

**TOWN CENTER DESIGN REVIEW BOARD
SPECIAL MEETING MINUTES, August 9, 2023**

DESIGN REVIEW BOARD MEMBERS PRESENT: George Fields - Chairman, Frank Grillo, Robert Borg, Raymond Wilcox

STAFF: Bill Hawkins, AICP – Director of Planning & Development

OTHER: Chris Matejek, Public Works Director; Colin Moll, First Selectman

Chairman Fields called the meeting to order at 1:30 P.M.

File# 2023-DRB3: Request from the Town of Suffield Public Works Department to construct a 4,800 SF cold storage building on the highway garage property located at 42 Ff Tyler Place.

Mr. Hawkins briefly described the application and location of the proposed cold storage building on the site plan. He then introduced Public Works Director, Chris Matejek to discuss the building in more detail. Mr. Matejek explained the bidding process for the building and that Morton Buildings had the low bid. He has met with the Building Official, Fire Marshall, and members of the permanent building committee to discuss the project. He stated that the building will be 60 feet by 80 feet with metal siding and roofing, two large overhead doors, and two pedestrian doors. In addition, there will be four windows on the western side of the building facing Ff Tyler Place to meet the design criteria for fenestration. Mr. Matejek explained that the building will be used for storage of highway department equipment including mowers which are either stored outside or on other town properties away from the highway garage. He also stated that the two storage containers on the property will be removed once the building is up. Overall, the building will be an aesthetic improvement to the property.

Mr. Hawkins explained that the design criteria in the regulations prohibit metal siding unless the board determines use of the material is warranted. The board members were in agreement that metal siding and roofing is appropriate for the building given the proposed use and its location next to the highway garage. Mr. Borg asked about lighting. Mr. Matejek stated that there will likely be lighting for the doors on the building. Chairman Fields stated that when the lighting is determined that it should be run by staff to ensure it is full cut-off per the regulations. Mr. Wilcox asked about the color of the building which is a slate gray with a black roof and a black wainscoting strip along the base of the walls. The gray siding was picked to match the existing highway garage. Mr. Hawkins explained that the proposed colors match to the historic color palette the board uses as guideline.

After a brief discussion amongst the board regarding the proposed colors and building materials, Mr. Wilcox made a motion to approve the cold storage building as proposed with metal siding and roofing. Mr. Borg seconded the motion which passed unanimously 4-0-0.

With nothing further before the board, Mr. Wilcox made a motion to adjourn the meeting at 1:52PM. Mr. Borg seconded the motion which passed unanimously 4-0-0.

Respectfully submitted,
Bill Hawkins, Recording Secretary

