

**ROMULUS CENTRAL SCHOOL  
ROMULUS, NY 14541  
BOARD OF EDUCATION REGULAR MEETING MINUTES  
TUESDAY, OCTOBER 11, 2022  
5:30pm FACILITIES COMMITTEE MEETING  
7:00pm PUBLIC HEARING  
REGULAR MEETING WILL IMMEDIATELY FOLLOW THE PUBLIC HEARING  
BOARD OF EDUCATION CONFERENCE ROOM**

**PRESENT:** Rachelle Fletcher-President, Tenneille Brewer, Beth Bulkley, Timothy Wiant and Kimberly Wolverton

**OTHERS PRESENT:** Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent, Edward Ninestine-School District Treasurer, Amanda Pundt and Erik Karlsen

**ABSENT:** Jennifer Yuhas

**1. OPENING AND MINUTES**

1.1 Call to Order at 7:00pm by President Fletcher

1.1.1 Pledge of Allegiance

**PUBLIC HEARING HELD**

1.1.2 Public Hearing Capital Improvement Project

Open Public Hearing: 7:01pm

Public Comments regarding the Capital Improvement Project- None offered

Close Public Hearing: 7:02pm

1.1.3 Public Comment- none offered

1.1.4 Board of Education Members

1.2 Resolution to Approve Minutes

1.2.1 Approve the Minutes of the Board of Education Meetings of September 27, 2022.

Moved: Mrs. Brewer            Seconded: Mrs. Bulkely

Approved Unanimously 5/0.

1.3 Resolutions, Other

1.3.1 Acted upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approval of the Agenda

**EXECUTIVE SESSION HELD**

1.3.1.2 Executive Session was needed- For the Discussion of particular personnel items, (hiring, discipline, dismissal, salary) as requested by President Fletcher at 7:02pm.

Moved: Mrs. Brewer            Seconded: Mrs. Wolverton

Approved Unanimously 5/0.

Motion to adjourn the executive session and return to the open meeting at 7:23pm

Moved: Mr. Wait                Seconded: Mrs. Wolverton

Approved Unanimously 5/0.

1.4 Announcements and Reports

- 1.4.1 The next regular meeting of the Board of Education on Tuesday, October 25, 2022, at 7:00pm in the Board of Education Conference Room. Reminder: Special Vote for Capital Improvement Project October 18, 2022 from 12:00pm – 8:00pm North Entrance Lobby

1.5 Other Items

**2. INTERSCHOOL ACTIVITIES**

2.1 Romulus Student Forum

2.2 Resolutions

**RFEO BAND INSTRUMENT REPLACEMENT/REJUVENATION GRANT APPROVED**

- 2.2.1 Accepted the RFEO Band Instrument Replacement/Rejuvenation Grant as written by Mrs. Caelin Kordziel in the amount of \$8,340

**RFEO WARRIOR CLUB GRANT APPROVED**

- 2.2.2 Accepted the RFEO Warrior Club Grant as written by Mrs. Amanda Pundt in the amount of \$1,545

**RFEO POWER CLUB GRANT APPROVED**

- 2.2.3 Accepted the RFEO POWER Club Grant as written by Ms. Angela Fox, Ms. Scarlet Travis, Mrs. Katie Harris-Maxwell and Mrs. Holly Stekl in the amount of \$700.

**POLICY #7552 STUDENT GENDER ABOLISHED**

- 2.2.4 Abolished Policy #7552 Student Gender effective immediately

**PIANO DONATION ACCEPTED FROM MR. RALPH WALBORN**

- 2.2.5 Accepted the donation of a used piano to the Music Department from Mr. Ralph Walborn.

Moved: Mrs. Brewer                      Seconded: Mrs. Wolverton

Approved Unanimously 5/0.

2.3 Announcement and Reports

2.4 Other Items

**3. REPORTS TO THE BOARD**

3.1 Resolutions

**MR. THOMAS WILSON APPOINTED AS NEW BOE MEMBER**

- 3.1.1 To appoint Mr. Thomas Wilson as the new member to the board of Education through May 18, 2023 to fulfill the vacancy of Jennifer Consolie effective October 11, 2022. District Clerk will administer the Oath of Office at the next meeting.

**SPECIAL ELECTION WORKERS APPOINTED**

- 3.1.2 Appointed Carol Cooper and Suzanne Nicholson as election personnel-inspectors for the Special Election- Capital Improvement Project Vote to be held on October 18, 2022.

Moved: Mrs. Bulkley                      Seconded: Mrs. Wolverton

Discussion: President Fletcher thanked all who offered their interest in becoming a Board member and encouraged them to contact the District Office to get more information on the election process in April since there will be 3 vacancies at that time.

Approved Unanimously 5/0.

3.2 Announcements and Reports

- 3.2.1 President's Report- no report

3.2.2 Board Members Forum- Mrs. Brewer commented on the facilities committee meeting and updated the Board on the time constraints for the upcoming capital project. The next committee meeting will be held on October 25<sup>th</sup>. She also stated that the NYSERDA grant money was not awarded to Romulus.

Mr. Wiant asked the members if there were any significant opinions regarding the School Boards Association voting to let him know as soon as possible. Mr. Rotz commented that anyone in the group wanting to carpool using the school van to let him know.

Mrs. Wolverton mentioned the FFA field trip to Alfred University was well attended on Friday.

3.2.3 Superintendent's Report – Mr. Rotz thanked the current Board of Education Members for their service to the district in conjunction with the BOE Appreciation week.

Refreshments were available and a quick break was taken.

### 3.3 Other Items

## **4. BUSINESS OFFICE REPORTS**

### 4.1 Resolutions

4.1.1 Acted upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Accepted the Treasurer's Report June 2022

4.1.1.2 Accepted the Treasurer's Report July 2022

4.1.1.3 Accepted the Treasurer's Report August 2022

Moved: Mr. Wiant                      Seconded: Mrs. Wolverton

Approved Unanimously 5/0.

### 4.2 Announcements and Reports

4.2.1 Accounts "A" General Fund dated 09/01/22 to 09/30/22; Warrant No. 20 for Accounts "A" General Fund dated 09/08/22 in the amount of \$12,714.99; Warrant No. 23 for Accounts "A" General Fund dated 09/14/22 in the amount of \$11,798.89; Warrant No. 24 for Accounts "A" General Fund dated 09/22/22 in the amount of \$355,172.05; Warrant No. 25 for Accounts "A" General Fund dated 09/22/22 in the amount of \$84.00; Warrant No. 26 for Accounts "A" General Fund dated 09/28/22 in the amount of \$177,441.39.

4.2.2 Accounts "C" Cafeteria Fund dated 09/01/22 to 09/30/22; Warrant No. 4 for Accounts "C" Cafeteria Fund dated 09/08/22 in the amount of \$1,896.33; Warrant No. 5 for Accounts "C" Cafeteria Fund dated 09/22/22 in the amount of \$14,054.94; Warrant No. 6 for Accounts "C" Cafeteria Fund dated 09/28/22 in the amount of \$9,302.76.

4.2.3 Accounts "F" Federal Funds dated 09/01/22 to 09/30/22; Warrant No. 7 for Accounts "F" Federal Fund dated 09/08/22 in the amount of \$3,487.24; Warrant No. 8 for Accounts "F" Federal Funds dated 09/28/22 in the amount of \$9,650.45.

### 4.3 Other Items

## **5. COMMUNICATIONS**

### 5.1 Resolutions

### 5.2 Announcements and Reports

### 5.3 Other Items

## **6. PERSONNEL**

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

**KAITLYN MAGER'S TENURE DATES REVISED**

6.1.1.1 Revised the tenure date of Kaitlyn Mager to reflect prior tenure within NYS. Her Full Time Probationary position commencing on August 1, 2022 and will end on July 31, 2025. She will continue with all rights and benefits through the RFA negotiated contract.

**CAELIN KORDZIEL APPOINTED AS ML MUSICAL EX. DIRECTOR**

6.1.1.2 Appointed Caelin Kordziel as the Executive Director for the Middle Level Musical at a stipend amount of \$3,851. effective October 11, 2022.

**MARIAH SCHRADER APPOINTED AS ML MUSIC DIRECTOR**

6.1.1.3 Appointed Mariah Schrader as the Music Director for the Middle Level Musical at a stipend amount of \$3,060. effective October 11, 2022.

**REDACTED/RESCINDED BABETTE BENNETT APPOINTMENT ON THE CULTURE/COMFORT COMMITTEE**

6.1.1.4 Redacted and Rescinded Babette Bennet Culture/Comfort Committee appointment for the 2022-2023 school year. (Appointed on 7/12/22)

**GINA LUNCH APPOINTED TO CULTURE/COMFORT COMMITTEE**

6.1.1.5 Appointed Gina Lynch to the Culture/Comfort Committee for the 2022-2023 school year at a stipend of \$500.00 effective July 12, 2022.

Moved: Mrs. Brewer                      Seconded: Mrs. Wolverton

Discussion: Mrs. Brewer commented that the Middle Level Musical had 34 students attend the auditions this afternoon.

Approved Unanimously 5/0.

6.2 Resolutions in Regard to Support Staff

6.2.1 Acted upon the recommendation for the Superintendent to approve the following

**APPROVED THE PERMANENT STATUS OF LAUREN CANZIO AS ASSISTANT COOK**

6.2.1.1 Approved the Permanent Status of Lauren Canzio as Assistant Cook effective October 11, 2022.

**APPROVED THE PERMANENT STATUS OF ROBERT TRAVIS AS FOOD SERVICE HELPER**

6.2.1.2 Approved the Permanent Status of Robert Travis as Food Service Helper effective October 12, 2022

**APPROVED THE PERMANENT STATUS OF ERIC SLOUGHTER AS CUSTODIAN**

6.2.1.3 Approved the Permanent Status of Eric Sloughter as Custodian effective October 12, 2022.

**APPOINTED TEZANAH HINDS AS CLEANER**

6.2.1.4 Appointed Tezanah Hinds of Romulus, NY as Full Time (12 month) Cleaner effective October 12, 2022 at an hourly rate of \$14.20 up to 8 hours per day. This one-year probationary period begins October 12, 2022 and ends on October 11, 2023. Ms. Hinds is eligible for all rights and pro-rated benefits under the negotiated CSEA contract.

**APPROVED MARSHA BURLEW EXTRA DUTY AS SUBSTITUTE CLEANER**

6.2.1.5 Approved Marsha Burlew of Fayette, NY as a Substitute Cleaner at an hourly rate of \$17.50 as needed per diem effective October 5, 2022. (Extra duty beyond her Teacher Aide duties)

Moved: Mrs. Brewer                      Seconded: Mrs. Bulkley

Approved Unanimously 5/0.

6.3 Resolutions, Other

6.3.1 Acted upon the recommendation for the Superintendent to approve the following

**APPROVED MARA BETH MYERS AS SUBSTITUTE CLEANER**

6.3.1.1 Approved Mara-Beth Myers of Romulus, NY as a substitute cleaner as needed per diem at an hourly rate of \$17.50 effective October 12, 2022 pending fingerprint clearance.

Moved: Mrs. Wolverton                      Seconded: Mr. Wiant

Approved Unanimously 5/0.

6.4 Announcements and Reports

6.5 Other Items

**7. CURRICULUM**

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 Approved the placement of the Committee on Special Education Minutes dated September 19, 2022 (Student Number #67272); from the meeting dated September 26, 2022 (Student Number #67303); from the meeting dated September 28, 2022 (Student Numbers #67449 and #66931).

7.1.1.2 Approved the placement of the Section 504 Committee on Special Education Minutes dated September 28, 2022 (Student Number #06836); and from the meeting dated September 29, 2022 (Student Number #67505).

Moved: Mr. Wiant                              Seconded: Mrs. Brewer

Approved Unanimously 5/0.

7.2 Announcements and Reports

7.3 Other Items

**8. BUILDING AND GROUNDS**

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

**9. TRANSPORTATION**

9.1 Resolutions

9.2 Announcements and Reports

9.3 Other Items

10. **EXECUTIVE SESSION** was not needed

11. **PUBLIC COMMENT 2<sup>nd</sup> Session**- none offered

**12. ADJOURNMENT**

A motion was offered to adjourn at 7:41pm

BOE Mtg. 10/11/22

Moved: Mrs. Brewer                      Seconded: Mrs. Wolverton  
Approved Unanimously 5/0.

13. **DISTRIBUTIONS**

14. **NEGOTIATIONS COMMITTEE MEETING**- not needed

Respectfully Submitted,

Suzanne Nicholson

District Clerk