

ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541
BOARD OF EDUCATION REGULAR MEETING MINUTES
TUESDAY, DECEMBER 13, 2022
7:00pm REGULAR MEETING
BOARD OF EDUCATION CONFERENCE ROOM

Present: Jennifer Yuhas-Vice President, Tenneille Brewer, Beth Bulkley, Thomas Wilson, and Kimberly Wolverton

Others Present: Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent, Edward Ninestine-School District Treasurer, Jennifer Bartlett-Prati Assistant Superintendent of Curriculum and Instruction, Michael Pane- Dean of Students/Athletic Director and Erik Karlsen

Absent: Rachelle Fletcher

1. OPENING AND MINUTES

1.1 Call to Order at 7:03pm by Vice-President Yuhas

1.1.1 Pledge of Allegiance

1.1.2 Public Comment- none offered

1.1.3 Board of Education Members

1.2 Resolution to Approve Minutes

1.2.1 Approved the Minutes of the Board of Education Meetings of November 15, 2022 and November 28, 2022.

Moved: Mrs. Brewer Seconded: Mr. Wilson

Approved Unanimously 5/0.

1.3 Resolutions, Other

1.3.1 Acted upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approval of the Agenda with addendum items #2.2.1, #4.1.1.6, #6.1.1.4 and #6.1.1.5

1.3.1.2 Executive Session will be needed this evening and will be held at the end of the meeting for the discussion of specific personnel items no further action will be taken following the session.

Moved: Mrs. Wolverton Seconded: Mrs. Brewer

Approved Unanimously 5/0.

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education on Tuesday, January 10, 2023 at 7:00pm in the Board of Education Conference Room

1.5 Other Items

2. INTERSCHOOL ACTIVITIES

2.1 Romulus Student Forum

2.2 Resolutions

2.2.1 Approved the overnight trip for the Drama Club Theatre Conference January 6 through January 8, 2023 to the Villa Roma Resort as funded through the RFEO Grant approved on August 23, 2022. (2 Chaperones and 6 Students will be attending this event.)

Moved: Mrs. Wolverton Seconded: Mrs. Bulkley

Approved Unanimously 5/0.

2.3 Announcement and Reports

2.4 Other Items

3. REPORTS TO THE BOARD

3.1 Resolutions

3.1.1 Appointed Erik Karlsen as a Board of Education Member effective December 13, 2022.

Moved: Mrs. Brewer Seconded: Mr. Wilson

Approved Unanimously 5/0.

3.1.2 District Clerk Suzanne Nicholson administered the oath of office.

3.2 Announcements and Reports

3.2.1 President's Report- no report

3.2.2 Board Members Forum- Mrs. Brewer reported on the recent Facilities meetings and Construction Manager interviews. The committee is in the final stages for selecting the CM and should be completed December 14, 2022. The team also met with SWBR to review the scope of work desired weighing the pros and cons of a few of the construction areas and will be getting the revisions back for a last review before being submitted to State Ed for approval.

3.2.3 Superintendent's Report – Mr. Rotz reviewed the current updates on the Capital Project and Facilities proposals to date. He also discussed the two projects outside the scope of the Capital project (Gym Audio system and Baseball Field work) and the Smart Bond power and security camera work. Mr. Rotz scheduled the SuperEval training session with the BOE for January 24 at 5:30pm prior to the regular meeting.

3.3 Other Items- Mr. Pane will discussed a Fitness Center proposal for updated equipment and removal of outdated items. The Board would like feedback on the number of community/staff/students using the facility and what equipment is being utilized the most and what time is the facility open to the public. The presented proposal could be altered depending on equipment needed. The renovations could be spread over 2 years to fund through the general fund instead of a Capital Project. Mr. Pane fielded questions and would report back with the information requested from the Board.

4. BUSINESS OFFICE REPORTS

4.1 Resolutions

4.1.1 Acted upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Accepted the Extra Class Monthly Report of November 2022

4.1.1.2 Accepted the Treasurer's Report October 2022

4.1.1.3 Approved the Municipal Cooperative Agreement and Amendment Finger Lakes Area School Health Plan FLASHP effective February 1, 2023.

4.1.1.4 Authorized the formation of a committee to explore changing the district's logo, mascot and team name based on the Commissioner of Education Department directive.

4.1.1.5 Approved the Surveillance -247 Proposal for server upgrades to the security cameras in the transportation department at a cost of \$5,990

*4.1.1.6 To accept the Architectural Services for the Capital Improvement Project:

RESOLUTION

APPROVING ARCHITECTURAL/ENGINEERING SERVICES

WHEREAS, the Board of Education of the Romulus Central School District (the "Board of Education") has determined that it is in the best interest of the Romulus Central School District (the

“School District”) to retain an architect/engineer to: collaborate with a project construction manager; provide architectural and engineering services; provide design and construction planning; prepare and update as needed a project milestone schedule; assist with bid solicitation and analysis; provide status reports; and provide related professional services (“Architectural Services”) in connection with its 2022 Capital Improvement Project (the “Project”); and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to continue its professional relationship with SWBR (“SWBR”) for the purpose of providing Architectural Services for the Project; and

WHEREAS, the School District’s legal counsel, Ferrara Fiorenza, PC, and SWBR have jointly prepared a proposed contract for Architectural Services for the Project (the “Contract”);

WHEREAS, the School District’s Superintendent recommends approval of the Contract as being in the best interest of the School District, a copy of the Contract has been shared with the Board;

NOW, THEREFORE, be it resolved as follows:

1. Based on the recommendation of the Superintendent, the Board of Education hereby approves the retention of SWBR to provide Architectural Services and proceed with the Project in accordance with the terms and conditions of the Contract, for the fees and expenses set forth therein.
2. The Board of Education hereby authorizes the President of the Board, the Superintendent of Schools, or their designee to enter into the Contract on behalf of the School District in substantially the form presented to the Board of Education with such modifications, additions, and revisions (other than a change to the scope of the project, the fees, or expenses) as may be approved by the Superintendent of Schools and legal counsel, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the Contract in connection with the Project.
3. Upon Board of Education approval, this resolution shall take effect immediately.

Moved: Mrs. Brewer Seconded: Mr. Wilson

Discussion: Mr. Wilson inquired what the vision for the committee would be. Mr. Rotz suggested that the board solicit volunteers from the community, students, parents, BOE and Staff members to join in the exploration of a new branding for the school which would include logos, mascots and team names based on the guidelines from NYS Education Department. The school district will need to affirmatively commit to replacing its Native American Team imagery that follows the directive by June 30, 2023 to be in compliance and not risk State Aid or removal of school officers. All the digital items have been already changed to just an “R”. The board requested Mr. Rotz to have the school attorneys give their opinion on this issue. This will be discussed again at the next meeting.

Approved Unanimously 6/0.

4.2 Announcements and Reports

4.2.1 Accounts "A" General Fund dated 11/01/22 to 11/30/22; Warrant No. 37 for Accounts "A" General Fund dated 11/03/22 in the amount of \$205,092.38; Warrant No. 38 for Accounts "A" General Fund dated 11/09/22 in the amount of \$23,301.05; Warrant No. 43 for Accounts "A" General Fund dated 11/17/22 in the amount of \$135,555.19.

4.2.2 Accounts "C" Cafeteria Fund dated 11/01/22 to 11/31/22; Warrant No. 10 for Accounts "C" Cafeteria Fund dated 11/03/22 in the amount of \$5,339.41; Warrant No. 11 for Accounts "C" Cafeteria Fund dated 11/09/22 in the amount of \$2,652.23; Warrant No. 12 for Accounts "C" Cafeteria Fund dated 11/17/22 in the amount of \$6,212.88.

4.2.3 Accounts "F" Federal Funds dated 11/01/22 to 11/31/22; Warrant No. 12 for Accounts "F" Federal Fund dated 11/03/22 in the amount of \$2,588.00; Warrant No. 13 for Accounts "F" Federal Funds dated 11/09/22 in the amount of \$815.27; Warrant No. 14 for Accounts "F" Federal Funds dated 11/17/22 in the amount of \$5,565.66.

4.2.4 Accounts "H" Capital Funds dated 11/01/22 to 11/31/22; Warrant No. 2 for Accounts "H" Capital Funds dated 11/17/22 in the amount of \$8,360.00.

4.3 Other Items- Mr. Ninestine discussed the upcoming budget process and requested any feedback from the BOE regarding goals and expectations.

5. COMMUNICATIONS

5.1 Resolutions

5.2 Announcements and Reports

5.3 Other Items

6. PERSONNEL

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 Acted upon the recommendation of the Superintendent to approve the following:

6.1.1.1 Accepted the resignation of Colleen Cook as Ski Club Advisor for the 2022-2023 season effective November 21, 2022

6.1.1.2 Approved Ryan Beer as the Ski Club Advisor for the 2022-2023 season at a stipend of \$50 per trip (Maximum 8 Trips \$400 or a Minimum \$300)(Replaces Colleen Cook)

6.1.1.3 Increased Erica Murray's daily rate as a Long-Term Substitute Teacher from \$140 to \$170 effective November 28, 2022 through the remainder of the LTS period. (Tentatively December 22, 2022). This new rate reflects the increase in the daily rate after 20+ consecutive days in this appointment.

*6.1.1.4 Approved the following faculty as occasional drivers for the 2022-2023 school year.

*6.1.1.4.1 Megan Zanfordino

*6.1.1.4.2 Katie Jordan

*6.1.1.5 Amended Kelly Jordan-Uline's maternity leave dates to reflect her early return on December 19, 2022. (Previously through January 3, 2023)

Moved: Mrs. Brewer Seconded: Mr. Wilson

Approved Unanimously 6/0.

6.2 Resolutions in Regard to Support Staff

6.2.1 Acted upon the recommendation of the Superintendent to approve the following

6.2.1.1 Approved Jennifer Gillan as the Ski Club Advisor for the 2022-2023 season at a stipend of \$50 per trip (Maximum 8 Trips \$400 or a Minimum \$300)(Replaces Paige Salmon)

Moved: Mrs. Brewer Seconded: Mrs. Wolverton

Approved Unanimously 6/0.

6.3 Resolutions, Other

6.3.1 Acted upon the recommendation of the Superintendent to approve the following:

6.3.1.1 Approved Christine Charron as a substitute cleaner effective December 14, 2022 at an hourly rate of \$17.50 as needed per diem pending fingerprint clearance.

Moved: Mrs. Brewer Seconded: Mrs. Yuhas

Approved Unanimously 6/0.

6.4 Announcements and Reports

6.5 Other Items

7. **CURRICULUM**

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 Approved the placement of the Committee on Special Education Minutes dated November 10, 2022 (Student Number #67272); from the meeting dated November 16, 2022 (Student Numbers #06673 and #66904); from the meeting dated November 18, 2022 (Student Numbers #67303 and #06842); from the meeting dated November 28, 2022 (Student Numbers #67453 and #66902); from the meeting dated November 29, 2022 (Student Numbers #66903, #67272, #67009 and #67372); from the meeting dated November 30, 2022 (Student Numbers #67518 and #67231); from the meeting dated December 1, 2022 (Student Number #67335).

7.1.1.2 Approved the placement of the Section 504 Committee on Special Education Minutes dated November 14, 2022 (Student Number #67520) from the meeting dated November 18, 2022 (Student number #06703); from the meeting dated December 1, 2022 (Student Number #67143).

Moved: Mrs. Brewer Seconded: Mrs. Yuhas

Approved Unanimously 6/0.

7.2 Announcements and Reports

7.3 Other Items

8. BUILDING AND GROUNDS

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

9. TRANSPORTATION

9.1 Resolutions

9.2 Announcements and Reports

9.3 Other Items

10. **EXECUTIVE SESSION** was needed to discuss specific personnel issues with no further action being taken this evening. (8:39pm) Mr. Ninestine was invited to remain for this session.

Moved: Mr. Wilson Seconded: Mrs. Bulkley

Approved Unanimously 6/0.

BOE Mtg. 12/13/22

Motion to adjourn the executive session and return to the open session at 9:12pm by Mr. Wilson and was seconded by Mrs. Brewer.

11. **PUBLIC COMMENT 2nd Session**- none offered

12. **ADJOURNMENT**

A motion was offered to adjourn at 9:13pm

Moved: Mrs. Brewer Seconded: Mr. Wilson

Approved Unanimously 6/0.

13. **DISTRIBUTIONS**

14. **NEGOTIATIONS COMMITTEE MEETING**- not needed

Respectfully Submitted,

Suzanne Nicholson

District Clerk