

**ROMULUS CENTRAL SCHOOL**  
**ROMULUS, NY 14541**  
**BOARD OF EDUCATION REGULAR MEETING MINUTES**  
**TUESDAY APRIL 11, 2023**  
**6:00 PM BUDGET COMMITTEE MEETING**  
**6:30 PM MEETING**  
**BOARD OF EDUCATION CONFERENCE ROOM**

The Budget Committee met at 6:00pm to review the final budget figures and Public Hearing presentation with Mr. Ninestine. The following members were present for this meeting: Tenneille Brewer, Thomas Wilson, Kimberly Wolverson, Jennifer Yuhas, Edward Ninestine, Marty Rotz and Suzanne Nicholson. The meeting adjourned at 6:25pm

**PRESENT:** Rachelle Fletcher-President, Jennifer Yuhas-Vice President, Tenneille Brewer, Beth Bulkley, Erik Karlsen, Thomas Wilson and Kimberly Wolverson

**OTHERS PRESENT:** Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent, Edward Ninestine-School District Treasurer

**1. OPENING AND MINUTES**

1.1 Call to Order at 6:33pm by President Fletcher

1.1.1 Pledge of Allegiance

1.1.2 Public Comment- none offered

1.1.3 Board of Education Members

1.2 Resolution to Approve Minutes

1.2.1 Approved the Minutes of the Board of Education Meetings of March 28, 2023.

Moved: Mrs. Yuhas                      Seconded: Mrs. Brewer

Approved unanimously 7/0.

1.3 Resolutions, Other

1.3.1 Acted upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approval of the Agenda

Moved: Mrs. Brewer                      Seconded: Mr. Wilson

Approved unanimously 7/0.

1.3.1.2 Executive Session **was needed** for the Discussion of collective negotiations and particular personnel items (hiring, discipline, dismissal, salary) and will be held at the end of the meeting.

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education on **Wednesday**, April 26, 2023 at 6:30pm in the Board of Education Conference Room.

1.5 Other Items

**2. INTERSCHOOL ACTIVITIES**

2.1 Romulus Student Forum

2.2 Resolutions

**RFEO BOOK MOBILE GRANT ACCEPTED**

2.2.1 Accept the RFEO Book Mobile Grant in the amount of \$1,313.24 as written by Mrs. Amanda Pundt

**RFEO POWER CLUB GRANT ACCEPTED**

2.2.2 Accepted the RFEO Power Club Grant in the amount up to \$700.00 as written by Ms. Scarlet Travis, Ms. Angela Fox and Mrs. Holly Stekl

2.2.3 ~~To accept the RFEO Building Classroom Desks Grant in the amount up to \$1,000.00 as written by Mr. Charles Stewart.~~ This item was tabled to the April 26, 2023 meeting.

Moved: Mrs. Yuhas                      Seconded: Mr. Karlsen

Discussion: Mrs. Fletcher requested that 2.2.3 Classroom Desk Grant be tabled to the next meeting. This was seconded by Mrs. Brewer and was approved unanimously 7/0.

Approved unanimously 7/0.

2.3 Announcement and Reports

2.4 Other Items – The BOE read Thank You notes from the students who traveled to Washington DC.

**3. REPORTS TO THE BOARD**

3.1 Resolutions

3.2 Announcements and Reports

3.2.1 President’s Report- no report

3.2.2 Board Members Forum- Mrs. Brewer reported that the Page Turn for the Capital Project was successful and the cost estimates should be received by next month.

3.2.3 Superintendent’s Report- Mr. Rotz had not received the contract amounts from Highland Fleets- (Electric Buses) but should have them by the next meeting. He reached out to Ford Pro to get a cost comparison. The Board should decide by early summer to stay on the timeline for our bus replacement schedule. Mr. Rotz praised Deputy Palmer (SRO) for the training sessions over spring break. He also noted that James is a valuable asset to the Romulus School Community.

~~3.2.4 Further discussion on the Highland Electric Bus Proposal carried forward from February 28, 2023 meeting.~~ No additional information was brought forward for tonight’s meeting

3.3 Other Items

**4. BUSINESS OFFICE REPORTS**

4.1 Resolutions

4.1.1 Acted upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Accepted the Treasurer’s Report of February 2023

4.1.1.2 Accepted the Extra Class Monthly Report of February 2023

**2023-2024 BUDGET FIGURE ADOPTED**

4.1.1.3 Adopted the proposed Budget figure amount of \$12,894,720 for the 2023-2024 school year.

**SCHOOL TAX LEVY CAP CALCULATION ADOPTED**

4.1.1.4 Adopted the School Tax Levy Cap Calculation for the 2023-2024 school year.

**SCHOOL PROPERTY TAX REPORT CARD FIGURES ADOPTED**

4.1.1.5 Adopted the School Property Tax Report Card figures for the 2023-2024 school year.

**W-FL BOCE COOPERATIVE BID APPROVED**

4.1.1.6 Approved the various commodities and services Cooperative Bid coordinated by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties (W-FL BOCES) for the 2023-2024 school year.

**CSEA MOA APPROVED FOR LEAVES WITHOUT PAY**

4.1.1.7 Approved the CSEA MOA revision to the language addressing Leaves without pay.

**VARIOUS CONTRACTS APPROVED PAID THROUGH THE CAPITAL PROJECT**

4.1.1.8 Approved the Delta contract to provide professional land surveying Services Courtyard area in the amount of \$4,920.00

4.1.1.9 To approve the Watts Architects and Engineers contract to provide HazMat sampling in the amount of \$20,848.00

4.1.1.10 Approved the SWBR contract to provide Basement Water Infiltration Evaluation in the amount of \$4,500.00

4.1.1.11 Approved the Watts Architects and Engineers contract to provide HazMat sampling and analysis addition minor destructive testing in the amount of \$6,736.00

4.1.1.12 Approved the Watts Architects and Engineers contract to provide Lead Water Testing in the amount of \$6,094.00

Moved: Mrs. Brewer                      Seconded: Mr. Wilson

Approved unanimously 7/0.

**4.2 Announcements and Reports**

4.2.1 Accounts "A" General Fund dated 3/01/23 to 3/31/23; Warrant No. 72 for Accounts "A" General Fund dated 3/02/23 in the amount of \$19,498.74; Warrant No. 74 for Accounts "A" General Fund dated 3/09/23 in the amount of \$229,826.07; Warrant No. 75 for Accounts "A" General Fund dated 3/16/23 in the amount of \$15,461.14; Warrant No. 78 for Accounts "A" General Fund dated 3/23/23 in the amount of \$155,741.40; Warrant No. 79 for Accounts "A" General Fund dated 3/30/23 in the amount of \$17,092.32.

4.2.2 Accounts "C" Cafeteria Fund dated 3/01/23 to 3/31/23; Warrant No. 25 for Accounts "C" Cafeteria Fund dated 3/09/23 in the amount of \$2,508.85; Warrant No. 26 for Accounts "C" Cafeteria Fund dated 3/16/22 in the amount of \$6,633.97; Warrant No. 27 for Accounts "C" Cafeteria Fund dated 3/23/23 in the amount of \$3,159.51; Warrant No. 28 for Accounts "C" Cafeteria Fund dated 3/30/23 in the amount of \$2,471.97.

4.2.3 Accounts "F" Federal Funds dated 3/01/23 to 3/31/23; Warrant No. 25 for Accounts "F" Federal Funds dated 3/02/23 in the amount of \$2,466.00, Warrant No. 26 for Accounts "F" Federal Funds dated 3/09/23 in the amount of \$2,644.97; Warrant No. 27 for Accounts "F" Federal Fund dated 3/16/23 in the amount of \$5,878.00; Warrant No. 28 for Accounts "F" Federal Funds dated 3/23/23 in the amount of \$2,336.58, Warrant No. 29 for Accounts "F" dated 3/30/23 in the amount of \$7,460.00.

- 4.2.4 Accounts "H" Capital Funds dated 3/01/23 to 3/31/23; Warrant No. 11 for Accounts "H" Capital Fund dated 3/09/23 in the amount of \$4,185.00; Warrant No. 12 for Accounts "H" Capital Fund dated 3/16/23 in the amount of \$102,157.04.

4.3 Other Items

5. **COMMUNICATIONS**

5.1 Resolutions

5.2 Announcements and Reports

5.3 Other Items

6. **PERSONNEL**

6.1 Resolutions in Regard to Administrators and Teachers

- 6.1.1 Acted upon the recommendation from the Superintendent to approve the following items:

**APPROVED SICK DAY BUY BACK FOR BABETTE BENNETT**

- 6.1.1.1 Approved the sick day buy back as included in the RFA Contract under Article XXII Section E of 100 days at a rate of \$55.00 per day for Babette Bennett. The funds should be applied to taxable cash payout.

Moved: Mrs. Yuhas                      Seconded: Mrs. Brewer

Approved unanimously 7/0.

6.2 Resolutions in Regard to Support Staff

- 6.2.1 Acted upon the recommendation from the Superintendent to approve the following items

**MEDICAL LOA FOR GEORGIA STRONG ACCEPTED**

- 6.2.1.1 Accepted the Medical Leave of Absence of Georgia Strong April 3, 2023 through April 12, 2023 as released to return to work from her attending physician. Ms. Strong will not be paid the days not in attendance and will be responsible for her health insurance premium after 10 days.

Moved: Mr. Wilson                      Seconded: Mr. Karlsen

Approved unanimously 7/0.

6.3 Resolutions, Other

- 6.3.1 Acted upon the recommendation from the Superintendent to approve the following items:

- 6.3.1.1 Approved the following boys modified statisticians/helpers for the 2022-2023 season at \$60.00 per event.

- 6.3.1.1.1 Mark Benjamin

- 6.3.1.1.2 Matt Nearpass

- 6.3.1.1.3 Chris Roberts

Moved: Mrs. Wolverton                      Seconded: Mr. Wilson

Discussion: Mrs. Bulkeley inquired why there was no statisticians/helpers for Softball. Mr. Rotz will follow-up on this with the Athletic Director.

Approved unanimously 7/0.

6.4 Announcements and Reports

6.5 Other Items

7. **CURRICULUM**

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 Approved the placement of the Committee on Special Education Minutes dated March 23, 2023 (Student Number #67373); from the meeting dated March 27, 2023 (Student Number #67272); from the meeting dated March 28, 2023 (Student Number #66890).

7.1.1.2 Approved the placement of the Committee on Pre-School Special Education Minutes dated March 27, 2023 (Student Number #67488).

7.1.1.3 Approved the placement of the Section 504 Committee on Special Education Minutes dated March 28, 2023 (Student Number#06685).

Moved: Mrs. Yuahs                      Seconded: Mrs. Brewer

Approved unanimously 7/0.

7.2 Announcements and Reports

7.3 Other Items

## 8. BUILDING AND GROUNDS

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

## 9. TRANSPORTATION

9.1 Resolutions

### OUT OF DISTRICT TRANSPORTATION REQUESTS APPROVED

9.1.1 Approved the private school out of district transportation request of John and Rose Saeli for the district to transport Avery, Henry, and Laura Saeli to the Seneca Bible Baptist School for the 2023-2024 school year.

9.1.2 Approved the private school out of district transportation request of Shane Delello and Marissa Jermyn for the district to transport Isaac, Silas, Xander and Alahna Delello to the Seneca Bible Baptist School for the 2023-2024 school year.

9.1.3 Approved the private school out of district transportation request of Jason Swartley, Luiza Swartley and Krystal Swartley for the district to transport Bella Swartley to the Finger Lakes Christian School for the 2023-2024 school year.

9.1.4 Approved the private school out of district transportation request of Tim and Sarah Haws for the district to transport Ty, Olivia and Noelle Haws to the Finger Lakes Christian School for the 2023-2024 school year.

Moved: Mrs. Yuahs                      Seconded: Mr. Karlsen

Approved unanimously 7/0.

9.2 Announcements and Reports

9.3 Other Items

### EXECUTIVE SESSION HELD

10. **EXECUTIVE SESSION** – was requested by President Fletcher at 6:50pm and no further actions would be taken this evening.

Moved: Mr. Wilson                      Seconded: Mrs. Wolverton

Approved unanimously 7/0.

Motion to adjourn the executive session and return to the open session at 8:12pm by Mrs. Brewer and was seconded by Mrs. Yuhas.

Approved unanimously 7/0.

**PUBLIC COMMENT 2<sup>nd</sup> Session-** none offered

**12. ADJOURNMENT**

A motion was offered to adjourn at 8:13pm

Moved: Mr. Karlsen                      Seconded: Mrs. Wolverton

Approved unanimously 7/0.

**13. DISTRIBUTIONS**

**14. NEGOTIATIONS COMMITTEE MEETING**

Respectfully Submitted,

Suzanne Nicholson

District Clerk