

**ROMULUS CENTRAL SCHOOL**  
**ROMULUS, NY 14541**  
**BOARD OF EDUCATION REGULAR MEETING MINUTES**  
**TUESDAY, JANUARY 24, 2023**  
**5:30PM SUPEREVAL TRAINING WITH THE BOE**  
**7:00 PM MEETING**  
**BOARD OF EDUCATION CONFERENCE ROOM**

**Present:** Rachelle Fletcher-President, Jennifer Yuhas-Vice President, Tenneille Brewer, Beth Bulkley, Erik Karlsen (arrived at 7:04pm), Thomas Wilson and Kimberly Wolverton

**Others Present:** Suzanne Nicholson-District Clerk, Marty Rotz-Superintendent, Edward Ninestine-School District Treasurer, Michael Pane-Dean of Students/Athletic Director, Bill Christiansen of TamCo and Andrea Tillinghast from the Edith B. Ford Memorial Library

**1. OPENING AND MINUTES**

1.1 Call to Order by President Fletcher at 7:00pm

1.1.1 Pledge of Allegiance

1.1.2 Public Comment- none offered

1.1.3 Board of Education Members

1.2 Resolution to Approve Minutes

1.2.1 Approved the Minutes of the Board of Education Meeting of January 10, 2023.

Moved: Mrs. Brewer                      Seconded: Mr. Wilson

Approved unanimously 6/0.

1.3 Resolutions, Other

1.3.1 Acted upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approval of the Agenda with Addendum item 4.1.1.4

Moved: Mrs. Yuhas                      Seconded: Mrs. Wolverton

Approved unanimously 6/0.

1.3.1.2 EXECUTIVE SESSION would be needed this evening but will be held at the end of the meeting.

1.4 Announcements and Reports

1.4.1 The next regular meeting of the Board of Education on Tuesday, February 14, 2023 at 6:30pm in the Board of Education Conference Room.

1.5 Other Items-

1.5.1 Mr. Bill Christensen thanked the BOE for the approval of his company as the General Construction Manager for the current capital project. He looks forward working with the Board and the district.

1.5.2 Ms. Andrea Tillinghast- Director of the Edith B. Ford Memorial Library gave a brief overview of the library's strategic plan. She thanked the Board for their continued support and was very excited to report that Romulus has a large presence participating in many activities throughout the year.

- 1.5.3 Mr. Michael Pane and Mr. Marty Rotz discussed the Athletic Survey results to date. The board reviewed the parent and student athletic survey administered over the previous 2 weeks. In addition to the survey informational forums have been scheduled. The student meetings will be held next week, and the Community meeting is set for February 2, 2023 at 6:00pm in the Auditorium. The board feels that a decision to combine teams cannot be made at this time and more information needs to be compiled.

## 2. **INTERSCHOOL ACTIVITIES**

### 2.1 Romulus Student Forum

### 2.2 Resolutions

2.2.1 To approve the participation with South Seneca for the following sports as agreed on terms for combining sports upon the recommendation of the Superintendent. The host school will use coaches' salary schedule and coaches' handbook of the said host district and the students from each district will follow their own school's code of conduct. All costs associated with the combined athletic program for the 2022-2023 (such as supplies, official, salaries and transportation) will be based on the percentage of the athletes that participate from Romulus and South Seneca (Tabled from 1/10/23 again tabled 1/24/23)

2.2.1.1 Combined Modified hosted by Romulus, JV and Varsity Baseball hosted by South Seneca Central School (Tabled from 1/10/23 again tabled 1/24/23)

2.2.1.2 Combined Modified hosted by Romulus, JV and Varsity Softball hosted by South Seneca Central School (Tabled from 1/10/23 again tabled 1/24/23)

2.2.1.3 Combined Modified, JV, Varsity Track and Field hosted by South Seneca Central School (Tabled from 1/10/23- again tabled 1/24/23)

### **POLICY #7521 STUDENTS WITH LIFE-THREATENING HEALTH CONDITIONS APPROVED**

2.2.2 Accepted the revisions to Policy #7521 Students with Life-Threatening Health Conditions and to waive the 1<sup>st</sup> and 2<sup>nd</sup> readings of said policy.

Moved: Mrs. Brewer                      Seconded: Mrs. Yuhas

Discussion: Mrs. Yuhas motioned to Table items under 2.2.1 until further information is received and public comments are given at the upcoming informational forum meetings. This motion was seconded by Mr. Wilson

Approved unanimously 7/0.

### 2.3 Announcement and Reports

### 2.4 Other Items

## 3. **REPORTS TO THE BOARD**

### 3.1 Resolutions

### 3.2 Announcements and Reports

### **COMMITTEE ASSIGNMENTS REVISED AND MEETING TIMES CHANGED**

3.2.1 President's Report - President Fletcher accepted the Committee Assignments resulting from the discussion to fill vacancies. Policy (Wolverton, Brewer and Yuhas), Technology/Long Range Planning (Bulkley, Karlsen and Yuhas), Negotiations (Fletcher, Bulkley and Karlsen), Facilities/Safety/Insurance (Brewer, Wilson and Karlsen), Audit (Fletcher, Wolverton and Yuhas), Budget (Yuhas, Fletcher and Brewer-All Members are welcome), RCS Foundation Representative

(Wilson), BOCES Liaison (Wolverton). President Fletcher also brought up the possibility of changing the start time to the BOE meetings to 6:30pm. All members were in favor of this change and the meetings starting in February will now start at the new time.

3.2.2 Board Members Forum – Mr. Wilson needed clarification what is needed to do with the stipend information distributed last meeting. Mr. Rotz brought him up to date with the negotiation process and reviewing current stipends and duties based on the audit.

3.2.3 Superintendent’s Report – Mr. Rotz discussed the revised proposal for the emergency lockdown system with Mobile activation from Day Automation. This was previously presented at a BOE meeting and the final pricing has come back to the district. Mr. Rotz discussed the proposal and asked for the Board to approve this project outside of the current capital project work. He met with Mr. Wolverton, Mrs. Stekl and Mr. Oldfield on the nature trail, and all agree with the final work needed to complete the project. Hopefully the weather will cooperate, and the project can be completed by the end of the school year. Lastly, he reported that he attended the Public meeting on the proposed Solar Farm PILOT. He distributed the financial portion that was handed out at the meeting, and it looks as if this will be beneficial to the district. It is 16 acres of Agricultural property which will bring revenue to the school as a PILOT than left as is.

3.3 Other Items

4. **BUSINESS OFFICE REPORTS**

4.1 Resolutions

4.1.1 Acted upon the recommendation of the Superintendent to approve the following:

**LOCKDOWN SYSTEM PROPOSAL APPROVED**

4.1.1.1 Approved Day Automations Lockdown System with Mobile Activation proposal in the amount of \$58,010.69

**DONATION FOR SKI CLUB TRANSPORTATION ACCEPTED**

4.1.1.2 Approved the donation from Dave and Rita’s Farm Market & Bakery (Thomas Wilson) to support the transportation costs for ski club in the amount of \$700.00

**GENERATOR MAINTENANCE AGREEMENT APPROVED**

4.1.1.3 Approved the Generator Maintenance Agreement of Finger Lakes Comfort, Inc. / Stella Mechanical and Energy in the amount of ~~\$8,675.00~~ (less \$1,450.) Approved pricing \$7,225.

**TAMCO CONSTRUCTION MANAGEMENT SERVICES APPROVED**

\*4.1.1.4 Accepted the resolution approving construction management services

**WHEREAS**, the Board of Education of the Romulus Central School District (the “Board of Education”) has determined that it is in the best interest of the Romulus Central School District (the “School District”) to retain a construction manager to: collaborate with the project architect; provide construction planning; prepare and update as needed a project schedule; assist with bid solicitation and analysis; coordinate the activities of multiple contractors to meet the milestone dates set forth in the project schedule and comply with the Contract Documents; provide cost estimating and accounting

services; provide project status reports; and provide related professional services (“Construction Management Services”) in connection with the 2022 Capital Improvement Project (the “Project”); and

**WHEREAS**, the School District previously issued a Request for Proposals (“RFP”) for Construction Management Services for the Project; and

**WHEREAS**, the School District has received proposals in response to the RFP, diligently analyzed the proposals, and conducted interviews of selected candidates as part of the selection process; and

**WHEREAS**, the Board of Education, as a result of the RFP process, has selected TamCo Management Group, LLC (“TamCo”) as its Construction Manager for the Project; and

**WHEREAS**, the School District’s legal counsel, Ferrara Fiorenza, PC, and TamCo have jointly prepared a proposed contract for Construction Management Services for the Project (the “Contract”); and

**WHEREAS**, the School District’s Superintendent has recommended approval of the proposed Contract as being in the best interest of the School District, a copy of the Contract has been shared with the Board;

**NOW, THEREFORE**, be it resolved as follows:

1. Based on the recommendation of the Superintendent of Schools, the Board of Education hereby approves the retention of TamCo to provide Construction Management Services and proceed with the Project in accordance with the terms and conditions of the Contract, for the fees and expenses set forth therein.
2. The Board of Education hereby authorizes the President of the Board, the Superintendent of Schools, or their designee to enter into the Contract on behalf of the School District in substantially the form presented to the Board of Education with such modifications, additions, and revisions (other than a change to the scope of the project, the fees, or expenses) as may be approved by the Superintendent of Schools and the District’s legal counsel, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the Contract in connection with the Project.
3. Upon Board of Education approval, this resolution shall take effect immediately.

Moved: Mrs. Yuhas                      Seconded: Mrs. Brewer

Discussion: The amount of the Generator Maintenance agreement would be reduced by \$1,450 due to the recommendation of the Buildings and Grounds personnel didn’t feel the need for his department to have specialized training. The new amount authorized is \$7.225

Approved unanimously 7/0.

4.2 Announcements and Reports

4.3 Other Items

5. **COMMUNICATIONS**

5.1 Resolutions

5.2 Announcements and Reports

5.3 Other Items

6. **PERSONNEL**

6.1 Resolutions in Regard to Administrators and Teachers

6.2 Resolutions in Regard to Support Staff

6.3 Resolutions, Other

**REBECCA BENNETT APPROVED AS A SUBSTITUTE FOOD SERVICE WORKER**

- 6.3.1 Acted upon the recommendation for the Superintendent to approve the following
  - 6.3.1.1 Approved Rebecca Bennett of Romulus, NY as a Support Staff Substitute (Food Service or Cleaner) effective January 12, 2023 at an hourly rate of \$17.50.

Moved: Mr. Wilson                      Seconded: Mrs. Yuhas

Approved unanimously 7/0.

6.4 Announcements and Reports

6.5 Other Items

**7. CURRICULUM**

7.1 Resolutions

- 7.1.1 Acted upon the recommendation of the Superintendent to approve the following placement/academic opportunities:

- 7.1.1.1 Approved the placement of the Committee on Special Education Minutes dated January 5, 2023 (Student Number #67194); from the meeting dated January 10, 2023 (Student Number #67524); from the meeting dated January 11, 2023 (Student Numbers #67309 and #67309); from the meeting dated January 18, 2023 (Student Numbers #06849 and #67337).

- 7.1.1.2 Approved the placement of the Section 504 Committee on Special Education Minutes dated January 18, 2023 (Student Number #06781) and from the meeting dated January 19, 2023 (Student Number #06770).

Moved: Mrs. Brewer                      Seconded: Mr. Wilson

Approved unanimously 7/0.

7.2 Announcements and Reports

7.3 Other Items

**8. BUILDING AND GROUNDS**

8.1 Resolutions

8.2 Announcements and Reports

8.3 Other Items

**9. TRANSPORTATION**

9.1 Resolutions

9.2 Announcements and Reports

9.3 Other Items

**EXECUTIVE SESSION HELD**

10. **EXECUTIVE SESSION** was needed for the Discussion of particular personnel item, (hiring, discipline, dismissal, salary) with no further action being taken this evening. Requested by President Fletcher at 8:38pm

Moved: Mr. Wilson                      Seconded: Mrs. Yuhas

Approved unanimously 7/0.

Motion to adjourn the executive session at 9:35pm by Mrs. Yuhas and seconded by Mr. Wilson.

Approved unanimously 7/0.

**PUBLIC COMMENT 2<sup>nd</sup> Session- none offered**

**12. ADJOURNMENT**

A motion was offered to adjourn at 9:36pm

BOE Mtg. 01/24/23

Moved: Mr. Wilson                      Seconded: Mrs. Brewer

Approved unanimously 7/0.

13. **DISTRIBUTIONS**

14. **NEGOTIATIONS COMMITTEE MEETING- not needed**

Respectfully submitted,

Suzanne Nicholson

District Clerk