

ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541
BOARD OF EDUCATION REGULAR MEETING MINUTES
TUESDAY, AUGUST 23, 2022
6:00pm- BOARD WORKSHOP SESSION
7:00pm PUBLIC HEARING- SCHOOL DISTRICT SAFETY PLAN
Regular Meeting followed Immediately the Public Hearing
BOARD OF EDUCATION CONFERENCE ROOM

PRESENT: Rachelle Fletcher-President, Tenneille Brewer, Beth Bulkley, Timothy Wiant and Kimberly Wolverton

OTHERS PRESENT: Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent, Edward Ninestine-School District treasurer, Kathy Stuck, Barbara Oberdorf and Shelby McCartan

ABSENT: Jennifer Yuhas- Vice President

1. OPENING AND MINUTES

1.1 Call to Order

1.1.1 Pledge of Allegiance

PUBLIC HEARING – SCHOOL DISTRICT SAFETY PLAN

1.1.2 Public Hearing regarding the School District Safety Plan

Open Public Hearing: 7:06 pm

Public Comments regarding School District Safety Plan: none offered

Close Public Hearing: 7:07pm

1.1.3 Public Comment- none offered

1.2 Resolution to Approve Minutes

1.2.1 Approved the Minutes of the Board of Education Meeting of July 25, 2022.

Moved: Mr. Wiant Seconded: Mrs. Brewer

Approved Unanimously 5/0.

1.3 Resolutions, Other

1.3.1 Acted upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approved the Agenda

1.3.1.2 Executive Session will be needed at the end of the meeting for the discussion of particular personnel items (hiring, discipline, dismissal, salary).

Moved: Mrs. Wolverton Seconded: Mrs. Bulkley

Approved Unanimously 5/0.

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education on Tuesday, September 13, 2022, at 7:00pm in the Board of Education Conference Room

1.5 Other Items

2. INTERSCHOOL ACTIVITIES

2.1 Romulus Student Forum

2.1.1 Ms. Fletcher presented Shelby McCartan her HS Diploma.

2.2 Resolutions

2.2.1 2nd Read of the revisions to Policy #7310 Student Code of Conduct

2.2.2 1st Read of the revisions to Policy #7110 Student Attendance

SCHOOL DISTRICT SAFETY PLAN APPROVED AND ACCEPTED

2.2.3 Approved and accepted the revisions to the School District Safety Plan

K-2 RUN CLUB RFE0 GRANT ACCEPTED

2.2.4 Accepted the K-2 Run Club RFE0 Grant in the amount of \$332.35 as written by Mrs. Amanda Pundt

THEATRE CONFERENCE RFE0 GRANT ACCEPTED

2.2.5 Accepted the NYSTEAs High School Theatre Conference RFE0 Grant in the amount of \$2,970 as written by Ms. Katie Jordan and Mrs. Megan Zanfordino

Moved: Mrs. Fletcher

Seconded: Mr. Wiant

Discussion: Mrs. Brewer inquired what age level was the Theatre Conference being attended by. It was clarified that it was a secondary student event.

Approved Unanimously 5/0.

2.3 Announcement and Reports

2.4 Other Items

3. **REPORTS TO THE BOARD**

3.1 Resolutions

3.2 Announcements and Reports

3.2.1 President's Report- no report

3.2.2 Board Members Forum- Mrs. Brewer brought forward concerns for the need to be timelier in parent communication especially when parents are requested to be present for events or mandatory activities. Mr. Wiant questioned the Nature Trail work not being started yet and what will be done with the items dumped along the trail. (Tires and other household items) Mr. Rotz would be in contact with Wolverton Services to see about taking care of the items once work begins.

3.2.3 Superintendent's Report – Mr. Rotz handed out the newest update from the DOH regarding Covid guidance. The State is looking to align with the current CDC procedures and has provide schools more flexibility for the upcoming school year. He also presented a 5-year student attendance review of figures and data. The Attendance Policy is under the annual review at this time and if there are any additional suggestions for the policy – Board members are encouraged to submit them as soon as possible. Concerns were brought forward regarding out of district students with poor attendance may not have the option be invited back if academic grades are not in good standing. There will be a public hearing as required for the Attendance policy along with the Code of Conduct at the next BOE meeting scheduled for October 13, 2022

3.3 Other Items

4. **BUSINESS OFFICE REPORTS**

4.1 Resolutions

4.1.1 Acted upon the recommendation of the Superintendent to approve the following:

CAPITAL RESERVE FUNDING AMOUNT REVISED

- 4.1.1.1 Upon the recommendation of the Superintendent, the Board of Education of the Romulus Central School District authorizes to revise the amount of the funding of the Capital Building Reserve Fund, as authorized by the General Municipal Law up to a maximum of not to exceed \$510,000 from unappropriated fund balance as of June 30, 2022. (This authorizes the increase of \$10,000 from the previously approved amount)

- 4.1.1.2 Accepted the Extra Class Monthly report for July 2022

Moved: Mrs. Brewer

Seconded: Mr. Wiant

Approved Unanimously 5/0.

4.2 Announcements and Reports

4.3 Other Items

5. **COMMUNICATIONS**

5.1 Resolutions

5.2 Announcements and Reports

5.3 Other Items

6. **PERSONNEL**

6.1 Resolutions in Regard to Administrators and Teachers

- 6.1.1 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

BABETTE BENNETT APPOINTED AS COVID COORDINATOR

- 6.1.1.1 Appointed Babette Bennett as Covid Coordinator for the 2022-2023 school year at a stipend of \$4,000.00

REDACTED AND RESCINDED HOLLY STEKL APPOINTMENT AS 10TH GRADE CLASS ADVISOR

- 6.1.1.2 Redacted and rescinded the July 10, 2022 appointment of 10th Grade Class Advisor of Holly Stekl

APPOINTED SCARLET TRAVIS AS 10TH GRADE CLASS ADVISOR

- 6.1.1.3 Appointed Scarlet Travis as 10th Grade Class Advisor for the 2022-2023 school year at a stipend of \$551.00

Moved: Mr. Wiant

Seconded: Mrs. Bulkley

Approved Unanimously 5/0.

6.2 Resolutions in Regard to Support Staff

- 6.2.1 Acted upon the recommendation for the Superintendent to approve the following

APPOINTED MACKENZIE WELCH AS TEACHER AIDE

- 6.2.1.3 Appointed MacKenzie Welch of Interlaken, NY as Teacher Aide effective August 28, 2022 at an hourly rate of \$14.20 up to 8 hours. This is one-year probationary period begins on August 28, 2022 and ends on August 27, 2023. Mackenzie is eligible for all rights and benefits as per the negotiated CSEA contract pending fingerprint clearance.

- 6.2.1.4 Approved extra duty hours for MacKenzie Welch at her contractual rate as needed per the direction of her supervisor for the 2022-2023 school year.

Moved: Mrs. Brewer

Seconded: Ms. Fletcher

Approved Unanimously 5/0.

6.3 Resolutions, Other

- 6.3.1 Acted upon the recommendation for the Superintendent to approve the following:

APPROVED KRYSTIN CARTER (JONES) AS SUBSTITUTE TEACHER AIDE

6.3.1.1 Approved Krystin Carter (Jones) of Romulus, NY as a substitute Teacher Aide effective September 6, 2022 for the 2022-2023 school year as needed per diem at an hourly rate of \$17.50 pending finger print clearance.

Moved: Mrs. Wolverton Seconded: Mr. Wiant

Approved Unanimously 5/0.

6.4 Announcements and Reports

6.5 Other Items

7. CURRICULUM

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 Approved the placement of the Committee on Special Education Minutes from the meeting dated August 15, 2022 (Student Number #67372); from the meeting dated August 16, 2022 (Student Numbers #06590, #67453 and #67476).

7.1.1.2 Approved the placement of the Committee on Special Education Section 504 Minutes dated August 15, 2022 (Student Number #06781)

Moved: Mr. Wiant Seconded: Mrs. Bulkley

Approved Unanimously 5/0.

7.2 Announcements and Reports

7.3 Other Items

8. BUILDING AND GROUNDS

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

9. TRANSPORTATION

9.1 Resolutions

APPROVED PRIVATE SCHOOL TRANSPORTATION REQUEST FOR THE CARNRITES

9.1.1 Approved the private school out of district transportation request of Daryl and Louise Martin for the district to transport Dominic and Dameon Carnrite to the Seneca Bible Baptist Academy for the 2022-2023 school year. (Since the district is already transporting students, this request was accepted for approval after the April 1st deadline.)

9.1.2 Acted upon the recommendation of the Superintendent to approve the following 2022-2023 school bus routes and drivers.

2022-2023 SCHOOL TRANSPORTATION BUS ROUTES/DUTIES APPROVED

9.1.2.1 Head Bus Driver/Mechanic and Substitute Driver not to exceed 8 hours for James Werner

9.1.2.2 Bus # 83 Cayuga Street/ White Road / Route 96 not to exceed 8 hours for Dallis Gable Jr.

9.1.2.3 Bus #86 BOCES Run (AM/PM) not to exceed 8 hours for Terry Moore

9.1.2.4 Bus #85 Special Education Run to Newark / PTech/ 3yr old PreK PM Run not to exceed 8 hours for Richard Olson

- 9.1.2.5 Bus #96 Yale Farm Road / East Lake Road / Route 96A / Route 336 not to exceed 6 hours for Sally Roloson
- 9.1.2.6 Bus #95 West Fayette / Route 414 / PM Amish (East) / AM Amish not to exceed 6 hours for Jennifer Kime
- 9.1.2.7 Bus #100 East Lake Road / 96A / Yale Station Road / MacDougall / Route 96 not to exceed 6 hours for LaDonna Costello
- 9.1.2.8 Bus #97 Lake Hill Drive / East Lake Road / 96A / AM Amish (West) not to exceed 6 hours for David Markel
- 9.1.2.9 Bus #87 Spring Meadows / CR 129 / PM Amish / 3yr Old AM PreK not to exceed 6 hours for Joseph Chiarilli
- 9.1.2.10 Bus #94 Finger Lakes Christian / Seneca Bible Baptist / Fall and Spring 2:30/3:30pm runs to South Seneca not to exceed 6 hours for Faith Foulkrod
- 9.1.2.11 Van #99 Elmira BOCES not to exceed 6 hours for Gunner Brooks
- 9.1.2.12 Van #98 Marcus Whitman / Red Jacket not to exceed 6 hours for Richard Goodliff
- 9.1.2.13 Bus #85 Special Education Monitor and 3yr old PM PreK Run not to exceed 8 hours for Desiree Hooper
- 9.1.2.14 Transportation Dispatcher/Typist not to exceed 8 hours for Pam McDonald
- 9.1.2.15 substitute School Bus Drivers
 - 9.1.2.15.1 Clifford Irwin as needed per diem not to exceed 8 hours
 - 9.1.2.15.2 Sharon Scott as needed per diem not to exceed 8 hours
 - 9.1.2.15.3 Stacey Bennett as needed per diem not to exceed 8 hours

Moved: Mr. Wiant Seconded: Mrs. Bulkley

Discussion: Mrs. Brewer voiced concerned regarding the missed deadline (April for the private school transportation request- this was a new request for student foster placement and transportation was already being done with other students enrolled at the same school.

Approved Unanimously 5/0.

9.2 Announcements and Reports

9.3 Other Items

EXECUTIVE SESSION HELD

10. **EXECUTIVE SESSION** – was requested by President Fletcher at 8:01pm for the discussion of a particular personnel items (hiring, discipline, dismissal, salary). Mr. Rotz and Mrs. Nicholson was invited to remain for this session. No further action was to be taken following the session.

Moved: Mr. Wiant Seconded: Mrs. Fletcher

Approved Unanimously 5/0.

Motion to adjourn the executive session at 8:20pm by Mrs. Brewer and was seconded by Mrs. Fletcher.

Approved Unanimously 5/0.

11. **PUBLIC COMMENT 2nd Session**- none offered

12. **ADJOURNMENT**

A motion was offered to adjourn at 8:21pm

Moved: Mr. Wiant Seconded: Mrs. Brewer

Approved Unanimously 5/0.

13. **DISTRIBUTIONS**

BOE Mtg. 08/23/22

13.1 Elementary Student Handbook

13.2 Secondary Student Handbook

13.3 Teacher Handbook

13.4 Special Education Handbook

13.5 Food Service Handbook

13.6 Maintenance Handbook

13.7 Athletics Handbook

13.8 Transportation Handbook

14. **NEGOTIATIONS COMMITTEE MEETING**- not needed

Respectfully Submitted,

Suzanne Nicholson

District Clerk