frequently touched surfaces. Surfaces that come in contact with food should be washed, rinsed, and sanitized before and after meals.

Will we be able to eat in class?

Yes. Classrooms may be used for eating.

Maximize physical distance as much as possible while eating (especially indoors). Using additional spaces outside of the cafeteria for mealtime seating such as classrooms or the gymnasium can help facilitate distancing. Arrange for eating outdoors as much as feasible.

Can students bring lunches or food from home?

Yes. Students may bring lunches from home.

COVID FAQ for Water & Water Fountains

How will water fountains be handled?

Water fountains are available for use. Staff and students should use a refillable water bottle. The risk of getting COVID-19 from touching a solid surface (like a water fountain button) is low, and COVID-19 has not been found in drinking water. Therefore, water fountains and bottle fillers can be used during the COVID-19 pandemic. Water fountains will be cleaned daily.

COVID FAQ for Paid Leave / SB95

If an employee is asked to quarantine by the district and has to use their 10 days, will they be paid by district?

Yes, employees will be paid by the District. The employee is still required to report their absence(s) as normal in the sub system. The employee will receive a notification to quarantine. The notification will have a link to the SB95 form. The employee is required to complete and fill out the SB95 form so that the absences are credited back to the employee.

What if staff member has been exposed directly multiple times and must quarantine?

SB95 only provides up to 80 hours of COVID-19 supplemental paid sick leave for eligible employees. Any leave more than the 80 hours will be deducted from an employee's sick leave bank. Part time staff will be prorated.

When does the SB95 supplemental paid sick leave expire?

SB95 supplemental paid sick leave extends through September 30, 2021. SB95 expires on October first.