

ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541
BOARD OF EDUCATION REGULAR MEETING MINUTES
TUESDAY, FEBRUARY 14, 2023
5:30PM NEGOTIATIONS COMMITTEE MEETING
6:30PM REGULAR MEETING
BOARD OF EDUCATION CONFERENCE ROOM

PRESENT: Rachelle Fletcher-President, Jennifer Yuhas-Vice President, Tenneille Brewer, Beth Bulkley, Erik Karlsen, Thomas Wilson and Kimberly Wolverton

OTHERS PRESENT: Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent, Edward Ninestine-School District Treasurer, Michael Pane-Athletic Director/Dean of Students, Joe Sapio, Jen Salone, Lisa Racano, Ricky McCulloch, Alisha Rath, Tom Rath, Maddox Sapio, Grayson Rath, Bryce Racano, Jordyn Jahoda, Molly Sapio, Sarah Vest, Jeffrey Vest and Nox Hacker (Alison Marley of Ferrara Law Firm arrived later in the meeting)

1. OPENING AND MINUTES

1.1 Call to Order at 6:30pm by President Fletcher

1.1.1 Pledge of Allegiance

1.1.2 Public Comments

1.1.2.1 Ms. Jennifer Salone addressed the Board with concerns of combining teams. Stressing the need of unity and doing what is in the best interests of our children.

1.1.2.2 Mr. Ricky McCulloch addressed the Board as to what decision is being made about a true merger of athletic teams and if that is the direction the district is planning on taking, could it be considered to be voted on by the community residents.

1.1.3 Board of Education Members

1.2 Resolution to Approve Minutes

1.2.1 Approved the Minutes of the Board of Education Meetings of January 24, 2023.

Moved: Mr. Wilson Seconded: Mrs. Bulkley

Approved Unanimously 6/0

1.3 Resolutions, Other

1.3.1 Acted upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approval of the Agenda with addendum item #4.1.1.11

Moved: Mrs. Brewer Seconded: Mr. Wilson

Approved Unanimously 7/0

1.3.1.2 President Fletcher announced that an Executive Session will be needed for the Discussion of particular personnel items (hiring, discipline, dismissal, salary) and Legal issues and will be held at the end of the meeting.

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education on Tuesday, February 28, 2023 at 6:30pm in the Board of Education Conference Room

1.4.2 Dr. Joseph Korsoirek joined the meeting through Google Meet to present SWBR's Monthly Executive Summary for the Capital Improvement Project. He reviewed the schematic design phase which has been completed and the current developments on the design development process which should be completed by March 31st. The main areas being developed are Masonry Restoration and Water Infiltration Mitigation, Corridor Flooring, Wainscot, and Locker Replacements, Elementary Classroom Prototypes, Wood shop Dust collector Replacement, Auditorium Seating, Acoustics and Abatement, Code Compliance Impact on Additions, Music Suite Renovation and Addition, and Media Hub Renovations. Weekly meeting with Administration members are finalizing the details for submission to SED. There is bulk hazardous testing scheduled over winter break.

1.5 Other Items

2. INTERSCHOOL ACTIVITIES

2.1 Romulus Student Forum

2.2 Resolutions

Mr. Thomas Wilson requested that 2.2.6 and 2.2.7 items be voted on separately.

Moved: Mrs. Yuhas Seconded: Mrs. Brewer

Approved Unanimously 7/0

RFEO RUN CLUB GRANT APPROVED

2.2.1 Accepted the RFEO Run Club Grant (Grades 4-6) in the amount of \$920.00 as written by Mrs. Amanda Pundt

RFEO CHICKEN COOP GRANT APPROVED

2.2.2 Accepted the RFEO Chicken Coop Grant in the amount of \$3,000 as written by Ms. Jami Willard

SENIOR TRIP TO NJ APPROVED

2.2.3 Approved the overnight senior trip June 2 through June 4, 2023. The class will be traveling to the Great Adventure Theme Park in NJ, White Water Rafting and staying over at the Kalahari Water Park in the Poconos and the visiting the Outdoor Adventure in Cortland, NY. Estimated cost per student is \$395.

FFA TRIP TO BUFFALO APPROVED

2.2.4 Approved the overnight FFA State Convention trip May 18th through May 19th to the Buffalo Niagara Center. Accommodations, transportation, and meals for this event will be through the Romulus FFA Chapter. (RCS Transportation will invoice for travel costs)

POLICIES REVIEWED

2.2.5 Reviewed the following Policies as recommended by the NYS Education Department as part of the ESSA Desk Review of 2023

2.2.5.1 Policy #5410 Purchasing

2.2.5.2 Policy #5620 Inventories and Accounting of Fixed Assets

2.2.5.3 Policy #7131 Education of Homeless Children and Youth

2.2.5.4 Policy #8260 Title I Parent Involvement Policy

2.2.5.5 Policy #8261 Title I Written Complaints and Appeals Policy

2.2.5.6 Local Transportation Agreement for Students in Foster Care

Moved: Mrs. Yuhas Seconded: Mr. Karlsen

Approved Unanimously 7/0

COMBINED SPORTS WITH SOUTH SENECA APPROVED

2.2.6 Approved the participation with South Seneca for the following sports as agreed on terms for combining sports upon the recommendation of the Superintendent. The host school will use coaches' salary schedule and coaches' handbook of the said host district and the students from each district will follow their own school's code of conduct. All costs associated with the combined athletic program for the 2022-2023 (such as supplies, official, salaries and transportation) will be based on the percentage of the athletes that participate from Romulus and South Seneca (Tabled from 1/10/23 and 1/24/23 mtgs.)

2.2.6.1 Combined Modified hosted by Romulus, JV and Varsity Baseball hosted by South Seneca Central School (Tabled from 1/10/23 and 1/24/23 mtgs.)

2.2.6.2 Combined Modified hosted by Romulus, JV and Varsity Softball hosted by South Seneca Central School (Tabled from 1/10/23 and 1/24/23 mtgs.)

2.2.6.3 Combined Modified, JV, Varsity Track and Field hosted by South Seneca Central School (Tabled from 1/10/23 and 1/24/23 mtgs.)

COMBINED SPORTS WITH MYNDERSE APPROVED

2.2.7 Approved the participation with Mynderse Academy for the following sports as agreed on terms for combining sports upon the recommendation of the Superintendent. The host school will use coaches' salary schedule and coaches' handbook of the said host district and the students from each district will follow their own school's code of conduct. All costs associated with the combined athletic program for the 2022-2023 (such as supplies, official, salaries and transportation) will be based on the percentage of the athletes that participate from Romulus and Mynderse.

2.2.7.1 Combined Boys Modified Lacrosse hosted by Mynderse Academy.

Moved: Mrs. Yuhas Seconded: Mrs. Bulkey

Discussion: Mr. Wilson clarified with Mrs. Salone what her sentiment was regarding combining teams as well as the students who were in attendance. They all agreed that they wanted to play and if that meant combining teams they approved. Mrs. Yuhas asked if the resolution as written was accurate for the combinations being proposed. Which was confirmed as correct. Mr. Pane reported the current numbers of students that have communicated they wanted to play a spring sport. The numbers from both schools support combining teams based on the various factors (academics, continued health, skill level, and actual participation) for this spring season.

Approved by 6 members with Mrs. Brewer abstaining from the vote.

These resolutions were approved.

2.3 Announcement and Reports

2.4 Other Items

3. REPORTS TO THE BOARD

3.1 Resolutions

3.2 Announcements and Reports

3.2.1 President's Report- Mrs. Fletcher reported that the Board Self-Evaluation model would be added to the software of the SuperEval.

3.2.2 Board Members Forum- no items offered

3.2.3 Superintendent's Report- Mr. Rotz reported that our district will be starting a Bailey's Boutique for students. This is a place for students to stop in to pick up some personal hygiene items, snacks, clothing as needed discretely and non-judgmental to their personal situation. Mr. Rotz commented on the Farm to School Grant with the first menu item being from Schrader's Meat Market. The grant provides funding for the cafeteria to highlight local farm items to be incorporated in the school lunch menu. He noted that at the next meeting there will be an Electric Bus Proposal presentation by Highland Fleets.

3.3 Other Items

4. **BUSINESS OFFICE REPORTS**

4.1 Resolutions

4.1.1 Acted upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Accepted the Extra Class Monthly Report of January 2023

4.1.1.2 Accepted the Treasurer's Report December 2022

SENECA COUNTY BOARD OF ELECTIONS MOA FOR USE OF ELECTION MACHINES APPROVED

4.1.1.3 Approved the Memorandum of Agreement with Seneca County Board of Elections for the use of the Image-Cast electronic voting Machines for the May District budget vote and election.

BIRTHDAY CLUB FUND DONATION ACCEPTED

4.1.1.4 Accepted the \$250 donation from the PTCC to be applied to the Birthday Club for students through the Cafeteria Fund.

SINGLE AUDIT REPORT APPROVED

4.1.1.5 Approved the Single Audit Report of June 30, 2022 as prepared by Mengel Metzger and Barr

SMART SCHOOL BOND ELECTRICAL CONTRACT APPROVED

4.1.1.6 Accepted the Smart School Bond Act Project Electrical Contract John Mills Electric in the amount of \$129,890.00

SMART SCHOOL BOND CAMERA AND WIFI CONTRACT APPROVED

4.1.1.7 Accepted the Smart School Bond Act Project Athletic Field Cameras and WiFi Equipment to Day Automation in the amount of \$42,591.66

APPROVED UPDATED SRO AGREEMENT

4.1.1.8 Approved the updated SRO agreement with Seneca County

BUDGET LINE TRANSFER APPROVED

4.1.1.9 Approved the Budget Line Account Transfer from A2250.490-88-0000 BOCES Services to A1620.400-44-0000 Professional Services in the amount of \$59,000

RCS ACADEMIC SCHOOL CALENDAR FOR 2023-2024 APPROVED

4.1.1.10 Approved the RCS Academic School Calendar for 2023-2024.

ADDITIONAL CORRECTION ACTION PLAN ITEMS APPROVED

*4.1.1.11 Approved the additional Correction Action Plan items regarding the School Lunch Fund and Federal Programs as reported in the External Auditor's Report and Financial Statements of the school year ending June 30, 2022.

Moved: Mrs. Brewer Seconded: Mr. Wilson

Approved Unanimously 7/0

4.2 Announcements and Reports

4.2.1 Accounts "A" General Fund dated 01/01/23 to 01/31/23; Warrant No. 56 for Accounts "A" General Fund dated 01/05/23 in the amount of \$368,638.10; Warrant No. 57 for Accounts

“A” General Fund dated 01/12/23 in the amount of \$27,767.78; Warrant No. 61 for Accounts “A” General Fund dated 01/19/23 in the amount of \$9,258.53; Warrant No. 62 for Accounts “A” General Fund dated 01/26/23 in the amount of \$201,819.91.

4.2.2 Accounts “C” Cafeteria Fund dated 01/01/23 to 01/31/23; Warrant No. 18 for Accounts “C” Cafeteria Fund dated 01/12/23 in the amount of \$2,245.26; Warrant No. 19 for Accounts “C” Cafeteria Fund dated 01/19/23 in the amount of \$5,854.76; Warrant No. 20 for Accounts “C” Cafeteria Fund dated 01/26/23 in the amount of \$4,831.01.

4.2.3 Accounts “F” Federal Funds dated 01/01/23 to 01/31/23; Warrant No. 19 for Accounts “F” Federal Fund dated 01/05/23 in the amount of \$649.90; Warrant No. 20 for Accounts “F” Federal Funds dated 01/19/23 in the amount of \$2,924.68.

4.2.4 Accounts “H” Capital Funds dated 01/01/23 to 01/31/23; Warrant No. 5 for Accounts “H” Capital Funds dated 01/05/23 in the amount of \$165,372.30; Warrant No. 6 for Accounts “H” Capital Funds dated 01/12/23 in the amount of \$4,621.50; Warrant No. 7 for Accounts “H” Capital Funds dated 01/19/23 in the amount of \$4,920.00; Warrant No. 8 for Accounts “H” Capital Funds dated 01/26/23 in the amount of \$85,139.66.

4.3 Other Items

5. **COMMUNICATIONS**

5.1 Resolutions

5.2 Announcements and Reports

5.3 Other Items

6. **PERSONNEL**

6.1 Resolutions in Regard to Administrators and Teachers

6.2 Resolutions in Regard to Support Staff

6.3 Resolutions, Other

6.3.1 Acted upon the recommendation of the Superintendent to approve the following personnel issues:

LINDSEY LICAK APPROVED AS SUBSTITUTE REGISTERED NURSE

6.3.1.1 Approved (Re-Activate) Lindsey Licak as a substitute Registered Professional nurse as needed per diem at an hourly rate of \$25.00 effective February 15, 2023 for the 2022-2023 school year.

Moved: Mrs. Brewer Seconded: Mrs. Wolverton

Approved Unanimously 7/0

6.4 Announcements and Reports

6.5 Other Items

7. **CURRICULUM**

7.1 Resolutions

7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

7.1.1.1 Approved the placement of the Committee on Special Education Minutes dated January 13, 2023 (Student Numbers #67428 and #67127); from the meeting dated January 20, 2023 (Student Numbers #06590, #06786 and #06602); from the meeting dated January 24, 2023 (Student Number #67306); from the meeting

dated January 30, 2023 (Student Numbers #67446); from the meeting dated January 31, 2023 (Student Number #67521); from the meeting dated February 1, 2023 (Student Numbers #06688 and #67524); from the meeting from the meeting dated February 6, 2023 (Student Number #67137).

Moved: Mrs. Yuhas Seconded: Mrs. Brewer

Approved Unanimously 7/0

7.2 Announcements and Reports

7.3 Other Items

8. BUILDING AND GROUNDS

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

9. TRANSPORTATION

9.1 Resolutions

9.2 Announcements and Reports

9.3 Other Items

Mr. Pane reported the Boys Varsity Bowling team secured 4th place in sectionals. He will be bringing the 1st team All-Star players to the next BOE meeting.

EXECUTIVE SESSION HELD

10. **EXECUTIVE SESSION** – was requested by President Fletcher to discuss specific personnel items and legal matters. Allison Marley of Ferrara Law Firm was invited to join this session. At 7:35pm

Moved: Mrs. Yuhas Seconded: Mr. Wilson

Approved Unanimously 7/0

Motion to adjourn the executive session and return to the open Meeting at 8:10am.

Moved: Mrs. Brewer Seconded: Mr. Wilson

Approved Unanimously 7/0

11. **PUBLIC COMMENT 2nd Session**- none offered

12. ADJOURNMENT

A motion was offered to adjourn at 8:11pm

Moved: Mrs. Brewer Seconded: Mr. Wilson

Approved Unanimously 7/0

13. DISTRIBUTIONS

14. **NEGOTIATIONS COMMITTEE MEETING**- was held prior to the regular meeting. (Mr. Karlsen, Mrs. Fletcher, Mrs. Bulkley, Mr. Rotz and Mr. Ninestine were in attendance)

Respectfully Submitted,

Suzanne Nicholson

District Clerk