

**ROMULUS CENTRAL SCHOOL**  
**ROMULUS, NY 14541**  
**BOARD OF EDUCATION REGULAR MEETING MINUTES**  
**TUESDAY, MAY 23, 2023**  
**6:30PM REGULAR MEETING**  
**BOARD OF EDUCATION CONFERENCE ROOM**

**PRESENT:** Rachelle Fletcher-President, Jennifer Yuhas-Vice President, Tenneille Brewer, Beth Bulkley, Erik Karlsen, Thomas Wilson and Kimberly Wolverton

**OTHERS PRESENT:** Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent, Edward Ninestine-School District Treasurer, Christopher Pulyara-Principal, Lisa Freier, Jaclyn McCann, Bryan McCann, Rylynn and Charlee McCann.

**1. OPENING AND MINUTES**

1.1 Call to Order at 6:30pm by President Fletcher

1.1.1 Pledge of Allegiance

1.1.2 Public Comment- none offered.

1.1.3 Board of Education Members

1.2 Resolution to Approve Minutes

1.2.1 Approved the Minutes of the Board of Education Meeting of May 8, 2023 (a) and the Annual Meeting of May 16, 2023 (b).

Moved: Mr. Wilson                      Seconded: Mrs. Brewer

Approved Unanimously 7/0

1.3 Resolutions, Other

1.3.1 Acted upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approved the Agenda

Moved: Mrs. Yuhas                      Seconded: Mrs. Bulkley

Approved Unanimously 7/0

1.3.1.2 Executive Session ***was not needed at the beginning of the meeting.***

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education on Tuesday, June 20, 2023 at 6:30pm in the Board of Education Conference Room (This is the last meeting of the 2022-2023 school year)

1.5 Other Items

**ONE ROOM SCHOOL HOUSE RENOVATIONS DISCUSSED**

1.5.1 Mrs. Lisa Freier discussed the needed maintenance for the One-Room School House. Roof and porch need to be replaced. The exterior would need to be scrapped and painted soon. The preliminary costs come up to about \$18-20K. She reported on the number of community members and students who have visited the museum. Events at the school seem to draw more visitors to the school house. She will be open again on Memorial Day.

At this time 6.1.1.2 and 6.1.1.3 were moved and approved and a small reception followed to highlight their tenure appointments. (Lisa Freier and Jaclyn McCann tenure appointments)

Moved: Mrs. Yuhas                      Seconded: Mr. Karlsen

Approved Unanimously 7/0

~~\*1.5.2 Creating Community Committee presentation (Gina Lynch to discuss goals and activities of the committee this year) Will present at the next meeting 6/20/23~~

## 2. INTERSCHOOL ACTIVITIES

### 2.1 Romulus Student Forum

### 2.2 Resolutions

#### **CHANGE OF SCHOOL MASCOT RESOLUTION APPROVED**

\*2.2.1 **WHEREAS**, Section 123.2 of the Commissioner’s Regulations prohibits the use or display of Indigenous names, mascots, and logos by New York State public schools; and

**WHEREAS**, Section 123.3 of the Commissioner’s Regulations requires Boards of Education to commit to eliminating all uses or displays of Indigenous names, logos, and mascots by adopting a resolution no later than June 30, 2023.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Romulus Central School District as follows:

1. The Board of Education hereby commits to eliminating the use or display of District’s “Warrior” team name, mascot, logo and related imagery by June 30, 2025 pursuant to Part 123 of the Commissioner’s Regulations, unless an extension is granted by the Commissioner of Education.

2. The Board of Education plans to identify all displays and uses of the “Warrior” team name, mascot, logo, and related imagery at the Romulus Central School District, and to remove, eliminate, or archive the same in the most efficient and economical manner possible consistent with Part 123 of the Commissioner’s Regulations.

3. The plan to eliminate all displays and uses of the “Warrior” team name, mascot, logo, and related imagery does not include uses or displays for the purpose of classroom instruction consistent with Part 123 of the Commissioner’s Regulations.

4. The Board of Education authorizes the Superintendent and his designee(s) to take any steps necessary to effectuate the plan outlined herein.

5. This Resolution shall take effect immediately.

Moved: Mrs. Yuhas                      Seconded: Mrs. Bulkley

Discussion: Mr. Rotz discussed the regulation interpretation of displaying historical trophies, banners and plaques commemorating events are permitted while items just listing school name and mascot should be archived and discontinued. Past apparel with indigenous logos should be discouraged immediately for Administration, Faculty and staff. The formation of a committee should be initiated to start the process for changing the mascot and logo of the school.

Approved Unanimously 7/0

### 2.3 Announcement and Reports

#### **BUDGET VOTE RESULTS**

2.4 Other Items – May 16, 2023 Budget Vote re-cap  
130 residents came to the school to vote and 11 absentee ballots were received. (141 total voters)

Proposition 1-School Budget 114 Yes / 25 No (Approved)

Proposition 2-Reauthorization of Capital Reserve 119 Yes / 20 No (Approved)

Proposition 3 Reauthorization of Bus Reserve 118 Yes / 20 No (Approved)

Proposition 4 School Bus Purchase 115 Yes / 22 No (Approved)

Proposition 5 Library Fund Levy 102 Yes / 37 No (Approved)

BOE Seats: Thomas Wilson 113 votes (3 year term) / Erik Karlsen 106 votes (3 year term) /

Alicia Rath 26 Write in Votes (1 year term) has accepted the 3<sup>rd</sup> BOE seat.

Others written in: Daniel Schrader 8 / Annie Bachman 1 / Seth Brandow 1 / Stephen Hamelin 1

### 3. REPORTS TO THE BOARD

#### 3.1 Resolutions

#### 3.2 Announcements and Reports

#### **STEERING COMMITTEE FOR MASCOT CHANGE CREATED**

3.2.1 President's Report- President Fletcher led the discussion on the formation of the Mascot Committee and three Board members requested to be on the committee. (Ms. Fletcher, Mr. Wilson and Mr. Karlsen) Ms. Fletcher made the motion to establish the BOE steering committee and to facilitate the implementation the changes to the school mascot as listed in Part 123 of the Commissioner's Regulations. This was seconded by Mrs. Yuhas and the motion carried unanimously 7.0. A discussion followed as to the committee structure, interested parties (Community, Students, Faculty/Staff, Alumni, AD, parents, BOE), goals and timeline. Ms. Fletcher is looking to set up a preliminary timeline along with an informational flyer and Town Hall type meeting for June 13, 2023 at 6:00pm.

3.2.2 Board Members Forum- Mrs. Brewer commented on the Elementary Musical performance that was held over the weekend. The students did a great job and it was a huge success. Both Mr. Karlsen and Mrs. Brewer commented on the Art Show that was held during the Budget Vote and were very impressed on the talent of our student body! Kudos to all involved in both activities. Mrs. Wolverton mentioned the FFA State Competition in Buffalo and the positive impact FFA is having on our students.

3.2.3 Superintendent's Report- Mr. Rotz updated the Board on the Facility Committee decision to encapsulate the mold conditions and move forward with remediation. There is a meeting tomorrow night to review finishes for the project. Mr. Rotz then handed out information on the COPS grant which would help fund the ground level window glazing with intruder resistant proposal. The grant was submitted with Seneca Falls as the lead agency for this Federal Funding Grant. The \$220K project would cost the district approximately \$55K should the grant be awarded. This would cover all exterior doors and window that have not been previously upgraded. Notification on grant funding should be received by early fall.

#### **FUND BALANCE DISCUSSION HELD**

3.3 Other Items - Mr. Ninestine held a discussion on the utilization of the excess Fund Balance for 2022-2023 and briefed the board as to which reserves should be funded and requested direction as to additional BAN principal payment or bus reserve

funding. The majority of the board were in agreement that any additional fund balance should be split between the BAN and Bus Reserve.

**4. BUSINESS OFFICE REPORTS**

**4.1 Resolutions**

4.1.1 Acted upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Accepted the Treasurer's report of April 2023

4.1.1.2 Accepted the Extra Class Monthly Report of April 2023

Moved: Mrs. Brewer                      Seconded: Mr. Wilson

Approved Unanimously 7/0.

**4.2 Announcements and Reports**

**4.3 Other Items**

**5. COMMUNICATIONS**

**5.1 Resolutions**

**5.2 Announcements and Reports**

**5.3 Other Items**

**6. PERSONNEL**

**6.1 Resolutions in Regard to Administrators and Teachers**

6.1.1 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

**RYAN BEER RESIGNATION ACCEPTED**

6.1.1.1 Accepted the resignation of Ryan Beer as Elementary Teacher effective June 30, 2023

**LISA FREIER TENURE APPOINTMENT APPROVED**

6.1.1.2 Approved as Pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, appoint Lisa Freier of Seneca Falls, NY who holds a valid New York State Certificate to the tenure appointment of Teacher Assistant effective June 30, 2023

**JACLYN MCCANN TENURE APPOINTMENT**

6.1.1.3 Approved as Pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the rules of the Board of Regents, appoint Jaclyn McCann of Fayette, NY who holds a valid New York State Certificate to the tenure appointment of Teacher Assistant effective June 30, 2023

**ERIKA PARISIAN APPROVED AS SUMMER SCHOOL PRINCIPAL**

6.1.1.4 Approved Erika Parisian as Summer School Principal at a daily rate of \$110 for 20 days (\$2,200) July 3, 2023 through July 28, 2023.

**MATT MCCUSKER APPROVED AS SUMMER SCHOOL TEACHER**

6.1.1.5 Approved Matt McCusker as Teacher for summer school at a daily rate of \$105 for 20 days (\$2,100) July 3, 2023 through July 28, 2023.

**AMANDA PUNDT APPROVED AS SUMMER SCHOOL TEACHER**

6.1.1.6 Approved Amanda Pundt as Teacher for summer school at a daily rate of \$105 for 20 days (\$2,100) July 3, 2023 through July 28, 2023.

**AUTUMN TWIST APPROVED AS SUMMER SCHOOL TEACHER**

6.1.1.7 Approved Autumn Twist as Teacher for summer school at a daily rate of \$105 for 20 days (\$2,100) July 3, 2023 through July 28, 2023.

**JACLYN MCCANN APPROVED AS SUMMER SCHOOL TEACHER**

6.1.1.8 Approved Jaclyn McCann as Teacher for summer school at a daily rate of \$105 for 20 days (\$2,100) July 3, 2023 through July 28, 2023.

**MICHELLE SOHN APPROVED AS SUMMER SCHOOL TEACHER**

6.1.1.9 Approved Michelle Sohn as Teacher for summer school at a daily rate of \$105 for 20 days (\$2,100) July 3, 2023 through July 28, 2023.

**HEATHER HIGBY APPROVED AS SUMMER SCHOOL TEACHER**

6.1.1.10 Approved Heather Higby as Teacher for summer school at a daily rate of \$105 for 20 days (\$2,100) July 3, 2023 through July 28, 2023.

**DEVIN ANDERSON APPROVED AS SUMMER SCHOOL TEACHER**

6.1.1.11 Approved Devin Anderson as Teacher for summer school at a daily rate of \$105 for 20 days (\$2,100) July 3, 2023 through July 28, 2023.

**MICHAEL KAUFMAN APPROVED AS SUMMER SCHOOL TEACHER ASSISTANT**

6.1.1.12 Approved Michael Kaufman as Teacher Assistant at a daily rate of \$80 for 20 days (\$1,600 includes meal deliveries) July 3, 2023 through July 28, 2023.

**SUMMER SCHOOL SUBSTITUTE TEACHERS APPROVED**

6.1.1.13 Approved the following Staff as Substitute Teachers as needed per diem at a daily rate of \$105:

6.1.1.13.1 Colleen Cook

6.1.1.13.2 Katie Poormon

6.1.1.13.3 Jenny Fowler

**STEM CAMP ADVISORS APPROVED**

6.1.1.14 Approved the following staff members as STEM Camp advisors at a stipend of \$1,200 each. (ESSER 3 Grant)

6.1.1.14.1 Autumn Twist

6.1.1.14.2 Colleen Cook

6.1.1.14.3 Caelin Kordziel

6.1.1.14.4 Gina Lynch

**ENRICHMENT CAMP ADVISORS APPROVED**

6.1.1.15 Approved the following staff members as Enrichment Camp advisors at a stipend of \$1,200 each (ESSER 3 Grant)

6.1.1.15.1 Megan Zanfordino

6.1.1.15.2 Karen Zona

6.1.1.15.3 Erica Murray

**JENNIFER BARTLETT-PRATI'S CONFERENCE APPROVED**

6.1.1.16 Approved the overnight conference request of Jennifer Bartlett-Prati for the Annual MASLA Summer Conference I Saratoga Springs July 17-19, 2023 at a cost not to exceed \$1,800 (Includes registration, accommodations, meals and travel expenses).

Moved: Mrs. Brewer

Seconded: Mrs. Yuhas

Approved Unanimously 7/0.

6.2 Resolutions in Regard to Support Staff

6.2.1 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

**ACCEPTED THE RESIGNATION OF CHARLOTTE WILLOWER**

6.2.1.1 Accepted the resignation of Charlotte Willower as Assistant Cook effective June 23, 2023.

**PERMANENT STATUS APPROVED FOR FELECIA KOHUT**

6.2.1.2 Approved the Permanent Status of Felecia Kohut as Cleaner effective May 24, 2023

**PERMANENT STATUS APPROVED FOR BETH HUFF**

\*6.2.1.3 Approved the Permanent Status of Beth Huff as Teacher Aide effective June 23, 2023

**PERMANENT STATUS APPROVED FOR MACKENZIE WOODARD**

\*6.2.1.4 Approved the Permanent Status of Mackenzie Woodard as Teacher Aide effective June 23, 2023

**KATHY CRAIG APPROVED AS SUMMER SCHOOL TEACHER AIDE**

6.2.1.5 Approved Kathy Craig as Teacher Aide for summer school at a daily rate of \$75 for 20 days (\$1,500) July 3, 2023 through July 28<sup>h</sup>, 2023.

**MARY ANN WINGLER APPROVED AS SUMMER SCHOOL TEACHER AIDE**

\*6.2.1.6 Approved Mary Ann Wingler as Teacher Aide for summer school at a daily rate of \$75 for 20 days (\$1,500) July 3, 2023 through July 28, 2023.

**GIAVANNA CONSOLIE APPROVED AS SUMMER SCHOOL MONITOR**

6.2.1.7 Approved Giavanna Consolie as School Monitor for summer school at a daily rate of \$30.00 (up to 2 hours per day)

**MICHAEL GILL JR. APPROVED AS SUMMER CLEANER**

6.2.1.8 Approved Michael Gill Jr. of Romulus as Summer Cleaner up to 7 hours per day at an hourly rate of \$13.75 effective June 26, 2023.

**AIDAN COSTELLO APPOINTED AS SCHOOL BUS TRAINEE**

\*6.2.1.9 Appointed Aidan Costello of Geneva, NY as a School Bus Driver Trainee effective May 24, 2023 at an hourly rate of \$16.37 up to 6 hours per day. Aidan will have all rights and privileges under the CSEA contract.

Moved: Mrs. Brewer                      Seconded: Mrs. Wolverton

Approved Unanimously 7/0.

6.3 Resolutions, Other

6.3.1 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

**JENNIFER CASE APPROVED AS SUBSTITUTE FOOD SERVICE**

6.3.1.1 Approved Jennifer Case as a Substitute Food Service Helper effective May 15, 2023 at an hourly rate of \$17.50 as needed per diem for the remainder of the school year.

Moved: Mr. Wilson                      Seconded: Mr. Karlsen

Approved Unanimously 7/0.

6.4 Announcements and Reports

6.5 Other Items

7. **CURRICULUM**

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 Approved the placement of the Committee on Special Education Minutes dated May 3, 2023 (Student Numbers #67421 and #67420); from the meeting dated May 4, 2023 (Student Numbers #66721, #66715 and #66714); from the meeting dated May 5, 2023 (Student Numbers #06788 and #67067); from the meeting dated May 8, 2023 (Student Number #67335); from the meeting dated May 10, 2023 (Student Numbers #66954 and #67222), from the meeting dated May 11, 2023 (Student Numbers #06590 and #66832); from the meeting dated May 12, 2023 (Student Number #06534) from the meeting dated May 16, 2023 (Student Number #67335); from the meeting dated May 17, 2023 (Student Numbers #66900, #66792 and #66931); from the meeting dated May 18, 2023 (Student Numbers #67041 and #66927).

7.1.1.2 Approved the placement of the Committee on Pre-School Special Education (no meetings scheduled since our last BOE meeting)

7.1.1.3 Approved the Section 504 Meeting Minutes dated May 10, 2023 (Student Number #06836); from the meeting dated May 11, 2023 (Student Number #66916); from the meeting dated May 12, 2023 (Student Numbers #67353 and #67451); from the meeting dated May 16, 2023 (Student Number #66721).

Moved: Mrs. Brewer                      Seconded: Mrs. Yuhas

Approved Unanimously 7/0.

7.2 Announcements and Reports

7.3 Other Items

8. **BUILDING AND GROUNDS**

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

9. **TRANSPORTATION**

9.1 Resolutions

9.1.1 Acted upon the recommendation of the Superintendent to approve the following summer school transportation staff:

**CLIFF IRWIN APPROVED AS SUMMER SCHOOL BUS DRIVER**

9.1.1.1 Approved Cliff Irwin for the Special Education Route to Newark and Midlakes schools up to 5 hours July 10 through August 18, 2023 at his contractual hourly rate.

**TERRY MOORE APPROVED AS SUMMER SCHOOL BUS DRIVER**

9.1.1.2 Approved Terry Moore for the Special Education Route to Marcus Whitman schools up to 4 hours July 5 through August 18, 2023 at her contractual hourly rate.

9.1.1.3 Approved Terry Moore for the High/Middle School Summer School Program in Geneva schools up to 4 hours July 10 through August 18, 2023 at her contractual hourly rate.

**JAMES WERNER APPROVED AS SUMMER SCHOOL BUS DRIVER**

9.1.1.4 Approved James Werner for the Romulus Elementary Summer School East Route up to 4 hours July 3 through July 28, 2023 at his contractual hourly rate.

**DALLIS GABLE JR. APPROVED AS SUMMER SCHOOL BUS DRIVER**

9.1.1.5 Approved Dallis Gable Jr. for the Romulus Elementary Summer School West AM Route up to 2 hours July 3 through July 28, 2023 at his contractual hourly rate.

**CLIFF IRWIN APPROVED AS SUMMER SCHOOL BUS DRIVER**

9.1.1.6 Approved Cliff Irwin for the Romulus Elementary Summer School West PM Route up to 2 hours July 3 through July 28, 2023 at his contractual hourly rate.

**JAMES WERNER APPROVED AS SUMMER SCHOOL BUS DRIVER**

9.1.1.7 Approved James Werner for the Special Education Route to Creekside Rochester meeting Waterloo at LaFayette School up to 5 hours July 10 through August 18, 2023 at his contractual hourly rate.

9.1.1.8 Approved the Special Education Route to Elmira up to 5 hours July 5 through August 11, 2023. (This route will be driven by various substitute drivers as approved)

**SUBSTITUTE SCHOOL BUS DRIVERS FOR SUMMER SCHOOL APPROVED**

9.1.1.9 Approved the following drivers as Substitute Summer School Drivers at their contractual hourly rate as needed per diem.

9.1.1.9.1 Jennifer Kime

9.1.1.9.2 Sally Roloson

9.1.1.9.3 Richard Goodliff

9.1.1.9.4 Sharon Scott

**DESSIRAE HOOPER APPROVED AS SUBSTITUTE SUMMER SCHOOL BUS MONITOR**

9.1.1.10 Approved Dessirae Hooper as Substitute School Bus Monitor as needed per diem at her contractual hourly rate.

Moved: Mrs. Yuhas                      Seconded: Mr. Wilson

Approved Unanimously 7/0.

9.2 Announcements and Reports

9.3 Other Items

**EXECUTIVE SESSION HELD**

10. **EXECUTIVE SESSION** – 2nd Executive Session **was needed** for the Discussion of particular personnel item (hiring, discipline, dismissal, or salary) with no further action being taken this evening was requested by President Fletcher at 8:36pm.

Moved: Mr. Wilson                      Seconded: Mr. Karlsen

Approved Unanimously 7/0.

Motion to adjourn the executive session and return to the open meeting at 9:14pm

Moved: Mr. Wilson                      Seconded: Ms. Fletcher

Approved Unanimously 7/0.

11. **PUBLIC COMMENT 2<sup>nd</sup> Session**- none offered



**12. ADJOURNMENT**

A motion was offered to adjourn at 9:15pm

Moved: Mr. Wilson                      Seconded: Mr. Karlsen

Approved Unanimously 7/0.

**13. DISTRIBUTIONS**

**14. NEGOTIATIONS COMMITTEE MEETING**

Respectfully Submitted,

Suzanne Nicholson

District Clerk