

**ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541
BOARD OF EDUCATION MEETING MINUTES
REORGANIZATION MEETING
JULY 12, 2022
7:00 PM – BOARD CONFERENCE ROOM**

PRESENT: Tenneille Brewer, Beth Bulkley, Rachelle Fletcher, Timothy Wiant, Kimberly Wolverton and Jennifer Yuhas

OTHERS PRESENT: Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent, Edward Ninestine-School District Treasurer, Jennifer Bartlett-Prati- Director of Curriculum and Instruction and Amanda Pundt

ABSENT: Jennifer Consolie

1. OPENING AND MINUTES

- 1.1 Call to Order at 7:05pm by Suzanne Nicholson- District Clerk
 - 1.1.1 Mrs. Nicholson swore in Board Members elect (Rachelle Fletcher and Kimberly Wolverton)
 - 1.1.1.1 New Board Members signed their Oath of Office Cards
 - 1.1.2 Pledge of Allegiance
 - 1.1.3 Election of President of Board of Education for 2022-2023
 - 1.1.3.1 Nominations for Board President by Jennifer Yuhas for Rachelle Fletcher
By show of hands the nomination was approved 5/0/1 (Fletcher)
 - 1.1.4 Election of Vice-President of the Board of Education for 2022-2023
 - 1.1.4.1 Nominations for Board Vice-President by Rachelle Fletcher for Jennifer Yuhas
 - 1.1.4.2 Mrs. Nicholson swore in both the President and Vice-President
 - 1.1.4.3 New Board Vice-President sign the Oath of Office Card

At this time the meeting was turned over to the President of the Board, Ms. Fletcher 7:09pm

- 1.1.5 Election of Voting Delegate and Alternate to the New York State School Boards Association Convention – Ms. Fletcher nominated Mr. Timothy Wiant and was approved 5/0/1 (Wiant)
- 1.1.6 Public Comment- none offered

1.2 Resolution to Approve Minutes

- 1.2.1 Resolution to approve the following:
 - 1.2.1.1 Approved the Minutes of the regular Board of Education meeting of June 21, 2022

Moved: Mr. Wiant Seconded: Mrs. Yuhas

Approved unanimously 6/0

1.3 Resolutions, Other

- 1.3.1 Acted upon the recommendation of the Superintendent to approve the following:
 - 1.3.1.1 Approval of the Agenda with addendum items

Moved: Ms. Fletcher Seconded: Mrs. Yuhas

Approved unanimously 6/0

1.3.2 Acted upon the recommendation of the Superintendent to designate and appoint the following officers and school district officials for 2022-2023, effective July 1, 2022 and approve the following District Issues.

1.3.2.1 Appointment of Officers for 2022-2023

1.3.2.1.1 District Clerk

1.3.2.1.1.1 Suzanne Nicholson

1.3.2.1.2 Clerk Pro Tem

1.3.2.1.2.1 Marty Rotz

1.3.2.1.3 Deputy Treasurer

1.3.2.1.3.1 Mark Socola

1.3.2.1.4 Deputy Treasurer

1.3.2.1.4.1 Phyllis Moore

1.3.2.1.5 Deputy Treasurer

1.3.2.1.5.1 Rachel Smith

1.3.2.1.6 Tax Collector

1.3.2.1.6.1 Linda Wadhams (Stipend \$600)

1.3.2.1.6.2 Five Star Bank as depository for tax collection

1.3.2.1.7 Claims Auditor

1.3.2.1.7.1 Cathy Ross (\$62.50 per day- up to 48 days)

1.3.2.1.8 Payroll Approval

1.3.2.1.8.1 Ed Ninestine

1.3.2.1.9 In the absence of Ed Ninestine for payroll approval

1.3.2.1.9.1 Marty Rotz

1.3.2.1.10 Independent Auditor

1.3.2.1.10.1 Mengel, Metzger, Barr & Co., LLP

1.3.2.1.11 Audit Committee

1.3.2.1.11.1 To be appointed by the BOE President

1.3.2.1.12 Treasurer, Extra Classroom Activity Fund

1.3.2.1.12.1 Suzanne Nicholson

1.3.2.1.12.2 Alternate Treasurer, Marty Rotz

1.3.2.1.13 Purchasing Agent

1.3.2.1.13.1 Ed Ninestine

1.3.2.1.14 In the Absence of Ed Ninestine for purchasing

1.3.2.1.14.1 Marty Rotz

1.3.2.1.15 Federal Funds Coordinator

1.3.2.1.15.1 Jennifer Bartlett-Prati

1.3.2.1.16 School Attorney

1.3.2.1.16.1 Ferrara and Fiorenza P.C Law Firm at \$225.00 per hour.

1.3.2.1.17 Records Access and Records Management Officer

1.3.2.1.17.1 Suzanne Nicholson

1.3.2.1.18 Records Access Appeal Officer

1.3.2.1.18.1 Marty Rotz

- 1.3.2.1.19 Insurance Carrier
 - 1.3.2.1.19.1 NYSIR (Eastern Shores)
- 1.3.2.1.20 AHERA Inspector
 - 1.3.2.1.20.1 Edward Oldfield/ BOCES service
- 1.3.2.1.21 Chemical Hygiene Officer
 - 1.3.2.1.21.1 Ed Oldfield
- 1.3.2.1.22 Medicaid Compliance Officer
 - 1.3.2.1.22.1 Edward Ninestine
- 1.3.2.1.23 AED Program / Impact Concussion Management Coordinator
 - 1.3.2.1.23.1 Babette Bennett (Stipend \$1,000)
- 1.3.2.1.24 Data Warehouse Coordinator
 - 1.3.2.1.24.1 Vicky McCusker
- 1.3.2.1.25 Approved the membership to Rural Schools Association (RSA) in the amount of \$850 for the 2022-2023 school year.
- 1.3.2.1.26 Attendance Officer
 - 1.3.2.1.26.1 Christopher Puylara
- 1.3.2.1.27 Auditor Activity Accounts
 - 1.3.2.1.27.1 BOE President Elect Ms. Fletcher
- 1.3.2.1.28 Alternate Auditor Activity Accounts
 - 1.3.2.1.28.1 Marty Rotz
- 1.3.2.1.29 Federal Officer for Federal Meal Program
 - 1.3.2.1.29.1 Marty Rotz
- 1.3.2.1.30 Bank Courier
 - 1.3.2.1.30.1 Edward Ninestine or his designee
- 1.3.2.1.31 Copyright Officer
 - 1.3.2.1.31.1 Marty Rotz
- 1.3.2.1.32 Recording Secretary BOE Audit Committee
 - 1.3.2.1.32.1 Suzanne Nicholson
- 1.3.2.1.33 Appointed the STAC Coordinator
 - 1.3.2.1.33.1 Kathy Stuck
- 1.3.2.1.34 Confidentiality of Computerized Information Officer
 - 1.3.2.1.34.1 Marty Rotz
- 1.3.2.1.35 LEA Coordinator
 - 1.3.2.1.35.1 Marty Rotz
- 1.3.2.1.36 ADA Coordinator
 - 1.3.2.1.36.1 Kathy Stuck
- 1.3.2.1.37 Title IX Coordinators
 - 1.3.2.1.37.1 Marty Rotz
 - 1.3.2.1.38.1 Jennifer Bartlett-Prati
- 1.3.2.1.38 Section 504 Coordinator / CSE Chairperson
 - 1.3.2.1.38.1 Section 504 Coordinator Kathy Stuck
 - 1.3.2.1.38.1.1 Alternate Steve Dolan

- 1.3.2.1.38.2 CSE Chairperson Kathy Stuck
 - 1.3.2.1.38.1.2 Alternate Steve Dolan
- 1.3.2.1.39 Transition Coordinator
 - 1.3.2.1.39.1 Kathy Stuck
- 1.3.2.1.40 Home Instruction Coordinator
 - 1.3.2.1.40.1 Christopher Puylara
- 1.3.2.1.41 DASA Coordinator
 - 1.3.2.1.41.1 Michael Pane
- 1.3.2.1.42 District Communications Coordinator to the Library System
 - 1.3.2.1.42.1 Stacy Merrill
- 1.3.2.1.43 Bullying Prevention Coordinator
 - 1.3.2.1.43.1 Marty Rotz
- 1.3.2.1.44 Lead Evaluators
 - 1.3.2.1.44.1 Approved Chris Puylara as lead evaluator for the 2022-2023 school year. Chris has met the requirements of 8NYCRR 30-2.9 and the Romulus Central School District Annual Professional Performance Review Plan (APPR) for certification as Lead Evaluator of teachers.
 - 1.3.2.1.44.2 Approved Jennifer Bartlett-Prati as lead evaluator for the 2022-2023 school year. Jenn has met the requirements of 8NYCRR 30-2.9 and the Romulus Central School District Annual Professional Performance Review Plan (APPR) for certification as Lead Evaluator of teachers.
- 1.3.2.1.45 Homeless Coordinator
 - 1.3.2.1.45.1 Vicky McCusker
- 1.3.2.1.46 Safety Committee Appointments
 - 1.3.2.1.46.1 Martin Rotz
 - 1.3.2.1.46.2 Christopher Puylara
 - 1.3.2.1.46.3 Michael Pane
 - 1.3.2.1.46.4 Jennifer Bartlett-Prati
 - 1.3.2.1.46.5 Babette Bennett
 - 1.3.2.1.46.6 Vicky McCusker
 - 1.3.2.1.46.7 Steve Dolan
 - 1.3.2.1.46.8 Katie Harris-Maxwell
 - 1.3.2.1.46.9 Ed Oldfield
 - 1.3.2.1.46.10 James Palmer
 - 1.3.2.1.46.11 Suzanne Nicholson
 - 1.3.2.1.46.12 Stacy Merrill
 - 1.3.2.1.46.13 Lisa Heitmann
 - 1.3.2.1.46.14 BOE Member- Tabled until the next BOE meeting
- 1.3.2.1.47 Data Protection Officer
 - 1.3.2.1.47.1 Jennifer Bartlett-Prati

Designations:

- 1.3.2.1.48 Monthly meetings will be held twice a month (2nd and 4th Tuesdays) at 7:00pm in the public meeting room for the Board of Education's regular meetings for the 2022-2023, except as indicated on the scheduled calendar. (See Tentative meeting listing)
- 1.3.2.1.49 Designated the Finger Lakes Times as the official school newspaper for 2022-2023.
- 1.3.2.1.50 Designated the following as Official Depositories for the General Fund, School Lunch Fund, Federal Fund, Capital Fund, Trust and Agency Fund and Payroll Fund for 2022-2023 with the maximum amount which can be maintained on deposit at each financial institution: Five Star Bank (\$20,000,000), Lyons National Bank (\$5,000), M&T Bank (\$5,000), J.P Morgan Chase (\$10,000,000) and NYCLASS (\$20,000,000)
- 1.3.2.1.51 Established Petty Cash funds for 2022-2023
 - 1.3.2.1.51.1 General Petty Cash \$100 to Suzanne Nicholson
 - 1.3.2.1.51.2 Transportation Petty Cash \$500 to Edward Ninestine
 - 1.3.2.1.51.3 Cafeteria Petty Cash \$100 to Edward Ninestine
 - 1.3.2.1.51.4 Cafeteria Start Up cash \$200 to Edward Ninestine
- 1.3.2.1.52 Approved the blanket insurance coverage for all pupils with the Pupil Benefits Plan for 2022-2023 (RFP through BOCES)
- 1.3.2.1.53 Authorized the Treasurer to invest cash balance during 2022-2023
- 1.3.2.1.54 Authorized the Treasurers to make electronic transfers during 2022-2023
- 1.3.2.1.55 Approved the Deputy Treasurers' Bond (\$1,000,000), Tax Collector Bond (\$1,000,000), Romulus School Treasurer's Bond (\$1,000,000) and the Extra Classroom Activity Fund Treasurer's Bond (\$1,000,000), for 2022-2023
- 1.3.2.1.56 Re-affirmed for 2022-2023 all Board policies and Code of Ethics in effect on June 30, 2022.
- 1.3.2.1.57 Approved IRS rate per mile reimbursement for the 2022-2023 school year for the Board of Education and school personnel when using a personal vehicle for school related business and no district vehicle is available. (current rate \$.625 per mile)
- 1.3.2.1.58 Established the following dates of May 9, 2023 for the Public Hearing on the 2023-2024 budget and May 16, 2023 as the date for the Annual Meeting (Budget Vote).
- 1.3.2.1.59 Authorized membership and dues for New York State School Boards Association (NYSSBA) and Rural Schools for 2022-2023
- 1.3.2.1.60 Established substitute teachers' daily salary of \$140 for certified personnel, \$110 for uncertified personnel, and \$145 for Romulus Central School veteran teacher daily substitutes. \$120 for Substitute Teacher Assistant per day.
- 1.3.2.1.61 Established substitute teachers' salary of \$170 per day when substituting for 20 consecutive days or more and less than 90 days. 90+ Consecutive day at a rate of \$230 per day.

- 1.3.2.1.62 Established the following substitute salaries for support personnel:
 - 1.3.2.1.62.1 Substitute cleaner- \$17.50 per hour
 - 1.3.2.1.62.2 Substitute teacher aide- \$17.50 per hour
 - 1.3.2.1.62.3 Substitute food service helper- \$17.50 per hour
 - 1.3.2.1.62.4 Substitute typist- \$17.50 per hour
 - 1.3.2.1.62.5 Substitute Building Maintenance worker- \$17.50 per hour
 - 1.3.2.1.62.6 Substitute Bus Drivers
 - 1.3.2.1.62.6.1 Morning Run (in District) \$45.00
 - 1.3.2.1.62.6.2 Afternoon Run (in District) \$45.00
 - 1.3.2.1.62.6.3 Out of District Run \$20.50 per hour
 - 1.3.2.1.62.7 Substitute monitors \$17.50 per hour
 - 1.3.2.1.62.8 Substitute Registered Nurse- \$25.00 per hour
- 1.3.2.1.63 Maintained the waiver of district's tuition charge as stated in Policy #7132 Non-Resident Students for the 2022-2023 school year.
- 1.3.2.1.64 Established a separate tuition for International students (F-1 Visa) at an annual rate of \$7,000.
- 1.3.2.1.65 Designated the Superintendent of Schools to authorize expenses and attendance at professional meetings and conferences.
- 1.3.2.1.66 Authorized the Superintendent and Romulus School Treasurer to make transfers within the function unit of appropriations, providing the aggregate amount does not exceed \$25,000.
- 1.3.2.1.67 Approved the following committee on Preschool Special Education (CPSE) members: (1) parent(s) of a child; (2) one general education teacher, (3) child's special education teacher of the student or special education provider, (4) district representative, Kathy Stuck (CPSE Chairperson), (5) an individual who can interpret the instructional implications of evaluation results who may already serve on the committee; (6) other individuals who have knowledge or special expertise regarding the child, at the discretion of the district or parent; (7) for a child's transition from early intervention programs, the appropriate licensed or certified professional from the County Early intervention Program; and (8) an appropriately certified or licensed professional from the municipality, whose attendance is not required for a quorum.
- 1.3.2.1.68 Approved the following Committee on Special Education (CSE) members: (1) the parent(s) of the student; (2) one general education teacher of the student; (3) child's special education teacher, or one special education provider of the student; (4) school district representative to Kathy Stuck, (CSE Chairperson); (5) individual who can interpret the instructional implications of evaluation results; (6) whenever appropriate, the student with a disability; (7) school psychologist; (8) school physician, FL Community Health, upon request; and (9) additional parent member upon request.
- *1.3.2.1.69 Authorized CSE/CPSE Committees Parent member representative and CSE/CPSE Committees Surrogate Parent member representative

1.3.2.1.69.1 Kari Veeder

- 1.3.2.1.70 Authorization of the 2022-2023 List of Impartial Hearing Officers certified in New York State to conduct Hearings in Seneca County.
- 1.3.2.1.71 Established compensation rate for state approved Impartial Hearing Officers, not to exceed \$100 per hour.
- 1.3.2.1.72 Approved to utilize the most current listing, in sequence, as disseminated by the New York State Education Department's Impartial Hearing Reporting System (IHRS), when an Impartial Hearing is initiated by a parent/guardian/district regarding a student with disabilities.
- 1.3.2.1.73 Authorized the President of the Board of Education to appoint independent Hearing Officers as necessary.
- 1.3.2.1.74 Empower the Superintendent to require any person employed by the Board of Education to submit to a medical examination in order to determine the physical or mental competency of such person to perform his/her duties.
- 1.3.2.1.75 Established bus mileage reimbursement rate for 2022-2023 for Romulus CSD organizations, clubs, class, group trips, including the Romulus Foundation for Educational Opportunities @\$.50 per mile and \$22.21 per hour for the Bus Driver.
- 1.3.2.1.76 Established bus mileage reimbursement rate for the 2022-2023 for the use of a Romulus CSD bus by outside groups @ \$2.70 per mile and \$26.47 for bus driver.
- 1.3.2.1.77 Approved \$13.75 per hour for outside groups to pay for non-custodial hours, or if overtime is required \$20.62 per hour.
- 1.3.2.1.78 Established rate to be charged for requests to copy/reproduce documents for FOIL, FEPR, etc. will be \$.50 per page.
- 1.3.2.1.79 Authorized the President of the Board of Education to sign the Certification of Acceptance for Free and Reduced Price Meal or Special Milk Program.
- 1.3.2.1.80 Authorized the use of the Deputy Treasurer's signature on all School District checks.
- 1.3.2.1.81 Authorized Deputy Treasurer, in an emergency, to issue RCS checks drawn on any Fund up to \$10,000.
- 1.3.2.1.82 Appointed Vicky McCusker as International Student Program Coordinator at a stipend of \$1,653 for the 2022-2023 school year.
- 1.3.2.1.83 Appointed Lindsay Guy as Wellness Coordinator/Healthy Rewards Ambassador through Excellus Blue Cross/Blue Shield at a stipend of \$1,050. (This is funded through Excellus)
- 1.3.2.1.84 Appointed Tara Davis as Wellness Coordinator at a stipend of \$750 for the 2022-2023 school year (This is funded through Excellus)
- 1.3.2.1.84 Authorized payment to staff members to supervise Individual Fine Arts Events on a per event basis at the negotiated extra duty hourly rate per the RFA contract.
- 1.3.2.1.85 Appointed Suzanne Nicholson as RCS Publicity Officer at a stipend of \$1,250 for the 2022-2023 school year. (Split Stipend)

- 1.3.2.1.86 Appointed Jeff Felice as Webpage Coordinator at a stipend of \$1,952 for the 2022-2023 school year.
- 1.3.2.1.87 Appointed Holly Stekl as Co-Advisor of the Clay Target League at a stipend of \$775.
- 1.3.2.1.88 Appointed Charles Baker as Co-Advisor of the Clay Target League at a stipend of \$775.
- 1.3.2.1.89 Appointed Dallis Gable Jr. as Co-Advisor of the Clay Target League at a stipend of \$775.
- 1.3.2.1.90 Approved the contract amount of \$5,580 for Student Accident Policy through Smola Consulting for the 2022-2023 school year.
- *1.3.2.1.91 Approved the School Medical Support Services Proposal from Finger lakes Community Health (FLCH) for the 2022-2023 school year at a cost of \$12,000. (same amount as 2021-2022)
- *1.3.2.1.92 Appointed Katie Harris-Maxwell as SEL Coordinator (3 trainings @ \$500) for the 2022-2023 school year.

Moved: Mrs. Yuhas Seconded: Mrs. Brewer

A brief discussion regarding the RSA membership and the consensus of the BOE was to continue membership again this year.

Approved unanimously 6/0

1.4 Announcements and Reports

- 1.4.1 The next regular meeting of the Board of Education will be held on July 25, 2022 at 5:30pm in the Board Conference Room. This will be prior to the BOE training session with the School Attorney.

1.5 Other Items

2. INTERSCHOOL ACTIVITIES

2.1 Romulus School Forum

2.2 Resolutions

- 2.2.1 Acted upon the recommendation of the Superintendent to approve the following:
 - 2.2.1.1 Individuals to work at athletic events for the 2022-2023 seasons: Christine Burke, Melody Collinsworth, Jeff Felice, Angela Fox, Lindsay Guy, Elizabeth Houghton, Michael Kaufman, Michael Lichak, Michael Marriam, Paul Matthey, Bryan McCann, Michael Pane, Kerilynn Wasney, and James Werner.
 - 2.2.1.2 Authorized rate of pay for basketball game event supervisors, scorekeepers, and timekeepers at a rate of \$60.00 per daily event. (one rate for both JV/Varsity games combined)

Moved: Mrs. Yuhas Seconded: Mr. Wiant

Mrs. Brewer wanted clarification that Mr. Pane is not getting additional payment for event supervision.

Approved unanimously 6/0

2.3 Announcement and Reports

2.4 Other Items

3. REPORTS TO THE BOARD

3.1 Resolutions

3.1.1 Acted upon the recommendation of the Superintendent to accept the following:

3.1.1.1 Organizational chart for the 2022-2023 school year.

3.1.1.2 Adopt the BOE meeting schedule

3.1.1.3 Adopt BOE Committee Assignments- would continue with the existing committee listing until further discussion for assignments at the next BOE meeting.

Moved: Mrs. Brewer Seconded: Mr. Wiant

Approved unanimously 6/0

3.2 Announcements and Reports

3.2.1 President's Report- no report

3.2.2 Board Members Forum- Mrs. Brewer reported that Mr. Wolverton would begin work on the Nature Trail next week and the Town of Varick is on board to assist with donated materials.

3.2.3 Superintendent's Report – Mr. Rotz reported to the BOE that there were 446 students enrolled in PreK-12th grade and 121 were non-resident students during the 2021-2022 school year. He also gave a short presentation on the newly signed NYS Alyssa's Law signed on June 23, 2022 which the Safety Committee will be reviewing implementation and cost possibilities. This law requires "panic buttons" for direct lines of communication to law enforcement. He also noted that the Facilities Committee will be meeting with SWBR on July 13, 2022 to review the scope of work to be proposed with the next capital project. He invited any other BOE member who would like to attend this meeting. Mr. Rotz and Mr. Ninestine commented on the possible purchasing of the bus parking area 1.6 acres from the County. They met this week with the County to investigate having the property appraised to move forward.

3.3 Other Items

4. **BUSINESS OFFICE REPORTS**

4.1 Resolutions

4.1.1 Acted upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Established school lunch/breakfast prices thereby charging \$1.85 for breakfast K-12, \$2.45 adult breakfast, \$2.50 for K-5, \$2.50 for 6-12, and \$4.00 adult lunches during the 2022-2023 school year. (No increase for 2022-2023)

4.1.1.2 Approved the Erie 1 BOCES Policy service renewal as a BOCES Cross Contract in the amount of \$1,250 (Level 1 Policy and Administrative update)

4.1.1.3 Approved the Services Agreement with US Omni for the period of July 1, 2022 through June 30, 2023 at an amount of \$1,824

4.1.1.4 Approved the participation in the cooperative Bid coordinated by W-FL BOCES for various commodities and/or services for the 2022-2023 school year.

4.1.1.5 Approved the Treasurer's Report for May 2022

4.1.1.6 Approved the Extra Class Report for June 2022

4.1.1.7 Approved the Extra Class Report- Year End 2021-2022

4.1.1.8 Approved the Intermunicipal Agreement with South Seneca for SLP services (Speech and Language Provider supervision and signature purposes of Medicaid reimbursable instruction) at a cost of \$1,400 for the 2022-2023 school year plus mileage as needed.

*4.1.1.9 Accepted the Internal Auditor Claims Report April through June 2022

Moved: Mrs. Wolverton Seconded: Mr. Wiant

Approved unanimously 6/0

4.2 Announcements and Reports

4.3 Other Items

5. **COMMUNICATIONS**

5.1 Resolutions

5.2 Announcements and Reports

5.3 Other Items

6. **PERSONNEL**

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 Acted upon the recommendation of the Superintendent to approve the following

6.1.1.1 Approved the following individuals as advisors for the 2022-2023 school year with the salary commensurate with the RFA contact:

6.1.1.1.1 Student Council Advisor High School- Katie Jordan \$1,364

6.1.1.1.2 Student Council Advisor Elementary- Heather Higby \$1,000

6.1.1.1.3 FFA Advisor- Jami Willard \$1,500

6.1.1.1.4 Ex. Director Musical Production (Elem) Mariah Schrader \$3,668

6.1.1.1.5 Ex. Director Musical Production (HS)- Megan Zanfordino \$3,668

6.1.1.1.6 Music Director (HS)- Caelin Kordziel \$3,213

6.1.1.1.7 Music Director (Elementary)- Autumn Twist \$2,448

6.1.1.1.8 Choral Music Director- Mariah Schrader \$420

6.1.1.1.9 Yearbook Advisor- Kerilynn Wasney \$4,131

6.1.1.1.10 Marching Band Director- Caelin Kordziel \$840 per event (Max 3 events)

6.1.1.1.11 Honor Society Advisor- Laura Feligno \$1,859

6.1.1.1.12 Honor Society Advisor- Kerilynn Wasney \$1,859

6.1.1.1.13 7th Grade Co-Advisor- Katie Jordan \$158 (split stipend)

6.1.1.1.14 7th Grade Co-Advisor- Megan Zanfordino \$197 (split stipend)

6.1.1.1.15 8th Grade Co-Advisor- Melissa Lilyea \$217 (split stipend)

6.1.1.1.16 8th Grade Co-Advisor- Noah Weinman \$158 (split stipend)

6.1.1.1.17 9th Grade Co-Advisor- Paul Matthey \$394 (split stipend)

6.1.1.1.18 9th Grade Advisor- Carlene Augustine \$616 (split stipend)

6.1.1.1.19 10th Grade Advisor- Holly Stekl \$831 (split stipend)

6.1.1.1.20 11th Grade Advisor- Melissa Lilyea \$1,872

6.1.1.1.21 11th Grade Advisor- Jeff Felice \$1,872

6.1.1.1.22 12th Grade Advisor-Jeff Felice \$2,307

6.1.1.1.23 12th Grade Advisor- Carlene Augustine \$2,307

6.1.1.1.24 Ski Club Co-Advisor- Colleen Cook \$50 per trip (Max 8 trips Min \$300)

6.1.1.1.25 Ski Club Co-Advisor- Paige Salmon \$50 per trip (Max 8 trips Min \$300)

6.1.1.1.26 Ski Club Co-Advisor- Holly Stekl \$69 per trip (Max 8 trips Min \$300)

6.1.1.1.27 International Club Advisor- Holly Stekl \$961

6.1.1.1.28 Volunteer/Community Service Advisor- Kathy Stuck \$421 (split stipend)

- 6.1.1.1.29 Volunteer/Community Service Advisor- Carlene Augustine \$421 (split stipend)
- 6.1.1.1.30 Weight Room Coordinator (10 months)- Michael Kaufman \$5,776
- 6.1.1.1.31 Executive Director HS Drama Production - Jeff Felice \$1,379
- 6.1.1.1.32 HS Technical Director (Drama Production) - Jeff Felice \$836
- 6.1.1.1.33 HS Technical Director (Musical Production) – Katie Jordan \$750
- 6.1.1.1.34 Art Club Advisor- Melanie Shoebridge-Bloom \$440
- 6.1.1.1.35 Art Club Co-Advisor- Stephen Presutti \$320
- 6.1.1.1.36 Arts in Education Coordinator- Jeff Felice \$987

Moved: Mrs. Yuhas Seconded: Mr. Wiant

Discussion: Mrs. Wolverton would like to review the Advisor/Activity descriptions and events that were held throughout the year. The class re-caps were received at the end of the school year and will be compiled for the BOE.

Approved unanimously 6/0

- 6.1.1.2 Appointed Edward Ninestine as Transportation and Food Service Supervisor for the 2022-2023 school year effective July 1, 2022 per the terms and conditions of the current negotiated contract.
- 6.1.1.3 Acted upon the recommendation of the Superintendent to approve the following individuals as coaches for the 2022-2023 school year at a salary commensurate with their experience of the RFA contact:
 - 6.1.1.3.1 Varsity Golf- Jeff Felice \$3,034
 - 6.1.1.3.2 JV Golf- Noah Weinman \$1,674
 - 6.1.1.3.3 Varsity Girls Soccer- Stephen Presutti \$3,846
 - 6.1.1.3.4 JV Girls Basketball- Jaclyn McCann \$4,345
 - 6.1.1.3.5 Modified Girls Basketball- Paul Matthey \$1,742
 - 6.1.1.3.6 JV Softball- Angela Fox \$1,162.50 (Split Stipend)
 - 6.1.1.3.7 JV Softball- Kerilynn Wasney \$1,162.50 (Split Stipend)
- 6.1.1.4 Approved the title change of Jennifer Bartlett-Prati to Assistant Superintendent for Curriculum and Instruction
- 6.1.1.5 Approved Vicky McCusker as Coffee Shop Advisor at a stipend of \$500 for the 2022-2023 school year
- 6.1.1.6 Approved Amanda Pundt as the Creating Healthy school Liaison at a stipend of \$2,500 which is paid through Seneca County for the 2022-2023 school year
- 6.1.1.7 Approved Bonnie Stathis as Elementary Musical Helper at a stipend of \$750 for the 2022-2023 school year.
- 6.1.1.8 Approved Holly Stekl as the Envirothon Advisor at a stipend of \$500 for the 2022-2023 school year.
- 6.1.1.9 Approved the following Teacher Assistants the Extra Duty for the supervision of student on Friday afternoons for pick up at a stipend of \$500 for the 2022-2023 school year.
 - 6.1.1.9.1 Lisa Freier
 - 6.1.1.9.2 Autumn Twist

6.1.1.9.3 Heidi Burke

6.1.1.10 Approved Bonnie Stathis as HS Musical Choreographer at a stipend of \$750 for the 2022-2023 school year.

6.1.1.11 Approved Mariah Schrader as HS Musical Helper at a stipend of \$750 for the 2022-2023 school year.

6.1.1.12 Approved Laura Feligno as LGBTQ/GSA Advisor at a stipend of \$750 for the 2022-2023 school year.

6.1.1.13 Approved Katie Harris-Maxwell as LIFT Program Coordinator at a stipend of \$300 which is paid through Excellus

6.1.1.14 Approved Katie Harris-Maxwell as Pretty Brown Girl Group Advisor at a stipend of \$1,000 for the 2022-2023 school year.

6.1.1.15 Approved Amanda Pundt as the Run Club Advisor at a stipend of \$400 for the 2022-2023 school year

6.1.1.16 Approved Amanda Pundt as the Warrior Club Advisor at a stipend of \$400 for the 2022-2023 school year

6.1.1.17 Approved the following to continue as a member on the Culture/Comfort Committee at a stipend of \$500 for the 2022-2023 school year:

6.1.1.17.1 Babette Bennett

6.1.1.17.2 Jeff Felice

6.1.1.17.3 Steve Dolan

6.1.1.17.4 Lori Lantrip

6.1.1.17.5 Stacy Merrill

6.1.1.18 Approved Karen Zona as Mastermind Advisor at a stipend of \$750 for the 2022-2023 school year.

6.1.1.19 Approved Jennifer Bartlett-Prati as the HS Musical Costume Coordinator at a stipend of \$750 for the 2022-2023 school year.

6.1.1.20 Approved Karen Zona as the WFL BOCES Project ADEPT Coordinator at a stipend of \$800 which will be paid through WFL BOCES grant pending participation.

Moved: Mrs. Brewer Seconded: Mr. Wiant

Mrs. Wolverton clarified that the Friday Afternoon Pickup stipends was for after contractual end times.

Approved unanimously 6/0

6.2 Resolutions in Regard to Support Staff

6.2.1 Acted upon the recommendation of the Superintendent to approve the following individuals as advisors for the 2022-2023 school year with the salary commensurate with the RFA contact:

6.2.1.1 10th Grade Co-Advisor-Lisa Heitmann \$794 (split stipend)

6.2.1.2 Stage and Lighting Advisor- Gentry Brooks \$300 (Pre-approval by the Superintendent for any additional duties to be paid as at the contractual hourly rate after contract hours)

6.2.1.3 Approved Paige Salmon as Assistant to the Data Coordinator at a stipend of \$2,500 for the 2022-2023 school year.

6.2.1.4 Approved Lisa Heitmann as Coffee Shop Advisor at a stipend of \$1,000

- 6.2.1.5 Approved the following to continue as a member on the Culture/Comfort Committee at a stipend of \$500 for the 2022-2023 school year:
 - 6.2.1.5.1 Ed Oldfield
 - 6.2.1.5.2 Jennifer Kime
 - 6.2.1.5.3 Kelly Updyke
 - 6.2.1.5.4 Scott Fitch
- 6.2.1.6 Approved Jennifer Gillan as the RCS Publicity Coordinator at a stipend of \$1,250 for the 2022-2023 school year (Split Stipend)
- 6.2.1.7 Approved Hannah Minges as Modified Girls Soccer Coach at a stipend of \$1,653
- 6.2.1.8 Extended the Medical Leave of absence for Charles Baker from July 4, 2022 through August 1, 2022.
- 6.2.1.9 Approved extra duty hours for the following personnel as needed with approval of their direct supervisor at their current contractual rate of pay for the 2022-2023 school year.
 - 6.2.1.9.1 Shyanne Bennett
 - 6.2.1.9.2 Kathy Craig
 - 6.2.1.9.3 Tracie Carrier
 - 6.2.1.9.4 Lisa Heitmann
 - 6.2.1.9.5 Mary Moore
 - 6.2.1.9.6 Jennifer Gillan
 - 6.2.1.9.7 Pam McDonald
 - 6.2.1.9.8 Paige Salmon
 - 6.2.1.9.9 Hannah Minges
 - 6.2.1.9.10 Abigail Matthey
 - 6.2.1.9.11 Mary Ann Wingler
 - 6.2.1.9.12 Dessirae Hooper
 - 6.2.1.9.13 Jennifer Fowler
 - 6.2.1.9.14 Georgia Strong
 - 6.2.1.9.15 Marsha Burlew
 - 6.2.1.9.16 Christine Lichak
 - 6.2.1.9.17 Gentry Brooks

Moved: Mrs. Yuhas Seconded: Mrs. Wolverton

Approved unanimously 6/0

6.3 Resolutions, Other

- 6.3.1 Acted upon the recommendation of the Superintendent to approve the following individuals as coaches for the 2022-2023 school year at a salary commensurate with their experience of the RFA contact, fingerprint clearance and NYSED Coaching Requirements:
 - 6.3.1.1 Modified Boys Basketball- Joe Pysnack \$2,544
 - 6.3.1.2 Varsity Girls Basketball – Charlie Luffman \$5,770
 - 6.3.1.3 Co-Ed Bowling- Ralph Walborn Jr. \$3,230

Moved: Mrs. Brewer Seconded: Mr. Wiant

Approved unanimously 6/0

6.3.2 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

6.3.2.1 Approved the current substitute staff listing for the 2022-2023 school year.

6.3.2.2 Approved Charles Bowman as a summer student cleaner effective June 27, 2022 at an hourly rate of \$13.50 up to 8 hours per day through August 29, 2022

6.3.2.3 Approved Karen Wegman as a Substitute Teacher (Grades 7-12th) non-certified retired employee rate for the 2022-2023 school year.

Moved: Mrs. Brewer Seconded: Mr. Wiant

Approved unanimously 6/0

6.4 Announcements and Reports

6.5 Other Items

7. CURRICULUM

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 Approved the placement of the Committee on Special Education minutes dated July 5, 2022 (Student Numbers #66931 and #67453)

Moved: Ms. Fletcher Seconded: Mrs. Yuhas

Approved unanimously 6/0

7.2 Announcements and Reports

7.3 Other Items

8. BUILDING AND GROUNDS

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

9. TRANSPORTATION

9.1 Resolutions

9.2 Announcements and Reports

9.3 Other Items

10. **EXECUTIVE SESSION** – Ms. Fletcher requested the need for an executive session to discuss a specific personnel issue at 8:22pm. Motioned by Mrs. Yuhas and seconded by Mr. Wiant.

Approved unanimously 6/0

Motion to adjourn the executive session at 8:29pm and return to the open session by Mr. Wiant and was seconded by Mrs. Yuhas.

Approved unanimously 6/0

No further action was taken at this time.

11. **Second Public Comment**- none offered

12. ADJOURNMENT

A motion was offered to adjourn at 8:30pm

Moved: Mrs. Brewer Seconded: Ms. Fletcher

Approved unanimously 6/0

13. DISTRIBUTIONS

BOE Mtg. 07/12/22

13.1 BOE Member listing

14. **NEGOTIATIONS COMMITTEE MEETING**- not needed

Note: Items added to the agenda after it was first distributed (i.e., addendum items) are marked with an asterisk [*] preceding the outline number.

Respectfully submitted,

Suzanne Nicholson

District Clerk