

ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541
BOARD OF EDUCATION REGULAR MEETING AGENDA
TUESDAY, OCTOBER 25, 2022
5:30pm- FACILITIES COMMITTEE
7:00pm- REGULAR MEETING
BOARD OF EDUCATION CONFERENCE ROOM

PRESENT: Rachelle Fletcher-President, Jennifer Yuhas-Vice President, Tenneille Brewer, Beth Bulkley, Timothy Wiant, Thomas Wilson and Kimberly Wolverton

OTHERS PRESENT: Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent, Edward Ninestine-School District Treasurer, Jennifer Bartlett-Prati-Assistant Superintendent of Curriculum and Instruction, Karen Zona, Darlene Werner, James Werner, Lauryn Werner, Sherrie Litzenberger, Becky Jessop, and Carrie Jessop

1. OPENING AND MINUTES

1.1 Call to Order at 7:05pm by President Fletcher

1.1.1 Pledge of Allegiance

1.1.2 Public Comment- none offered

1.2 Resolution to Approve Minutes

1.2.1 To approve the Minutes of the Board of Education Meetings of October 11 and October 18, 2022.

Moved: Mrs. Brewer Seconded: Mr. Wiant

Approved Unanimously 7/0.

1.3 Resolutions, Other

1.3.1 Acted upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approval of the Agenda with addendum items #6.1.1.5 and #6.2.1.4

Moved: Mrs. Yuhas Seconded: Mrs. Bulkley

Approved Unanimously 7/0.

1.3.1.2 President Fletcher requested the need for an executive session and moved the session to follow Miss Lauryn Werner's Silver Award presentation.

LAURYN WERNER'S SILVER AWARD PRESENTATION

Lauryn shared with the Board her Girl Scout Silver Award project and the process she went through to come up with the project and the work she did to complete it. Lauryn worked directly with the school students in promoting volunteering in our community and she has personally logged in over 100 hours as a volunteer. She hosted a drive to collect personal hygiene items for the House of Concern. She thanked the school community for their support of her project, and she will be donating to the school's library various books which highlight volunteering content.

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education on Tuesday, November 15, 2022, at 7:00pm in the Board of Education Conference Room (This is the only meeting for November)

1.4.2 Results Special Meeting Capital Improvement Project vote held on October 18, 2022. There were 82 votes cast by paper ballot (10 were absentee) 47 Yes Votes and 35 No votes. The Capital Improvement Project vote passed.

1.5 Other Items

THOMAS WILSON SWORN IN AS BOE MEMBER

1.5.1 Mrs. Suzanne Nicholson swore in Thomas Wilson as School Board Member and Mr. Wilson signed his Oath of Office card.

EXECUTIVE SESSION HELD

Executive Session if needed- At this time the executive session was motioned by Mrs. Brewer and seconded by Mr. Wiant for the discussion of particular personnel items at 7:22pm.

Approved Unanimously 7/0.

Motion to adjourn the executive session and return to the open meeting at 7:42pm

Moved: Mrs. Yuhas Seconded: Mrs. Brewer

Approved Unanimously 7/0.

2. INTERSCHOOL ACTIVITIES

2.1 Romulus Student Forum

2.2 Resolutions

ADOPTED THE REVISIONS OF POLICY #5220 DISTRICT INVESTMENTS

2.2.1 Adopt the revisions to Policy #5220 District Investments

Moved: Mrs. Yuhas Seconded: Mr. Wiant

Discussion: Mr. Ninestine commented the revisions were needed due to the last audit report that the wording needed to be added for the depository accounts even though we had approved them at the Re-Organizational meeting. This policy should be reviewed at least bi-annually to comply with the auditors.

Approved Unanimously 7/0.

2.3 Announcement and Reports

2.4 Other Items

3. REPORTS TO THE BOARD

3.1 Resolutions

3.2 Announcements and Reports

3.2.1 President's Report

3.2.2 Board Members Forum

3.2.3 Superintendent's Reports – Mr. Rotz reviewed the DEI Committee recommendations and requested the BOE to prioritize items. Some of the items have already been implemented. A discussion was held on the mascot issue and the state has not passed any legislation requiring action at this time however the State Education Commissioner may make a recommendation to eliminate Native American mascots. The Board would like to wait for more information from the State before proceeding with this issue.

3.3 Other Items

4. BUSINESS OFFICE REPORTS

4.1 Resolutions

4.1.1 To act upon the recommendation of the Superintendent to approve the following:

REYNOLDS BATTERY DONATION ACCEPTED

- 4.1.1.1 Accepted the donation of \$250.00 from the Reynolds Battery to help offset the transportation costs for the Rosehill Civil War Day Field trip held on September 10, 2022.
- 4.1.1.2 Accepted the Student Accounts Extra Curricular Monthly Report of September 2022
- 4.1.1.3 Accepted the Internal Claim Audit Quarterly Report for July/August/September 2022

BOND RESOLUTION AUTHORIZED

4.1.1.4 Resolved the following:

BOND RESOLUTION OF THE ROMULUS CENTRAL SCHOOL DISTRICT, SENECA COUNTY, NEW YORK, ADOPTED OCTOBER 25, 2022, AUTHORIZING A CAPITAL IMPROVEMENT PROJECT AT A COST NOT TO EXCEED \$13,000,000, TO EXPEND \$3,400,000 FROM THE DISTRICT'S RESERVE FUND AND THE ISSUANCE AND SALE OF SERIAL BONDS AND NOTES IN AN AMOUNT NOT TO EXCEED \$9,600,000.

RECITAL

WHEREAS, the qualified voters of the Romulus Central School District, Seneca County, New York (the "District"), at a special meeting duly called and held on October 18, 2022, did vote and adopt a proposition authorizing a capital improvement project consisting of the reconstruction and improvement of the interior and exterior of the Romulus Central School building, campus and athletic fields and the construction of an addition to the Music Suite, all of the foregoing to include related site work, original furnishings, fixtures and equipment, architectural fees, and all other necessary costs incidental to such work (collectively, the "Project") at a total estimated cost not to exceed \$13,000,000 and obtain the necessary funds by spending \$3,400,000 from the District's Capital Reserve Fund and the remaining \$9,600,000 or so much thereof as may be necessary after receipt of State aid, be raised by the levy of a tax upon the taxable property of said District which is hereby voted in the amount of \$9,600,000, which tax shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$9,600,000, and a tax is hereby voted to pay the principal and interest on said obligations when due; and

WHEREAS, the District is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the "Regulations"); and

WHEREAS, after carefully considering the nature and scope of the Project, by resolution adopted on August 9, 2022, the Board of Education determined that the Project is an Unlisted Action for purposes of the Regulations, will not have a significant adverse effect on the environment and issued a negative declaration for the purposes of SEQRA; and

NOW, THEREFORE BE IT RESOLVED, ON OCTOBER 25, 2022, BY THE BOARD OF EDUCATION OF THE DISTRICT, (BY FAVORABLE VOTE OF NOT LESS than two thirds of all members of said board of education) AS FOLLOWS:

Section 1. Subject to the provisions of Section 3 hereof, the District is hereby authorized to accomplish the Project and purchase such furnishings, fixtures, equipment, machinery and apparatus as may be required for the purposes for which the Project is to be used and to expend therefor an amount, including

preliminary costs and costs incidental thereto and to financing thereof, not to exceed the estimated maximum cost of \$13,000,000; and the said amount is hereby appropriated therefor. The estimated total cost of said specific object or purpose, including preliminary costs and costs incidental thereto and the financing thereof, is \$13,000,000 and the plan of financing includes spending \$3,400,000 from the District's Capital Reserve Fund, spending any available state and federal aid, and the issuance of serial bonds in the aggregate principal amount not to exceed \$9,600,000 and the levy and collection of taxes on all the taxable real property in the District, to the extent necessary, to pay the principal of said bonds and the interest thereon as the same shall become due and payable, subject to applicable amounts of state assistance available or to any revenues available for such purpose from any other source. It is hereby determined that the requirements of SEQRA have been met.

Section 2. Bonds and bond anticipation notes, including renewals thereof, of the District are hereby authorized to be issued pursuant to the provisions of the Local Finance Law of the State of New York (the "Local Finance Law"), in a principal amount not to exceed \$9,600,000 to finance said appropriation for the Project.

Section 3. The following additional matters are hereby determined and declared:

- (a) Under the Local Finance Law, the period of probable usefulness of the Project is thirty (30) years pursuant to Section 11 of the Local Finance Law;
- (b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and
- (c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the District's General Fund. It is intended that the District shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the District's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

Section 5. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation thereof shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The bonds may be issued such that annual principal and interest payments will be substantially similar or declining as provided by law. The full faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District of appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 6. The validity of the bonds authorized by this resolution and of any notes issued in anticipation of the sale of said bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. The power to issue and sell the bonds and any notes issued in anticipation thereof (including any renewal notes), including all powers or duties pertaining or incidental thereto, is hereby delegated to the President of the Board of Education, as Chief Fiscal Officer, except as herein provided. The bonds shall be of such terms, form and contents as may be determined by the Chief Fiscal Officer, pursuant to the Local Finance Law. The Chief Fiscal Officer is authorized to execute and deliver any documents, including a financing agreement with the Dormitory Authority of the State of New York, if applicable, and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

Section 8. Trespasz & Marquardt, LLP is appointed bond counsel to the District for the Project.

Section 9. This resolution shall take effect immediately. The District Clerk is hereby authorized and directed to publish a summary of the foregoing resolution, together with a Notice in substantially the form prescribed by Section 81.00 of the Local Finance Law in the newspapers having general circulation in the District and designated the official newspapers of District for such publication.

4.1.1.5 Accepted the Treasurer's report for the month of September 2022

Moved: Mrs. Jennifer Yuhas Seconded: Mrs. Tenneille Brewer

Approved Unanimously 7/0.

4.2 Announcements and Reports

4.3 Other Items

5. COMMUNICATIONS

5.1 Resolutions

5.2 Announcements and Reports

5.3 Other Items

6. PERSONNEL

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

KERILYNN WASNEY REVISED SCIENCE TEACHER APPOINTMENT

6.1.1.1 Revised the appointment of Kerilynn Wasney as Secondary Science Teacher to reflect the ability to earn service credit in her tenure area of Reading Teacher as well as Science Teacher as allowable under the RFA MOA agreement dated May 2019.

MATERNITY LOA EXTENDED FOR CAITLIN JASIK

6.1.1.2 Extended the Maternity Leave of Absence of Caitlin Jasik until December 19, 2022. The additional time off is without pay. The Central Business Office will re-calculate her salary upon her return.

REVISED TEACHING ASSIGNMENT FOR MICHELLE SOHN

6.1.1.3 Revised the teaching assignment of Michelle Sohn effective October 20, 2022 ending her LTS Elementary Teacher appointment and reverting back to her appointment as Itinerant Teacher at a daily rate of \$150.00 for the remainder of the school year.

APPOINTED AUTUMN TWIST AS LTS ELEMENTARY TEACHER

6.1.1.4 Appointed Autumn Twist for the balance of the Maternity Leave as Elementary Teacher effective October 21, 2022 through December 22, 2022. Her daily rate will be \$170.00.

AFTER SCHOOL STUDENT SUPERVISION DAILY RATE INCREASED

*6.1.1.5 Increased the After School Student Supervision payments daily rate to \$75.00 as authorized by the building principal from November 1, 2022 through January 17, 2023. (This increase is due to the increase in the length of time for supervision through 5pm to accommodate winter sports practice scheduled.)

Moved: Mrs. Brewer Seconded: Mrs. Yuhas

Approved Unanimously 7/0.

6.2 Resolutions in Regard to Support Staff

6.2.1 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

ACCEPTED DEBORAH BOJCZUK'S RETIREMENT RESIGNATION AS CLEANER

6.2.1.1 Accepted the irrevocable retirement resignation letter of Deborah Bojczuk as cleaner effective November 30, 2022

PERMANENT STATUS APPROVED FOR MARSHA BURLEW AS TEACHER AIDE

6.2.1.2 Approved the permanent status of Marsha Burlew as Teacher Aide effective November 14, 2022.

MEDICAL LOA FOR LISA HEITMANN APPROVED

6.2.1.3 Approved the Medical Leave of Absence for Lisa Heitmann effective November 15, 2022 through her return after 6 weeks of recovery (tentative date of January 3, 2023) pending clearance from her attending physician. Ms. Heitmann will utilize all leave banks and any additional days will be unpaid. The business office will re-calculate her salary upon her return.

PERMANENT STATUS APPROVED FOR GUNNER (GENTRY) BROOKS AS SCHOOL BUS DRIVER

6.2.1.4 Approved the permanent status of Gunner (Gentry) Brooks as School Bus Driver effective November 14, 2022.

Moved: Mr. Wiant Seconded: Mrs. Wolverton

Approved Unanimously 7/0.

6.3 Resolutions, Other

6.3.1 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

THEODORE CHRISTENSEN-COOK APPROVED AS SUBSTITUTE TEACHER AIDE

6.3.1.1 Approved Theodore Christensen-Cook as a Substitute Teacher Aide as needed per diem at an hourly rate of \$17.50 effective October 26, 2022 pending fingerprint clearance.

Moved: Mrs. Yuhas Seconded: Mrs. Bulkley

Approved Unanimously 7/0.

6.4 Announcements and Reports

6.5 Other Items

7. CURRICULUM

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 Approved the placement of the Committee on Special Education Minutes from the meeting dated October 6, 2022 (Student Number #67510); October 13, 2022 (Student Numbers #66898 and #66824); from the meeting dated October 17, 2022 (Student #66714).

7.1.1.2 Approved the placement of the Committee on Preschool Special Education Minutes from the meeting dated October 14, 2022 (Student Numbers #67448); from the meeting dated October 19, 2022 (Student Number #66832).

7.1.1.3 Approved the placement of the Committee on Special Education Section 504 Minutes from the meeting dated October 19, 2022 (Student Numbers #66800 and #67302) and from the meeting dated October 20, 2022 (Student Number #67100).

Moved: Mrs. Brewer Seconded: Mr. Wiant

Approved Unanimously 7/0.

7.2 Announcements and Reports

7.3 Other Items

8. BUILDING AND GROUNDS

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

9. TRANSPORTATION

9.1 Resolutions

9.2 Announcements and Reports

9.3 Other Items

10. **EXECUTIVE SESSION** – not needed

11. **PUBLIC COMMENT 2nd Session**- not needed

12. ADJOURNMENT

A motion was offered to adjourn at 8:50pm

Moved: Mrs. Yuhas Seconded: Mrs. Bulkley

Approved Unanimously 7/0.

13. DISTRIBUTIONS

14. **NEGOTIATIONS COMMITTEE MEETING**- not needed

Respectfully Submitted,

Suzanne Nicholson

District Clerk