



International Leadership of Texas

Child Nutrition Department

Student Refund/Transfer/Donate Form

1601 Summit Ave. Suite #110

Plano, Texas 75074

childnutrition@iltexas.org

This form is used to communicate with the International Leadership of Texas (ILTexas) Child Nutrition Department your desire to receive a refund, transfer or donate funds that are currently in your student's cafeteria account. Completed forms should be emailed to childnutrition@iltexas.org. Refunds will be processed within 4-10 weeks and mailed to the address provided below.

Please complete the following information:

*** Required Field**

Parent/Guardian: _____

* Mailing Address: _____

Daytime Phone #: _____ * Email Address: _____

* 1st Student Name: _____ Student ID # (if known): _____

* School: _____ Amount in Account: _____

* 2nd Student Name: _____ Student ID # (if known): _____

* School: _____ Amount in Account: _____

My student's cafeteria account has a balance. Please process these funds accordingly:

☐

REFUND

☐

TRANSFER

☐

DONATE

***Please note Parents': Please turn off the automatic payment on MySchoolBucks; if "Transfer or Donate" is selected, please complete the information below.**

Transfer to:

* Student Name: _____ Student ID # (if known): _____

* Amount: _____ School: _____

Parent/Guardian Signature: _____ Date: _____