

**ROMULUS CENTRAL SCHOOL**  
**ROMULUS, NY 14541**  
**BOARD OF EDUCATION REGULAR MEETING MINUTES**  
**MONDAY MAY 8, 2023**  
**5:00 PM FACILITIES COMMITTEE MEETING**  
**6:00 PM 2023-2024 SCHOOL BUDGET PUBLIC HEARING**  
**6:20 PM MEET THE CANDIDATES**  
**6:30 PM BOARD MEETING**  
**BOARD OF EDUCATION CONFERENCE ROOM**

**PRESENT:** Rachelle Fletcher-President, Jennifer Yuhas-Vice President, Tenneille Brewer, Beth Bulkley, Erik Karlsen, Thomas Wilson and Kimberly Wolverton

**OTHERS PRESENT:** Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent and Edward Ninestine-School District Treasurer

**1. OPENING AND MINUTES**

**1.1 Call to Order at 6:01pm by President Fletcher**

**1.1.1 Pledge of Allegiance**

**PUBLIC HEARING FOR THE 2023-2024 SCHOOL BUDGET**

**1.1.1.1 PUBLIC HEARING regarding the 2023-2024 School Budget**

Opened at 6:01 pm with the budget presentation by Mr. Edward Ninestine

Public Comments: none offered

Adjourned at 6:28 pm

**1.1.1.2 Meet the Candidates:**

***Mr. Erik Karlsen***

***Mr. Thomas Wilson***

**1.1.2 Public Comment- none offered**

**1.1.3 Board of Education Members**

**1.2 Resolution to Approve Minutes**

**1.2.1 Approved the Minutes of the Board of Education Meetings of April 26, 2023.**

Moved: Mr. Wilson                      Seconded: Mr. Karlsen

Approved Unanimously 7/0

**1.3 Resolutions, Other**

**1.3.1 Acted upon the recommendation of the Superintendent to approve the following:**

**1.3.1.1 Approval of the Agenda with Addendum item #6.2.1.1**

Moved: Mrs. Yuhas                      Seconded: Mrs. Brewer

Approved Unanimously 7/0

1.3.1.2 Executive Session ***is needed this evening and will be held at the end of the meeting*** for the discussion of collective negotiations and a particular personnel item (hiring, discipline, dismissal, salary)

**1.4 Announcements and Reports**

1.4.1 The Annual Meeting (Budget Vote and Election) will take place on Tuesday, May 16<sup>th</sup> from 12:00pm to 8:00pm with voting taking place in the North Entrance Lobby. The next regular meeting of the Board of Education on Tuesday, May 23, 2023 at 6:30pm in the Board of Education Conference Room.

1.5 Other Items

**2. INTERSCHOOL ACTIVITIES**

2.1 Romulus Student Forum- The HS Student Council announced their campaign for Kindness which will be held during Finals Testing Week as well as the Red Cross Blood Drive on Tuesday, May 16<sup>th</sup>.

2.2 Resolutions

**RFEO CLASSROOM MUSICAL INSTRUMENTS GRANT ACCEPTED**

2.2.1 Accepted the RFEO Classroom Music Instruments Grant in the amount of \$5,042.90 as written by Mrs. Caelin Kordziel and Mrs. Mariah Schrader.

Moved: Mrs. Wolverton      Seconded: Mr. Karlsen

Approved Unanimously 7/0

2.3 Announcement and Reports

2.4 Other Items

**3. REPORTS TO THE BOARD**

3.1 Resolutions

3.2 Announcements and Reports

3.2.1 President's Report- President Fletcher entertained the possibility of an exit survey or questionnaire sheet to be distributed during the concert on the green to get preliminary information on interest to joining a committee for the mascot change.

3.2.2 Board Members Forum-no report

3.2.3 Superintendent's Report- Mr. Rotz reviewed SWBR's Crawlspace water infiltration report and the hazardous mold finding and its impact on the Capital Project scope. The alternate work possibilities are decreasing due to the elevated costs for the project items. Something will need to get done with the crawlspace and SWBR is looking at options that will help to correct this issue and be fiscally responsible. Mr. Rotz also reviewed the RFP document for Electric Buses and inquired to see if the Board would support this to be released for the bidding process as a full turnkey option and any subcomponent proposals would be accepted. The board was unanimous in their support to move forward.

3.3 Other Items

**4. BUSINESS OFFICE REPORTS**

4.1 Resolutions

4.1.1 Acted upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Accepted the Treasurer's Report of March 2023

**RFA MOA TEACHING IN RETIREMENT APPROVED**

4.1.1.2 Approved the RFA MOA Teaching in Retirement Agreement

Moved: Mr. Wilson      Seconded: Mr. Karlsen

Approved Unanimously 7/0

4.2 Announcements and Reports

- 4.2.1 Accounts "A" General Fund dated 4/01/23 to 4/30/23; Warrant No. 82 for Accounts "A" General Fund dated 4/05/23 in the amount of \$225,988.85; Warrant No. 83 for Accounts "A" General Fund dated 4/13/23 in the amount of \$23,501.11; Warrant No. 86 for Accounts "A" General Fund dated 4/20/23 in the amount of \$9,253.96; Warrant No. 87 for Accounts "A" General Fund dated 4/27/23 in the amount of \$154,728.53.
- 4.2.2 Accounts "C" Cafeteria Fund dated 4/01/23 to 4/30/23; Warrant No. 29 for Accounts "C" Cafeteria Fund dated 4/05/23 in the amount of \$2,906.50; Warrant No. 30 for Accounts "C" Cafeteria Fund dated 4/20/22 in the amount of \$6,281.35; Warrant No. 31 for Accounts "C" Cafeteria Fund dated 4/27/23 in the amount of \$3,639.58.
- 4.2.3 Accounts "F" Federal Funds dated 4/01/23 to 4/30/23; Warrant No. 30 for Accounts "F" Federal Funds dated 4/13/23 in the amount of \$1,586.74, Warrant No. 31 for Accounts "F" Federal Funds dated 4/20/23 in the amount of \$555.14; Warrant No. 32 for Accounts "F" Federal Fund dated 4/27/23 in the amount of \$1,306.33.
- 4.2.4 Accounts "H" Capital Funds dated 4/01/23 to 4/30/23; Warrant No. 13 for Accounts "H" Capital Fund dated 4/13/23 in the amount of \$65,264.71.

4.3 Other Items

5. **COMMUNICATIONS**

5.1 Resolutions

5.2 Announcements and Reports

5.3 Other Items

6. **PERSONNEL**

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 Acted upon the recommendation from the Superintendent to approve the following items:

**MICHAEL PANE RETIREMENT ACCEPTED**

6.1.1.1 Accepted the retirement letter of Michael Pane effective June 30, 2023 and will return for the 2023-2024 as per the provisions of the MOA Teaching in Retirement Agreement.

**JEFFERY FELICE RETIREMENT ACCEPTED**

6.1.1.2 Accepted the retirement letter of Jeffery Felice effective June 29, 2023 and will return for the 2023-2024 as per the provisions of the MOA Teaching in Retirement Agreement.

Moved: Ms. Fletcher                      Seconded: Mrs. Yuhas

Approved Unanimously 7/0

6.2 Resolutions in Regard to Support Staff

6.2.1 Acted upon the recommendation of the Superintendent to approve the following item:

**MARY MOORE'S MEDICAL LEAVE OF ABSENCE ACCEPTED**

6.2.1.1 Accepted the medical leave of absence of Mary Moore from May 3, 2023 through May 23, 2023 with the release from her attending physician. Mrs. Moore will utilize her accumulated personal/sick leave time.

Moved: Mrs. Brewer                      Seconded: Mrs. Wolverton

Approved Unanimously 7/0

6.3 Resolutions, Other

6.4 Announcements and Reports

6.5 Other Items

**7. CURRICULUM**

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 Approved the placement of the Committee on Special Education Minutes dated April 19, 2023 (Student Numbers #67230, #000066753, and #67208); from the meeting dated April 20, 2023 (Student Numbers #66824 and #67018); from the meeting dated April 27, 2023 (Student Numbers #67362 and #67384).

7.1.1.2 Approved the placement of the Committee on Pre-School Special Education Minutes dated April 26, 2023 (Student Number #67526).

7.1.1.3 Approved the placement of the Section 504 Committee Minutes dated April 25, 2023 (Student Number#67356).

Moved: Mrs. Brewer                      Seconded: Mr. Wilson

Approved Unanimously 7/0

7.2 Announcements and Reports

7.3 Other Items

**8. BUILDING AND GROUNDS**

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

**9. TRANSPORTATION**

9.1 Resolutions

9.2 Announcements and Reports

9.3 Other Items

**EXECUTIVE SESSION HELD**

10. **EXECUTIVE SESSION** - Executive Session held with no further action being taken this evening.

Moved: Mrs. Yuhas at 7:16pm and Seconded: Mr. Wilson

Approved Unanimously 7/0

Motion to adjourn the executive session and return to the open meeting at 7:52pm

Moved: Mrs. Yuhas                      Seconded: Mr. Karlson

Approved Unanimously 7/0

**PUBLIC COMMENT 2<sup>nd</sup> Session**- none offered

**12. ADJOURNMENT**

A motion was offered to adjourn at 7:53pm

Moved: Mrs. Wolverton              Seconded: Mrs. Brewer

Approved Unanimously 7/0

**13. DISTRIBUTIONS**

**14. NEGOTIATIONS COMMITTEE MEETING**

Respectfully submitted,

Suzanne Nicholson

BOE Mtg. 05/08/23

District Clerk