

ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541
BOARD OF EDUCATION REGULAR MEETING MINUTES
TUESDAY, SEPTEMBER 13, 2022
5:00pm FACILITIES COMMITTEE MEETING
7:00pm PUBLIC HEARING
REGULAR MEETING IMMEDIATELY FOLLOWED THE PUBLIC HEARING
BOARD OF EDUCATION CONFERENCE ROOM

PRESENT: Rachelle Fletcher- President, Jennifer Yuhas-Vice President, Tenneille Brewer, Beth Bulkley, Timothy Wiant and Kimberly Wolverton

OTHERS PRESENT: Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent, Edward Ninestine-School District Treasurer, Jennifer Bartlett-Prati-Assistant Superintendent of Curriculum and Instruction, Seneca County Sheriff Lietunitent Thompson and Deputy Palmer, Michael Pane-Dean of Students/Athletic Director, Amanda Pundt, Timothy Wolverton and Seth Brandow

1. OPENING AND MINUTES

1.1 Call to Order at 7:00pm

1.1.1 Pledge of Allegiance

PUBLIC HEARING ANNUAL POLICY REVIEWS

1.1.2 Public Hearing regarding Policy #7310 Student Code of Conduct and Policy #7110 Student Attendance

Open Public Hearing: 7:01pm

Public Comments regarding the Student code of conduct or Student Attendance

Policies- none offered

Close Public Hearing: 7:02pm

1.1.3 Public Comment- none offered

1.1.4 Board of Education Members

1.2 Resolution to Approve Minutes

1.2.1 Approved the Minutes of the Board of Education Meetings of August 23, 2022 and September 1, 2022.

Moved: Mrs. Yuhas Seconded: Mrs. Brewer

Approved Unanimously 6/0.

1.3 Resolutions, Other

1.3.1 Acted upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approval of the Agenda

Moved: Mr. Wiant Seconded: Mrs. Yuhas

Approved Unanimously 6/0.

EXECUTIVE SESSION HELD

1.3.1.2 Executive Session was requested by President Fletcher for the Discussion of (6) particular personnel items (hiring, discipline, dismissal, salary) at 7:04pm

Moved: Mrs. Brewer Seconded: Mrs. Wolverton

Approved Unanimously 6/0.

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education on Tuesday, September 27, 2022, at 7:00pm in the Board of Education Conference Room

1.5 Other Items

2. **INTERSCHOOL ACTIVITIES**

2.1 Romulus Student Forum

2.2 Resolutions

POLICY #73410 STUDENT CODE OF CONDUCT ACCEPTED

2.2.1 Accepted and Adopted the revisions to Policy #7310 Student Code of Conduct

POLICY #7110 STUDENT ATTENDANCE ACCEPTED

2.2.2 Accepted and Adopted the revisions to Policy #7110 Student Attendance

1ST READ OF POLICY #7132 NON-RESIDENT STUDENTS

2.2.3 1st read of the proposed changes to Policy #7132 Non-Resident Students

COMBINED FALL AND WINTER SPORTS TEAMS APPROVED

2.2.4 Approved the participation with South Seneca for the following sports as agreed on terms for combining sports upon the recommendation of the Superintendent. The host school will use coaches' salary schedule and coaches' handbook of the said host district and the students from each district will follow their own school's code of conduct. All costs associated with the combined athletic program for the 2022-2023 (such as supplies, official, salaries and transportation) will be based on the percentage of the athletes that participate from Romulus and South Seneca

2.2.4.1 Combined Girls Modified Soccer hosted by Romulus Central School

2.2.4.2 Combined Boys JV/Varsity Basketball hosted by South Seneca Central School

2.2.4.3 Combined Wrestling (Modified/JV/ Varsity) hosted by South Seneca Central School

2.2.4.4 Combined Indoor Track (Modified/JV/Varsity) hosted by South Seneca Central School

Moved: Mrs. Brewer Seconded: Mrs. Bulkley

Approved Unanimously 6/0.

2.3 Announcement and Reports

SENECA COUNTY SHERIFF SAFETY REPORT AND PROPOSAL

2.3.1 Seneca County Sheriff Lieutenant Thompson and SRO Deputy Palmer- reported on the proposal from the Sheriff's Department for the need for a secure storage area of an AR-style rifle in building. A discussion was held as to the pros vs. cons of this direct access on campus and the steps to make the location secure and accessible only to the Sheriff's personnel.

UPDATE ON NATURE TRAIL WORK

2.3.2 Tim Wolverton reported on the work that has been done on the Nature Trail to date.

2.4 Other Items

3. REPORTS TO THE BOARD

3.1 Resolutions

3.2 Announcements and Reports

3.2.1 President's Report- President Fletcher announced the BOE member retreat to take place at 5:30pm before our next BOE meeting on 9/27 to discuss District Goals. Reminded the board about Open House on Wednesday evening.

3.2.2 Board Members Forum-no report

3.2.3 Superintendent's Report – Mr. Rotz announced that the BOE yearbook picture will be scheduled for November 15th before the start of the meeting. He handed out a one-page parent letter detailing the gender identity guidance that could take the place of the gender policy. This issue was discussed during the DEI committee meetings and would like input from the Policy committee on which direction to proceed. Mr. Rotz previewed the presentation of the proposed Capital Improvement Project which will be shown to the faculty the next day with another presentation during Open House in the Auditorium that evening.

3.3 Other Items

4. BUSINESS OFFICE REPORTS

4.1 Resolutions

4.1.1 To act upon the recommendation of the Superintendent to approve the following:

RFA MOA FOR SUBSTITUTE COVERAGE COMPENSATION ACCEPTED

4.1.1.1 Accepted the RFA MOA renewal for substitute coverage compensation

Moved: Mrs. Brewer Seconded: Mr. Wiant

Approved Unanimously 6/0.

4.2 Announcements and Reports

4.2.1 Accounts "A" General Fund dated 08/01/22 to 08/31/22; Warrant No. 11 for Accounts "A" General Fund dated 08/04/22 in the amount of \$16,192.04; Warrant No. 12 for Accounts "A" General Fund dated 08/11/22 in the amount of \$11,639.02; Warrant No. 15 for Accounts "A" General Fund dated 08/17/22 in the amount of \$147,592.53; Warrant No. 16 for Accounts "A" General Fund dated 08/25/22 in the amount of \$34,050.49.

4.2.2 Accounts "C" Cafeteria Fund dated 08/01/22 to 08/31/22; Warrant No. 3 for Accounts "C" Cafeteria Fund dated 08/11/22 in the amount of \$4,613.03.

4.2.3 Accounts "F" Federal Funds dated 08/01/22 to 08/31/22; Warrant No. 4 for Accounts "F" Federal A/P Fund dated 08/04/22 in the amount of \$135.12; Warrant No. 5 for Accounts "F" Federal Funds dated 08/11/22 in the amount of \$159.22; Warrant No. 6 for Accounts "F" Federal Funds dated 08/31/22 in the amount of \$3,449.88.

REVIEW OF FEDERAL STIMULUS FUNDING TO DATE

4.3 Other Items – Mrs. Jennifer Bartlett-Prati presented the Federal Stimulus Funding (Covid Funding) to date. Most funds have been allocated over a 3-year span. The impact on the district once these funds have been exhausted will not create a financial cliff situation as most of the funding was previously in the General Fund budget. Most of the PPE and cleaning supplies and materials expenses will not be repeated at the level needed during the pandemic.

5. COMMUNICATIONS

5.1 Resolutions

5.2 Announcements and Reports

5.3 Other Items

6. PERSONNEL

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

RESIGNATION OF DORRIE DUNHAM ACCEPTED

6.1.1.1 Accepted the resignation of Dorrie Dunham as Cook/Manager effective August 31, 2022.

MICHELLE SOHN APPROVED AS LTS ELEMENTARY TEACHER

6.1.1.2 Approved Michelle Sohn as LTS Elementary Teacher for the maternity leave of Caitlin Jasik beginning August 30, 2022 through December 4, 2022 pending the physician's release to return to work. Ms. Sohn will be paid a daily rate of \$160 through day 20- day 21 through the completion of this long-term substitute position the daily rate will be \$170.00. Ms. Sohn will then revert to her building substitute (Itinerant Teacher) rate of \$160 daily for the remainder of the 2022-2023 school year.

BRADY GILES APPROVED AS LTS PHYSICAL EDUCATION TEACHER

6.1.1.3 Approved Brady Giles as LTS Physical Education Teacher for the maternity leave of Kelly Jordan-Uline beginning on or around October 5, 2022 through January 2, 2023 pending the physician's release to return to work. Mr. Giles will be paid a daily rate of \$140 through the completion of this long-term substitute position and will then revert to his building substitute (Itinerant Teacher) through January 28, 2023.

EXTRA DUTY HOURS FOR SOUTH END SECURITY DOOR SUPERVISION APPROVED

6.1.1.4 Approved the following faculty to extra duty hours as needed for the South End security door after hours at an hourly rate of \$17.50

6.1.1.4.1 Amanda Pundt

6.1.1.4.2 Mary Ann Wingler

6.1.1.4.3 Lisa Freier

6.1.1.4.4 Darlene Werner

6.1.1.4.5 Karen Zona

JEFF FELICE OVERNIGHT CONFERENCE REQUEST APPROVED

6.1.1.5 Approved the overnight conference request for Jeff Felice to attend the AMTNYS (Association of Math Teachers of NYS) Conference in Rochester, NY October 28-29, 2022. Registration, Accommodations, Meals and Travel Expenses not to exceed \$700.

Moved: Mrs. Brewer Seconded: Mrs. Yuhas

Discussion: Mrs. Brewer inquired if there has been anyone to replace the Cafeteria Manager- as of today there has been no other district that can spare their manager to help on a part-time basis. The District is still looking at other avenues to fill this position.

Approved Unanimously 6/0.

6.2 Resolutions in Regard to Support Staff

6.2.1 Acted upon the recommendation for the Superintendent to approve the following

UPDATED NAME FOR MACKENZIE (WELCH) WOODARD AS TEACHER AIDE

6.2.1.1 Updated the appointment of Mackenzie (Welch) Woodard as Teacher Aide to reflect her married name for audit purposes. This remains effective August 28, 2022 along with the approved extra duty hours.

APPROVED BRADY GILES AS BUILDING SUBSTITUTE

6.2.1.2 Approved Brady Giles of Manchester, NY as the Building Substitute Teacher (Itinerant Teacher) effective September 26, 2022 at a daily rate of \$140.00 through January 28, 2023. This position will be re-evaluated if continuance is warranted at that time. Mr. Giles will be eligible for Health Insurance Benefits based on his work schedule under the provisions of the Affordable Care Act.

6.2.1.3 Appointed Charles Costello Geneva of NY as School Bus Attendant effective September 14, 2022 at an hourly rate of \$14.20 not to exceed 5 hours per day. This probationary period begins September 14, 2022 and ends on September 13, 2023. Mr. Costello is eligible for pro-rated rights and benefits under the CSEA contract pending Fingerprint clearance.

Moved: Mrs. Brewer Seconded: Mrs. Yuhas

Approved Unanimously 6/0.

6.3 Resolutions, Other

6.3.1 Acted upon the recommendation for the Superintendent to approve the following

APPROVED SHARON MCBRIDE AS SUBSTITUTE TEACHER AIDE

6.3.1.1 Approved Sharon McBride as a substitute Teacher Aide effective September 14, 2022 as needed per diem at an hourly rate of \$17.50 for the 2022-2023 school year pending fingerprint clearance.

Moved: Mr. Wlant Seconded: Mrs. Wolverton

Approved Unanimously 6/0.

6.4 Announcements and Reports

6.5 Other Items

7. **CURRICULUM**

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 Approved the placement of the Committee on Special Education Minutes dated August 23, 2022 (Student Number #67137); from the meeting dated September 8, 2022 (Student Number #67449).

7.1.1.2 Approved the placement of the Preschool Committee on Special Education Minutes dated September 1, 2022 (Student Number #67434).

7.1.1.3 Approved the placement of the Section 504 Committee on Special Education Minutes dated September 8, 2022 (Student Number #67505)

Moved: Mrs. Fletcher Seconded: Mrs. Brewer

Approved Unanimously 6/0.

7.2 Announcements and Reports

7.3 Other Items

8. BUILDING AND GROUNDS

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

9. TRANSPORTATION

9.1 Resolutions

9.2 Announcements and Reports

9.3 Other Items

10. EXECUTIVE SESSION – not needed

11. PUBLIC COMMENT 2nd Session- none offered

12. ADJOURNMENT

A motion was offered to adjourn at 8:54pm

Moved: Mrs. Brewer Seconded: Mrs. Bulkley

Approved Unanimously 6/0.

13. DISTRIBUTIONS

14. NEGOTIATIONS COMMITTEE MEETING- not needed

Respectfully Submitted,

Suzanne Nicholson

District Clerk